

The **Tygarts Valley Conservation District** Board of Supervisors held a Regular Board Meeting on February 25, 2019, commencing at 9:00 am at Tygarts Valley District Office in Philippi. The meeting was called to order by Chairman Sheldon Findley.

Supervisors Present: Joe Shaffer, Joe Gumm, James Dean, Jim Nester, Doug Bush, Donnie Tenney

WVCA Present: Candice Stone, Sigrid Teets, Jeremy Salyer (via skype)

NRCS Present: Ben Collier

TVCD Present: Joyce Frey, Dan Elliott

Mr. Shaffer led the group in the Pledge of Allegiance.

Personnel Committee - Mr. Tenney moved to go into executive session per WV state code 6-9A-4a to discuss personnel issues; Mr. Gumm seconded; motion carried. Board went into executive session at 9:03 am. **Mr. Gumm moved to reconvene the regular meeting at 9:46 am; Mr. Shaffer seconded; motion passed.**

Reading/Approval of the Agenda/Minutes:

February 25, 2019 Agenda; **Mr. Shaffer moved to approve the agenda as presented; seconded by Mr. Gumm; motion carried.**

January 28, 2019 Regular Meeting Minutes; **Mr. Gumm moved to approve the minutes as presented; seconded by Mr. Shaffer; motion carried.**

Introduction and/or Recognition of Visitors: Denise Campbell, with Atlantic Pipeline gave an update on what is going on with the pipeline in our area. Donald Adams, a Tucker County Farmer introduced himself to the group.

Treasurer Report: Ms. Frey reviewed her reports (copies attached). Mr. Gumm thanked Ms. Frey for her report and said it was well presented. **Mr. Bush moved to accept the Treasurer Reports as presented and file for audit; seconded by Mr. Shaffer; motion carried.**

District Report: Mr. Elliott reported the crew is working for the City of Parsons cleaning out the channel they should be finished with this portion of the job by March 8th and then a few more jobs to complete for them at a later date. Pecks Run job will be completed once the parts come in for the brush cutter on the excavator. Mr Elliott also reminded the board that he has to let Mr. Martin know no later than February 28th if we plan on giving an estimate for the trash racks. **Mr. Nester moved to allow Mr. Elliott to submit an estimate for the trash racks Northern Panhandle; seconded by Mr. Tenney; motion carried with Mr. Gumm opposing.**

District Manager Report: Ms. Stone reviewed her written report (copy attached). Ms. Stone also shared with the board that she will be doing the newsletters in house with a huge cost saving. Mr. Findley thanked her for looking for cost saving methods.

Report of Officers and Agencies:

WVCA: Mr. Salyer report is attached.

Ms. Teets informed with board that she passed her CNMP test, the board congratulated her on passing her test. She also reminded them that poultry litter sign up began today and she also finished up ranking the 2nd set of applications for the lime sign up.

WVU Extension: None Present

NRCS: Mr. Collier reviewed his report (copy attached).

FSA: None Present

WesMonTy RC&D: Mr. Tenney reported they are looking for a new coordinator. He also mentioned they will be working on a video for AgEP Cost Share practices for a grant they have been awarded. He also thanked Ms. Teets for all her help.

DOF: None Present

Correspondence Received: Brickstreet, Appalachian Grazing Conference Letter, DEP Rich Mountain Renewal #2

Old Business:

Dan's Health Insurance: After looking at the rates the rates from the last meeting were incorrect. **Mr. Gumm moved rescind the motion made in January; seconded by Mr. Shaffer; motion carried.** We agree to pay 60% of his health care premium per our policy and procedure manual. The total premium is \$147.00/month and 60% of that is \$88.20/month. **Mr. Shaffer moved that we pay Mr. Elliott \$88.20/month for his health care premium; seconded by Mr. Bush; motion carried.**

Plan of Work: The board reviewed the changed that were made at the Plan of Work meeting. **Mr. Shaffer moved to accept and submit the Plan of Work as presented; seconded by Mr. Nester; motion carried.**

NRCS Grant Information: Ms. Stone reminded the board that they need to be logging in and submitting their information for reimbursement.

New Appointments Due to Resignation:

- Building/Budget/Finance: James Dean
 - Add/Removal of Supervisor Bank Account: Remove Robert True add James Dean
 - WVCAD Director: remove Robert True add Donnie Tenney
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Committee Reports:

Building/Finance/Budget Committee:

- **Robert Spencer Invoice** – After much discussion the board has come to the decision to write off the Spencer Invoice and remove it from the Past Due Accounts. There will be no further discussion on this matter. **Mr. Tenney moved to write the account off and invoice will have no future discussion; seconded by Mr. Nester; motion carried.**

Equipment/Safety Committee: Mr. Nester had a safety meeting with the crew. Mr. Nester and Mr. Elliott have been looking at options for the purchase of a new tractor.

Education/Publicity/Exhibit Committee: Mr. Bush reported that he is working on his next article for his Down on the Farm. Ms. Stone reminded everyone to be looking for farms for the upcoming Conservation Farm of the Year. Mr. Collier gave the board a list of a few farms they could potentially look at. The board reviewed the Century Farm Applications and both met the criteria. **Mr. Tenney moved to approve the Century Farm Applications submitted by Ken Westfall and David Proudfoot; seconded by Mr. Shaffer; motion carried.**

Grassland/AgEP Committee:

- AgEP Committee approved Lime Applications on February 12 with the exception of Mr. Deans which was approved by Mr. Salyer.
- **Conservation Agreements-**
 - Jeff Stone – Barbour County
 - Jeremy Loucks – Tucker County
 - Robert Seese – Barbour County
 - Mark Bish – Taylor County
 - Tom Greathouse – Taylor County
 - Jeremy Matko – Barbour County**Mr. Shaffer moved to accept the Conservation Agreements as presented; seconded by Mr. Dean; motion carried.**

Water Resource Committee: Mr. Shaffer reported there was no meeting held in February and would like for a meeting to be held in March.

WVACD Director Report: The next Quarterly Meeting will be held on April 22nd & 23rd at Pipestem State Park.

New Business:

Supervisor Applications:

- **Tucker County** – Donald Adams & Heather Clower
- **Barbour County** – Donald Harris & Larry Foy

- **Mr. Nester moved to approve Donald Adams for the Tucker County Supervisor position; seconded by Mr. Tenney; motion carried.**
- **Mr. Bush moved to approve Larry Foy for the Barbour County Supervisor Position; seconded by Mr. Dean; motion carried.**

District Personnel Plan: Mr. Shaffer moved to approve the Personnel Plan as presented; seconded by Mr. Nester; motion carried.

Loan Repayment: Repayment of the credit line was discussed. Using some of the money from the Parsons job for the loan repayment. Mr. Tenney moved to use the profit from the Parsons for the loan repayment; seconded by Mr. Gumm; motion carried. The Budget/Finance Committee meeting will meet Monday March 4th to revisit how to pay off the rest of the loan.

District Credit Card: Speedway has offered us a deal with \$0.15 off each gallon of us we purchase for the first 90 days. They will give us 2 cards that can be used for any type of purchase and the other cards will be for fuel and oil only. The limit will be \$5,000.00/ month for all cards on the account. Mr. Nester moved to approve Ms. Frey to get the cards; seconded by Mr. Dean; motion carried.

WVU Soil Team Donation: WVU Soils Team sent a letter requesting a \$300.00 donation for their contest. Mr. Shaffer moved to send \$300.00 to support the WVU Soil Team; seconded by Mr. Gumm; motion carried.

EWP Valley Head Invoice: Mr. Shaffer moved to approve the payment Valley Head Invoice for \$7,950.33; seconded by Mr. Nester; motion carried.

LOR's

**#7010 Gray, Griffith & Mays Invoice #1000080688 FY18 Audit \$5,500.00
#8119 319 Manure De Force \$23,400.00**

Mr Shaffer moved to approve LOR #7010 Gray, Griffith & Mays \$5,500.00; & #8119 319 Manure De Force \$23,400.00 for payment; seconded by Mr. Gumm; motion carried.

Supervisor Meetings/Events Attended:

Appalachian Grazing Meeting: Mr. Gumm

Envirothon: Nester, Tenney

WesMonTy RC&D: Tenney, Shaffer, Nester

Personnel Committee: Mr. Tenney moved to go into executive session per WV state code 6-9A-4a to discuss personnel issues; Mr. Gumm seconded; motion carried. Board went into executive session at 1:04 pm. Mr. Gumm moved to reconvene the regular meeting at 1:20 pm; Mr. Shaffer seconded; motion passed.

Public Comment Period: None

There being no further business to attend to, Chairman Findley declared the meeting adjourned at 1:30 PM.

Minutes recorded and prepared by Candice Stone – WVCA District Manager/ASA 3