

**EASTERN PANHANDLE CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING MINUTES  
January 16, 2019  
MINUTES**

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 7:00 pm by Nancy Lutz, Chairperson at the USDA Service Center.

Pledge of Allegiance/Prayer

Introductions

The following were in attendance of the meeting:

**District Supervisors:** Daniel Lutz, Nancy Lutz, Robert Boarman, Todd Butler, James Michael, Lin Dunham, and Floyd Kursey

**District Associate Supervisors:** David Tabb

**WVCA/EPCD:** Sherry Duncan, Heather Duncan, Amy Henry and Barbie Elliott. Jeremy Salyer by teleconference.

**NRCS:** Fayeann Iobst

**Other:**

**Agenda Approval-** Todd Butler moved to accept the agenda as presented. James Michael seconded. Motion carried.

**Minutes-** James Michael moved to accept the minutes for the December 19 and January 4 meetings. Todd Butler seconded. Motion carried.

**Public Comment:**

**Agency Reports:**

**WVCA/EPCD:**

*Jeremy Salyer*-Reviewed his report.

**New Business**

**Approve LOR for \$3200 for audit reimbursement-Floyd Kursey moved to approve the LOR for \$3200 for audit reimbursement. Robert Boarman seconded. Motion carried.**

**Approve LOR for \$9985.35 for outreach reimbursement-Robert Boarman moved to approve the LOR for \$9985.32 for outreach reimbursement. Daniel Lutz seconded. Motion carried.**

**Approve Emergency Action Plans for Warm Springs Dams Site 5 (copy available in office)-James Michael moved to approve the Emergency Action Plan for Warm Spring Dam Site 5. Daniel Lutz seconded. Motion carried.**

**Ag-Day-January 30-Do you want DM to attend and/or buy goodies for table-Died due to lack of motion.**

**Approve National Watershed Coalition Membership renewal-\$75-Daniel Lutz moved to renew the National Watershed Coalition Membership at \$75. Todd Butler seconded. Motion carried.**

Approve for Envirothon: Heather’s registration \$243, Envirothon team registrations-\$736, Envirothon Training Day April 11 lunch-\$200-James Michael moved to approve \$243 for Heather’s Envirothon registration, \$736 per team registration for all EPCD teams, and \$200 for lunch for Envirothon training. Todd Butler seconded. Motion carried.

Approve for Appalachian Grazing Conference-Heather \$150 registration and 2 nights hotel stay-Robert Boarman moved to approve Heather’s registration and hotel stay for the Appalachian Grazing Conference. Daniel Lutz seconded. Motion carried.

Approve sponsoring a Stem-Based Conservation Curriculum Training Day-lunch for 40-James Michael moved to research to see if there is an interest for this training in the district. Todd Butler seconded. Motion carried.

Approve advertising in newspapers for Tree Sale-Daniel Lutz moved to defer decision for tree sale advertising to the February meeting. Robert Boarman seconded. Motion carried.

Approve Sam Michaels Park for Waste Pet stations and a cooperative agreement for same-Daniel Lutz moved to approve the pet waste stations and the cooperative agreement for Sam Michaels Park. James Michael seconded. Motion carried.

**Cooperator Approvals**

Cooperator Approvals: Grams Racing Stables LLC, Karen Freer, Honey Locust Farms LLC-James Michael moved to approve the following as new cooperators: Grams Racing Stables LLC, Karen Freer and Honey Locust Farms LLC. Daniel Lutz seconded. Motion carried.

**Chesapeake Bay Program**

Approve Divisional Fence Program Payment-Thomas LeFevre-Daniel Lutz moved to approve the payment of \$5000 for Thomas LeFevre. Todd Butler seconded. Motion carried.

Heavy Use Protection Program-Michael Duncan Jr.-Robert Boarman moved to approve Michael Duncan Jr. for the Heavy Use Protection Program up to \$2000. Todd Butler seconded. Motion carried.

**Ag-Enhancement Program**

Approve for Lime Program-Dennis Neely, James Michael, Kenneth Michael, Honey Locust Farm LLC-Daniel Lutz moved to approve the following for the lime program:

County	First Name	Last Name	Farm #	Tract #	Fd#	Acres	Tons	Amount
Morgan	Dennis R	Neely	363	303	1,2,4	44.9	132.4	\$2,648.00
Morgan	James R	Michael	518 3397 fd 4a,b	170 Fd 1b		20.3	40.6	\$ 812.00
Morgan	Kenneth	Michael	Munson -thru 4, Maslsi, bottom			44.13	37.76	\$ 755.20
Jefferson	Honey Locust Farms LLC				1,2,3,l	56	122.179	\$2,443.58
						165.33	332.939	\$6,658.78

Barbara Elliot reported that Jeremy Salyer has issued a letter of approval for James Michael. Todd Butler seconded. Motion carried.

Approve Ag-Enhancement Program for FY20-Robert Boarman moved to approve: The Ag Enhancement committee met and approved the FY 20 Ag Enhancement Program Document and did not see any changes. They also approved to keep the funding formula the same, unless something

better is presented later. The committee would like to add tile drainage to the list of practices to be approved, just in case this would be manageable at our level. The EPCD FY20 practices will be approved at the February meeting. Todd Butler seconded. Motion carried.

**Jefferson County WOIP**

**Septic Pumping Payment Approval- Michael Donnelly-Todd Butler moved to approve \$150 for Michael Donnelly for septic pumping reimbursement. Robert Boarman seconded. Motion carried.**

**Financial Reports**

**Approve financial reports/expenses-Floyd Kursey reviewed financial reports. He reported that the three CD's have been renewed at MVB. Robert Boarman moved to approve the financial reports and expenses. Daniel Lutz seconded. Motion carried.**

**Supervisor Report**

*Floyd Kursey*-is going to the Berkeley County Council Meeting on January 31 at 2:10 pm to make budget request. Any supervisors are welcome to join him.

*James Michael*- Attended Watershed Committee meeting today. The date for the Watershed Group Gathering will be Tuesday, May 14 at the Blue Ridge CTC. Working with Warm Spring Watershed and trying to set up a meeting between NRCS and local sponsors.

*Daniel Lutz*-Reminded supervisors of dates for the Quarterly Meeting January 22-23 and Ag-Day January 30. Danny will be attending a Program Committee meeting on January 22 to discuss how to make the Quarterly meeting more interesting and get more supervisors to attend.

The meeting adjourned at 7:50 pm.

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Nancy Lutz  
Chairperson

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Robert Boarman  
Secretary