

The **Tygarts Valley Conservation District** Board of Supervisors held a Regular Board Meeting on November 26, 2018, commencing at 9:00 am at the District Office in Philippi. The meeting was called to order by Chairman Sheldon Findley.

Supervisors Present: Joe Shaffer, Joe Gumm, James Dean, Jim Nester, Robert True, Doug Bush, Donnie Tenney,

Others Present: Candice Stone – WVCA, Jeremy Salyer & Jennifer Skaggs – WVCA (via skype), Sigrid Teets-WVCA, Joyce Frey –TVCD, Ben Collier – NRCS, Dan Elliott - TVCD, John Sencindiver- Associate Supervisor, Mary Jouver (FSA)

Guests: Michael Oldaker, Fred Antolini

Mr. Shaffer led the group in the Pledge of Allegiance.

Reading/Approval of the Agenda/Minutes:

November 26, 2018 Agenda; **Mr. Tenney moved to approve the agenda as presented; seconded by Mr. Shaffer; motion carried.**

October 29, 2018 Regular Meeting Minutes: **Mr. Nester moved to approve the minutes as presented; seconded by Mr. Shaffer; motion carried.**

Introduction and/or Recognition of Visitors: Mr. Oldaker & Mr. Antolini spoke to us on the benefits of growing hemp.

Treasurer Report: Ms. Frey reviewed her reports (copies attached). Ms. Frey mentioned that West Fork is yet to send their payment. Apparently, there is an issue with the bill that needs to be resolved. Mr. Salyer mentioned that he will speak to them about having a special meeting to get this taken care of due to them not meeting until December 12th. Ms. Frey reminded the board that we don't have a cash flow right now due to so many outstanding bills. Starting in December payroll will be added to Expenses by Vendor Summary on page 4. **Mr. Shaffer moved to accept the Treasurer Reports as presented and file for audit; seconded by Mr. Tenney; motion carried.**

District Report: Mr. Elliott reported that the crew has been working on several jobs and should be completed next week weather depending. He also said that the dam at North Bend would be completed by November 29th and billed on November 30th. Mr. Elliott also requested that he and Mr. Nester be allowed to attend other district's board meeting to talk to them about the crew doing mowing for them. No action was taken on this matter. He mentioned the green truck had to be towed in due to electrical problems it will not start. The crew will be working on the tractor during bad weather. While the weather is permittable they will continue working on the list of pending jobs.

District Manager Report: Ms. Stone reviewed her written report (copy attached).

Report of Officers and Agencies:

WVCA: Mr. Salyer reviewed his report (copy attached). He reminded the board of needing to look over their plan of work and policy and procedure manuals. Mr. Salyer said the Mr. Farkas has sent letters to the O&M sponsors for upcoming meeting and would like to have board members at these meetings.

Ms. Skaggs gave a power point presentation on AgEP. She also reminded the board that her position is now 2 people one for the north and one for the south and that position is in process of being filled.

Ms. Teets has been doing several trainings on nutrient management, a pollinator workshop and working with cooperators and staff to ensure completion of AgEP Practices.

WVU Extension: None Present

NRCS: Mr. Collier reviewed his report (copy attached).

FSA: Ms. Jouver reminded the board that election ballots are due on December 5th.

WesMonTy RC&D: Next meeting is November 27th. Ms. Frey reminded the WesMonTy members that they have yet to cash their check for the grant and, we have yet to receive our contracts for the FY19 grants.

DOF: None Present

Others: None present.

Correspondence Received: Brickstreet

Old Business:

NRCS Grant (Soil Conservationist): Committee has interviewed the candidates and will be selecting the qualified candidate soon. The position will be filled and hired no later than January 7, 2019. Denial letters will be mailed to all whom showed interest but were not hired.

Committee Reports:

Building/Finance/Budget Committee: Mr. True stated that the heating issue has been taken care of. The open space by NRCS is being enclosed and will be our filing room and could also be used as an extra meeting room if needed. He also reminded the board that funding is limited, and we do not need to be spending unnecessarily.

Equipment/Safety Committee: Mr. Nester reported that they had a safety meeting on winter safe driving. We are still waiting on information about the license plates.

Education/Publicity/Exhibit Committee: Mr. Bush said that we need to have more opportunities for learning. Ms. Frey stated that she attended the Women in Ag Day and

several participants filled out the education survey and gave away a soil probe. She also did presentations for Philippi Elementary School, Kasson Elementary/Middle School, Master Gardeners.

Legislative Committee: Mr. Gumm said Banquet in Grafton was great. He also reminded everyone about the breakfast with legislators on January 30.

Grassland/AgEP Committee:

- **New Poultry Litter Agreement Mr. Shaffer approved Ms. Teets to contact Chesapeake Bay about more funding to continue our program; seconded by Mr. Dean; motion carried.**
- **Poultry Litter Payment Approvals**
 - Tom Short \$192.00
 - Timothy Cunningham \$800.00
 - Doug Bush \$406.40
 - Portia Dean \$288.00
 - Zachary Teter \$800.00
 - James Dean \$800.00
- **Heavy Use Payment Approvals**
 - Alicia Duckworth \$1,000.00
 - James Dean \$888.00
 - Portia Dean \$1,000.00
- **Watering System Payment Approvals**
 - Martin Carpenter \$3,000.00
- **Lime Payment Approvals**
 - Rosemary Woods \$391.35
 - Stanford White \$1,465.35
 - Wilda Lynch \$1,752.60
 - Michael Morris \$905.85
 - Thomas Ware \$534.72
 - Jack Wilkins \$2,062.50
 - Brent Tucker \$863.37
 - Faustino Medina \$385.65
 - Stanley Wolfe \$1,958.40

Mr. Tenney moved to approve Poultry Litter Payments as presented; seconded by Mr. Shaffer; motion carried. Mr. Dean and Mr. Bush abstained from voting.

Mr. Nester moved to approve the Heavy Use Payments as presented; seconded by Mr. Shaffer; motion carried. Mr. Dean abstained from voting.

Mr. Nester moved to approve the Lime and Watering System Payments as presented; seconded by Mr. Dean.

- **Lime Extension/2nd Sign Ups**
 - The agreements and applications state that no extensions will be granted.
 - AgEP Committee will meet December 4th @ 9 am.

Mr. True moved to have a 2nd Lime Sign Up and allow the AgEP to determine the dates; seconded by Mr. Nester; motion carried

Personnel Committee: Mr. Tenney moved to go into executive session per WV state code 6-9A-4a; seconded by Mr. True; motion carried. The board went in to executive session at 12:08 PM.

Mr. Gumm moved to resume regular board meeting at 1:10 PM; seconded by Mr. Shaffer; motion carried.

Mr. Tenney moved to accept the employee evaluations and give each TVCD employee a \$100 bonus when funding becomes available; seconded by Mr. Shaffer; motion carried.

Mr Tenney moved to approve Mr. Elliott's rental rates and equipment/vehicle usage as follows; seconded by Mr. Nester; motion carried.

Man Lift \$50.00/Day

Boat \$150.00/Day

Side by Side & Gooseneck Trailer – No Charge

Mr. Elliott is to have prior approval from Mr. Findley before using his personal vehicle or any equipment as a rental.

New Business:

SSRP: Waiting for program details.

Equipment Hourly Rates: Mr. Tenney moved to charge the estimated amount for all work being completed with an addendum to the estimate if additional work is requested; seconded by Mr. Shaffer; motion carried with Mr. Gumm opposed.

Monitoring & Emergency Action Plan for Elkwater: Mr. Tenney moved to sign the document; seconded by Mr. Shaffer; motion carried.

Supervisor Meetings/Events Attended:

Appalachian Grazing Meeting: Mr. True, Mr. Gumm

NRCS Soil Conservationist Interview: Mr. Findley

Public Comment Period: None

There being no further business to attend to, Chairman Findley declared the meeting adjourned at 1:36 PM.

Minutes recorded and prepared by Candice Stone – WVCA District Manager/ASA 3

November 26, 2018 Regular TVCD Board Meeting Minutes Summary of Motions

- 1. Mr. Tenney moved to approve the agenda as presented; seconded by Mr. Shaffer; motion carried.**

2. Mr. Nester moved to approve the minutes as presented; seconded by Mr. Shaffer; motion carried.
3. Mr. Shaffer moved to accept the treasurer's report as presented and file for audit; seconded by Mr. Tenney; motion carried.
4. Mr. Shaffer moved to approve Ms. Teets to contact Chesapeake Bay about more funding to continue our poultry litter program; seconded by Mr. Dean; motion carried.
5. Mr. Tenney moved to approve Poultry Litter Payments as presented; seconded by Mr. Shaffer; motion carried. Mr. Dean and Mr. Bush abstained from voting.
6. Mr. Nester moved to approve Heavy Use Payments as presented; seconded by Mr. Shaffer; motion carried. Mr. Dean abstained from voting.
7. Mr. Nester moved to approve Lime and Watering System Payments as presented, seconded by Mr. Dean; motion carried.
8. Mr. True moved to have a 2nd Sign up for Lime and allow the AgEP Committee to determine the dates; seconded by Mr. Nester; motion carried.
9. Mr. Tenney moved to accept the employee evaluations and give each TVCD employee a \$100.00 bonus when funding becomes available; seconded by Mr. Shaffer; motion carried.
10. Mr. Tenney moved to approve Mr. Elliott's rental rates and equipment/vehicle usage as follows; seconded by Mr. Nester; motion carried.
 - a. Man Lift \$50.00/day
 - b. Boat \$150.00/day
 - c. Side by Side/ no charge
 - d. Gooseneck Trailer/ no charge
 - e. Mr. Elliott is to have prior approval from Mr. Findley before using his personal vehicle or any personal equipment as a rental.
11. Mr. Tenney moved to charge the estimated amount for all work being completed with an addendum to the estimate if additional work is requested; seconded by Mr. Shaffer; motion carried with Mr. Gumm opposed.
12. Mr. Tenney moved to sign the Monitoring & Emergency Action Plan for Elkwater, seconded by Mr. Shaffer; motion carried.