

NORTHERN PANHANDLE CONSERVATION DISTRICT
Special Meeting
October 18, 2018
5:00 p.m.

SUPERVISORS PRESENT:

Stephen Paull, Brooke County, Vice Chairman
Britney Hervey-Farris, Brooke County
Mark Fitzsimmons, Marshall County, Chairman
David McCardle, Marshall County, Secretary/Treasurer
Charles Pugh, Hancock County

SUPERVISORS ABSENT:

Robert Luchetti, Ohio County
Cele Duvall, Ohio County
Jim Anderson, Hancock County

OTHERS PRESENT:

Veronica Gibson, District Manager, WVCA

Chairman Mark Fitzsimmons called the meeting to order on Thursday, October 18, 2018 at 5:00 p.m. at the USDA Service Center in McMechen, WV.

Accept/Reject Bid for FY18 Agreed Upon Procedures

- For the October 11 board meeting, one bid was received for the FY18 Agreed Upon Procedures. The board felt the bid was too high and it was tabled. **Stephen Paull made a motion to reject the bid received from Suttle & Stalnaker for the FY18 Agreed Upon Procedures. Seconded by Britney Hervey-Farris. Motion passed.** A rejection letter will be sent to Suttle & Stalnaker. **David McCardle made a motion to send requests for the FY18 Agreed Upon Procedures. Seconded by Charles Pugh. Motion passed.**

Signs for New Cooperators

- **David McCardle made a motion to purchase signs, at a reasonable price, to identify cooperators of the NPCD. The signs will be distributed to new cooperators. Seconded by Stephen Paull. Motion passed.**

List of Invitees for NPCD Annual Banquet

- **Charles Pugh made a motion to invite all new cooperators from 2018 to the NPCD annual banquet. Seconded by David McCardle. Motion passed.**

Interviews for Soil Conservationist

- Committee members for interviewing for the soil conservationist position will include:
From NPCD – Britney Hervey-Farris, Mark Fitzsimmons, and David McCardle
From NRCS – Katie Fitzsimmons
From OUCD – Wayne McKeever, Allen Rush, whomever else OUCD may like to attend.

There being no further business, Chairman Mark Fitzsimmons adjourned the meeting at 5:25 p.m.

Mark Fitzsimmons, Chairman

David McCardle, Secretary/Treasurer

Minutes submitted by Veronica Gibson