

# Capitol Conservation District

## February 2019 Board Meeting Agenda

Friday-February 22nd, 2019 9:00 am

### ATTENDANCE

Terry Hudson-Chairman  
Clyde Bailey---Supervisor  
Valerie Thaxton—Supervisor-Secretary  
Tony Leadbeter-Associate Supervisor  
Karen Figgatt-via phone

Wilda Gritt-Hartzog-Applicant/Supervisor  
Richard Sam's---Applicant/Supervisor  
Julie Stutler-NCRS  
Russell Young-Conservation Specialist 1  
Sue Brand---District Manager

**CALL BOARD MEETING TO ORDER-** 9:02 am by Chairman Hudson

APPROVAL OF DECEMBER BOARD MEETING MINUTES- 1<sup>st</sup> Motion by Clyde Bailey/Valerie Thaxton 2<sup>nd</sup> motion. Motion passed.

### FINANCIAL REPORTS/INVOICES

*\* financial reports and supervisor per diem and travel forwarded via email to the financial committee.*

1. (M) Co-Administered Funds Report, District December Financial Report, Supervisor Per Diem & Travel. Bills to be paid as funds permit and coordinated by office staff and filed for audit  
Clyde Bailey made 1<sup>st</sup> motion/Valerie Thaxton 2<sup>nd</sup> motion. Motion passed

### REPORTS

1. WVCA Report – Kim Fisher

Request for the districts to review and update our District Policy Manuals. Submit District CD Plan of work. SCC is due March. Engineering Expression of Interest-review current contracts and prepare to advertise/selection. Conservation Farm Tour think about farm families who they want to be awarded, all winners should be ready by May 31.

Agricultural/Conservation Day at the Capitol-Brian sent a “thank you” to all that attended and help or supported the Ag Day at the Capitol.

2019 WVCAD Quarterly Meeting Dates:

April 22&23---Pipestem State Park

July 15&16----Highlands Event Center, Triadelphia

October 21&22—Flatwoods

O&M Sponsor-Update Brian is the midst of meeting with all current O&M agreements that comply with the Attorney General's opinion.

SSRP is on hold pending passage of the budget and out of discussions with the National Guard to flood mitigation projects.

WVCA Project Section: OM&R for 2018 to date has spent \$ 752,036.68. Final numbers will be provided to the Districts by the Watershed Managers as final invoices are approved. Supervisors are welcome to attend Watershed Manager in the area in which they are held.

Dam Rehab—Gannett Fleming is continuing to work on planning studies for the Brush Creek 9 & 15 and New Creek 1 17 and perform the construction oversight for UDCI.

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2. NRCS - Julie Stutler—

EQIP signup period 2 ended on Jan 18<sup>th</sup>, applications will be ranked by the end of February and selected for funding early March. High Tunnel applications approved for funding in period 1 are still on hold. 2018 Farm Bill changes are being incorporated into current NRCS programs. We are still accepting applications for all programs.

I attended the Agricultural Entrepreneurial and Food Manufacturing Workshop held by WV State University last week. I spoke on Conservation Planning, USDA Programs, and WVCA/District Programs. The workshop was well attended and there are plans to have 2 more in other areas of the county over the next two months.

I also attended the Small Farms Conference and helped with the CCD table passing out seeds and giving people info about the District.

I'm working with WVSU on their upcoming Urban Ag Conference. The conference will be held May 3<sup>rd</sup> and 4<sup>th</sup> on their campus at Institute; admission will be free. They have asked that NRCS and the District give presentations on Cerulean Warbler Habitat, Monarch and Pollinator Habitat, NRCS and CCD programs, and assist DEP with a rain barrel workshop.

3. WVCA Watershed Report-Judith Lyons—

CCR's had no Site Visit conducted.

Stream Permits were issued to Site 14533-M Rucker Hughes Creek-Hughson-Kanawha Co.- In Progress.

Dams: Blakes Armor #7-EAP up to date

Elk Two Mile #12 & 13 & 14---EAP up to date

Elk Two Mile 13- the project is finished with an invoice submitted to the District.

4. CCD AgEp-Russell Young—

Russell Young spoke of AgEp Ranking March 18, Clyde Bailey will attend. There will be a couple of program changes (coming soon) and no new programs offered. Still waiting on more applications for capitol district. Expo- will be held March 20&21, 2019, it is a free event must registrar to attend.

5. Solid Waste – Rodney Loftis---no report available—Chairman Hudson will attend their meeting so that he can report to his board on the status of the Solid Waste.

6. DM Report- Sue Brand---The seed packets have arrived and are in my office. Chairman Hudson is getting information on how we handle the seeds.

7. Supervisor and Committee Reports-All Supervisor

a. Clyde Bailey----attended the Farm Bureau Meeting last evening, Thursday 02/21/2019.

Attended the Appalachian Grazing Conference-attendance was down this year compare to years in the past. There are two (2) positions open to send Danny Becker as one, Valerie can attend free thru the dept of Agriculture.

Attended the meeting in North East PA.

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Clyde also attended the Small Farm Conference meeting on February 15, 2019. Next meeting will be held March 22, 2019.

Carport to house the Lime Spreader has arrived and has been installed at the Clyde Bailey Farm.

Clyde Bailey came to office signed checks.

Clyde Bailey also thanked the board members for changing the dates to accommodate him while out of town.

b. Valerie Thaxton---attended Small Farm Conference

Signed checks at office.

c. Tony Leadbeter----Thanked the Board for allowing him to attend the Small Farm Conference. Tony also attended the RC&D meeting.

d. Chairman Terry Hudson---Made the introductions to the two applicants that attended the Meeting they were Wilda Gritt-Hartzog & Richard Sam's all board members welcome each of them. Prepared dinners for 250 persons on February 11, 2019. February 4, 2019.

Chairman Hudson and Sue attended meeting with the new bookkeeper/accountant.

Also picked up material for the Small Farm Conference. He came to office to sign checks.

February 23, 2019 chairman Hudson will be going to Little Birch Elementary to work with Hi-tunnels.

e. Karen Figgatt---

Not in attendance. Call via phone

### NEW BUSINESS

1. (D/M) Supervisor Applications-Richard Sam's & Wilda Gritts- Hartzog—

Introductions were made to the board on each applicant. Going to check to see if these applicants can be expedited for approval. Send to State for Approval.

2. (D/M) Payment for eggs-- \$ 74.85 to Karen Figgatt --for Legislative Breakfast

Valerie Thaxton made 1<sup>st</sup> motion, Clyde Bailey made 2<sup>nd</sup> motion. Motion passed.

3. (D/M) AgEp Payment Approvals

Name	Amount	Description
• Clay Bailey	\$ 500.00	HU3322-HUAP
1 <sup>st</sup> motion made Valerie Thaxton---2 <sup>nd</sup> motion made Karen Figgatt---by phone conference		

4. (D/M) AgEp Approvals

• Bridge Bailey	Heavy Use
• Eric Price	Frost Seeding
• Charles Wiseman	Pollinator
• Michael Fry	Urban Ag
• Philip Chapman	Lime
• John Wilcox	Lime
• Mike Hess	Lime
• Eric Price	Lime
• Calvin Bailey	Lime



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- Calvin Bailey Nutrient Management
- Mike Hess Nutrient Management
- John Wilcox Nutrient Management
- Bridget Bailey Nutrient Management

Valerie Thaxton made 1<sup>st</sup> motion and Clyde Bailey 2<sup>nd</sup> motion. Motion passed.

- Clyde Bailey Lime
- Kim Fisher Area Director approved Clyde Bailey Lime Application.

### OVERFLOW APPLICATIONS:

- Clay Bailey Heavy Use
- Bridget Bailey Lime
- Bridget Bailey Heavy Use

1<sup>st</sup> motion made by Valerie Thaxton and Karen Figgatt 2<sup>nd</sup> motion, motion passed.

### 5. D/M) Farm Roots (Patriot Guardians Grant)

Approve for payments

- Jeremy Allio \$50.00 Patriot Guardians Grant
- Linwood Hamilton \$50.00 Patriot Guardians Grant
- Ryan C. Powers \$50.00 Patriot Guardians Grant
- Joshua Raschella \$50.00 Patriot Guardians Grant
- W.F. Riblett, II \$50.00 Patriot Guardians Grant
- Morris Yule, III \$50.00 Patriot Guardians Grant
- Sylvia Walton \$50.00 Patriot Guardians Grant

Valerie Thaxton made 1<sup>st</sup> motion and Clyde Bailey 2<sup>nd</sup> motion. Motion passed.

### 6. (D/M) Specialty Crop Block Agenda

Grant is completed. Clyde Bailey made 1<sup>st</sup> motion and Valerie Thaxton 2<sup>nd</sup> motion. Motion passed

### 7. (D/M) Farm Roots Program transfer –

Program completed and transferred to WVCA outreach for reporting purposes. Valerie Thaxton made 1<sup>st</sup> motion and Clyde Bailey 2<sup>nd</sup> motion. Motion passed.

### 8. (D/M) Soil & Water Membership Renewal—

Clyde Bailey made 1<sup>st</sup> motion and Valerie Thaxton 2<sup>nd</sup> motion. Motion passed to renew membership at \$140.00.

### 9. (D/M) CCD-CDO Grant & Supplemental Funds Report FY2020—

Clyde Bailey 1<sup>st</sup> made motion and Valerie Thaxton 2<sup>nd</sup> motion. Motion passed to complete the CCD-CDO Supplemental Funds Report for 2020.

### 10. (D/M) Weed Wiper Program-Clyde Bailey—

This program was introduced in 2012 as the Weed Wiper Program-consist of renting the wiper from another district-- Capitol Conservation District will offer it cooperators in our district. Not

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to exceed \$2000.00 for materials and rental. Clyde Bailey 1<sup>st</sup> made motion and Valerie Thaxton 2<sup>nd</sup> motion. Motion passed.

11. (D/M) West Virginia American Water Program—Motion was made to apply for grant from WV American Water Program, Clyde Bailey 1<sup>st</sup> made motion and Valerie Thaxton 2<sup>nd</sup> motion. Motion passed.
12. (D/M) Agricultural Enhancement Program Admin Agreement---  
Will be discussed later per Chairman Hudson.
13. (D/M) West Virginia University- National Collegiate Soils Contest---  
Motion made 1<sup>st</sup> Clyde Bailey and 2<sup>nd</sup> motion made Valerie Thaxton. Continue funding for \$250.00
14. (D/M) WV Soil Tunnel Trailer Rental-Cross Lanes Christian School-Valerie Thaxton---  
Soil Trailer be rented to the Cross Lanes Private Christian School for the Sponsorship of the Education Program. Clyde Bailey 1<sup>st</sup> made motion and Valerie Thaxton 2<sup>nd</sup> motion. Motion passed.
15. (D/M) Scholarship Consideration for Jackson Wilson Letter—  
Requested to enter onto March Agenda
16. (D/M) Karen Figgatt Resignation Effective March 31, 2019—  
Board will accept the resignation at March Board Meeting.

### UNFINISHED BUSINESS-

- Appalachian Grazing Conference-March 7-9, 2019 update  
Clyde Bailey will be attending the conference. Agreement with the Waterfront Hotel for accommodations.
- Camp Virgil Tate-Update---Will take 5-6 weeks to complete the high tunnel project.
- Hart Seed Program-Update  
Have arrived.

CORRESPONDENCE: None

Meeting Adjourns @ 10:40am

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Dates Too Remember-2019

Office will be Closed

May 27<sup>th</sup> –Memorial Day

June 20<sup>th</sup> -WV Day

Terry C. Hudson  
Chairman Terry Hudson

3-20-2019  
Date