



United States Department of the Interior

FISH AND WILDLIFE SERVICE

West Virginia Field Office
90 Vance Drive
Elkins, West Virginia 26241



Contact Name: Judith Lyons

Email Address or Fax Number: JLyons@wvca.us

FWS File # 2018-i-1191 **All future correspondence should clearly reference this FWS File #.**

Project: Maintenance/Debris Removal for the North Fork Hughes Dam, Ritchie County, WV

Date of Letter Request: July 26, 2018

This is in response to your letter requesting threatened and endangered species information in regard to the proposed project listed above. These comments are provided pursuant to the Endangered Species Act (ESA, 87 Stat. 884, as amended; 16 U. S. C. 1531 *et seq.*).

We have made a "no effect" determination that the project will not affect federally listed endangered or threatened species. Therefore no biological assessment or further section 7 consultation under the ESA is required with the Fish and Wildlife Service. Should project plans change or amendments be proposed that we have not considered in your proposed action, or if additional information on listed and proposed species becomes available, or if new species become listed or critical habitat is designated, this determination may be reconsidered.

Definitive determinations of the presences of waters of the United States, including wetlands, in the project area and the need for permits, if any, are made by the U.S. Army Corps of Engineers. They may be contacted at Huntington District, Regulatory Branch, 502 Eighth Street, Huntington, West Virginia, 25701, telephone (304) 399-5710.

Amanda Murnane

Biologist

Date: 11/19/2018

Liz Stout

Field Supervisor

Date: 11/19/2018

Nichols, Jessica

From: Lyons, Judith
Sent: Monday, November 26, 2018 12:25 PM
To: Nichols, Jessica
Subject: FW: proposed maintenance

Here you go. I then received a call and then the final letter.

JUDITH LYONS
South Watershed Program Manager
WVCA
c. 304 807-7437
o. 304 957-1402
jlyons@wvca.us

From: Lyons, Judith
Sent: Tuesday, May 29, 2018 11:29 AM
To: 'Stout, Elizabeth' <elizabeth_stout@fws.gov>
Subject: proposed maintenance

Ms. Stout,
WVCA, working with the Little Kanawha Conservation District is proposing to perform required maintenance work on the North Fk of Hughes River dam of debris removal from the riser. This is planned during low flow in late July/August. Work will consist of removing the accumulated debris from the riser and the concrete face. If you would have any comments or questions, please feel free to contact me.
Thank you, best regards.

JUDITH LYONS
South Watershed Program Manager
WVCA
c. 304 807-7437
o. 304 957-1402
jlyons@wvca.us

**West Virginia State Conservation Committee
Vacancy Appointment for Conservation Supervisor
Statement of Qualifications**

NAME: Tiffany Bennett
MAILING ADDRESS: 3500 Arnoldsburg Rd.
Arnoldsburg WV 25234
TELEPHONE: 304-655-8627 CELLPHONE: 304-210-5808
EMAIL ADDRESS: tiffandgabe.bennett@yahoo.com
CONSERVATION DISTRICT: Little Kanawha COUNTY: Calhoun

QUALIFICATIONS FOR COUNTY SUPERVISOR PURSUANT TO WEST VIRGINIA CODE §§ 19-21A-6 et seq. and 19-21A -7 et seq. and WEST VIRGINIA CODE R. § 63-1-2 et seq.:

1. Must be a landowner within the county where he or she is running for office.
2. Must reside in the county where he or she is running for office.
3. Must be an active or retired farmer with a minimum of five years farming experience.
4. "Farmer" means a person engaged in the activity of farming with the potential for producing at least one thousand dollars of products per annum from those activities.
5. "Activity of farming" means the production of food, fiber and woodland products, by means of cultivation, tillage of the soil and by the conduct of animal, livestock, dairy, apilary, equine or poultry husbandry, and the practice of forestry, silviculture, horticulture, or any other plant or animal production and all farm practices related, usual or incidental thereto, including the storage, packing, shipping and marketing, but not including any manufacturing, milling or processing of such products by other than the producer thereof.
6. Must have at least (5) years of land management experience, or experience in other related fields.
7. Must have a strong working interest in the conservation of natural resources.
8. Must have knowledge of conservation best management practices either from practical experience or education experience. For example: confined feeding areas; filter strips; alternative watering systems.

By attesting below I am certifying that I possess the qualifications to fill the vacancy for Calhoun Co. Conservation District Supervisor.

Name (Signature) Tiffany Bennett Date 11-13-18

My name is Tiffany Bennett. I am seeking the position as Conservation District Supervisor for Calhoun County. I was born and raised in Calhoun County, WV. I am a 1999 graduate of Calhoun County High School and a 2003 graduate of WVU- Parkersburg with an Associate degree in Environmental Technology. My husband, Gabriel and I have been married for 17 years and 2 teenage sons, Mason and Landon. We live on a 148 acre farm. We, as a family, are continuously striving to grow in knowledge and sustainability on our farm while always being good stewards of the land.

My childhood formed my passion for conservation. I grew up with my feet in the dirt and spent most of my free time roaming the hills. My maternal grandparents were horse and plow farmers. They taught me many of the skills we use on our farm today, such as how to grow, harvest and preserve. My fraternal great-grandfather was the Agriculture Stabilization Conservation Service (ASCS) County Supervisor for Jackson County. My fraternal grandfather was the Agriculture Stabilization Conservation Service (ASCS) County Supervisor for Roane County.

I am interested in the position as the Conservation District Supervisor for Calhoun County because I believe that there is a gap in the understanding of the importance of preserving our land and water resources as the basis of sustaining life. I am willing to do my part to ensure that the residents of Calhoun County have the access to the conservation resources and education to create and sustain a healthy environment for today as well as the future.

Conservation District Supervisor

Travel Expense Account Settlement

Name: Freddie Bob Nichols

Address: 123 Nichols Ln

City: Anywhere, WV 12345

State: WV

Zip Code:

Purpose of Travel/Comments: (1) District Board Meeting

Date	Time	City/State	Miles	Rate	Amount	Meals	Lodging	Other		Total	
②	D	From: ③	⑤		⑥	⑦	⑧	⑨	⑩	⑪	⑫
	R	To: ④	5	0.535	2.68	11.00	L	125	3.25	2	2.68
11/13/18	D	From: Anywhere									
	R	To: Parkersburg Area & return	10	0.535	5.35	11.00	L				16.35
11/14/18	D	From: Anywhere					L			1	
	R	To: Bluefield	100	0.535	53.50	34.00	D	98.00	113.25	3	298.75
11/15/18	D	From: At Bluefield									
	R	To:		0.535	-	7.00	B	98.00	10.00	1	115.00
11/16/18	D	From: Bluefield					B				
	R	To: Anywhere	100	0.535	53.50	18.00	L		3.25	2	74.75
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I was asked to assist with a tutorial on completing expenses. I have tried to give an example of if you traveled to a meeting and a normal trip to Parkersburg. Hope this helps.

1. Enter actives for the month.
2. Enter date of activity.
3. Enter beginning location.
4. Enter trip destination. Please complete with the word "return" to indicate a round trip. "At" and your location would indicate that you did not travel or would only have minimal mileage.
5. Enter the total number of miles traveled on the day. No entry is needed if did not travel.
6. After entering the number of miles, you will note that it will automatically enter the amount for you if you are completing the form on the computer.
7. Enter the amount for meals eaten. Receipts not needed by District Manager. (see amounts in section 14)
8. If meals were eaten. Enter which meals by single letters. B, L, D. I have set the word wrap so it will fit.
9. Enter the amount listed on your paid hotel receipt per night if there were multiple nights. ie. Total invoice was for 196.00 but was for a two-night stay. District Manager will need paid copy of receipt.
10. Here you will list "Other Expenses" total dollars spent off of receipts. (see notes in section 14) District Manager will need copies of receipts.
11. List identifying number (1,2,3) to correlate with expense listed in section 14. Again, word wrap has been set to allow it to fit.
12. After items 1-7 have been entered you will note that the total of the line will calculate itself here if utilizing the computer form.
13. Please don't forget to sign and date.
14. Section 14 is referred to in sections 7, 10 and 11 above.



Short Sleeve Value Denim Shirt. SP11



With sturdy construction, a generous cut and soft garment washing, our Value Denim Shirt won't stretch your budget.

- 6.5-ounce, 100% cotton
- Double-needle stitching throughout
- Match-tone buttons
- Shetland hem
- Due to special finishing process, colors may vary

CARE INSTRUCTIONS

Machine wash cold with like colors. Do not bleach. Tumble dry low. Warm iron if necessary.



Back



HOW TO MEASURE



Chest

CHEST

With arms down at sides, measure around the upper body and armpits over the fullest part of the chest.

SIZE CHART

	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
Chest	34-35	36-37	38-40	41-43	44-45	47-49	50-52	54-56	58-60	62-64
Neck	14-15 1/2	15-16 1/2	16 1/2-18	18-19 1/2	19 1/2-21	21-22 1/2	22 1/2-24	24-26 1/2	27 1/2-29 1/2	29 1/2-31 1/2

COLOR INFORMATION



Indigo Blue



Dark Blue

crest
 $\$19.98 + \5 (1 location emb.) -XS-XL
 2x-add \$2
 3x-add \$6
 4x-add \$7
 5x-add \$8
 6x-add \$9



Ladies Short Sleeve Value Denim Shirt. LSP11



With sturdy construction, a generous cut and soft garment washing, our Value Denim shirt won't stretch your budget.

- 6.5 oz/yd² (100% cotton)
- Double-needle stitching throughout
- Traditional, relaxed look
- Open collar
- Non-iron buttons
- Shorttail hem
- Due to special finishing process, colors may vary.

CARE INSTRUCTIONS

Machine wash cold with like colors. Do not bleach. Tumble dry low. Warm iron if necessary.



Back



HOW TO MEASURE



Bust

With arms down at sides, measure around the upper torso.
Measure around the fullest part of the bust.

Bust

SIZE CHART

	XS	S	M	L	XL	XXL	3XL	4XL
Size	0-4	4-6	6-8	8-10	10-12	12-14	14-16	16-18
Bust	32-34	34-36	36-38	38-40	40-42	42-44	44-46	46-48

COLOR INFORMATION



crest
 \$19.98 + \$5 (1-location emb.) - XS - XL
 2x - add \$2
 3x - add \$6
 4x - add \$7



Long Sleeve Value Denim Shirt. SP10



With sturdy construction, a generous cut and soft denim, making our Value Denim Shirt won't stretch your budget!

- 6.5-ounce, 100% cotton
- Double-needle stitching throughout
- Button-down collar
- Hem-free bottoms
- Left chest pocket
- Button-through sleeve plackets
- Adjustable cuffs
- Straight hem
- Due to special finishing process, colors may vary

CARE INSTRUCTIONS

Machine wash cold with like colors. Do not bleach. Tumble dry low. Warm iron if necessary.



front



back

HOW TO MEASURE



CHEST

With arms down and slightly away, measure across the upper body (across armpits) and over the fullest part of the chest.

WAIST

For men stand on tip. Start at the center of the back of the neck, go 20 inches across the shoulder to the elbow, and then down to the waist.

NECK

Measure around the base of the neck, inserting a finger or two between the tape and neck for comfort.

SIZE CHART

	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
Chest	34-36	36-38	38-40	40-42	44-46	46-48	48-50	54-56	56-58	60-62
Neck	14-15 1/2	15-16 1/2	16-17 1/2	17-18 1/2	18-19 1/2	19-20 1/2	20-21 1/2	22-23 1/2	24-25 1/2	26-27 1/2
Arm	27-28	28-29	29-30	30-31	31-32	32-33	33-34	34-35	35-36	36-37

COLOR INFORMATION



Indigo Blue



Dark Blue



Ladies Long Sleeve Value Denim Shirt. LSP10



With sturdy construction, a generous cut and soft garment washing, our Value Denim shirt won't stretch your budget.

- 50% cotton, 50% polyester
- Double-needle stitching throughout
- Traditional, relaxed look
- Open collar
- Horn-toss buttons
- Button-through sleeve plackets
- Adjustable cuffs
- Shorttail hem
- Due to special finishing process, colors may vary.

CARE INSTRUCTIONS

Machine wash cold with like colors. Do not bleach. Tumble dry low. Warm iron if necessary.



Back



Side

Handwritten notes:
 Crest
 \$19.98 + \$5 (1-location emb) x 5 = \$19.98
 2x-add \$2; 2/x-add \$7
 3x-add \$6

HOW TO MEASURE

ARM

Bust



BUST

With arms down at sides, measure around the upper body, under arms, and around the fullest part of the bust.

ARM

Place hand on hip. Start at the center of the back of the neck and measure across the shoulder (to the elbow) and then down to the wrist.

SIZE CHART

	XS	S	M	L	XL	XXL	3XL	4XL
Size	00-04	4-6	6-8	8-10	10-12	12-14	14-16	16-18
Bust	32-34	34-36	36-38	38-40	40-42	42-44	44-46	46-48
Arm	24-26	26-28	28-30	30-32	32-34	34-36	36-38	38-40

COLOR INFORMATION



Blue



Dark Blue

PORT AUTHORITY

Port Authority® Heavyweight Denim Shirt. S100



More durable, substantial stone-washed fabric and extra-stylish details make our Heavyweight Denim Shirt a built-to-last wardrobe essential. No back pleat means an uninterrupted canvas for decoration.

- 100% cotton
- Double- and triple-needle stitching
- Button-down collar
- Horn-tone buttons
- Left-chest pocket
- Button-through sleeve pockets
- Adjustable cuffs
- Tuck-tail

CARE INSTRUCTIONS

Machine wash cold with like colors. Do not bleach. Do not dry clean. Tumble dry low. Warm iron if necessary.



\$29.98 + \$5 (1-location crest emb) XS-XL
 2x-add \$2 4x-add \$7
 3x-add \$6

HOW TO MEASURE



CHEST

With arms down at side, measure around the upper body under arms and over the fullest part of the chest.

WAIST

With arms down at side, start at the center of the back of the neck and measure across the shoulder to the elbow, and then down to the waist.

NECK

Measure around the base of the neck, inserting a finger or two between the tape and neck for comfort.

SIZE CHART

	XS	S	M	L	XL	2XL	3XL	4XL
Chest	34-36	36-38	38-40	40-42	42-44	44-46	46-48	48-50
Neck	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22
Arm	28-29	29-30	30-31	31-32	32-33	33-34	34-35	35-36

COLOR INFORMATION



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INVOICE

Little Kanawha Conservation District

Invoice Date
Oct 10, 2017

Invoice Number
INV-1889

Reference
QU-1977

Spectrum Creations
81-3158503

Spectrum Creations, Inc.
Attention: Kristi Bond
409 31st Street
VIENNA WV 26105
UNITED STATES
304-295-8221

Description	Quantity	Unit Price	Tax	Amount USD
Port Authority® Legacy Jacket. J764 (xs-xl)-Khaki S-1; M-1; L-5; XL-3 crest logo embroidery 2x-add \$2; 3x-add \$4; 4x-add \$5	10.00	49.98	Tax Exempt	499.80
Port Authority® Legacy Jacket. J764-2x 2x-2	2.00	51.98	Tax Exempt	103.96
Subtotal				603.76
TOTAL USD				603.76

Due Date: Oct 24, 2017

Your order has been carefully counted and reviewed for quality assurance. PLEASE NOTE: Any discrepancies must be reported within 2 business days.
***Additions after 48 hours of approval may be considered a new order and priced accordingly.

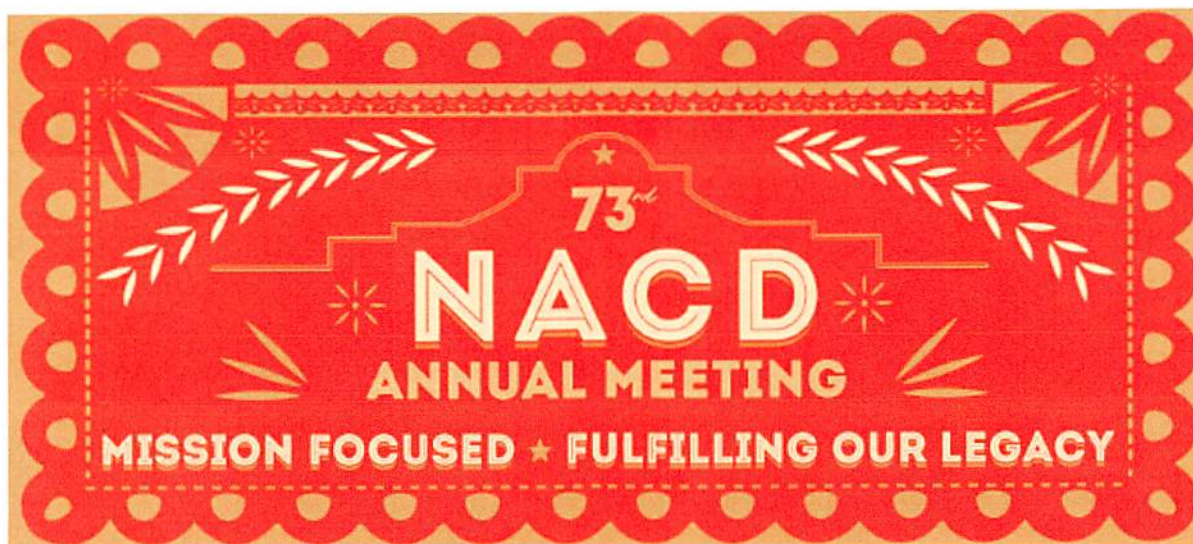
PAYMENT ADVICE

To: Spectrum Creations, Inc.
Attention: Kristi Bond
409 31st Street
VIENNA WV 26105
UNITED STATES
304-295-8221

Customer Little Kanawha Conservation District
Invoice Number INV-1889
Amount Due 603.76
Due Date Oct 24, 2017
Amount Enclosed

Enter the amount you are paying above

8



EARLY BIRD REGISTRATION CLOSES IN TWO WEEKS

NACD's 73rd Annual Meeting, held Feb. 2-6, 2019 in San Antonio, Texas, is fast approaching. Haven't registered yet? There's **only two weeks left** to register under discounted, [early-bird prices](#) - and don't forget to [register online to save an extra \\$15](#).

First time NACD meeting attendee? Thanks to the generous support of Agri Drain and Warner Ranch, NACD will be offering first-time meeting attendees complimentary meeting registration and a ticket to Tuesday night's Appreciation Banquet. Only one person per state or territory may receive a scholarship, and chosen individuals must stay in the NACD room block at the Marriott Rivercenter.



Once a state or territory association selects a scholarship recipient in cooperation with their NACD board member, they will send the recipient's name and email address by **Friday, Dec. 14**, to NACD Director of Membership [Kimberly Uldricks](#) to complete their registration. To submit a name for consideration,

Follow us!

- [Facebook Page](#)
- [Twitter Page](#)
- [Flickr Page](#)
- [Email Us](#)

REGISTER NOW!

All recipients of this email have an NACD online account - [click here to log in](#). To recover or reset a forgotten account password, enter the email address associated with the account and click "Recover Account" or "Forgot Password." **Register online to save \$15.**

**Thank You to the Sponsors
Who Make This Meeting
Possible:**

Platinum

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[please contact your state or territory association.](#)

ANNUAL MEETING FEATURES PROMINENT SPEAKERS

In addition to [breakout sessions spotlighting district successes](#), networking opportunities, exposure to emerging technologies and resources in the [Conservation Expo](#) and a range of [diverse tour opportunities](#), NACD's annual meeting will feature a line-up of [distinguished speakers](#).



Katie Forrest and **Taylor Collins** are the co-founders of EPIC Provisions, the mission-based brand making humanely-raised, animal-based snacks. The company seeks to improve the welfare of those animals, promote the health of humans, and support regenerative agriculture practices to restore the land. Forrest and Collins will provide the keynote address during Monday's Leadership Luncheon.

National Association of Farm Broadcasting (NAFB) **President Lorrie Boyer** will be the emcee for the 2019 NACD Annual Meeting. Boyer will emcee Monday night's Live Auction and Tuesday night's Appreciation Banquet. Boyer will also moderate a soil health panel on Tuesday morning during the general session. Confirmed panelists include:

- Soil Health Institute (SHI)



Gold



Silver



Bronze



Learn more about the 2019 Annual Meeting sponsors on the [sponsor webpage](#).

Order A Commemorative Annual Meeting T-Shirt



Don't forget to reserve a commemorative [2019 Annual Meeting t-shirt](#)! This seafoam Comfort Colors t-shirt is 100 percent cotton, hand-dyed and features NACD's logo and the 73rd Annual Meeting graphic on the back. Shirts must be



President and CEO Dr. Wayne Honeycutt. Honeycutt will describe emerging issues and resources for soil health, as well as partnership opportunities for conservation districts.

- Soil Health Partnership (SHP) **Executive Director Dr. Shefali Mehta.** Mehta is the co-founder and CEO of Ceres Wave, an agricultural technology start-up and also founded and leads Open Rivers Consulting Associates.



- Land O'Lakes SUSTAIN **Senior Director for Sustainability Jason Weller.** SUSTAIN was created in 2016 to assist American farmers and agricultural retailers in making on-farm conservation decisions to drive sustainability across the food system. Prior to joining SUSTAIN, Weller served as the chief of the Natural Resources Conservation Service (NRCS).



LAST CALL FOR AUCTION DONATIONS

The deadline to commit an item to the [2019 NACD Annual Meeting's Live Auction](#) is **Friday, Nov. 30, 2018**. Popular items include farming equipment, gift certificates, all-inclusive trips, outdoor experiences or locally-made crafts or goods that represent your home state or region.

Complete the [online donation form](#) by **Nov. 30** to ensure contributions are included on [NACD's auction webpage](#) and promotional materials. NACD's Live Auction, featuring crowd-favorite auctioneer Johnny Regula, will be held the evening of **Monday, Feb. 4, 2019**.

The Live Auction provides businesses and organizations with the opportunity to gain exposure to potential customers or clients. Equipment donations,

purchased by **Dec. 31, 2018**, and will be available for pick-up at the Conservation Expo.

Reserve Hotel Rooms



NACD's 2019 Annual Meeting will be held at the Marriott Rivercenter in downtown San Antonio, steps away from the world-famous River Walk. The room rate is \$214 per night, plus tax. [Make your reservations online](#) or by calling 1-800-648-4462 and saying you're with the NACD Annual Meeting. Reservations must be made before **Friday, Jan. 11, 2019**.

**Important
DATES!**

2019 Annual Meeting Deadlines

- **Nov. 30** - Auction Donation

84

gift certificates, all-inclusive trips or outdoor experiences help fund the conservation delivery system at the local, state and national level. Have questions about donations? Contact **NACD South Central Region Representative Keith Owen** at keith-owen@nacdnet.org.

Deadline

- **Dec. 3** - Sponsor and Expo Commitment Deadline
 - **Dec. 14** - Early Bird Registration Deadline
 - **Jan. 11** - Hotel and Registration Deadline
-

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**WV ENVIROTHON COMMITTEE
DRAFT MINUTES 11-7-2018**

Present:

Video/Conference Call: Heather Duncan, EPCD; Art Shomo, WV DNR; Davin White, WVCA

Call to Order: Chairman Wayne McKeever called the meeting to order at 10:01 AM at the ECD/WVACD Conference Room.

Pledge of Allegiance: The Pledge of Allegiance was recited by all and led by Jim Foster. Jim reminded everyone of the historical significance of Veteran's Day.

Introductions: None needed.

Agenda Approval: Jim Foster moved to approve the agenda as presented. Motion was properly seconded. Motion carried.

Review and Approval of 9/5/18 Minutes: Jim Foster moved to approve the minutes as printed. Jane Collins seconded the motion. Motion carried.

Financial Report: Shirley Hyre reported there is \$78,688.26 in the general account and \$31,827.59 in the general CD. There is \$11,934.68 in the scholarship account and \$14,923.75 in the scholarship CD. The total amount in all accounts is \$137,374.28. **The report was filed for audit by Chairman McKeever.**

NCF Report: Chairman McKeever noted that the "Intent to Participate" was submitted to NCF for 2019. He reminded everyone that a lot of information is on the envirothon.org website for study materials.

Correspondence: None

Committee Breakouts: 10:15 am – 11:00 am

Committee Reports: 11:00 am

Education: Johnny King, Chair; Andy Sheetz, Reporting: Discussed middle school competition. The positive is that students could become involved in the competition sooner. Jason Hughes noted there are 13 middle school FFA chapters across the state and the WV DEP Youth Environmental Program (YEP) has middle school contacts as well. The goal would be to have 6-7 teams participate. Discussion on having a shadow group observe during the competition. Additional volunteers, cost, and prep would be needed. A separate teacher training day would also be needed. Competition would be held on the same day. **Jason Hughes moved to explore the idea of a middle school competition. Shirley Hyre seconded the motion. Motion carried.** This competition

would be geared for 7 and 8 grade students. **Chairman McKeever appointed a committee of Heather Duncan, Jason Hughes, Shirley Hyre, Thanh Ashman, and Johnny King to explore the idea further.** Discussion on extending the oral presentation time by 3 minutes. Consensus of group is that it is not needed at this time.

Finance: Joe Gumm, Chair: There is a need for corporate sponsors. Andy Sheetz suggested Appalachian Power as a possible sponsor. Shirley Hyre passed out updated Policy and Procedure addition regarding the station awards. It should be placed under Page 9, Article 4, Section F. Question on adding additional information to attendance award to clarify its purpose. Discussion on changing name of award. Jason Hughes moved to add the criteria as presented to article 4, page 9, section F as presented.

Public Relations: Davin White, Chair: Discussed retractable banner for Envirothon that would be about six feet high. Davin will work with Becky Haddix on the design with a cost of about \$120 for the banner. **Davin White moved to purchase a retractable banner with a cost up to \$120.00. Jane Collins seconded the motion. Motion carried.**

Site: Jane Collins, Chair: There will be a meeting set up six weeks prior to the competition at CVR to go over final details. The storage trailer can be parked at the site before and after the event at no charge. The lunch meal has been canceled for Tuesday. There is still discussion on test site transportation. Six bids have been sent out for t shirts. There is some water damage in the storage trailer that will need fixed. Heather Duncan and Jane will discuss registration forms and costs prior to the next meeting. These will need to be approved at the next meeting.

Old Business:

Trailer Inventory: Discussed earlier.

5th Topic: No changes.

Station Awards: Discussed under Finance Report

New Business:

Middle School Competition: Discussed under Education Report

Upon no other business, the meeting was adjourned.

Respectfully Submitted,

Heather Duncan, Secretary

Next Committee Meeting: December 5, 2018 10:00 AM at WVACD/ECD Conference Room



[illegible]

Little Kanawha Conservation District

Date: November 7, 2018

Page 1 of 2.

Agricultural Enhancement Program

Staff position responsible for Agricultural Enhancement Program (AgEP) "technical"?

Staff position responsible for Agricultural Enhancement Program (AgEP) "data base"?

Have AgEP applications been accepted/failed?

How many AgEP applications accepted/failed?

Have new AgEP application forms been used?

Have AgEP cost share rates and amounts been used to calculate encumbered funds?

Have AgEP approvals been made?

How many AgEP applications are currently approved?

Have any AgEP approvals been entered into FY 2019 data base?

Are 2018 AgEP applications filed separate from 2019 applications?

	Russell Shamblyn	Hazel Boggs	Tammy Rush	Christiana Grow	Howard
--	------------------	-------------	------------	-----------------	--------

Is the AgEP application complete?

Is the applicant a District Cooperator?

Is the application signed?	
----------------------------	--

Does signature match application name?

	Is a map/photo copy present?
--	------------------------------

Is the practice identified on the map/photo copy?

Is a W-9 completed?

2

Nichols, Jessica

From: Murphy, Katlin
Sent: Wednesday, December 12, 2018 11:32 AM
To: Nichols, Jessica
Subject: RE: AgEP Spotcheck Report

The spot check seems pretty self-explanatory. There are two listed "no" on this first spot check. One is for the cooperator agreements, which we are in the process of getting, for Hazel Boggs. Her husband previously was signed up for these things but has since passed away. We are getting an updated form for her and others at this time to ensure that everyone has the appropriate, current forms.

Tammy Rush is marked "no" because I did not put the indication of fields intended to get lime on the map itself. I only added the field number beside the soil test name at the top of the soil test form.

Everything else seemed to be in good order.

Thanks,
Kaitlyn M.

From: Nichols, Jessica
Sent: Wednesday, December 12, 2018 8:35 AM
To: Murphy, Katlin <kmurphy@wvca.us>
Subject: FW: AgEP Spotcheck Report



From: Fisher, Kim
Sent: Monday, December 10, 2018 11:37 AM
To: Nichols, Jessica <JNichols@wvca.us>
Subject: AgEP Spotcheck Report

Jessica,

This is the spotcheck we conducted on November 7. Please provide a copy for your supervisors at the December board meeting. I will not be attending, however, Caitlyn and yourself can review with the board if needed.

Thank You,

Cooperators Information Regarding Agreements

Calhoun –

- Debra Allman
- Lee Helmic – goes by Lee, real name Curtis. May be under that name.
- Charles Stump

Roane –

- Hazel Boggs
- Kimberly Davis
- Mark Huffman
- Michael King
- Mike King – Michael above, and Mike are the same person.
- John King Jr.
H. Robert Miller – fills out all papers as Robert only, may be under that name.
- Erin Nichols
- Matthew Painter
- Jackie Strickland

Wirt –

- Doy Harris – in Calhoun Co book in Spencer office??
- Brent Matheny

Wood –

- James Asbury
- Susan Davis
- Charles Hopkins
- Kevin Townsend
- Crystal Wheeler
- Dana Wheeler Jr

The following cooperators were on the agenda list to be approved at the November 13th, 2018 board meeting –

- Jeffrey Meyers – Ritchie Co
- Mary Minney – Roane Co
- James Matheny – Wirt Co

****Other****

Tammy Rush has an agreement on file that was found during the first AgEP spot check with Kim. She should need changed in this list.

Most were either signed up in Roane or Calhoun (from those counties) from several years ago. I am planning for a new form to be sent anyway.



December 2018 WVCA Report

Agreed Procedures Engagement (Audit):

Conservation Districts are asked to begin the Agreed Procedures Engagement (APE) audit. Please check your current agreement to make sure it is current.

Request to Conservation Districts

The WVCA is encouraging Conservation Districts to review and update your District Policy Manuals. In addition to your policy manual you are encouraged to review your CD Employee Manual (if you have one) and your CD Plan of Work. If you are already doing these reviews, please disregard this request.

AGEP:

Jennifer Skaggs will be scheduling meetings with each district to provide an overview of the AgEP program.
AgEP Timeline for 2019

January 31 - Deadline for CDs to submit program comments

Early February – Review and organize comments received, develop options based on comments, have AgEP staff meeting to review comments received

February - Comments reviewed and forms revised

Late February - Revisions sent to CDs/staff for review

Mid-March - CDs submit recommendations for upcoming FY practices

Late March - State AgEP committee meeting to finalize upcoming FY AgEP, including allocation formula

April - Presentation of upcoming FY AgEP to SCC

West Virginia Legislative Calendar

January 9, 2019 - First day of session

January 28, 2019 - Legislative Rule-Making Review bills due

February 12, 2019 - Last day to introduce bills in the House

February 18, 2019 - Last day to introduce bills in the Senate

February 24, 2019 - Bills due out of committees

February 27, 2019 - Last day to consider bill on third reading in house of origin

March 19, 2019 - Last day of session

Agricultural Day at the Capitol

Agricultural Conservation Day will be January 30, 2019. Please make appointments to see your House and Senate representatives before going to Agricultural Conservation Day. There will also be a Legislative breakfast at 7:30am, so contact your representatives to invite them to the breakfast.

2019 WVACD Quarterly Meeting Dates/Locations:

January 22 & 23 Flatwoods

April 22 & 23 Pipestem State Park

July 15 & 16 Highlands Event Center, Triadelphia

October 21 & 22 Flatwoods

O&M Sponsor letters

Brian has sent letters to all current O&M sponsors requesting a meeting to review O&M agreements. These meetings will start in mid December with Mercer county being the first. Given the number of meetings, the visits will last until March. Brian will be reviewing the AG opinion relating to the O&M agreements, have a tailored presentation for each sponsor, and review the 5-year maintenance plan.

SSRP Program

SSRP (Streambank Stabilization and Restoration Program) is on the final drafting and will be released by mid-December. Districts will have January and February to review and approve. Districts will need to vote to approve the SSRP program to be eligible for funding allocation for the program, so this should be an upcoming agenda item.

WVCA Project Section:

OM&R

- Work for this season is ongoing in most districts. Approximately \$335,000 has been paid to date, there are contracts and additional work pending.
- Five-year work plans including estimates will be developed for all districts.
- NFHR debris removal: Tygart's Valley work crew completed all debris removal and is currently dressing the site this week.
- Annual fall inspections are complete. Reports are being prepared to submit to Sponsors and Districts.
- Supervisors are always welcome to attend inspections. Please contact the Watershed Manager in your area for an updated schedule.

Citizens Contact Reports

- Call Log Procedure – a call log procedure has been implemented to assure that calls are directed to the appropriate project section staff. Please call 304-872-4302 and your call will be directed as needed.
- Technicians are performing site visits and generating stream management plans in response to the calls that are received.

SSRP

- Area Directors will have information to provide to Districts at December board meetings.

EWP

- The final work for the 2016 flood is complete in Greenbrier County. This work was at the request of the County OES Directors.

Interagency Agreements

- Work on the Little Grave Creek Bank Stabilization project in Glen Dale with Marshall County and NRCS is complete.

Dam Rehab

- Gannett Fleming is continuing to work on planning studies for Brush Creek 9 & 15 and New Creek 1 & 17 and perform the construction oversight for UDC1.
- Upper Deckers 1
 - WVCA continues to work on the permits and mitigation plan.
 - Construction continues.
- NPCD, SCD, MCD and PVCD – Please track hours that District Supervisors attend any rehab meetings.
- Rehab meetings have been suspended at this time with the exception of Upper Deckers 1. This call takes place on Mondays at 9:00 am.

North Fork of the Hughes River Watershed Project

Ritchie County WV

Work Plan - EIS

page 34 - The inundation of standing timber will provide excellent fish habitat. Where standing timber would present hazard to boaters, tree stumps will be left within 4ft of the water surface.

page 35 - The U.S. Fish and Wildlife Services has been consulted regarding the presence or absence of threatened or endangered species. The mussel survey in May of 1993 located none of the species of concern in the proposed dam site. However as noted above, a significant population of *Epioblasma triquetra* was found downstream of the dam site; this colony is the largest reproducing population of the species known to occur in West Virginia.

No change in conditions affecting the *Epioblasma triquetra* should occur.

* **page 55** - The LKSCD, Ritchie County Commission, town of Harrisville, town of Cario, city of Pennsboro, and the city of Ellenboro (local Sponsors) applied to the State Soil Conservation Committee in March of 1971. Restudy was requested in Dec. 1988

page 56 - Following Congressional authorization, an organizational meeting was held with the local sponsors at Cario on October 22, 1992 to discuss the project. At this meeting the sponsors decided to include the West Virginia State Soil

Conservation Committee and the West Virginia Division of Tourism and Parks as sponsors.

page 58 - The U.S. Fish and Wildlife Services assisted with field reviews and provided planning data on fish and wildlife values, including assurance that endangered or threatened species are known to exist in project impact areas.

page 124 - The timber in the pool will be cut down to the stumps for about 3500 feet upstream of the dam to protect the PSW system and enhance boating. The remaining areas except a small area at the Harrisville Recreation Area, will have standing timber for aquatic habitat.

A three dimensional model of the dam, the lake and surrounding land, which shows natural and cultural features was built for informational purposes. A large standing photographic display was also developed. Both of these units have been displayed at a number of locations throughout the area.

Two widely advertised public meetings were held to inform the general public about the proposed project and to give interested individuals the opportunity to make statements and/or ask questions. The first meeting was held on August 10, 1993, at the Ellenboro Fire Department Building and the second meeting was held on August 23, 1993, at the 4-H Building near Harrisville. Both meetings were conducted in the evening to better accommodate the general public. About 39 and 44 persons attended the first and second meetings, respectively.

A third widely advertised public meeting was held on March 22, 1994 to present alternative plans and receive public comment on the draft Plan-EIS.

The draft Plan and EIS has been developed within the framework of applicable environmental directives, including the Channel Modification Guidelines; Executive Order 11988, Flood Plain Management; and Executive Order 11990, Protection of Wetlands.

Comments were requested on the draft Plan and EIS from the following agencies and organizations and they have responded as follows:

Appalachian Regional Commission	No Response
Governor's Office of Economic and Community Development (State single point of contact for Federal assistance)	Responded
National Audubon Society (Sutton Chapter)	No Response
National Wildlife Federation	No Response
Natural Resources Defense Council	No Response
Office of Advocacy and Enterprise	No Response
Office of Environmental Project Review	No Response
Office of Federal Activities	No Response
Region V Planning and Development Council (Area Clearinghouse)	No Response
Sierra Club	Responded
State Soil Conservation Committee (Governor's Designated Agency)	Responded
United States Army Corps of Engineers	Responded
United States Department of Commerce	No Response
United States Department of Energy	No Response
United States Department of Housing and Urban Development	No Response
United States Department of the Interior	Responded
United States Department of Transportation	No Response

United States Environmental Protection Agency	Responded
United States Geological Survey	No Response
West Virginia Department of Health and Human Resources	Responded
West Virginia Division of Culture and History	No Response
West Virginia Division of Environmental Protection	Responded
West Virginia Division of Highways	Responded
West Virginia Division of Natural Resources	Responded

existing wildlife resources has been addressed by taking into account alteration of habitat caused by recreation development.

Comment:

Page 1. The West Virginia Division of Tourism and Parks is listed as a sponsor of this project. Recent legislation will abolish the aforementioned Division and place that organization within the Division of Natural Resources. The Division of Natural Resources is not a sponsor of the subject project.

Response:

The aforementioned legislation will not become law until July 1994, after the publication of this document. Although the West Virginia Department of Tourism and Parks was listed as a project sponsor, no cost sharing requirements or operation and maintenance agreements are required at this time. The Soil Conservation Service entered into an operation and maintenance agreement for the project with the West Virginia State Soil Conservation Agency (WVSSCA). The WVSSCA may enter into subagreements with other entities for operation and maintenance of specific project measures. This may be applicable for the recreation facilities associated with the expansion of North Bend State Park.

Comment:

Page 18. Under "Flood Control Measures Evaluated," "intentional flooding" is listed as a nonstructural measure evaluated, but is not further discussed. The WVDNR requests clarification of this measure.

Response:

"Intentional flooding" is a flood damage reduction technique in which a basement or building is allowed to flood. The purpose of allowing the flooding is to equalize the hydrostatic pressure on the exterior walls of the structure. Contents of the structure would need to be relocated to higher ground.

Comment:

Page 63. Recreation Facilities. 1st paragraph. The proposed shooting range will not be managed by the WVDNR as stated in the Plan-EIS.

Response:

Site selection will dictate the management responsibility of the shooting range.

During construction, any changes from interpretive conditions will be analyzed and designs modified, if necessary. Incorporation of these safety features will help reduce the risk of structural failure.

Construction Methods

Installation of this project will be conducted utilizing construction methods that are both environmentally sound and safe.

A special effort will be made to conduct construction activities in a manner that will minimize soil erosion, water, air, and noise pollution. Temporary sediment and debris basins will be placed at strategic locations to trap sediment and debris caused by construction activities. These basins will be cleaned when filled and completely removed after construction is complete. Temporary culverts or bridges will be required at all stream crossings. All construction areas will be seeded and mulched as soon as possible. Pollution of the stream by any undesirable chemicals, fuel, lubricants, or sewage will not be permitted. Storage areas for chemicals, fuels, and lubricants will be located in protected areas out of the flood plain. Sanitary facilities, probably porta-toilets, will be installed on the construction site. Burning of debris will be concentrated at selected burning sites, and burning will be conducted in a manner to reduce smoke. Construction equipment will be periodically inspected to insure that mufflers are functioning properly and do not exceed safe noise levels.

Precautions will be taken to maintain normal stream flow in the river during construction. Excess flood flows will be routed around the dam site through a notch cut in the ESW location. Temporary dams constructed upstream and downstream of the construction site will keep water off of the construction area. Normal flow will pass through a pipe to below the temporary dam constructed at the downstream end of the construction site. These temporary dams will also ensure that sediment and debris do not wash into the river from the construction site.

Mitigation Features

Interagency evaluation indicated that installation of the project will result in unavoidable environmental losses. In order to ameliorate adverse impacts, the following measures will be installed.

1. Standing Timber - All existing timber will be left standing except for a 3,500 foot zone just upstream of the dam and the immediate area surrounding the Harrisville recreation area. The cleared zone will

reduce the risk of damage to the dam's riser and spillway conduit by floating woody debris transported by storm events. Areas of standing timber will provide fish and wildlife habitat. Since submerged timber has an extremely slow decomposition rate, tree parts below the waterline are expected to remain for many years. Where standing timber must be cut, stumps will be left such that at least four feet of water remains between the top of the stump and the surface of the permanent pool. This will afford a suitable margin of safety for boats and boaters. The area covered by standing timber and submerged stumps will amount to 103.3 acres.

2. Rock will be placed along both sides of the elevated road fill at the mouth of Third Run. This will function as an underwater reef for fish habitat. The reef will be 0.3 acres in size. The reef will be approximately 1000 feet long, 6 feet high, 2 feet wide (top) and have 1:1 side slopes.
3. Rock will be placed around the shoreline of the existing "island" on the Cokeley property. The rock, which will cover 1.9 acres, will extend to the bottom of the permanent pool to provide fish habitat. Approximately 3100 cubic yards of rock will be placed around the island.
4. Random boulders will be placed in the 6 acre meadow/pasture which surrounds the "island." These rocks will diversify the underwater landscape and provide additional fish hiding and resting places. Four clusters, each being four to six cubic yards, will be placed per acre, for a total of 24 rock clusters.
5. The natural/education area will be enhanced to provide additional wetland habitat and diversity. Potholes will be excavated around existing wetlands, and wetland species will be established. About 1/4 acres of wetland will be created in this manner.
6. Wetland vegetation will be planted in 25 acres of the permanent pool which is 18 inches or less deep. This will promote the development of a viable and productive shallow water wetland.
7. Natural succession will be allowed to progress on 19.9 acres of rough pasture on the Cokeley Farm, thereby increasing vegetational species diversity on this area.
8. Woody vegetation, consisting of species attractive to wildlife, will be established on the 12.3 acre disposal area on the Cokeley property.

9. The lower end of the disposal area noted above will be developed into a 2.7 acre marsh. This will be accomplished by grading and shaping of the spoils material and planting of selected wetland plants.
10. A 3.0 acre tract in and adjacent to the North Fork Hughes River "gooseneck" will be enhanced for wildlife habitat by selective plantings, clearings, and maintenance activities.
11. A 3.0 acre area near the existing State Farm Insurance Office, which currently is used for horse pasture, will be planted with woody vegetation attractive to wildlife. Plantings will be established in blocks and/or clusters to provide maximum habitat value.
12. A minimum flow release of 1 cfs will be provided, thereby assuring flow downstream during periods of drought.
13. An educational campaign will be carried out to advise land users of the importance and value of riparian zone maintenance and management along watershed streams.
14. Boulder Placement - Boulders will be randomly placed in a 200-300 yard section of a shallow channel downstream of the dam in North Bend State Park. Their purpose is to cause scouring of the substrate, thereby deepening areas of the river adjacent to the rocks, and providing fish hiding cover and living space. Location and size of each boulder will be determined during final design.
15. Bank stabilization - Approximately 150 yards of severely eroding streambank downstream of the dam in North Bend State Park will be stabilized and revegetated. Specifications of the planned bank rehabilitation work will be developed during final design.
16. The SCS will work with the USFWS to develop and implement a plan to relocate musseis out of the impounded section of stream.

PERMITS AND COMPLIANCE

Section 404 of the Federal Water Pollution Control Act Amendments of 1972 requires that the deposit of dredged or fill material be authorized by a Department of the Army permit; therefore, a U.S. Army Corps of Engineers' permit will be required prior to installation of the project. A Section 401 Permit as required by the Clean Water Act must be issued by the West Virginia Division of Environmental Protection prior to construction. Also, a construction

Relocation Payments

Relocation payments are paid to families and businesses that have to be relocated as a result of the project installation. These payments enable relocated families to obtain new housing without undue hardship and assist businesses relocate with minimal cost. Relocation costs are estimated using the guidelines set fourth in the Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended.

Operation Maintenance and Replacement (O,M,& R)

Operation, maintenance, and replacement costs for the dam include all annual costs needed to conduct yearly inspections, produce O,M,& R reports, and perform necessary maintenance and replacement, and operate the facilities for the intended purpose during the evaluation period. O,M,& R costs for the water supply system will be offset by the sale of water from the water treatment plant. The O,M,& R cost of the water supply system was estimated by the consulting engineer who prepared the feasibility study. The O,M,& R cost for the State Park Recreation Area was estimated by the West Virginia Division of Tourism and Parks based on similar recreation facilities at other State Parks. The State Park estimate was used as a basis for the O,M,& R cost for the Harrisville Recreation Area (Maple Site).

INSTALLATION AND FINANCING

Framework for Carrying Out the Plan

The installation of the project is funded entirely by the Appalachian Regional Commission (ARC). Technical assistance is provided by the SCS. Property acquisition will be the responsibility of the Little Kanawha Soil Conservation District (LKSCD), although funding for the acquisition will be provided with Federal funding. The West Virginia State Soil Conservation Committee (WVSSCC) will be responsible for the operation, maintenance, and replacement of the dam and recreation facilities, although the WVSSCC may delegate some of the responsibilities via subagreements with other governmental agencies. The Ritchie County Commission will be responsible for the O,M,& R of the water supply system.

Planned Sequence of Installation

A three year installation schedule is planned for this project. The following schedule shows the planned sequence of installation.

TABULATION 7
INSTALLATION SCHEDULE
North Fork Hughes River Watershed
(Dollars)

Year	Item	Cost
1	Acquire property rights	9,826,450
1	Design dam	793,000
1	Design water supply system	383,140
1	Design recreation facilities	629,440
1	Construct dam	15,448,765
1	Install mitigation measures	221,500
1	SCS technical services	756,075
2	Construct water supply system	4,038,100
2	SCS technical services	155,000
3	Construct recreation facilities	6,407,730
3	SCS technical services	185,000

In the first year, the design of the dam will be completed. Prior to the commencement of construction, all land necessary for each measure will be acquired. All of the land will be acquired in the first year. The design of the road and bridge relocations and modifications, recreation facilities, and water treatment system will begin in the first year. No public roads or bridges are located on the dam construction site. The first year of dam construction will include clearing, excavation of the ESW, temporary floodwater diversion, and foundation excavation. Temporary camping facilities will be constructed to replace Jughandle Campground during the construction of the dam.

In the second year, the construction of the dam will continue with the placement of roller compacted concrete (RCC) in the embankment and ESW. The water supply system will be constructed so that it will come on-line before the permanent pool is filled, inundating the Harrisville water treatment plant. Construction of the road and bridge modifications and relocations, mitigation measures, utility modifications, and recreation facilities will continue.

The third and final year will conclude the construction of the dam and ESW, road and bridge modifications and relocations, water supply system, and recreation facilities.

Responsibilities

Responsibilities for carrying out the project will be shared between the SCS, ARC, and the Sponsors.

SCS responsibilities will be as follows:

- a. Provide technical assistance.
- b. Provide contract administration.
- c. Provide project administration.

ARC responsibilities will be as follows:

Provide all funding for the project.

West Virginia State Soil Conservation Committee responsibilities will be as follows:

- a. Be the primary agent responsible for the operation, maintenance, and replacement (O,M,& R) of the project.
- b. Be responsible for its own administration costs associated with the O,M,& R.
- c. Be responsible for entering into any subordinate agreements with other entities for the O,M,& R of specific project items.
- d. Assist the LKSCD acquire real property rights.

Little Kanawha Soil Conservation District (LKSCD) responsibilities will be as follows:

- a. Be responsible for acquiring the real property rights necessary to install all project measures.
- b. Provide relocation assistance, advisory service, and make relocation payments to all eligible persons displaced by project activities.
- c. Assure that decent, safe, and sanitary housing will be available for all displaced persons.
- d. Acquire necessary permits required prior to the construction of the dam.

West Virginia Division of Tourism and Parks responsibilities will be as follows:

Assist the LKSCD acquire real property rights.

Contracting

The project will be installed by means of Federal contracts administered by the SCS. SCS will also provide construction inspection.

Real Property and Relocations

The project will involve relocation of 26 occupied homes, 2 cabins, 30 sheds and outbuildings, 6 businesses, and 3 farms. The LKSCD will acquire all real property rights and consequent relocations in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended. Costs of real property will be based on qualified property appraisals prepared in accordance with the laws of West Virginia. Negotiations with property owners will be conducted in a cordial manner. Should negotiations fail to produce a satisfactory settlement, the LKSCD and other Sponsors have the right of using eminent domain to obtain real property rights.

Cultural Resources

Mitigation measures to evaluate, document, and/or salvage archaeological or historic resources as may be necessary will be included in separate contracts administered by the SCS and implemented prior to construction activities impacting the resources.

Financing

The Appalachian Regional Commission (ARC) will be responsible for funding all costs associated with the installation of the project. The ARC expects to receive funding from the U.S. Congress.

Conditions for Providing Assistance

Federal financial assistance is contingent upon funding being appropriated for that purpose. Before Federal funds are made available, the appropriate Sponsors will:

- a. Give written assurance that they have the legal authority and are willing and able to obtain all necessary real property rights.
- b. Execute an Operation and Maintenance Agreement.

c. Execute a Project Agreement.

d. Prior to construction, certify that all real property rights and necessary permits and certifications are acquired and other related legal actions are taken to obtain the legal authority to install the project measures.

OPERATION, MAINTENANCE, AND REPLACEMENT

Operation, maintenance, and replacement (O,M,& R) costs include all costs for inspection of the measures, periodic maintenance required to insure they function properly over the evaluation period, and replacement costs necessary to replace features that break or become worn during the project evaluation period. The estimated O,M,& R costs for the project are shown below.

Estimated Operation, Maintenance, and Replacement Costs

Dam and Reservoir	\$ 8,000 per year
State Park Rec. Area	\$210,000 per year
Maple Rec. Area	\$ 77,000 per year
Water Supply System	\$0.60 per 1,000 gallons

O,M,& R for the dam will consist of, but is not limited to, the following:

1. Conduct annual inspection of the dam and mitigation measures to determine needed maintenance items.
2. Conduct inspection of the dam and appurtenances following each major flood to determine if damage occurred and the maintenance items necessary to repair it.
3. Keep a record of all inspections and their findings, maintenance items performed, and the cost expended.
4. Annually mow grass and remove any shrubby vegetation, with exception of shrubs and trees established for mitigation.
5. Top-dress vegetated areas with lime and fertilizer as needed.
6. Remove debris as may be necessary from the permanent pool and flood pool following floods.

7. Repair riprap, damage to concrete, small slips, slides, eroded areas that occur on the berm, ESW, and mitigation areas.
8. Replace broken or worn features on the dam.
9. Resurface and repair roads and parking lots as needed.
10. Operate flow maintenance gate.

O,M,& R cost for the water supply system will be offset by the revenues generated by the sale of water to customers. The O,M,& R items will be directly related to the production and transmission of potable water such as chemical treatments, testing, pumping, staffing of the treatment plant, administration, maintenance of transmission lines, etc.

O,M,& R costs of the recreation facilities will be offset partially by fees collected. The West Virginia Division of Tourism and Parks (WVDTP) will operate the State Park recreation facilities. O,M,& R costs were estimated by the WVDTP based on similar State Park facilities across the State. The city of Harrisville will operate the Maple Site. O,M,& R costs for the Maple Site will be offset by user fees and the lease of a concession stand. O,M,& R items include mowing, trash removal, debris removal, collection of fees, repairing picnic tables (painting, etc.), pool or beach maintenance, and security.

An establishment period is provided for all works of improvement which necessitate vegetative cover and/or landscape features. The establishment period terminates when the SCS notifies the Sponsors that vegetative cover has been successfully established, but no longer than two years following completion of the construction (or vegetative) contract. Work needed on vegetative measures after the termination of the establishment period is considered as maintenance and is the responsibility of the Sponsors.

The Federal government assumes no responsibility for repairs or additional work not eligible for financial assistance, including repairs resulting from improper operation and maintenance. However, SCS will provide consultant assistance that may be needed in performing any of these repairs.

An Operation Agreement will be entered into between the SCS and West Virginia State Soil Conservation Committee prior to the signing of the Project Agreement. The O,M,& R plan will be prepared in accordance with SCS National Operation and Maintenance Manual. The plan will give, in detail, requirements for operation and maintenance, inspection, records, and reports. It will include specific items for retention and disposal of property acquired with Federal financial assistance.