



GREENBRIER VALLEY

Conservation District

USDA Service Center ♦ 179 Northridge Drive ♦ Lewisburg, WV 24901
Phone: (304) 645-6173

Serving Greenbrier, Monroe, and Pocahontas Counties

Minutes of the GVCD Regular Board Meeting November 27, 2018

The Greenbrier Valley Conservation District Board of Supervisors met on Thursday, November 27, 2018 in the conference room of the Lewisburg USDA Service Center. Those attending were:

Supervisors:

Timothy VanReenen
Gary Sawyers
Carolyn Miller
Jerry Clifton
Avery Atkins
Gary Truex was absent due to a household emergency.

Others:

Dean Hanson (Cooperator)
Jeff Hollifield, CPA
Brian Wickline (WVU Ext)
Linda Ortiz (NRCS)
Jeremy Salyer (by Skype)
Lynn Woods

Call to Order

Chairman Gary Sawyers called the meeting to order at 7:03pm.

Approval of Minutes

Motion was made by Jerry Clifton and seconded by Timothy VanReenen to approve the minutes of the October 18, 2018 regular board meeting. Motion passed.

Guests

- Cooperator Dean Hanson appeared before the Board to appeal an invoice he received for equipment rental. Discussion ensued. The matter will be placed on the December agenda for official action.
- Jeff Hollifield, CPA presented his report of Agreed Upon Procedures for FY18 (copy attached). There were no findings and no recommendations to be made as a result of the review.
 - Timothy VanReenen moved and Jerry Clifton seconded the motion to accept the report. Motion passed.
 - Jerry Clifton moved and Avery Atkins seconded the motion to pay the invoice from Hollifield & Associates in the amount of \$3,500.00 for performance of the FY18 Agreed Upon Procedures review. Motion passed.
- Brian Wickline presented information on changes and improvements made at the WVU soils lab. He also demonstrated an on-line soils survey resource where predominant soil series information can be obtained.

District Manager Report

- Lynn Woods reviewed her written report, which is attached.

Funding Requests

- **Timothy VanReenen moved, and Carolyn Miller seconded the motion to send the LOR for reimbursement for expenses related to Agriculture Strategic Plan Listening Session in the amount of \$279.64. Motion passed.**
- **Jerry Clifton moved and Timothy VanReenen seconded the motion to send the LOR for reimbursement of payment to Hollifield & Associates for FY18 Agreed Upon Procedures. Motion passed.**

Cooperating Agency Reports

- *NRCS* – Linda Ortiz reviewed her written report (copy attached) and answered questions from the Board.
- *WV Division of Forestry* – see “Guests” above.
- *FSA* – not present
- *WVCA*
Jeremy Salyer submitted a written report which is attached. He deferred his time to the end of the meeting as much would be covered by the agenda.

Unfinished Business

- Gary Sawyers provided an update on the plans for the Legislative briefing. Invitations have been sent out and several RSVPs have been received. It was decided that a light supper will be provided. **Timothy VanReenen moved and Carolyn Miller seconded the motion to budget up to \$300.00 for expenses. Motion passed.**

Committee Reports

Finance Committee:

Financial Report:

- *General and CDO Funds Report* – **Carolyn Miller moved to accept the General and CDO Funds Reports and file for audit. Seconded by Timothy VanReenen. Motion passed.**
- *WVCA Restricted Funds Report* – **Timothy VanReenen moved to accept the WVCA Restricted Funds Reports and file for audit. Seconded by Jerry Clifton. Motion passed.**
- *Payment of all General Funds bills*— **Jerry Clifton moved to pay all General Funds bills, per payables list, as presented. Seconded by Timothy VanReenen. Motion passed.** List is attached.
- **Avery Atkins moved and Timothy VanReenen seconded the motion to approve and submit the FY18 CDO budget report. Motion passed.**

Agricultural Enhancement Program Committee:

- Timothy VanReenen presented the following AgEP payments for approval:

Doug Lewis	\$ 2,179.50	Lime
Larry Dean	\$ 2,349.23	Lime
Randall Rumer	\$ 930.00	Lime
David Rapp	\$ 1,398.75	Lime
Ashley Parker	<u>\$ 3,237.75</u>	Lime
Total Payments	\$10,095.23	Lime

Timothy VanReenen moved on behalf of the committee and Avery Atkins seconded the motion to approve the payments totaling \$10,095.23. Motion passed.

Grassland Committee:

- The matter of a conservation forage plot was tabled for a future meeting.

Building/Equipment Committee:

- **The Committee moved and Timothy VanReenen seconded the motion to approve spending of up to \$200.00 to purchase seed and calibrate the seeders. Motion passed.**
- Due to the cost of our first insulation estimate presented at the last meeting, Jerry Clifton and Avery Atkins were going to make more inquiries to get additional estimates. Both reported that they were unable to find any other insulation contractors in the area—their contacts all used the same contractor who provided our first estimate. This matter will be placed on the December agenda for action.

Other Committees

Nothing to report.

Watershed Reports

- Jeremy Salyer reported that final SSRP program information is not yet available. The committee is meeting tomorrow (11/28) and he will forward information to Lynn to distribute when available. He asked that the matter be placed on the December agenda.
- **Avery Atkins moved and Timothy VanReenen seconded the motion to pay the invoice from Fullen's Excavating LLC in the amount of \$1,850.00 for work performed on the Nannie Rance site at Rock Camp. Motion passed.**
- **Avery Atkins moved and Timothy VanReenen seconded the motion to pay the invoice from L.D. Hanna & Son Excavating Contractors in the amount of \$18,155.00 for completion of contract GVCD 2018-10-05 EWP Greenbrier SCR. Motion passed.**
- *WVCA O, M & R Report* - Gary Sawyers read the written report sent by Judith Lyons (copy attached).

319 Committee:

- Jerry Clifton presented the following invoices for payment under State NPS 1409/1408 Kitchen Creek:
 - Analabs – Monitoring - \$60.00
 - Microbial Insight – Testing - \$3,150.00
 - Total 319 Invoices - \$3,210.00

Jerry Clifton moved and Timothy VanReenen seconded the motion to pay the invoices totaling \$3,210.00. Discussion ensued and Jerry explained the Microbial Insight bill was for the Anthony Creek project that Intern, Jacob Lavender was working on. It was noted that Jacob has been a good intern and this was a good project. **Motion passed.**

Actions Between Board Meetings

- Gary Truex accepted the bid for GVCD 2018-10-05 EWP Greenbrier SCR upon validation, per Board delegated authority.

Correspondence

- Gary Sawyers read a letter from Louis Aspey notifying the GVCD of projects selected for implementation. There were some questions about the dates in the letter and Linda Ortiz will check into this.

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New Business

- There was no new business.

Approval of Conservation Agreements & Terminations

- None

Approval of Conservation Plans

- None

CREP

- None

Other Business

- The floor was given to Jeremy Salyer to complete his report. He noted the following:
 - The next SCC meeting will be January 8, 2019.
 - Comments to the State AgEP Committee are due January 31, 2019. He will discuss with Barry Level.
 - Ag Day at the Capitol will be January 30, 2019. It has been requested that Frank Masters be invited to attend and be introduced on the House & Senate Floors.
- Timothy VanReenen asked that an email be sent to all staff reminding them to familiarize themselves with equipment rental policies as some have changed. Lynn will send the email.

Adjournment

With no further business, the meeting adjourned by consensus at 9:18pm.

Respectfully submitted,



Gary Sawyers
Chairman

Jerry Clifton
Vice Chair



GS/JC/lw

Recorded by Lynn Woods, District Manager

**GREENBRIER VALLEY
CONSERVATION DISTRICT**

AGREED UPON PROCEDURES

For the Year Ended June 30, 2018

Hollifield & Associates

-----CERTIFIED PUBLIC ACCOUNTANTS-----

106 Park Avenue
Princeton, WV 24740
Phone: (304) 425-4001
Fax: (304) 425-4029
jhollifield@hollifieldcpa.com

November 12, 2018

To the Board of Directors
Greenbrier Valley Conservation District
Lewisburg, WV 24901

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

We have performed the procedures described below, which were agreed to by the Greenbrier Valley Conservation District (the District), solely to assist the District with reporting requirements requested by the West Virginia Conservation Agency (WVCA), the District's oversight agency, for the fiscal year ended June 30, 2018. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the District and WVCA. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

REQUIREMENT FOR SINGLE AUDIT IN ACCORDANCE WITH OMB CIRCULAR A-133

We have inquired of Lynn Hutchison, WVCA Administrative Officer, regarding the District's requirements for a Single Audit in accordance with OMB Circular A-133 and reviewed the District's revenue sources and related expenditures to identify federal monies received and expended. Per OMB Circular A-133 and 2 CFR 200 Uniform Guidance Requirements, federal monies expended have to surpass a \$750,000 threshold before a Single Audit has to be performed.

Based on our inquiries, no single audit requirement appears to exist for the fiscal year ended June 30, 2018. Your Federal Expenditures were \$538,084. Thus, you were \$211,916 under the threshold.

FIDELITY BONDING, SURETY BONDING, AND COLLATERALIZATION

We have inquired of Lynn Hutchison, WVCA Administrative Officer, regarding the District's compliance with fidelity and surety bonding requirements in accordance with WV Code Section 19-21A-4 & 7 and collateralization of state funds in accordance with WV Code Section 12-1-4 and 12-1-5.

WV Code 19-21A-4 & 7 requires the execution of surety bonds for all employees and officers who are entrusted with funds or property. Professional standards dictate two ways to fulfill this requirement: 1) a bond through the WV Board of Risk and Insurance Management (BRIM) or 2) Crime and Fidelity Coverage as a rider on a private insurance policy.

Currently Greenbrier Valley Conservation District has private insurance through Westfield Insurance Services of WV, Inc. (Westfield Insurance). Westfield Insurance provides the District with crime and ERISA coverage for those employees handling money and to ensure against loss due to theft or forgery by a District

employee. Current coverage limits in regards to Crime and Fidelity Coverage through Westfield Insurance are set at \$1,000,000 per occurrence.

Greenbrier Valley Conservation District has also obtained surety bonding through the Fidelity and Deposit Company of Maryland on all six of its District Supervisors.

Upon review of the documentation presented to us, we find that the Greenbrier Valley Conservation District is currently in compliance with WV Code Section 19-21A-4 & 7.

WV Code Section 12-1-4 and 12-1-5 require that before allowing any money to be deposited with any eligible depository in excess of the amount insured by an agency of the federal government or insured by a deposit guaranty bond issued by a valid bankers surety company acceptable to the treasurer, the State Treasurer shall require the depository to give a collaterally secured bond, in the amount of not less than ten thousand dollars, payable to the State of West Virginia, conditioned upon the prompt payment, whenever lawfully required, of any state money, or part thereof, that may be deposited with that depository, or of any accrued interest on deposits.

Based on our review, collateralizations of bank deposits as required by WV Code Section 12-1-4 and 12-1-5 appear adequate and appropriate for all accounts.

CASH DISBURSEMENTS

We have scanned the detailed expenditures listing for reasonableness. We have selected 25% of the check disbursements to determine if disbursements were properly recorded, supported by an invoice, and authorized, as evidenced by proper authorized signatures and endorsement by payee on cancelled checks, if provided by bank.

Our procedures produced no findings and/or recommendations.

CASH RECEIPTS

We have scanned the detailed receipts listing for reasonableness. We have selected 25% of the deposits from the detail receipts listing to determine the receipt is properly recorded, completed in full, and deposited to the bank.

Our procedures produced no findings and/or recommendations.

PAYROLL TRANSACTIONS

We have scanned the payroll transactions listing for reasonableness. We have selected 30 payroll transactions to determine if the transaction was properly processed, recorded, completed in full according to federal and state tax laws; and district policy.

Our procedures produced no findings and/or recommendations.

FIXED ASSETS

We have scanned the fixed assets from the assets list and selected 30 assets, making sure to pick all the assets valued greater than \$10,000. We reviewed the selected assets for existence and made sure they were in operating condition. We also reviewed insurance policies and rental agreements to insure that all assets were insured and that proper policies were in place to safeguard the assets against loss or damage.

Our procedures produced no findings and/or recommendations.

BANK RECONCILIATIONS

We have reviewed the District's bank reconciliations at June 30, 2018 to determine if the bank accounts have been properly reconciled to the District's ending book balance in the general ledger. Reconciling items have been identified and reviewed for reasonableness and subsequent clearing through the bank.

Greenbrier Valley Conservation District Bank Accounts & CD's Reviewed:

1. Bank of Monroe Checking (#2603)
2. CD – City National Bank (#1734)
3. Co-Admin, Bank of Monroe Checking (#5890)
4. Co-Admin, Interest Bearing – Premier Bank Checking (#1440)
5. Co-Admin, Non-Interest Checking – Bank of Monroe (#5696)

All bank accounts listed appear to have been reconciled to the general ledger account balance properly. No issues or concerns were noted while performing aging of reconciling items.

Bank confirmations were not sent to any institutions holding Certificates of Deposit in Greenbrier Valley Conservation District's name. Time constraints did not allow confirmation, but accounts were reviewed online and amounts there tied to correct balances. Certificates of Deposit were verified active and then tied to the appropriate bank reconciliation. No issues noted.

Also reviewed original certificates for all Certificates of Deposit listed above. No issues noted.

COMPLIANCE

As part of our review of the bank reconciliations, cash disbursements, cash receipts, payroll transactions, and fixed assets we were asked to determine if those transactions were properly recorded and accounted for in a way that would permit the preparation of reliable financial statements and if those transactions were handled in a way that demonstrates compliance with laws, regulations, and district policy.

We feel that Greenbrier Valley Conservation District has adequate controls in place to prepare reliable financial statements and reports.

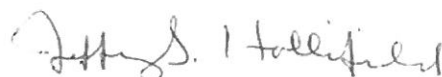
GENERAL

We have reviewed certain areas of the District's operations while performing our agreed upon procedures engagement in order to make recommendations to the District regarding data processing efficiencies, internal control, and segregation of duties.

As a result of our observation and inquiry, there were no significant findings that warranted recommendations.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion, on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of Greenbrier Valley Conservation District and the West Virginia Conservation Agency and is not intended to be and should not be used by anyone other than those specified parties.

A handwritten signature in dark ink, appearing to read "Jeffrey S. Hollifield". The signature is fluid and cursive, with the first name "Jeffrey" and last name "Hollifield" clearly distinguishable.

Hollifield & Associates, AC
November 12, 2018

GVCD District Manager Report

November 27, 2018

- Greenbrier Valley Women-In-Ag Day, took place on October 20 at the Blue Ribbon Center on the State Fairgrounds.
- Lynn Woods attended State Auditor's training at Tamarack on October 25.
- GVCD 2018-10-05 EWP Greenbrier SCR is complete and validated.
- Jeff Hollifield CPA has performed Agreed-Upon Procedures and will present report November 27.
- CDO Budget report for FY18 has been prepared and will be submitted upon board approval.
- Ag Day Display hardware has been received and one design has been submitted for printing.
- Legislative brief invitations have been mailed.
- AgEP database has been updated with all approved contracts.
- Century Farm program announcement has been sent to district newspapers and posted on Facebook.
- Deadline for ordering district road signs is December 15, 2018 and the cost of each is \$200.00.
- Christmas dinner will be held on December 6, 2018 at the Lewisburg Church of Christ. Invitations have been sent to staff in all three counties.

Upcoming Dates:

Nov 29	Payroll needs signed
December 6	Christmas Dinner
December 12	Committee Meetings
December 13	Payroll needs signed
December 20	Regular Board Meeting
December 25	Merry Christmas!
December 28	Payroll needs signed
January 3	Legislative Brief
January 30	Ag Day at the Capitol

Greenbrier Valley Board Meeting November 27th, 2018

NRCS Progress Report: Linda Ortiz- District Conservationist

Farm Bill Programs Applications, Obligations and Deadlines:

- 119 submitted EQIP applications for FY 2019 sign-up 1.
 - o 65 Greenbrier, 39 Monroe and 37 Pocahontas
 - o 11 are Pre-Approved applications (2 Greenbrier, 7 Monroe, and 2 Pocahontas)
- Working on the completion of the Agriculture Conservation Easement Program-Ag Land Easements (ACEP-ALE) applications.
 - o 4 applications in Monroe Co.
 - o 1 application in Greenbrier Co.

Farm Bill Programs and Staff Activities:

- Dennis Burns, Josh Cook, Christopher Elliot and a Biologist from DEP completed the 1st monitoring and data collection in Deer Creek on October 24th.
- New Staff Member- Brandi De Silva, she started on October 22nd. She will be helping us with administrative stuff (e.g. phone calls and putting together contract folders).
- All the staff participated on the Prescribed Grazing Training from October 30th to November 1st in Union, WV.
- Katy MacBride participated of the Women in Agriculture Conference in Wheeling (November 3rd and 4th) and on the WV Farm Bureau Conference in Flatwoods (November 9th and 10th).
- The three Field Offices had Spot Checks to review engineering practices with James Dodson from the Beckley Area Office.
- The three Field Offices, also had Accessibility Review early November. The reviews were completed by NRCS, FSA and RD staff members.
- Conservation Stewardship Program practice certification due on November 30th.
- Upcoming Programs Training in Flatwoods, WV (December 5th and 6th).
- Staff continues to work on EQIP (active contracts) practice certification, designs and payments.

Reminders

- NRCS Farm Bill Conservation Programs have a continuous sign up.
- High Erodible Land & Wetlands determinations on-going process.



November 2018 WVCA Report

WVSCC Meeting:

The next West Virginia State Conservation Committee meeting will be January 8th @ 10:30 a.m.

WVACD Fall Quarterly Meeting

The Fall WVACD Quarterly Meeting was held October 16 & 17, 2018 at Flatwoods.

2018 WV Conservation Farm was awarded to D. Frank Masters' Farm, GVCD.

In addition to the Masters Farm, the Conservation Farm of the Year finalists included: Ward Grass Cattle, which is operated by James "Jay" Wallace in TVCD; and the Hunter Family Farm, operated by Luke and Mitsy Hunter in WCD.

Carrol Greene----Mark Fitzsimmons - NPCD

2019 Dates for the WVACD Quarterly Meetings

January 22 & 23	Flatwoods
April 22 & 23	Pipestem State Park
July 15 & 16	Highlands Event Center, Triadelphia
October 21 & 22	Flatwoods

AgEP:

Jennifer Skaggs will be scheduling meetings with each district to provide an overview of the AgEP program.

AgEP Timeline for 2019

- ❖ **January 31** - Deadline for CDs to submit program comments
- ❖ **Early February** – Review and organize comments received, develop options based on comments, have AgEP staff meeting to review comments received
- ❖ **February** - Comments reviewed and forms revised
- ❖ **Late February** - Revisions sent to CDs/staff for review
- ❖ **Mid-March** - CDs submit recommendations for upcoming FY practices
- ❖ **Late March** - State AgEP committee meeting to finalize upcoming FY AgEP, including allocation formula
- ❖ **April** - Presentation of upcoming FY AgEP to SCC

AgDay at the Capitol / Legislative Breakfast

AgDay will be held on January 30, 2019. There will be a Legislative breakfast at 7:30 that morning.

Request to Conservation Districts

The WVCA is encouraging Conservation Districts to review and update your District Policy Manuals. In addition to your policy manual you are encouraged to review your CD Employee Manual (if you have one) and your CD Plan of Work. If you are already doing the reviews, please disregard this request. However, please let us know with a written response that you are already reviewing or will be reviewing the documents.

Agreed Procedures Engagement (Audit):

Conservation Districts are asked to begin the Agreed Procedures Engagement (APE) audit if you haven't already. Please check your current agreement to make sure it is valid.

SSRP Program

CDs need to vote to approve the SSRP program to be eligible for funding allocation for the program. Final program documents will be provided and reviewed in November.

O&M Sponsor letters

Brian has sent letters to all current O&M sponsors requesting a meeting to review O&M agreements. These meeting should be scheduled in the months of November and December. He will be reviewing the AG opinion relating to the O&M agreements, have a tailored presentation for each sponsor, and review the 5-year maintenance plan.

Per Diem

The SCC voted on October 9, 2018 to increase the per diem cap for supervisors to \$80/day. Districts need to discuss and vote on whether they wish to increase their cap. No additional funding will be provided at this time. If your CD has reviewed their budget and determines they wish to increase from \$60 to \$80 (or somewhere in between), the travel and per diem policy needs to be amended.

WVACD questions to CDs

The legislative committee of the WVACD has asked CDs to answer the following questions to begin planning efforts for the 2020 legislative session:

What do you see as the future of Conservation in your District?

What needs to be corrected legislatively to make this happen?

Ag Strategic Plan Listening Session Reimbursement

Districts will be reimbursed expenses of up to \$350 for the meeting room and refreshments. The \$350 is the max." The LOR needs to be for "Reimbursement for Expenses related to Agriculture Strategic Plan Listening Sessions". Copies of all receipts to match the total need to be attached to the LOR. Also, as always, the board approval minutes.

10:33 AM

11/27/18

Greenbrier Valley Conservation District
A/P Aging Summary
As of November 27, 2018

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Boone Tractor & Implement, Inc.	43.80	0.00	0.00	0.00	0.00	43.80
City of Lewisburg	17.42	0.00	0.00	0.00	0.00	17.42
First Citizens Bank	384.16	0.00	0.00	0.00	0.00	384.16
Hollifield & Associates	3,500.00	0.00	0.00	0.00	0.00	3,500.00
Jims Drive In	390.00	0.00	0.00	0.00	0.00	390.00
Komax, LLC	269.32	0.00	0.00	0.00	0.00	269.32
Mon Power	19.65	0.00	0.00	0.00	0.00	19.65
Mountaineer Gas Company	31.75	0.00	0.00	0.00	0.00	31.75
Sherry W. Ferrell	525.00	0.00	0.00	0.00	0.00	525.00
Suddenlink	219.47	0.00	0.00	0.00	0.00	219.47
Waters Agricultural Laboratories, Inc.	5.50	0.00	0.00	0.00	0.00	5.50
TOTAL	<u>5,406.07</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,406.07</u>

WVCA Project Section:

OM&R

- Work for this season is ongoing in most districts. Approximately \$303,000 has been paid to date, there are contracts and additional work pending.
- Supervisors are always welcome to attend inspections. Please contact the Watershed Manager in your area for an updated schedule.
- Five-year work plans including estimates will be developed for all districts.
- Annual fall inspections are completed for the South section. Reports are being prepared to submit to Sponsors and Districts.
- Annual Fall Inspections in the North will wrap up on November 7th. Reports will be available in December.

Citizens Contact Reports

- Call Log Procedure – a call log procedure has been implemented to assure that calls are directed to the appropriate project section staff. Please call 304-872-4302 and your call will be directed as needed.
- Technicians are performing site visits and generating stream management plans in response to the calls that are received.

SSRP

- Streambank Stabilization and Restoration Program (SSRP) was scheduled to begin October 1, 2018. Applications will be provided to the Districts, Area Directors can provide guidance.

EWP

- The final work for the 2016 flood has started in Greenbrier County. This work is at the request of the County OES Directors.
- 2018 flood work in PVCD is complete.

Interagency Agreements

- Work on the Little Grave Creek Bank Stabilization project in Glen Dale with Marshall County and NRCS is underway. Work is anticipated to be complete in early November.

Dam Rehab

- Gannett Fleming is continuing to work on planning studies for Brush Creek 9 & 15 and New Creek 1 & 17 and perform the construction oversight for UDC1.
- Upper Deckers 1
 - WVCA continues to work on the permits and mitigation plan.
 - Construction continues
- NPCD, SCD, MCD and PVCD – Please track hours that District Supervisors attend any rehab meetings.
- Rehab meetings have been suspended at this time with the exception of Upper Deckers 1. This call takes place on Mondays at 9:00 am.



United States Department of Agriculture
Natural Resources Conservation Service
1550 Earl Core Road, Suite 200
Morgantown, WV 26505

Phone: (304) 284-7540
Fax: (855) 857-6448

November 6, 2018

Greenbrier Valley Conservation District
179 Northridge Drive
Lewisburg, WV 24901

Chairperson Gary Sawyers,

West Virginia United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) has made great strides in our efforts to target technical and financial resources to locally led conservation through the Focused Conservation Approach. We could not have achieved such an accomplishment without the dedicated service of your Conservation District.

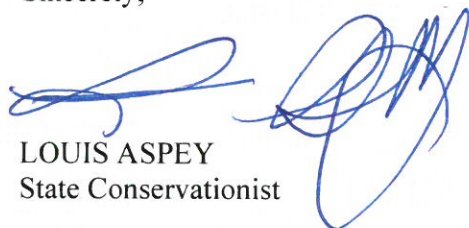
This letter serves as formal notice that the WV NRCS State Conservationist, in conjunction with the WV State Technical Committee, has selected the following local work group project(s) for implementation:

Central Indian Creek Livestock Water
Ground Water Quality Impacts from Livestock
Meadow River Watershed Livestock Water

Allocated funding for fiscal year 2018 will be through the USDA NRCS Environmental Quality Incentives Program (EQIP) and in accordance with all applicable federal codes and statutes. Funding will be provided after I receive my 2018 budget. For planning purposes, I anticipate proposals will be funded at or near requested levels.

I am pleased that NRCS can assist the local work group in addressing local resource concerns. It is the desire of the agency to continue supporting locally led conservation and to collaborate with all of our stewardship partners. Please continue to work with your local District Conservationist on outreach activities to encourage customer participation. I look forward to the coming years to witness the achievements of Focused Conservation.

Sincerely,



LOUIS ASPEY
State Conservationist

cc: Brian Farkas, Executive Director, West Virginia Conservation Agency, Charleston, WV
Laura Smith, ASTC – Programs, NRCS, Morgantown, WV
Damarys Mortenson, State Resource Conservationist, NRCS, Morgantown, WV
Greg Stone, ASTC – Field Operations, NRCS, Beckley, WV
Linda Ortiz, District Conservationist, NRCS, Lewisburg, WV

Helping People Help the Land
USDA is an equal opportunity provider, employer and lender



Greenbrier Valley Conservation District

11/27/2018 1:15 PM

Register: 10003 · Bank of Monroe Ck 2603 General

From 10/25/2018 through 11/27/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/25/2018	4578	WV Daily News and ...	20000 · Accounts Paya...	Subscription	120.00			356,431.51
10/31/2018			12000 · Undeposited F...	Gary Lemons		X	64.96	356,496.47
10/31/2018			12000 · Undeposited F...	Justin Riffey		X	98.00	356,594.47
10/31/2018			-split-	Dirk McCormick		X	294.00	356,888.47
10/31/2018			12000 · Undeposited F...	Vicky Gallaher		X	32.00	356,920.47
10/31/2018			12000 · Undeposited F...	High Hill Farm...		X	144.00	357,064.47
10/31/2018			12000 · Undeposited F...	Will Nester		X	123.95	357,188.42
10/31/2018			12000 · Undeposited F...	David Rapp		X	85.00	357,273.42
10/31/2018			12000 · Undeposited F...	T & S Excavati...		X	150.00	357,423.42
10/31/2018			12000 · Undeposited F...	Charles Gillespie		X	180.00	357,603.42
10/31/2018			12000 · Undeposited F...	Wayne Wylie		X	98.00	357,701.42
10/31/2018			12000 · Undeposited F...	David Workman		X	229.26	357,930.68
10/31/2018			12000 · Undeposited F...	Dean Hanson (...)		X	670.00	358,600.68
10/31/2018			12000 · Undeposited F...	Lee Johnson		X	95.00	358,695.68
10/31/2018			12000 · Undeposited F...	Aviagen Turkeys		X	1,050.00	359,745.68
10/31/2018			40500 · Interest Revenue	Interest		X	15.62	359,761.30
10/31/2018	4579	Barrett L Level	-split-		869.05			358,892.25
10/31/2018	4580	Barrett L. Level	20000 · Accounts Paya...	Reimbursement	191.48			358,700.77
11/02/2018	4581	WV State Tax Depart...	21040 · State Payroll T...	1048-0059	174.00			358,526.77
11/05/2018	ACH	Consolidated Public ...	-split-	X58300	377.00			358,149.77
11/05/2018	ACH	United States Treasur...	-split-	55-6008337	1,424.12			356,725.65
11/15/2018	4582	Barrett L Level	-split-		899.79			355,825.86
11/15/2018	4583	Barrett L. Level	20000 · Accounts Paya...	Reimbursement...	73.44			355,752.42
11/27/2018	4584	Boone Tractor & Imp...	20000 · Accounts Paya...	Invoice LI67291	43.80			355,708.62
11/27/2018	4585	City of Lewisburg	20000 · Accounts Paya...	Acct. 05328	17.42			355,691.20
11/27/2018	4586	First Citizens Bank	20000 · Accounts Paya...	-5650	320.68			355,370.52
11/27/2018	4587	First Citizens Bank	20000 · Accounts Paya...	-4279	63.48			355,307.04
11/27/2018	4588	Hollifield & Associates	20000 · Accounts Paya...	Invoice dated 1...	3,500.00			351,807.04
11/27/2018	4589	Jims Drive In	20000 · Accounts Paya...	Invoice dated 1...	390.00			351,417.04
11/27/2018	4590	Komax, LLC	20000 · Accounts Paya...	AR82795 & A...	269.32			351,147.72
11/27/2018	4591	Mon Power	20000 · Accounts Paya...	Acct. 110 121 ...	19.65			351,128.07
11/27/2018	4592	Mountaineer Gas Co...	20000 · Accounts Paya...	525479-679446	31.75			351,096.32
11/27/2018	4593	Sherry W. Ferrell	20000 · Accounts Paya...	Invoice 1560	525.00			350,571.32
11/27/2018	4594	Suddenlink	20000 · Accounts Paya...	100001-2323-7...	219.47			350,351.85
11/27/2018	4595	Waters Agricultural ...	20000 · Accounts Paya...	A2181026-138	5.50			350,346.35