

Little Kanawha Conservation District

Board of Supervisors Meeting
November 13, 2018, 10:00 AM
Mill Run Agricultural Service Center, Parkersburg, WV

Attending were:

*** Supervisors Attending ♦ Supervisors by Conference Call**

Ivan Banks, Ritchie County
*Bob Buchanan, Wood County
*Dexter Graham, Wood County
*Mike Nichols, Ritchie County
*Sam Sheets, Roane County
♦ Thanh Ashman, Roane County
*Roger Shaver, Wirt County
*Roseann Adams, Wirt County

Others attending or ♦ Others by Conference Call:

Jerry Waybright, Wood County, Associate Supervisor
Mikayla Hayes, LKCD
Jason Crislip, NRCS
Pam Russell, WVCA
Kim Fisher, WVCA
Jennifer Skaggs, WVCA
Kaitlyn Murphy, WVCA
Jessica Nichols, WVCA
Tiffany Bennett, Land Owner Calhoun County

Call to order & Pledge of Allegiance –

- Meeting called to order at 10:00 a.m.
- Pledge led by Sam Sheets and recited by all.

Introduction of Visitors – Their reports and concerns – Tiffany Bennett from Calhoun County as potential District Supervisor. Jennifer Skaggs and Pam Russell from the WVCA.

District Business

Minutes of Previous Meeting - Change time on the 23rd meeting to reflect start time as 5:00 p.m. *Motion to approve the minutes from October 11th was made by Bob Buchanan and second by Sam Sheets. Majority approved. Motion carried. The October 23rd minutes with the change in start time to reflect 5:00 p.m. not 10:00 a.m. was made by Bob Buchanan and second by Sam Sheets. Majority approved. Motion carried.*

Approval of Financial Reported Items

Minutes of the meeting dated October 23rd were discussed which explained the movement of funds between accounts. Past FY funds held in CDO Grant Fund Account (United 0704) totaling \$35,234.11 moved to the District Account (United 1779). Financial documents are pages 1-14 of District meeting packet. *Financials approved for audit.*

Approval of Cooperators

Agreements – Jeffrey Myers – Ritchie
Brian Fields – Roane
Gilbert Smith – Roane
Mary Minney – Roane
Leigh Burr – Roane
Paulette Burdette – Roane
Carl Cyrus – Roane
James Matheny – Wirt
Burl Balderson – Wood
Kevin Lang – Wood
John Clevenger – Wood
Richard Phillips - Wood

Terminations – None

Motion to approve listed cooperators agreements was made by Sam Sheets and second by Roger Shaver. Majority approved. Motion carried.

Correspondence – Non-Action Items – Discussed briefly World Soil Day Luncheon – December 5th. District meeting packet page 15

Correspondence – Action Items –

- None

Report of Agencies and Others

LKCD Associate Supervisors Report –

- Jerry Waybright went to Jim Ash's viewing.
- SAMARA Contest discussion. Educational materials are now being used for 6th and 7th grade students. Last time the District hosted this was in 2007. New SAMARA books will be requested for the next meeting with decision to be made later on whether to offer.

Field Staff Report, NRCS, District, Jason Crislip –

- EQIP application rankings due November 16th for the first round.
- Second round of sign ups the due date has not been determined at this time.
- Greg Stone has accepted the position as the NRCS State Conservationist in Kentucky.

Field Staff Report, LKCD, Mikayla Hayes

- Mail Equipment – *Motion by Bob Buchanan to purchase a new digital scale for postage weight usage from Walmart. Second by Roger Shaver. Majority approved. Motion carried.*
- Discussion of District income. Refer to District meeting packet pages 22-23 for income sheets.
- Newsletter comments/changes need to be to Mikayla Hayes by Thursday, November 15th. Thanks to Sam Sheets for assisting with Outstanding Farmers write-ups. Newsletter on pages 24-35 of District meeting packet.
- Soil tests done

Field Staff Report, Forestry

None at this time

Field Staff Report, WVCA

- WVCA Field Staff Update – Pam Russell – WVCA and NRCS didn't renew agreement for joint employee. Position will still be housed in Spencer and doing AgEP. Will now work full time for WVCA. Not a dedicated time schedule for each office, depends upon workload. The change will take effect on December 1st.
- Watershed Division Report by Judith Lyons (Appendix D)

FSA, Eleanor Porter

Newsletter included on pages 36-38 of District meeting packet.

WV DNR Report, Jeff McCrady

Unable to attend.

LK RC&D Report –

- Representation from Wood – Mike Nichols received a letter from Crystle Buchanan (Appendix A) regarding representation to the LK RC&D Council. *Motion to appoint Crystle Buchanan was made by Sam Sheets and second by Roseann Adams. Bob Buchanan recused himself from the vote. Majority approved. Motion carried.* A letter will be sent to Crystle Buchanan (copied to the LK RC&D Council) informing her of today's decision.
- New sign up period for mini grants will start mid-December thru March 14, 2019. Information pertaining to the mini grants can be found on pages 40-42.
- Discussion of financial future of the council and project sharing.
- Sam Sheets stated that there are other grants that they use to go after.
- Thank you letter to the District is on page 39 of District meeting packet.

Solid Waste Authority Report

- Bob Buchanan stated that this is their slow time.
- There is a yearly quota of debris they can accept and this year they had to receive a waiver from DEP & EPA to keep the land fill open.
- He serves on the board for the National Wild Turkey Federation. Discussed upcoming meetings. There is hope for some combined conservation efforts. More in the future on this.

WVU Extension

- Not in attendance.
- Sam Sheets, Thanh Ashman and Kaitlyn Murphy went to a Pollinator's Workshop held at Jackson's Mills. It was quite interesting and informational.

Special Items of Interest

Emergency Watershed Program/Stream Protection & Restoration Program

Nothing at this time.

North Fork Hughes River Updates & Issues

- Debris Removal Update – Mike Nichols discussed work that was recently done but not completed. There is some seeding and mulching to do. Discussion on how to keep funds available for future clean up. Dexter Graham talked about debris and other agencies (DNR, Fish & Wildlife) being partially responsible. Would like to set up meetings with these agencies. NFHR files are housed in the District garage in file cabinets. Jessica Nichols will look for filing system on computer to help possibly locate the files needed. Look for files and clean the garage on October 29th at 10 a.m. Mike Nichols discussed the gate that would help with the removal of debris. Mike Nichols, Roger Shaver, Roseann Adams, Dexter Graham, Bob Buchanan and Sam Sheets will assist with the work on the 29th.
- Gas Well Update – Nothing at this time

SCC Per Diem - Update

Information included in District meeting packet on page 43. *Motion to increase the per diem from \$60.00 per day to \$80.00 per day and make effective as of today was made by Bob Buchanan and second by Roger Shaver. Majority approved. Motion carried.*

Outreach Materials

Roseann Adams discussed long sleeve shirts with logo. Bob Buchanan will work with the Shirt Factory & Mikayla Hayes will work with Shirt Tails to have information for reporting at the December Board Meeting.

District Highway Boundary Signs

See page 44 in District meeting packet. It was decided to check garage as there might be one or two out there.

District Banner Signs

Mikayla Hayes submitted info to Davin White but Roseann Adams suggested a change of adding one picture. See District meeting packet pages 45-46. Contact information is not on one of the banners. *Motion to approve the changes of district information being added as well as the new picture was made by Dexter Graham and second by Roger Shaver. Discussion. Majority approved. Motion carried.*

LOR's –

- *Agricultural Strategic Plan Listening Session – Roger Shaver made motion to send a letter of request for a reimbursement of \$112.47 for supplies used at the Agricultural Strategic Plan Listening Session. Second by Dexter Graham. Majority approved. Motion carried.*
- *Bob Buchanan made motion to send a letter of request for matching funds for O&M for Walker Creek, \$1000; Lower Pond Run – Wood County, \$5000; Lower Pond Run – City of Parkersburg, \$435; Bonds Creek Dam, \$750. Second by Dexter Graham. Majority approved. Motion carried.*

Local, National & State Meeting Report

Envirothon Committee –

- Sam Sheets and Thanh Ashman attended. Additional information on pages 47-50 of District meeting packet.
- Sam Sheets reported on the Site Committee. Canaan Valley is to host. Discussion of buses that will be needed. Possible use of school buses from Tucker county.
- Thanh Ashman reported on the Education Committee possible inclusion of middle schools but would be a couple of years in the planning. Additional training for teachers and extending the length of the presentations to 10 minutes.
- Meetings are usually the first Wednesday of the month with the next meeting being December 5th.

Grazing Conference Committee

Roger Shaver reported and brought information to share (Appendix B).

Grassland Committee

Nothing at this time.

Women in Ag Conference

Roseann Adams attended, it was the biggest conference to date. The Ohio Valley Growers Group has an orchard on top of the Wheeling Tunnels as well as any green space they can acquire with high tunnels and gardens. There was a lot of shared information about women in farming.

Active District Committee Reports

Equipment Committee –

- Dexter Graham reported on the new lime spreader already having a hitch busted off. The hitch is made to break rather than allowing the spreader to be damaged.
- 4-ton he will work on at his house.
- Equipment committee needs to meet and look over all the equipment.
- Potential storage locations.
- Possible coating of water tank on weed wiper with silicone spray to help keep it from drying out.

Ag Enhancement Committee/Report

- Jennifer Skaggs
See the attached Power Point information (Appendix C).
- Payments for October
 - Howard Parsons – Invasive Species – 700.00
 - Henry Longfellow – Water Systems – 1552.00
 - Crystal Wheeler – Lime – 1690.00
 - Tina Knopp – Critical Area Planting – 800.00
 - George Harper – Invasive Species – 700.00
 - Hazel Boggs – Invasive Species – 700.00

Sam Sheets moved to accept payment information, it should be included in the November 2018 minutes for record keeping purposes only. Second by Rose Ann Adams. Majority approved. Motion carried. Lengthy discussion about the timing of payments and approval.

- Cancellation –
 - Kevin Lang – Exclusion Fence - \$3000 (information on page 51 of District meeting packet)
 - David Rupert – Water Development - \$1800 – He is being deployed and the weather conditions have prevented completion before deployment.
 - Gary Mossor – Received letter for cancellation please see on page 52 of District meeting packet.

Motion to approve the cancellations was made by Sam Sheets and second by Dexter Graham. Majority approved. Motion carried.

- Committee meeting needs to be scheduled. Decided on the date of January 10, 2019 at 9 a.m.
- Can signups be taken earlier? Jennifer Skaggs stated that it has to be after the SCC April meeting. Possible sign ups through out the year. A WVCA organizational chart was requested

District Manager, Jessica Nichols

- Audit – This has been completed and will be reported on at the December 13th Board Meeting.
- Training – WV State Auditor Training – Very good information presented on ethics, fraud, internal controls and taxable fringe benefits
- Calendars – These are received as samples, please take them if you could use them.

WVCA Report, Kim Fisher

A general review was given. Please see report on pages 53-55 of the District meeting packet.

Closing Activities

Calendar of Events

November 22nd – Thanksgiving Day, Holiday, Office Closed
November 29th – NFHR document search & garage clean out, 10:00 a.m.
December 13th – District Board Meeting – Mountwood Park Admin Building, 9:00 a.m. followed by LK RC&D Council Meeting & covered dish luncheon.
December 24th – Christmas Eve, Half Day Holiday, Office closing at Noon
December 25th – Christmas Day, Holiday, Office Closed
December 31st – New Year's Eve, Half Day Holiday, Office closing at Noon
January 1st – New Year's Day, Holiday, Office Closed
January 8th – WV State Conservation Committee Meeting
January 10th – District Board Meeting – Mill Run Ag Center, 10:00 a.m.
January 21st – Martin Luther King Jr. Day – Holiday – Office Closed
January 22nd & 23rd – WVACD Quarterly Meeting – Flatwoods
January 30th – Ag Day at the Capitol
January 31st – Deadline for District's to submit AgEP comments

Motion to Adjourn –

Motion to adjourn was made by Dexter Graham and second by Sam Sheets. Majority approved.

Motion carried. Meeting adjourned at 12:10 p.m.

These minutes respectfully submitted by Roseann Adams, LKCD Secretary and Jessica Nichols, Recorder.

Mike Nichols, LKCD Chairman

Roseann Adams, LKCD Secretary

Date approved: _____

In this packet you will find:

Financial & Agreement Information

Pages 1-2	District Trial Balance Sheet
Page 3	District Account Receivables
Pages 4-8	District Check Detail
Pages 9-10	District Profit & Loss
Pages 11-12	Co-Administered Funds Balances
Pages 13-14	Co-Administered Checks

Non Action Items

Page 15	World Soil Day
Pages 16-20	Farmland Access Meeting Minutes
Page 21	Flood Insurance Letter from Insurance Commissioner

Action Items

None

Items late or later in the agenda

Pages 22-35	LKCD Field Staff Report
Pages 36-38	FSA Newsletter
Pages 39-42	LK RC&D Information
Page 43	District Supervisors Per Diem Update
Page 44	District Highway Boundary Signs
Pages 45-46	LKCD Banner Display Signs
Pages 47-50	Envirothon Committee Minutes & Email
Pages 51-52	AEP Cancellation Information
Pages 53-55	WVCA Conservation District Monthly Report

Little Kanawha Consevation District
Trial Balance
As of June 30, 2019

	Jun 30, 19	
	Debit	Credit
CDO Fundes United 0704	45,520.42	
General Fund Checking Peoples	0.00	
General Fund Peoples Bank CD	0.00	
LKCD Account United 1779	67,597.47	
LKCD Projects United 1752	188,484.43	
LKCD Projects United 1752:2nd CD - Part of checking ...	41,497.79	
LKCD Projects United 1752:CD - Part of checking 1752	0.00	
Set-up account - Do-Not Use	0.00	
Accounts Receivable	3,720.06	
Due From Receiving Account	0.00	
Undeposited Funds		37.00
Video Equipment	1,790.79	
Fixed Assets	94,981.02	
Furniture and Equipment	17,800.00	
Accumulated Depreciation		67,719.34
Fed W/H Tax	113.61	
Prepayment Liability	45.00	
Accounts Payable		385.00
Pass Through Money from State		342,854.00
Payroll Liabilities		8,819.88
WV Income Tax W/H	1,523.96	
Fund Balance		137,122.96
Unrestricted Net Assets	102,710.11	
Equipment Rental Income		315.00
Equipment Rental Income:2 Ton Lime Spreader #11		200.00
Equipment Rental Income:2 Ton Lime Spreader #7		200.00
Equipment Rental Income:2 Ton Lime Spreader #5		100.00
Equipment Rental Income:4 Ton Lime Spreader #4		210.00
Equipment Rental Income:2 Ton Lime Spreader #2		250.00
Equipment Rental Income:No Till Drill #1		1,871.00
Equipment Rental Income:Weed Wiper #9		250.00
Equipment Rental Income:2 Ton Lime Spreader #6		250.00
Equipment Rental Income:No Till Drill #8		1,102.50
Equipment Rental Income:Weed Wiper #3		250.00
Interest Revenue		353.29
Interfund Transfer		39,969.00
Investments:Interest-Savings, Short-term CD		69.84
Sales Income		890.00
Sales Revenue		3,284.16
Services/Work Crew Revenue		75.00
Equipment Expenses:4 Ton Lime Spreader #4	336.17	
Equipment Expenses:Weed Wiper #3	1,590.50	
Equipment Expenses:No Till Drill #1	0.79	
Cost of Goods Sold	2,638.87	
Supervisor Expense:Income to Offset Supervisor Exp	0.00	
Supervisor Expense:Travel, Mileage, Meal Reimburse	5,101.18	
Supervisor Expense:Per Diem Pay	6,720.00	
Advertising/Marketing	334.08	
Facilities and Equipment:Rent, Parking, Utilities	2,460.00	
Maintenance & Repairs	282.97	
Meals & Entertainment	830.08	
Operations:Books, Subscriptions, Reference	5,339.72	
Operations:Postage, Mailing Service	129.35	
Operations:Supplies	861.68	
Operations:Telephone, Telecommunications	518.27	
Other Types of Expenses:Insurance - Liability, D and O	761.00	
Payroll - Salaries	9,012.00	
Payroll - State Unemployment	225.16	
Payroll - Taxes	1,243.82	
Payroll - Workers Compensation	210.00	
Sponsorship Expense	1,250.00	
Supplies - Events	101.16	

10:27 AM
11/09/18
Accrual Basis

Little Kanawha Consevation District
Trial Balance
As of June 30, 2019

	Jun 30, 19	
	Debit	Credit
Supplies - Office	344.68	
Travel and Meetings:Travel	501.83	
TOTAL	<u>606,577.97</u>	<u>606,577.97</u>



Little Kanawha Conservation District
A/R Aging Summary
As of November 9, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Aaron Kaufman	0.00	0.00	0.00	0.00	0.00	0.00 pd
Angela Campbell	0.00	0.00	0.00	0.00	300.00	300.00
GDO Grant Adjustment	0.00	0.00	0.00	0.00	19,000.00	19,000.00
Dan Hickman	0.00	35.00	0.00	0.00	0.00	35.00
Dan West	0.00	0.00	0.00	0.00	0.00	0.00 pd
Daniel McKown	0.00	0.00	48.00	0.00	0.00	48.00
General Fund Adjustment	0.00	0.00	0.00	0.00	129.15	129.15
George Harper	0.00	0.00	58.00	0.00	0.00	58.00
James Dines	0.00	70.00	0.00	0.00	0.00	70.00 pd
Joshua Radabaugh	0.00	0.00	0.00	0.00	150.00	150.00
Little Kanawha Conservation Dist...	0.00	0.00	0.00	0.00	-16,646.09	-16,646.09
Mike Miller	0.00	34.00	0.00	0.00	0.00	34.00 pd
Thomas Life	0.00	0.00	0.00	0.00	360.00	360.00 pd
Todd Shockey	0.00	132.00	0.00	0.00	0.00	132.00
Tyler Millers	0.00	0.00	0.00	0.00	50.00	50.00
TOTAL	0.00	271.00	106.00	0.00	3,343.06	3,720.06

10:26 AM

11/09/18

Little Kanawha Consevation District **Check Detail** **October 2018**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		10/31/2018			LKCD Account ...		-1.06
					Fed W/H Tax	-1.06	1.06
TOTAL						-1.06	1.06
Bill Pmt -Check	2018	10/18/2018	Appalachian Gra...		CDO Fundes Un...		-1,000.00
Bill		09/06/2018			Sponsorship Exp...	-1,000.00	1,000.00
TOTAL						-1,000.00	1,000.00
Bill Pmt -Check	2020	10/18/2018	Little Kanawha ...		CDO Fundes Un...		-17,575.00
Bill		10/15/2018			Interfund Transfer	-17,575.00	17,575.00
TOTAL						-17,575.00	17,575.00
Bill Pmt -Check	2021	10/18/2018	Shirt Tales		CDO Fundes Un...		-582.78
Bill	INV-...	10/15/2018			Supplies	-582.78	582.78
TOTAL						-582.78	582.78
Bill Pmt -Check	2022	10/18/2018	Little Kanawha ...		CDO Fundes Un...		-38,469.00
Bill		10/15/2018			Income to Offset ...	-19,969.00	19,969.00
Bill		10/15/2018			Interfund Transfer	-18,500.00	18,500.00
TOTAL						-38,469.00	38,469.00
Bill Pmt -Check	2023	10/24/2018	Cash		CDO Fundes Un...		-109.48
Bill		10/24/2018			Advertising/Mark...	-4.40	8.32
					Supplies - Events	-4.79	9.07
					Supplies - Events	-14.79	28.00
					Supplies - Events	-11.56	21.88
					Supplies - Events	-8.64	16.36
					Supplies - Events	-3.96	7.50
					No Till Drill #1	-0.42	0.79
					Meals & Entertain...	-18.65	35.31
					Supplies - Events	-2.64	4.99
					Meals & Entertain...	-3.86	7.30
					Postage, Mailing ...	-28.71	54.35
					Supplies - Events	-7.06	13.36
TOTAL						-109.48	207.23
Bill Pmt -Check	2024	10/24/2018	Kelly Bordonada		CDO Fundes Un...		-675.00
Bill		10/23/2018			Meals & Entertain...	-675.00	675.00
TOTAL						-675.00	675.00
Bill Pmt -Check	2025	10/24/2018	Little Kanawha ...		CDO Fundes Un...		-35,185.33
Bill		10/23/2018			Interfund Transfer	-35,185.33	35,185.33
TOTAL						-35,185.33	35,185.33

10:26 AM

11/09/18

Little Kanawha Consevation District **Check Detail** **October 2018**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2026	10/31/2018	Quill.com		CDO Fundes Un...		-113.75
Bill	2006...	10/17/2018			Supplies - Office	-8.49	8.49
Bill	2192...	10/24/2018			Supplies - Office	-9.29	9.29
Bill	2198...	10/24/2018			Supplies - Office	-95.97	95.97
TOTAL						-113.75	113.75
Paycheck	2600	10/13/2018	DEXTER F GRA...		LKCD Account ...		-83.12
				Per Diem Pay		-90.00	90.00
				Payroll - Taxes		-5.58	5.58
				Payroll Liabilities		5.58	-5.58
				Payroll Liabilities		5.58	-5.58
				Payroll - Taxes		-1.30	1.30
				Payroll Liabilities		1.30	-1.30
				Payroll Liabilities		1.30	-1.30
				Payroll - Taxes		-0.54	0.54
				Payroll Liabilities		0.54	-0.54
				Payroll - State Un...		-2.61	2.61
				Payroll Liabilities		2.61	-2.61
TOTAL						-83.12	83.12
Paycheck	2601	10/13/2018	K. ROBERT BUC...		LKCD Account ...		-299.76
				Per Diem Pay		-330.00	330.00
				Payroll - Taxes		-20.46	20.46
				Payroll Liabilities		20.46	-20.46
				Payroll Liabilities		20.46	-20.46
				Payroll - Taxes		-4.78	4.78
				Payroll Liabilities		4.78	-4.78
				Payroll Liabilities		4.78	-4.78
				Payroll - Taxes		-1.98	1.98
				Payroll Liabilities		1.98	-1.98
				Payroll Liabilities		5.00	-5.00
				Payroll - State Un...		-9.57	9.57
				Payroll Liabilities		9.57	-9.57
TOTAL						-299.76	299.76
Paycheck	2602	10/13/2018	MICHAEL D NIC...		LKCD Account ...		-273.05
				Per Diem Pay		-300.00	300.00
				Payroll - Taxes		-18.60	18.60
				Payroll Liabilities		18.60	-18.60
				Payroll Liabilities		18.60	-18.60
				Payroll - Taxes		-4.35	4.35
				Payroll Liabilities		4.35	-4.35
				Payroll Liabilities		4.35	-4.35
				Payroll - Taxes		-1.80	1.80
				Payroll Liabilities		1.80	-1.80
				Payroll Liabilities		4.00	-4.00
				Payroll - State Un...		-8.70	8.70
				Payroll Liabilities		8.70	-8.70
TOTAL						-273.05	273.05

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10:26 AM

11/09/18

Little Kanawha Consevation District **Check Detail** **October 2018**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	2603	10/13/2018	ROGER L SHAV...		LKCD Account ...		-214.64
				Per Diem Pay		-240.00	240.00
				Payroll - Taxes		-14.88	14.88
				Payroll Liabilities		14.88	-14.88
				Payroll Liabilities		14.88	-14.88
				Payroll - Taxes		-3.48	3.48
				Payroll Liabilities		3.48	-3.48
				Payroll Liabilities		3.48	-3.48
				Payroll - Taxes		-1.44	1.44
				Payroll Liabilities		1.44	-1.44
				Payroll Liabilities		7.00	-7.00
				Payroll - State Un...		-6.96	6.96
				Payroll Liabilities		6.96	-6.96
TOTAL						-214.64	214.64
Bill Pmt -Check	2604	10/04/2018	Bob Buchanan		LKCD Account ...		-355.48
Bill		09/30/2018		Travel, Mileage, ...		-355.48	355.48
TOTAL						-355.48	355.48
Bill Pmt -Check	2605	10/04/2018	Brickstreet Insur...		LKCD Account ...		-210.00
Bill	3546...	09/24/2018		Payroll - Workers...		-210.00	210.00
TOTAL						-210.00	210.00
Bill Pmt -Check	2606	10/04/2018	Dexter Graham.		LKCD Account ...		-60.99
Bill		09/30/2018		Travel, Mileage, ...		-60.99	60.99
TOTAL						-60.99	60.99
Bill Pmt -Check	2607	10/04/2018	Mike Nichols		LKCD Account ...		-170.56
Bill		09/30/2018		Travel, Mileage, ...		-170.56	170.56
TOTAL						-170.56	170.56
Bill Pmt -Check	2608	10/04/2018	Roger Shaver.		LKCD Account ...		-147.48
Bill		09/30/2018		Travel, Mileage, ...		-147.48	147.48
TOTAL						-147.48	147.48
Paycheck	2609	10/11/2018	MIKAYLA D HAY...		LKCD Account ...		-631.26
				Payroll - Salaries		-768.00	768.00
				Payroll Liabilities		49.00	-49.00
				Payroll - Taxes		-47.61	47.61
				Payroll Liabilities		47.61	-47.61
				Payroll Liabilities		47.61	-47.61
				Payroll - Taxes		-11.13	11.13
				Payroll Liabilities		11.13	-11.13
				Payroll Liabilities		11.13	-11.13
				Payroll Liabilities		29.00	-29.00
TOTAL						-631.26	631.26

10:26 AM

11/09/18

Little Kanawha Consevation District **Check Detail** **October 2018**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2610	10/11/2018	United Bankcard...		LKCD Account ...		-119.60
Bill		09/27/2018			Postage, Mailing ...	-25.00	25.00
					Books, Subscripti...	-10.70	10.70
					Supplies	-83.90	83.90
TOTAL						-119.60	119.60
Liability Check	2611	10/23/2018	United States Tr...		LKCD Account ...		-2,224.34
					Payroll Liabilities	-515.00	515.00
					Payroll Liabilities	-692.67	692.67
					Payroll Liabilities	-692.67	692.67
					Payroll Liabilities	-162.00	162.00
					Payroll Liabilities	-162.00	162.00
TOTAL						-2,224.34	2,224.34
Liability Check	2612	10/23/2018	West Virginia St...		LKCD Account ...		-353.00
					Payroll Liabilities	-353.00	353.00
TOTAL						-353.00	353.00
Liability Check	2613	10/23/2018	WV Unemploy...		LKCD Account ...		-169.48
					Payroll Liabilities	-169.48	169.48
TOTAL						-169.48	169.48
Bill Pmt -Check	2614	10/24/2018	ACF Enviromental		LKCD Account ...		-903.00
Bill	858364	10/12/2018			Cost of Goods Sold	-903.00	903.00
TOTAL						-903.00	903.00
Bill Pmt -Check	2615	10/24/2018	CAS Cable		LKCD Account ...		-129.68
Bill		10/15/2018			Telephone, Telec...	-129.68	129.68
TOTAL						-129.68	129.68
Bill Pmt -Check	2616	10/24/2018	Cash		LKCD Account ...		-97.75
Bill		10/24/2018			Advertising/Mark...	-3.92	8.32
					Supplies - Events	-4.28	9.07
					Supplies - Events	-13.21	28.00
					Supplies - Events	-10.32	21.88
					Supplies - Events	-7.72	16.36
					Supplies - Events	-3.54	7.50
					No Till Drill #1	-0.37	0.79
					Meals & Entertain...	-16.66	35.31
					Supplies - Events	-2.35	4.99
					Meals & Entertain...	-3.44	7.30
					Postage, Mailing ...	-25.64	54.35
					Supplies - Events	-6.30	13.36
TOTAL						-97.75	207.23

7

10:26 AM

11/09/18

Little Kanawha Consevation District **Check Detail** **October 2018**

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2617	10/24/2018	King & Sons LLC		LKCD Account ...		-336.17
Bill	QB6...	10/12/2018			4 Ton Lime Spre...	-336.17	336.17
TOTAL						-336.17	336.17
Bill Pmt -Check	2618	10/24/2018	West Central Pu...		LKCD Account ...		-216.00
Bill	91690	09/26/2018			Advertising/Mark...	-108.00	108.00
Bill	91727	10/03/2018			Advertising/Mark...	-108.00	108.00
TOTAL						-216.00	216.00
Paycheck	2619	10/25/2018	MIKAYLA D HAY...		LKCD Account ...		-740.22
					Payroll - Salaries	-912.00	912.00
					Payroll Liabilities	66.00	-66.00
					Payroll - Taxes	-56.55	56.55
					Payroll Liabilities	56.55	-56.55
					Payroll Liabilities	56.55	-56.55
					Payroll - Taxes	-13.23	13.23
					Payroll Liabilities	13.23	-13.23
					Payroll Liabilities	13.23	-13.23
					Payroll Liabilities	36.00	-36.00
TOTAL						-740.22	740.22
Bill Pmt -Check	2620	10/31/2018	Boyles Develop...		LKCD Account ...		-385.00
Bill		11/01/2018			Rent, Parking, Uti...	-385.00	385.00
TOTAL						-385.00	385.00
Bill Pmt -Check	2621	10/31/2018	Quill.com		LKCD Account ...		-230.93
Bill	1939...	10/15/2018			Supplies - Office	-230.93	230.93
TOTAL						-230.93	230.93

Little Kanawha Conserveation District
Profit & Loss
July 2018 through June 2019

	Jul '18 - Jun 19
Ordinary Income/Expense	
Income	
Equipment Rental Income	
2 Ton Lime Spreader #11	200.00
2 Ton Lime Spreader #7	200.00
2 Ton Lime Spreader #5	100.00
4 Ton Lime Spreader #4	210.00
2 Ton Lime Spreader #2	250.00
No Till Drill #1	1,871.00
Weed Wiper #9	250.00
2 Ton Lime Spreader #6	250.00
No Till Drill #8	1,102.50
Weed Wiper #3	250.00
Equipment Rental Income - Ot...	315.00
Total Equipment Rental Income	4,998.50
Interest Revenue	353.29
Interfund Transfer	39,969.00
Investments	
Interest-Savings, Short-term CD	69.84
Total Investments	69.84
Sales Income	890.00
Sales Revenue	3,284.16
Services/Work Crew Revenue	75.00
Total Income	49,639.79
Cost of Goods Sold	
Equipment Expenses	
4 Ton Lime Spreader #4	336.17
Weed Wiper #3	1,590.50
No Till Drill #1	0.79
Total Equipment Expenses	1,927.46
Cost of Goods Sold	2,638.87
Total COGS	4,566.33
Gross Profit	45,073.46
Expense	
Supervisor Expense	
Income to Offset Supervisor E...	0.00
Travel, Mileage, Meal Reimbur...	5,101.18
Per Diem Pay	6,720.00
Total Supervisor Expense	11,821.18
Advertising/Marketing	334.08
Facilities and Equipment	
Rent, Parking, Utilities	2,460.00
Total Facilities and Equipment	2,460.00
Maintenance & Repairs	282.97
Meals & Entertainment	830.08
Operations	
Books, Subscriptions, Refere...	5,339.72
Postage, Mailing Service	129.35
Supplies	861.68
Telephone, Telecommunicatio...	518.27
Total Operations	6,849.02

Little Kanawha Conserveation District
Profit & Loss
July 2018 through June 2019

	Jul '18 - Jun 19
Other Types of Expenses	
Insurance - Liability, D and O	761.00
Total Other Types of Expenses	761.00
Payroll - Salaries	9,012.00
Payroll - State Unemployment	225.16
Payroll - Taxes	1,243.82
Payroll - Workers Compensation	210.00
Sponsorship Expense	1,250.00
Supplies - Events	101.16
Supplies - Office	344.68
Travel and Meetings	
Travel	501.83
Total Travel and Meetings	501.83
Total Expense	36,226.98
Net Ordinary Income	8,846.48
Net Income	8,846.48

Little Kanawha Conservation District
Normal Trial Balance - Co-Administered Funds
From 10/31/2018 Through 10/31/2018

Account Code	Account Title	Debit Balance	Credit Balance
1007-00	Operation Maintenance and Repair (OM&R)		
13001-LK	North Fork Hughes River OM&R	225,320.15	
13002-LK	Bonds Creek Channel OM&R	1,583.72	
13003-LK	Bonds Creek Structure OM&R	9,045.15	
13004-LK	Pocatlico Site #14 OM&R	8,728.63	
13005-LK	Pond Run - Lower Channel OM&R	112,278.90	
13006-LK	Pullman Creek OM&R	0.21	
13007-LK	Walker Creek OM&R	1,014.79	
13008-LK	Pond Run - Dam & Upper Channel OMR	203,291.82	
Total 1007-00	Operation Maintenance and Repair (OM&R)	561,263.37	0.00
1010-00	State Emergency Watershed Protection (EWP) Quick Response		
10005-LK	State EWP Quick Response	34,646.90	
Total 1010-00	State Emergency Watershed Protection (EWP) Quick Response	34,646.90	0.00
1011-00	Stream Protection and Restoration Program (SPRP)		
16000-LK	SPRP Restricted	56,426.35	
Total 1011-00	Stream Protection and Restoration Program (SPRP)	56,426.35	0.00
1014-00	Conservation Reserve Enhancement Program (CREP)		
10006-LK	CREP	3,128.32	
Total 1014-00	Conservation Reserve Enhancement Program (CREP)	3,128.32	0.00
1015-00	Ag-Enhancement		
10016-LK	Ag-Enhancement	74,883.54	
23002-LK	LKCD AgEP	12,004.49	
Total 1015-00	Ag-Enhancement	86,888.03	0.00
1026-00	Operation Maintenance and Repair (OM&R) State Supplemental		
29000-LK	OM&R State Supplemental Restricted	80,236.04	
Total 1026-00	Operation Maintenance and Repair (OM&R) State Supplemental	80,236.04	0.00
9998-00	Bank Services		
99998-LK	Bank Services	1.00	
Total 9998-00	Bank Services	1.00	0.00
Report Total		822,590.01	0.00



Little Kanawha Conservation District
Normal Trial Balance - Co-Administered Funds
From 10/31/2018 Through 10/31/2018

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
Report Difference		822,590.01	
		<u><u>822,590.01</u></u>	

Little Kanawha Conservation District

Check/Voucher Register - Check List
10019 - Receiving Acct Peoples 2202
From 10/1/2018 Through 10/31/2018

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
214	System Generated Check/Vo...	LKCD CDO Funds	10/4/2018	19,969.00
215	System Generated Check/Vo...	LKCD CDO Funds	10/4/2018	36,575.00
216	System Generated Check/Vo...	LKCD Interest Acc...	10/4/2018	81,000.00
220	System Generated Check/Vo...	LKCD CDO Funds	10/31/2018	20,898.00

Little Kanawha Conservation District
Check/Voucher Register - Check List
10020 - Interest Bearing Acct Peoples 2180
From 10/1/2018 Through 10/31/2018

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2329	System Generated Check/Vo...	City of Vienna	10/4/2018	5,000.00
2330	System Generated Check/Vo...	Potesta & Associa...	10/4/2018	0.00
2331	System Generated Check/Vo...	Vincent Excavation	10/4/2018	9,000.00
2332	System Generated Check/Vo...	LKCD General Acc...	10/4/2018	350.00
2333	Spoil Ck #2333/Misprint			0.00
2334	System Generated Check/Vo...	Crystal L. Wheeler	10/18/2018	1,690.00
2335	System Generated Check/Vo...	Henry W. Longfell...	10/18/2018	1,552.00
2336	System Generated Check/Vo...	Howard E. Parsons	10/24/2018	700.00
2337	System Generated Check/Vo...	George E. Harper	10/31/2018	700.00
2338	System Generated Check/Vo...	Hazel Boggs	10/31/2018	700.00
2339	System Generated Check/Vo...	Tina Knopp	10/31/2018	800.00
Report Total				178,934.00



Celebrating World Soil Day as ONE USDA

In 2002, the International Union of Soil Sciences (IUSS) made a resolution proposing the 5th of December to be World Soil Day (WSD). On this day, conservationists from nations across the globe will be recognizing the importance of soils in everyday life.

Our Local Celebration:

ONE USDA will be implementing a multi-component celebration leading up to a **World Soil Day Celebration Luncheon on December 5.**

Please join in on the celebration!

- **Educate:**

There will be a weekly soil themed email leading up to a **World Soil Day Celebration Luncheon on December 5.**

- **Participate:**

West Virginia ONE USDA leadership is encouraging all the local field offices, including the state office, to hold a **World Soil Day Celebration** luncheon on December 5. We are asking that you showcase food produced locally and identify the soil type that produced it with information from the web soil survey. An alternative to local foods would be to have a variety of foods of your choice with an explanation of where it originated.

- **Take the "Dirt Dessert" Challenge:**

A meal isn't complete without dessert! To participate in the challenge, your office should serve a soil themed dessert. The challenge is to see which office is the most creative in their celebration including the food, the soils represented, and the dessert. Send in photos of your event including the soil names in which the food was grown, pictures of the food table, and pictures of the dessert. Up to two desserts may be entered per office. The members of the SFAC will choose a winner. The winning office will receive statewide recognition.

- **Share:**

Photos that are sent in will be featured in the next edition of News and Views, as well as the recipe of the winning dessert! *(As long as the winner is willing to "unearth" their dirt dessert recipe!)*

Help create a Buzz about World Soil Day. Visit the Food and Agriculture Organization of the United Nations website for additional campaign materials. <http://www.fao.org/world-soil-day/en/>

For questions email Jared Beard
jared.beard@wv.usda.gov

Rural Development
Farm Service Agency
Natural Resources Conservation Service





Building resilient & equitable
food systems in West Virginia

304-926-0567

3820 MacCorkle Ave SE
Charleston, WV 25304

wvfoodandfarm.org

Farmland Access Meeting 1 Agenda/Minutes

October 11, 2018

Flatwoods, WV

Welcome & Introductions

Attendance:

- Chad Webb, Reconnecting McDowell
- Mackenzie Aime, Emerson Hunger Fellow
- Lakeisha Perkins, Emerson Hunger Fellow
- John Whitmore, Morgantown City Planning Authority
- Shae Chico, Sprouting Farms
- Ashton Berdine, WV Land Trust
- Todd Dorcus, Greater Kanawha Valley Foundation
- Debbie Friend, WVU Extension - Braxton Co.
- Spencer Moss, WVFFC
- Jenny Totten, WVFFC
- Gabby Scrofano, WVFFC

SWOT Analysis

Strengths - *what are things that are going well surrounding land access in West Virginia?*

- Inheritance
- Low property tax rates
- Farmland Protection Boards
- Funding for AML
- State Interest
- Opportunity for grazing/orchards
- Some land availability
- Relative ease to markets
- Terrain created opportunities for different farm structures
- Price in underdeveloped areas
- Potential for strip mine land
- Marketing opportunities
- Pride for the land
- Community structures
- Food access is HOT in WV

Weaknesses - *what are barriers or things that are lacking surrounding land access in West Virginia?*

- Lack of zoning
- Topography >> Farming
- Building biomass/soil fertility
- Ancillary businesses
- Price in developed areas
- Capital access
- Absentee landowners
- Tax policy



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- *Environmental concerns*
- *Untraceable land ownership*
- *Mineral rights*
- *Water quality*
- *No cluster of farms*
- *Gatekeeping*
- *Profitability*
- *Workforce issues*
- *Market agriculture culture - not strong*
- *Corporate ownership - extractive industry esp.*
- *Hold onto our land - hard to let family property go*
- *Lack of equipment and processing facilities*
- *No clear path to processing*
- *Independent farmers/individual personalities*
- *No actual economic study for agriculture as an industry in WV*

Opportunities - what are gaps with land access in the state?

- Potential for productive collaboration
- Effective use of capital
- Room for growth
- Population declines >> frees up farm use
- Job growth
- Comparatively low cost of land
- Investment in food security
- Lots of AML property
- WVDA paying attention to land access (15% ownership of prime farmland)
- Grazing land
- Healthy food access gaps
- Agriculture vs. population growth study
- Water
- New ownership structures
- Marketing opportunities
- Production adjacent sectors (distribution & processing)
- Clearinghouse to match land and farmers
- Farmland protection boards
- More long-term focus on farmland and conservation
- Incubators
- Urban agriculture
- Niche markets
- CSA's
- Mobile growth opportunities
- Opportunities to work together are HUGE
- land owners willing to allow use of land if maintained
- Group buying - small farmer association
- Study agriculture vs. other industries

Threats - what are threats to farmland and conservation practices in West Virginia?



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- Agriculture products as cartels>>singular product push is not productive
- History of WV formation as extractive state
- Politics >> state government, legislative favors corporate land rights (coal, gas, mineral rights)
- Natural gas production >> pipeline development and chemical processing
- Extraction resource
- subsidies/tariffs
- Age of current farmers
- Severed minerals
- Topography
- Current land use - forests, developed land
- Necessity of off-farm employment
- Cost of land and equipment
- Labor
- Heirship issues
- Lack of organizational support
- Legislative favors corporate land rights (coal, gas, mineral rights)

Brainstorming Bucket List

What do you want to see in a land access plan for the state of WV?

- Structure/policy to prevent land loss/land degradation
- List of well flushed out models/strategies for land access with cost associated with each
- Catalogue of successful models and farmers available for mentoring
- Future land-use planning
- Rationale for the plan with data to back up
- Evaluation of potential strengths and weaknesses of plan and how to deal with those
- Validation that there is a need in WV for better/easier access to farmland
- Review of economic benefits to the state or community
- Money/funding strategy/funding to launch and sustain
- Channels for young farmers to work and own land
- Capital access for farmers
- Define the stakeholders and their roles
- How to incorporate into the WVDA strategic plan

What strategies are you interested in?

- "Buy it" land owned by large fund
- Co-operative structures/purchases
- Land banking
- Alternative lending structures for farming
- Decentralized strategies



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- Amish model - one organization as the bank
- Conservation
- Intentional communities
- Easements >> leasing/owning
- Stakeholders and community input
- Small communities linked to larger statewide initiative
- landlink/farmlink

What are the most important components of a strategic plan?

- Group identified as anchor
- Accountability mechanism
- Mission/goals/objectives/vision
- Concrete responsibilities
- Implementation plan
- Funding plan
- Strategy to measure and share results (evaluation)
- Research to back models/strategy/plan (knowledge from experienced programs and participating farmers)
- Resources (capital access, etc.)
- Input from many different perspectives
- Understanding the population we are serving

Who might be interested in participating in implementing a strategy?

- Lavonne Paden, WV Farmland Protection Board
- Department of Ag
- Veterans for Ag
- Established and Beginning Farmers
- EDA's
- Private Land Holding Companies
- Appalachian Funders Network
- McDonough Foundation
- Benedum Foundation
- Ross Foundation
- Beckley Area Foundation
- Parkersburg Community Foundation
- Brownfields Center
- Rickie Yeager, Parkersburg Development



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- Huntington Urban Renewal
- Convention and Visitors Bureau
- Christie Logan, Wyoming County
- Leesha Johnson, Mingo County

Additional questions/concerns?

- Collection of resources and where to find them.
- How much of this will be public policy focused
- Who are the folks identifying land access as an issue

2:45 Closing and Next Steps

Next two meetings are November 9th and 29th at Flatwoods Community Center

WV Offices of the Insurance Commissioner
Legal Division
PO Box 50540
Charleston WV 25305-0540



ALLAN L. MCVEY
Insurance Commissioner

LITTLE KANAWHA CONSERVATION DISTRICT
91 BOYLES LN
PARKERSBURG, WV 26104-7278

00929201010017

IMPORTANT NOTICE October 2018

To all West Virginia State and Local Governmental Entities and Non-profit Agencies:

The West Virginia Offices of the Insurance Commissioner is responsible for notifying all West Virginia state and local governmental entities and non-profit organizations that flood insurance may be available through the National Flood Insurance Program (NFIP). The notification is being sent in accordance with WV Code §33-2-15a and in conjunction with the Robert T. Stafford Emergency Assistance and Disaster Relief Act.

Please review your eligibility for this program. Penalties in the form of reductions in Federal Emergency Management Agency (FEMA) relief funds are possible for entities that fail to purchase adequate flood insurance on all property located in identified flood zones. Section 406(d) of the Stafford Act mandates a special reduction in the amount of public assistance funding for a structure that is:

- insurable under the NFIP;
- located in a Special Flood Hazard Area as identified by FEMA, and
- damaged or destroyed by flooding.

For insurable structures that do not have flood insurance or carry inadequate coverage, FEMA will reduce eligible loss payments to the lesser of:

- the maximum amount of insurance proceeds that could have been obtained from a standard NFIP flood insurance policy OR
- the value of the structure at the time of the disaster.

If you are unsure as to whether your agency's structure is located within a flood plain, contact your local county planning office or the NFIP at 1-800-358-9616. Flood maps are available at www.msc.fema.gov and graphical flood information covering most of the state can also be found on the WV Flood Hazard Determination tool at www.mapwv.gov/flood.

Any other questions may be answered by visiting www.floodsmart.gov or by contacting the Consumer Service Division of the WV Offices of the Insurance Commissioner at 1-888-TRY-WVIC (1-888-879-9842). Our website can be found at www.wvinsurance.gov.

Sincerely,

Allan L. McVey
Insurance Commissioner

ICFLOOD
Rev. 8/18

WV Offices of the Insurance Commissioner
900 Pennsylvania Avenue
P.O. Box 50540
Charleston, WV 25305-0540

Telephone (304) 558-6279 ext. 3386
Facsimile (304) 558-4965
www.wvinsurance.gov

"We are an Equal Opportunity Employer"

21

Little Kanawha Conservation District Income

(October 10th – November 9th, 2018)

Typar:

200 feet	\$200.00
20 feet	\$20.00
100 feet	\$100.00
1 Roll	\$388.80
1 Roll	\$388.80
38 feet	\$38.00
40 feet	\$40.00
40 feet	\$40.00

Total: \$1215.60

Floats:

3 Float	\$174.00
1 Float	\$58.00

Total: \$232.00

Lime Spreaders:

2 ton	\$50.00
4 ton	\$70.00
4 ton	\$350.00
2 ton	\$50.00

Total: \$520.00

Catch Basin:

Catch Basin	\$44.25
Catch Basin	\$44.25

Total: \$88.50

Cooper Pipe

Cooper Pipe	\$24.00
-------------	---------

Total: \$24.00

Typar Profit: \$1234.13

Float Profit: \$149.12

Bird Boxes: \$20.64

Copper Pipe: \$12.00

Total Income: \$1,415.89

**Total Income
from January-
Now:
\$3685.21**

Little Kanawha Conservation District Income

(October 10th – November 9th, 2018)

Soil Samples:

1 Day (10 Samples)	\$25.00
--------------------	---------

1 Day (21 Samples)	\$25.00
--------------------	---------

Total: \$50.00

Concrete Lid

Lid	\$28.50
-----	---------

Lid	\$28.50
-----	---------

Total: \$57.00

LITTLE KANAWHA CONSERVATION DISTRICT AND YOU

Volume 4, Issue 1 Fall 2018

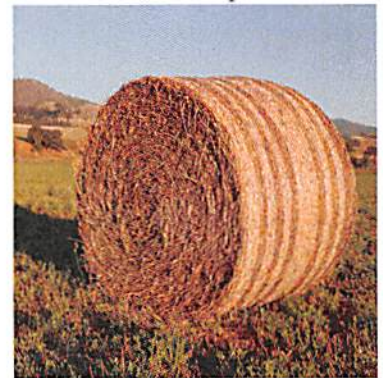
November 2018

INSIDE THIS ISSUE

- Forage Sampling
- Soil Sampling
- Cost Share Program
- 2018 Outstanding Cooperators
- FSA News
- LKCD Equipment Rental
- Extension News

FORAGE SAMPLING AVAILABLE

Forage quality is a measure of the nutrient value available from pasture or hay. The forage quality needed is based on the nutrient requirement of the livestock consuming the forage. Forage low in nutrient value will not meet the needs of livestock having a high nutritional requirement and, if fed to that animal, the animal will not perform as expected and may become unhealthy. Forage high in nutrient value when fed to an animal having a low nutritional requirement will make the animals gain more than needed and will be wasted compared to feeding it to animals having a high nutritional requirement.



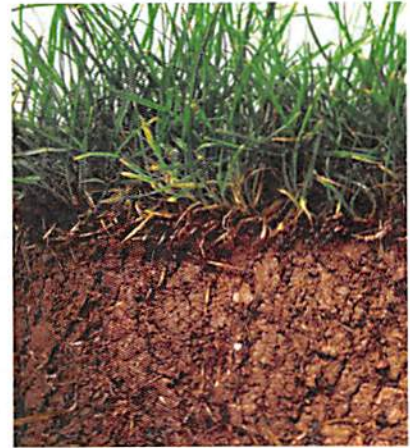
The LKCD offers a conservation specialist to come out and sample your fields or get a core from your hay bales for a small charge of \$25, which that fee covers; using her equipment, making the visit to your farm, and bagging, packaging and postage the samples. Oh, did I mention the Little Kanawha Conservation District also pays for two of your samples. Then you just pay for what type of testing you are wanting done from either Basic or Protein and fiber for the rest of your samples. Samples from the field are taken approximately one week before you cut the field. Hay bales can be sampled after 30 days from being baled. Fermentation needs to be completed, which is usually 3 weeks after being baled.

The samples will be analyzed, and the results will be sent to you as well as the Little Kanawha Conservation District. We supply assistance to Calhoun, Ritchie, Roane, Wirt and Wood counties. If you are in these counties and would like to schedule an appointment for the District Conservation Specialist to assist you in taking advantage of this farm management opportunity for the small fee of \$25, call the Little Kanawha Conservation District at (304) 422- 9072, Ext. 122. We will be happy to arrange a time that is convenient for you.

*"A forage test will tell you how good the hay is and how much you can afford to pay for it" *Gary Naylor*



TAKING SOIL SAMPLES



If you plan to apply for our lime cost share program, you will need to submit a current soil sample to us that is less than three years. You can take these samples yourself or LKCD has a conservation specialist that will come out and take the samples for you, with a charge of \$25, which that fee covers; using her equipment, making the visit to your farm, and bagging, packaging and postage the samples. This way you will be ready when the signups begin. The WVU Soil Testing Lab will test the soil for free and send the results to you and your local extension office. The best time to sample is early spring or late summer. Avoid taking samples when the soil is wet. Gardens should be sampled every fall, crop fields every 1-2 years,

pasture 3-4 years and lawns every 4 years. You should wait 3 or more months after applications of lime or fertilizer to retest. Using a spade, auger or soil probe take multiple (12-15) soil samples down 2-4 inches from each field. Remove any grass, debris or rocks and place all samples from each field in a separate bucket. Crumble and mix the samples and allow them to air dry. Then place 1-2 cups of soil from each field in separate Ziploc bags. Fill out an information sheet for each sample and attach it to the corresponding bag.

Send your samples to:

WVU Soil Testing Lab, PO Box 6108, Morgantown WV 26505.

For information sheets and more, visit soiltesting.wvu.edu or contact your local extension office or the LKCD office at (304) 422-9072 Ext. 122

AGRICULTURAL ENHANCEMENT PROGRAM CONSERVATION BEST MANAGEMENT PRACTICES FOR YOUR LAND!

AgEP's mission is to assist the agricultural cooperators of West Virginia Conservation Districts with the voluntary implementation of best management practices (BMPs) on agricultural lands to conserve and improve land and water quality. The program offers technical and financial assistance as an incentive to implement suggested best management practices. Additional practice options will be determined by each Conservation District to be address the needs of the district. The Little Kanawha Conservation District has a sign-up period starting May 1st and runs for two weeks, during the normal business hours 8:00 a.m.-5:00 p.m., but this is subject to change, so please call our office at (304) 422-9072 for the exact dates.

WHAT IS NEEDED TO APPLY!

1. Farm Service Map
2. Current Soil Test (within last 3 years)
3. Cooperators

The LKCD offers a variety of cost share programs: Lime, Water Developments, Fencing, Invasive Species, Heavy Use Area Protection, and more. Please contact LKCD at (304) 422-9072 for more information.

Calhoun County Outstanding Cooperator: Dale Cunningham



Pictured left to right: Janet Cunningham, Dale Cunningham, and NRCS Matt Murphy

Dale Cunningham was selected as the 2018 Calhoun County Conservation Farmer by the Little Kanawha Conservation District supervisors. Dale and his wife Janet live on the farm which is located north of Grantsville on Back Fork Road just east of Rt. 16. Dale is retired from the gas company and pipeline work and keeps a very neat operation. The farming operation consists of cattle, goats, and vegetables. His pastures are in excellent condition due to his nutrient and grazing management and the small stream flowing through the pasture is beautiful with grass growing right down to the edge of the stream. Dale built a high tunnel a couple of years ago and grows a variety of vegetables such as tomatoes, peppers, and cucumbers which he sells at the farmers market in Grantsville. He uses compost and mulch in the high tunnel and drip irrigation. He has received assistance from the Little Kanawha Conservation District and the USDA Natural Resource Conservation Service with several conservation practices including the high tunnel, water developments, lime, and installation of rock to control erosion on roads and areas where livestock are congregated.



Ritchie County Outstanding Cooperator: William Bill Healy



Pictured left to right: Supervisor Mike Nichols, Supervisor Ivan Banks, Georgette Healy, and William Healy

William Healy was selected by the Little Kanawha Conservation District as the Outstanding Cooperator for Ritchie County. Mr. Healy and his wife Georgette reside in the Smithville area of Ritchie County. Conservation District Supervisor Sam Sheets said, "This is one of the most interesting farms we visited because this farm is managed for wildlife and not just for one or two species but for a large variety and not because he wants better hunting ground but because they like to see a lot of wildlife". Bill is a retired US Forest Service Biologist and has always had a fondness for land management and wildlife. Bill retired in 2000 and moved to this 209-acre farm and began making improvements.



The farm has a couple of large natural wetlands and the topography also allowed him to construct a 2-acre pond which is 200 feet across and 10 feet deep. Mr. Healy has named the pond, "the Real Lake George" after his wife Georgette. Located conveniently outside the kitchen window, they keep a close eye on the pond and take great joy in watching the wildlife that it attracts.



Bill began working with NRCS in 2011 and utilized technical assistance available through the Environmental Quality Improvement Program (EQIP) and the Conservation Stewardship Program (CSP) to improve the property in different aspects. Some practices which he completed are: timber stand improvement, control of undesirable and invasive species, and cutback borders. He also cuts strips in some of the former pasture fields to keep them in a vegetative stage for the rabbits. Bill has recently planted many beneficial

trees for wildlife. Some of the trees are Sawtooth Oak, Chinese Chestnuts, Hybrid Chestnuts, and apple trees. There are 45 acres of hay fields on the farm and much of it is managed for Eastern Meadowlark which is a species of concern according to DNR. Various local farmers cut the hay since Bill has no use for it. Over the past 10 years Bill and Georgette have counted 66 different species of birds which are attracted to the wetlands and native plants on the hillsides. Many of these plants would not be present without Bill's intensive management.

Roane County Outstanding Cooperator: Eugene Parsons



Pictured left to right: Supervisor Sam Sheets, Donna Parsons, Eugene Parsons, Supervisor Thanh Ashman, and Levi Wilkins

Eugene Parsons was selected by the Little Kanawha Conservation District as the 2018 Outstanding Cooperator for Roane County. Eugene and his wife Donna live just north of Spencer on the west side of Rt. 14. Eugene retired a few years ago from the WV Department of Highways so he could devote full time to what he really loves doing – farming. His farming operation is a cow-calf operation on primarily leased ground. He farms the Bill Bailey, Jerry Greathouse, Denver Gandee farms, and other places on which he makes hay.

Eugene has leased the Bill Bailey farm for many years. This farm is split by Rt. 33 and is located on the hillside just east of Spencer. On this farm Eugene has made great improvements to the pasture management, installed watering systems, and constructed a roofed feed pad with manure storage.

He has also smoothed some steep bare areas and reseeded to prevent erosion.

The Jerry Greathouse farm is a large farm located on the ridge along Nancy's Run road and has nice laying hayfields and excellent pasture. Improvements which Eugene has installed on this farm are gutters on the barn

used for winter feeding and rocking the lot in the same area to decrease the amount of mud. He has also reseeded areas and improved water developments.

The Denver Gandee

farm is a steep farm along Colt Ridge Road and is used

mostly for pasture. Denver was a former LKCD supervisor and Eugene has leased this farm for many years – ever since Denver's health forced him to quit doing the work himself. Eugene has improved this farm with lime through the Little Kanawha Conservation District and with better pasture management.

Eugene's farming operation is mostly on leased ground, but he farms them and cares for them as if he owned them. This is what makes him such an outstanding conservation farmer.



Wirt County Outstanding Cooperator: Dean McVey



Pictured left to right: Supervisor Roseann Adams, Dean McVey, Supervisor Roger Shaver, and David Archer

Dean McVey was selected by the Little Kanawha Conservation District as the 2018 Conservation Farmer for Wirt county. His base of operation is south of Palestine on the east side of Rt. 14. He currently is a bus driver as well as a full-time farmer. Dean has a very long farm pedigree. He grew up in a family of farmers and his father and brothers are all still farming today. Dean has quite a big operation for just him and his farmhand. Until a few months ago he owned just 20 acres but now he owns 80; but Dean also farms 1100 other acres in the area. He typically bales about a thousand bales of hay, which are both high moisture and dry hay. This year he planted 21 acres of corn and harvested 450 tons of silage. He has 160 head of bred cows and 275 feeders.



With assistance from the USDA Natural Resource Conservation Service, Dean has constructed two large feed pads with attached manure storage. Each structure is 40 by 180 feet and is roofed and



designed for confined feeding. This cuts down on the erosion and mud and greatly facilitates the feeding and collection of manure for fertilizer on the corn and hay fields. He has also installed rock on heavy use areas to reduce erosion and mud.

After the corn is harvested, Dean always installs a cover crop. He harvests the cover crop in the spring for ensilage, spreads the manure, and then plants the corn. Dean uses several conservation practices such as nutrient management, grazing management, and water development. Within the past couple of months Dean has put in two watering troughs on the land he just recently bought.

Wood County Outstanding Cooperator: Jimmy Higgins

Jimmy Higgins was selected by the Little Kanawha Conservation District as the 2018 Outstanding Cooperator for Wood County. The Higgins livestock farm is located along Wadesville Road in southwestern Wood County. The outstanding features on this farm are the many pastures created by using high tensile electric fence to divide pastures and the watering troughs to provide water for each pasture. All the watering facilities obtain water from city water since he was not able to hit water with a well. The excellent pasture shows he has mastered the art of rotational grazing management and that he provides the nutrients needed for great pasture and controls the weeds. He also controls erosion on the farm roads with water bars and open-top culverts. Many of the conservation practices installed on this farm have been with assistance from the Little Kanawha Conservation District and the Natural Resource Conservation Service.





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News Release

Elections for the 2018 County Committee

Elections for USDA's Farm Service Agency's (FSA) Mill Run County Committee is underway.

It is important that every eligible producer participate in these elections because FSA county committees are a link between the agricultural community and the USDA. The 2018 election in Mill Run will be conducted for the representative Local Administrative Area (LAA) 2, all of Ritchie County, and LAA 4, the eastern community of Wood County (east of the Little Kanawha River).

County committee members are a critical component of FSA operations. Committees should be comprised of members who reflect the diversity of producers involved in production agriculture in Pleasants, Ritchie, Wirt, and Wood counties. This means that producers representing underserved groups or communities should be on the committee to speak on behalf of their constituency.

Underserved producers are beginning, women and other minority farmers and ranchers and land owners and/or operators who have limited resources. Other minority groups including Native American and Alaska Natives; persons under the poverty level, and persons that have disabilities are also considered underserved.

County committee election ballots will be mailed to eligible voters on Nov. 5, 2018. The last day to return completed ballots to the Mill Run USDA service center is Dec. 3, 2018.

For more information on eligibility to serve on FSA county committees, visit: www.fsa.usda.gov/elections.

The candidates in this year's election are:

Wanda Bartlett is nominated in LAA 2, Ritchie County, to serve as COC member for a 3-year term beginning January 1, 2019. Wanda resides in Ritchie County where she produces hay and feeder calves. She is a member of the WV Farm Bureau Association.

Jean Freeland is nominated in LAA2, Ritchie County, to serve as COC member for a 3-year term beginning January 1, 2019. Jean resides in Ritchie County where she has produced hay and livestock for over 40 years and is a beekeeper. She is currently a member of the Mountaineer Beekeeper's Association and WV Farm Bureau Association.

Nathaniel Mason is nominated in LAA 2, Ritchie County, to serve as COC member for a 3-year term beginning January 1, 2019. Nathaniel resides in Ritchie County where he has operated a beef cattle operation for the last 30 years. He is an active member of the WV Farm Bureau Association.

Lori Lynn Young is nominated in LAA 2, Ritchie County, to serve as COC member for a 3-year term beginning January 1, 2019. Lori resides in Ritchie County where she is a beekeeper and potential maple syrup producer. Lori is an active member of the Mountaineer Beekeeper's Association, has assisted with instructing the beginning beekeeping course at WVU – Parkersburg, and fosters kittens for the local humane society.

Gary Oates is nominated in LAA 4, eastern community of Wood County, to serve as COC member for a 3-year term beginning January 1, 2019. Gary resides in Wood County where he currently produces corn, soybean, hay and livestock for the last 40 years. He is a member of the WV Farm Bureau Association, WV Angus Association, American Angus Association and the WV Cattlemen Association.

Farm Storage Facility Loans

FSA's Farm Storage Facility Loan (FSFL) program provides low-interest financing to producers to build or upgrade storage facilities and to purchase portable (new or used) structures, equipment and storage and handling trucks.

The low-interest funds can be used to build or upgrade permanent facilities to store commodities. Eligible commodities include corn, grain sorghum, rice, soybeans, oats, peanuts, wheat, barley, minor oilseeds harvested as whole grain, pulse crops (lentils, chickpeas and dry peas), hay, honey, renewable biomass, fruits, nuts and vegetables for cold storage facilities, floriculture, hops, maple sap, rye, milk, cheese, butter, yogurt, meat and poultry (unprocessed), eggs, and aquaculture (excluding systems that maintain live animals through uptake and discharge of water). Qualified facilities include grain bins, hay barns and wrappers and cold storage facilities for eligible commodities.

Loans up to \$50,000 can be secured by a promissory note/security agreement and loans between \$50,000 and \$100,000 may require additional security. Loans exceeding \$100,000 require additional security.

Producers do not need to demonstrate the lack of commercial credit availability to apply. The loans are designed to assist a diverse range of farming operations, including small and mid-sized businesses, new farmers, operations supplying local food and farmers markets, non-traditional farm products, and underserved producers.

To learn more about the FSA Farm Storage Facility Loan, visit www.fsa.usda.gov/pricesupport or contact your local FSA county office. To find your local FSA county office, visit <http://offices.usda.gov>.

Direct Loans

FSA offers direct farm ownership and direct farm operating Loans to producers who want to establish, maintain or strengthen their farm or ranch. FSA loan officers process, approve and service direct loans.

Direct farm operating loans can be used to purchase livestock and feed, farm equipment, fuel, farm chemicals, insurance and other costs including family living expenses. Operating loans can also be used to finance minor improvements or repairs to buildings and to refinance some farm-related debts, excluding real estate.

Direct farm ownership loans can be used to purchase farmland, enlarge an existing farm, construct and repair buildings, and to make farm improvements.

The maximum loan amount for both direct farm ownership and operating loans is \$300,000 and a down payment is not required. Repayment terms vary depending on the type of loan, collateral and the producer's ability to repay the loan. Operating loans are normally repaid within seven years and farm ownership loans are not to exceed 40 years.

Please contact your local FSA office for more information or to apply for a direct farm ownership or operating loan.

Equipment Rental



No till Drill

Requires a \$50.00
Deposit
\$15.00 Acre



Grass Works Weed Wiper

Requires a \$50.00 Deposit
\$50.00 a day
(Unit can be pulled with a
tractor or ATV)

Before you can rent equipment, you must have completed an "Equipment Rental Form" and pay a deposit, checks or money orders only. You may now pick up equipment for rental at JSC Enterprises in Spencer, WV or at Little Kanawha Conservation District.

4 Ton Lime Spreader

Requires a \$70.00 Deposit
\$70.00 a day



2 Ton Lime Spreader

Requires a \$50.00 Deposit
\$50.00 a day



USDA Offers Secure, Convenient Online Business Options

Farmers, Ranchers and Foresters Encouraged to Sign-In/Sign-Up

Farmers, ranchers and agricultural producers in West Virginia have new online options to access U.S. Department of Agriculture (USDA) programs. Through USDA's new streamlined process producers can now register, track and manage their applications for the Market Facilitation Program (MFP) and 2017 Wildfires Hurricanes Indemnity Program (2017 WHIP) on the secure and convenient

<https://www.farmers.gov/sign-in>.

"You can conduct business with USDA from the comfort of your home, office, or mobile device," said Roger Dahmer, U.S. Department of Agriculture (USDA) Farm Service Agency (FSA) State Executive Director for West Virginia. "These online services save time, reduce paper work and, in some cases, speed up processing."

MFP and 2017 WHIP are administered by FSA and are currently available on the <https://www.farmers.gov> sign-in. To apply and manage their applications online, producers first need to sign up for the *Level 2 thematization* access. Enrolling is a two-step process. For producers who do not already have an account can register for an account at www.eauth.usda.gov. After creating the account, customers receive a confirmation email with instructions for identity verification. Identity verification can be completed online or by presenting a government issued photo ID in person at a USDA service center.

In addition to the programs available through the farmers.gov portal, other programs offered by FSA can be managed at the Online Services

page with the same authentication credentials.

"We know doing business online has become a key part of many agricultural operations and hope our online services can provide the ease and convenience you've come to expect," said Dahmer.

Individual producers have many options available for conducting business online with USDA agencies including FSA, Natural Resources Conservation Service (NRCS) and the Risk Management Agency (RMA). Online tools such as the NRCS Conservation Client Gateway offer customers added flexibility and a secure web portal to track payments, report completed practices, request assistance, and sign documents. Level 2 authentication access is not yet available for entities, but it is available for individuals.



Northeast SARE Now Accepting Farmer Grant Applications Farmer Grant Applications Due November 27, 2018

Northeast SARE offers grants to farmers to conduct research addressing issues that affect farming and the food system in the Northeast. Competitive proposals offer innovation through techniques that test a new idea or apply a known idea in a new way. Reviewers look to fund projects that are well-designed and promise the greatest benefits to the farming community.

For application instructions and additional materials, visit
www.northeastsare.org/FarmerGrant.
Questions? Contact grant coordinator
Carol Delaney at Carol.Delaney@uvm.edu.

District Supervisors

Calhoun County

Vacant

Roane County

Sam Sheets

Thanh Ashman

Wirt County

Roseann Adams

Roger Shaver

Ritchie County

Ivan Banks

Mike Nichols

Wood County

Delmas Carr

Dexter Graham



Items we currently have for sale
are:

Geo Textile
Catch Basin
Blue Bird Boxes
Concrete Lids
Plates and Bolts
Tree Tubes & Ties
PVC Pipe
Float Valves

Call the Little Kanawha
Conservation District for
availability and current prices at
(304) 422-9072

LITTLE KANAWHA CONSERVATION DISTRICT

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