

**MINUTES**  
**Western Conservation District Board Meeting**

---

**APRIL 18, 2019**

**In Attendance**

---

**Supervisors:** Charles Lipscomb, Chairman; Oscar Harris, Vice-Chairman; Jim Withrow, Secretary; Don Stephens, Treasurer; Jeremy Grant          Absent: D.W. "Peachie" Arthur

**Others:** Dennis Brumfield, CPA, District Bookkeeper; Jackie Byars, District Conservationist; Kim Fisher, Area Director, Russell Kidwell, CT; and Sherry Pearson, District Manager; WVCA.

**Call to Order**

---

Chairman Lipscomb called the meeting to order at 9:00 a.m. at the district office in Point Pleasant.

**Approval of Agenda & Minutes**

---

**On a Harris/Grant motion the agenda was adopted as presented. Motion carried. On a Harris/Grant motion the minutes of the March meeting were approved as received. Motion carried.**

**Financial Reports**

---

General & CDO Funds - District CPA, Dennis Brumfield reviewed the financial reports.

Co-Administered Funds - WCD Co-Administered Funds Report as presented by DM as prepared by WVCA.

**Financial Transactions for April were approved as listed on a Grant/Harris motion. Motion carried.**

Treasurer's Report - Treasurer Stephens presented the payroll report with a total of \$4,252.45. **On a Harris/Arthur motion payroll was approved. Motion carried.**

**POTATO EQUIPMENT SEALED BID OPENING –**

Oscar Harris, Equipment Chairman opened the sealed bids per piece of equipment with Don Stephens, Treasurer, recording each bid.

Planter #1 – The results were seven bids received with the highest bid being \$3,107.00

Digger #1- Four bids were received with \$5,315.00 being the highest.

Digger#2-Four bids were received with \$5,416.00 being the highest.

Boom Sprayer – Four bids received with \$506.00 being the highest.

Hiller #1 – Five bids received with the highest \$250.

Hiller #2 – Three bids received with the highest \$180.

Hiller #3 – Three bids received with the highest \$150.

Sprayer Used – Three bids received with \$155 the highest.

Sprayer New – Three bids with \$150 the highest bid.

Seed Cutter – Three bids received with \$101.51 being the highest.

**On a Stephens/Grant motion the board accepted the highest bids for each piece of equipment as follows:**

Thaxton – Digger #1, Digger #2 and Planter Total of \$13,838

Payne – Boom Sprayer, Hiller – Total \$656

Garland – Seed Cutter 101.51

Gritt- Sprayers New & Used – Total \$305.00

Harper – Hiller Total \$180

Adams – Hiller \$250

**Total Due WCD from Sealed Bids: \$15,330.51**

**If the successful bidder does not complete purchase within 10 days a motion was made by Stephens to accept the next highest bid on each category, second by Grant. Motion carried.**

**On a Stephens/Grant motion to reject a bid that was received on April 17<sup>th</sup>, post marked April 15<sup>th</sup> from Bruce Greenberg, Summersville was not opened as it was received after the advertised deadline of 4:00 pm on April 12<sup>th</sup>. Motion carried.** The sealed bid will be returned by mail to Mr. Greenberg.

## Correspondence

---

Leon Garden Based Learning – A letter was received by Principal Green of Leon Elementary was read by Chairman Lipscomb. Principal Green expressed the school’s excitement about the project.

## Programs

---

### OM&R – Watershed Manager South

From Brian Farkas’s report relating to the State Committee meeting. Developing a mutual aid agreement for the annual operation and maintenance with districts that operate work crews. Kim explained it would be an annual agreement based on the first-year trial. A lot of work is being planned given the Legislature’s allocation for dam maintenance and repair.

Brian will complete his sponsorship visits by the end of April. Revised O&M agreements have been sent out to local sponsors with many agreeing to increase their contribution by 10 percent. We should be receiving the agreements by July 1<sup>st</sup>.

Don and Oscar mentioned that Mill Creek 5 needs the hemlock sprayed soon.

### Agriculture Enhancement Program

The following payments were approved on a Harris/Stephens motion with Grant abstaining from the vote. Motion carried.

#### LIME

Danny Roush	\$1,239.00
Vernon Jones	\$ 168.00
Gary Elkins	\$ 630.00
Jeremy Grant	\$1,060.00
Tim Kidwell	\$ 525.00

#### WATER SYSTEM

David McClung	\$1,954.00
---------------	------------

#### DIVISION FENCE

David J. Deweese	\$ 765.00
------------------	-----------

#### EXCLUSION FENCE

George B. Hoffman	\$ 975.00
-------------------	-----------

### CHERRY FORK 319 PROJECT

Russell has set up a meeting at Confidence Elementary on April 29<sup>th</sup> at 6 p.m. He asked supervisors for help in posting flyers around the county and getting the word out.

- ◆ Demonstration Farm – Russell asked for board approval on a demonstration project on the Arthur farm that is at the headwaters of Cherry Fork. The practices would be the same that are available in the Cherry Fork Project area. This will help to gain interest in the program. The total planned for the project is \$21,769.51 which will come from the \$120,000 received for the program. The cost share is 60/40 with septic at 50/50. **Stephens motioned to approve the Arthur demonstration at the headwaters of Cherry Fork, second by Withrow. Motion Carried.** Russell has post cards that are being mailed out to those in the Cherry Fork project area.

## Old Business

---

- ◆ County Conservation Farms- Supervisors did not have farmers selected at this time. Jackie said she has talked with her staff and they have some farms for them to consider. **On a Stephens/Harris motion the county winners will be announced at the May 16<sup>th</sup> meeting and the district by May 31<sup>st</sup>. Motion carried.**

## New Business

---

- ◆ Emergency AgEP Program - **The board approved to participate in the Emergency AgEP Revegetation Program on a Stephens/Withrow motion. Motion carried.**
- ◆ LOR for Emergency AgEP Program – **On a Stephens/Withrow motion the board delegated Jeremy or Chuck to approve the Emergency AgEP applications. Motion Carried. On a Stephens/Withrow motion the board authorized the Chairman to sign a LOR as soon as the estimated amount is known. Motion carried.**
- ◆ Lock for Lime Spreader – **On a Withrow/Grant motion the WCD approved to purchase and install a lock on the lime spreader. Motion carried.** A key will be kept in the Ripley FO and with Oscar Harris.

## Agency Reports

---

### West Virginia Conservation Agency

**Kim Fisher, Area Director** - Written Report Submitted (attached)

She mentioned EOI's and the need to keep them current. The District Supervisors Manual has been loaded on the webpage of each district and the WVACD. She mentioned May 31<sup>st</sup> deadline for district farm winners, but she could give more time if needed. The area judging of the farms will be in July. The State Farm tour will be August 27-29<sup>th</sup>. The SCC approved to increase supervisor per diem by \$1,000. LOR's for both District Support and Supervisors Support will be combined for a total of 1 per quarter 4 per year. She talked about Senate Bill 655 allowing the State Committee to offer a Grant Program.

### USDA-Natural Resources Conservation Service

**Jackie Byars, District Conservationist**

She reported on round one of EQIP with 11 approved contracts and round two had 13 with 2 backing out. Plus, four additional EQIP and AMA. Morgantown is holding back some funding, so she looks for more funding available down the road. Animal waste structures are on hold. The staff will be attending training May 1<sup>st</sup>, May 21-23 and in June. With NRCS taking AgEP signups at Ripley she felt the board should know the office will not be covered those days. CSP will be taking applications until May 10<sup>th</sup>.

## Report of Supervisors

---

Jim attend the No-Till field day at the Wolpert Farm in Mason County. District Directors Lipscomb and Withrow will be attending the WVACD Quarterly next Monday and Tuesday asking is there was any issues they should mention.

Chuck felt the state conservation farm judging needs to look at a change in the schedule feeling it would benefits farmers to have it during less busy times.

## Adjournment

---

Chairman Lipscomb stated the date of the next meeting will be Thursday, May 16<sup>th</sup>, at 9 a.m. With no further business, Chairman Lipscomb adjourned the meeting at 12:24 pm.

Minutes recorded by: Sherry Pearson

Approved by: \_\_\_\_\_

James Withrow, Secretary

Attachments