

SOUTHERN CONSERVATION DISTRICT
FEBRUARY 14, 2019 BOARD MEETING MINUTES

The Southern Conservation District held their regular monthly board meeting on February 14, 2019 at the SCD office, 463 Ragland Road, Beckley, WV. Virgel Caldwell called the meeting to order at 9:45 a.m. Ray Lafferty led the board in the Pledge of Allegiance. Randall Patton opened the meeting in prayer.

Supervisors Present

Virgel Caldwell	Curtis Murphy
Oscar Vecellio	Randall Patton
Randy Prince	Dvon Duncan
Ray Lafferty	John Brenemen
John Farrell	Dennis Bailey

Supervisors Absent

Don Windon

Others Present

Becky Floyd, WVCA	Dave Parkulo, SCD
Marty Walker, WVCA	Jeremy Salyer, WVCA
Jim Fedders, PCWA	Steven Coleman, Visitor

Randall Patton moved to approve the January 10, 2019 board meeting minutes as mailed. Ray Lafferty seconded. Motion carried.

Southern Conservation District Financial Reports

Randall Patton moved to approve the January district financial reports as prepared by Akers and Associates. John Brenemen seconded. Motion carried.

Board members reviewed past due invoices. Oscar Vecellio reported John Wooton has filed a suit to begin the process of collections on the Beverly Whitehead past invoice. **Dvon Duncan moved to approve the accounts receivable report for January as prepared by Akers and Associates. John Brenemen seconded. Motion carried.**

Southern Conservation District Technician Supervisor Report

Dave Parkulo reported on work completed during January. Dave stated he hopes to have crew employees begin operation and maintenance work on Soak Creek Channel next week. Dvon Duncan commended Dave and the crew employees for the work completed on the Wyoming County blockage site.

WV Conservation Agency District Manager Report

Becky Floyd presented the January co-administered financial report for board review and approval. **Randall Patton moved to approve the January co-administered financial report as prepared by WVCA fiscal staff. Randy Prince seconded. Motion carried.**

Becky presented the following invoices for payment approval:

SCD Invoice 4715	LWS OM&R work	\$7,100.00
SCD Invoice 4716	Cranberry Creek OM&R work	\$12,772.00

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Randall Patton moved to approve payment for Invoice 4715 and 4716 upon payment approval from Judith Lyons. Ray Lafferty seconded. Motion carried.

Becky presented the FY18 Agreed Upon Procedures Report for board approval. The report was completed by Lowe & Associates. Dvon questioned how the recommendations will be addressed by the board? The Finance Committee will work with Becky, Dave and Mike Akers to address the recommendations in the report and to correct the one payroll mistake. **Dvon Duncan moved to accept the FY18 Agreed Upon Procedures Report as prepared by Lowe & Associates. Dennis Bailey seconded. Motion carried.**

Becky presented the 2019 SCD Personnel Plan for board approval. The plan is due to the State Conservation Committee by March 1. **Ray Lafferty moved to accept the 2019 SCD Personnel Plan as presented. Curtis Murphy seconded. Motion carried.**

Becky presented emergency action plans for Dave's Fork – Christian Fork sites 2 & 3 and Brush Creek sites 9, 14, and 15. Kimberly Neal has completed the plans for the district. **Ray Lafferty moved to approve the emergency action plans as presented. Randall Patton seconded. Motion carried.** Dvon asked Becky to place emergency action plans for Sites 7a and 10 on the March OM&R meeting agenda to discuss if an ad will be needed in the local paper for monitors.

Becky thanked board members for meeting last month to review the SCD Plan of Work. Becky reviewed the changes recommended by the committee. **Dennis Bailey moved to accept the 2019 SCD Plan of Work as presented. Curtis Murphy seconded. Motion carried.**

Becky presented the request from David Richmond for donations to help with the cost of the Extension dinner meetings for Raleigh and Summers county. Dennis Bailey moved to approve a \$250.00 donation from CDO funds for both Raleigh and Summers county dinner meetings. **John Brenemen seconded. Motion carried.** Supervisors and staff reported on attending dinner meetings in Fayette, Mercer, Raleigh and Summers county.

Becky presented the request from WVU Soils Team for donations to help with the cost of travel to the 2019 National Collegiate Soils Contest. **Oscar Vecellio moved to approve a \$100.00 donation from CDO funds to the WVU Soils Team. Ray Lafferty seconded. Motion carried.**

WV Conservation Agency Conservation Specialist Report

Marty Walker gave an update on training she attended in January in addition to attending WVU Extension dinner meetings.

Marty reported flyers have been mailed to cooperators advertising the upcoming Forestry Workshop.

Marty reported she has submitted the SCD Agroforestry proposal to Jennifer Skaggs for review by the State Conservation Committee.

Marty gave a report on the 319-project proposal she has been working on with WVCA staff for a demonstration site in Summers County. Marty reported the farm has been approved as an eligible site for the 319-demonstration project.

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Dvon Duncan reported she has talked with Jennifer Little with WVDEP and she will be at the next SCD 319 meeting to review the current data for the Upper Guyandotte Watershed.

Visiting Agencies

WV Conservation Agency

Jeremy Salyer reviewed the written report for the Agency and encouraged board members to looking a county farms for the 2019 Conservation Farm Contest.

Jeremy thanked John Farrell for attending AG Day and assisting the new district banners which were displayed at the Legislative breakfast and in the Rotunda.

Jeremy reported the Agency is waiting on the final budget prior to finalizing the new Streambank Stabilization and Restoration Program.

Piney Creek Watershed Association

Jim Fedders introduced himself to the board. He has been hired as a part time employee for Piney Creek Watershed Association.

WV Association of Conservation Districts

John Farrell reported on January WVACD quarterly meeting and reviewed discussions held in committee meetings including support of conservation camps. A lengthy discussion was held on why the district no longer provides scholarships directly to students for conservation camp. Becky reminded the board they can donate directly to the camps. Dvon and John will work on advertising the camp to local schools.

Becky reported Wayne Keever called and he needs the information from the district on the conservation farm tour and picnic for the April WVACD quarterly meeting. **Dvon Duncan moved to hold the conservation farm tour at HB Farms, if they are available on April 22 and to host a pig roast or smoked pork barbeque at the park for the Association. Dennis Bailey seconded. Motion carried.** Becky will work with Summers County supervisors and Marty and Dave to finalize plans for both events. The district will cover the costs with CDO funds.

Ray Lafferty reported on attending NACD national meeting February 1-6 in San Antonio, Texas. Ray thanked the board for approving him to attend the meeting.

Supervisor Reports

Dvon gave an update on VISTA applications.

Virgel Caldwell reported the following committee meetings have been scheduled for March:

Safety Committee meeting	March 29	9:00 a.m.
Equipment Committee meeting	March 29	10:00 a.m.
SCD Policy review meeting	March 29	11:00 a.m.

Dvon Duncan requested the board donate \$800.00 from the CDO funds for food and backpacks for the Wyoming County Water Festival. The food will cost \$250.00 with the remaining funds being used to purchase new backpacks. **Randy Prince moved to donate \$800.00 from the CDO funds to the Wyoming County Water Festival for food and backpacks. Randall Patton seconded. Motion carried.**

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Dvon discussed the need for new conservation coloring books to be printed for county water festivals and to be distributed to local schools. Dvon will work with Becky on the cost to present this at the March board meeting. John Brenemen questioned donations for the Fayette County Water Festival if they are having a festival this year. Dvon stated Jennifer Little is working on a festival for Fayette County. Dvon asked Becky to place this on the March board meeting agenda.

John Farrell reported the SCD Forestry Committee will meet on February 21 at 10:00 a.m. to review final plans for the February 23 first SCD Forestry workshop.

Dvon discussed the comments from Harold Wolfe and questioned if the comments had been provided to CEC for their review? Virgel will check on this with Harold.

Oscar discussed blockages in Fayette and Raleigh county. Dave will check on these and send the information to Kimberly Neal and Judith Lyons.

The meeting adjourned at 11:35 a.m.

Respectfully submitted

Virgel Caldwell
Chairman

Dvon Duncan
Secretary