

Capitol Conservation District

MAY 2019 Meeting Agenda

Wednesday May 15, 2018 9:00 am

Cross Lanes USDA Service Center - 418 Goff Mountain Rd.
Cross Lanes, WV 25313 - Phone 304.759.0736 email: ccd@wvca.us

ATTENDANCE

Terry Hudson-Chairman
Clyde Bailey-Supervisor
Valerie Thaxton-Supervisor
Richard Sams-Supervisor
Sally Shepherd-Supervisor
Tony Leadbeter-Associate Supervisor
Sue Brand-District Manager
Kim Fisher-Area Director
Julie Stutler-NRCS
Judith Lyons-Watershed Manager

CALL BOARD MEETING TO ORDER—9:11am

APPROVAL OF APRIL BOARD MEETING MINUTES-Valerie Thaxton made motion to approve minute from last month and Richard Sams 2nd motion. All in favor

FINANCIAL REPORTS/INVOICES (M) Co-Administered, Grant, District Funds Report. Supervisor Per Diem & Travel. Bills to be paid as funds permit and coordinated by office staff and filed for audit – Clyde Bailey made motion to accept the financial reports and Valerie Thaxton 2nd motion, motion passed.

REPORTS

1. WVCA Report---Kim Fisher—Discuss Plan of Work due June 15, 2019. Engineering Expression of Interest cut date is today (May 15, 2019) at Capitol, received 6 interested firms, touched base on the Supervisor ID Cards give information list to Davin for the new cards. WVACD Quarterly Meeting dates are – July 15 & 16, 2019 Highlands Event Center, Triadelphia and October 21 & 22, 2019 Flatwoods, WV. Discussed the deadlines for the AGEF which are as followed: June 15, 2019-deadline for CD's submit final practice list, July 1, 2019-Start FY20 programs, July 31, 2019- CD's submit annual progress report (per legislative rule). Discussion was on the SB 655. Supervisor training will be May 21 & 22, 2019 in Flatwoods, WV at the RETI training center. NACD/WVACD Listening Session is working to hold a listening session in October to coincide with the conservation farmer event. AG Day is set for January 31, 2020.
2. WVCA Watershed Report –Judith Lyons-will lead the EOI's as packets are rec'd at Capitol district will send the names of each firm to Judith, once she receives the list of firms interested she will come to the district have a meeting which is set for (Friday- May 17, 2019 @ 9:00am in the conference room) with the board, rank the firms, district will send letters to the firms with a dates and times for interviews. Main Coal Project hopefully will permit construction soon, attended a Lion Club meeting where they discussed Paint Creek. Discussion on the mowing and cost.
3. Solid Waste ----Terry Hudson—No report

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4. NRCS - Julie Stutler—Discussed the completed practices of 6 acres pasture seeding, 30'x 72' High Tunnel, 3070' fence.

Planning/Contracting Completed the following 2 Grassland/Invasive Species Contracts-Poca River Road and derricks Creek, 4 High Tunnels- St. Albans, 2 in Big Chimney and Britton Ridge. 1 Forestry-St. Albans, 2 Horse Manure Composting/Grazing Mgt-N Charleston, Fishers Branch, 2 preliminary visits for new producers for Conservation Planning-Clendenin & N. Charleston. CSP Sign up has ended- received 3 application, attended a Urban Ag Conference both Friday and Saturday, Land Judging – 4 teams attended, Ravenswood winning overall, WVSU Entrepreneurial Farming and Food Manufacturing Workshop, New South Area Conservationist hired with NRCS- Suzy Daubert, Upcoming Trainings: June 3-7, 2019, June 10-14, 2019, June 19-20, 2019, July 2, 2019. Attended Farm Bureau meeting to present on NRCS, FSA and District Programs. Need to schedule a Local Work Group Meeting.

5. Russell Young - AgEp -No report
6. Supervisor, Committee, Associate Supervisor Reports --- Each Supervisor
 - a. Clyde Bailey—Attended the Quarterly meeting at Pipestem, WV, via phone did the communication with Davin, attended the land judging contest, came to office and signed checks, 5-10-19- attended the Steer Grazing Meeting, Clyde gave a report on various things happening throughout our community, clyde reminded everyone to sign up to work the State Fair,
 - b. Richard Sams- Will attend training on May 21 & 22, 2019 for new supervisors, Richard talked with Bridge Bailey on various issues.
 - c. Sally Sheperd-Attended Board meeting on April 17, 2019
 - d. Valerie Thaxton-Attended the Special Board meeting that was held on April 29, 2019, went to the credit union with Chairman Hudson, came to office to sign checks.
 - e. Tony Leadbeter- Attended the RC & D meeting, completed a few applications, accepted applications, attended the k4-H Board Meeting, attended the Farm Bureau Meeting
 - f. Chariman Terry- attended the quarterly at Pipestem Resort, did a farm tour about 500 acres, southern district supplied the food which consist of B-B-Que, went to credit union with Valerie Thaxton, met with the City on Community gardens. AgEp sign ups of 15 or so.
7. District Manager Report—Sue Brand-discussed the procedure audit was completed at the desk if anyone would like to review, went over mileage forms with new supervisors.

NEW BUSINESS

1. (M) AgEp Cancelations for first round sign up:
 - a. David Fisher-----Pollinator
 - b. David Fisher-----Urban Ag

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- c. Melissa Jarvis-----Pollinator
- d. Melissa Jarvis-----Urban Ag
- e. Margaret Peggy Palmer-----Urban Ag
- f. Hannah Reed-----Pollinator
- g. Lindsay Richardson-----Pollinator
- h. Shannon Watson---Pollinator
- i. Shannon Watson---Urban Ag

- j. David Whanger-----Urban Ag
- k. Amy Parsons White---Urban Ag

Clyde Bailey made motion to accept the above list as cancelations and Valerie Thaxton 2nd the motion, motion accepted and passed.

2. Approve for AgEp Payments:

- a. Clay Bailey-----\$500.00-----Heavy Use
Valerie Thaxton made 1st motion & Sally Shepherd 2nd motion, motion passed.
- b. Clyde Bailey-----\$123.90-----Lime
Valerie Thaxton made 1st motion & Sally Shepherd 2nd motion, motion passed

3. (M) AgEP FY19 Application Approvals:

- a. Rob Whittington-Invasive Species-----\$450.00---Rank 80-
Clyde Bailey 1st made motion & Sally Shepherd 2nd motion, motion passed
- b. Dave Fierbough-Invasive Species-----\$450.00---Rank 85
Valerie Thaxton 1st made motion & Richard Sams 2nd motion, motion passed
- c. Shannon Watson---Urban Agriculture---\$300.00---Rank 100
Valerie Thaxton 1st made motion & Sally Shepherd 2nd motion, motion passed

4. (M) Emergency AgEp Approvals:

- a. Tracy Cunningham---8 acres---\$480.00
Clyde Bailey 1st made motion & Richard Sams 2nd motion, motion passed
- b. Jonathan Vomom--- 7 acreas---\$420.00
Clyde Bailey 1st made motion & Valerie Thaxton 2nd motion, motion passed
- c. Sheila Trader---2 acreas---\$120.00
Clyde Bailey 1st made motion & Valerie Thaxton 2nd motion, motion passed

5. (M) AgEP Verify/Approve Payments:

- a. Eric Price---Lime---\$276.32
Clyde Bailey 1st made motion & Richard Sams 2nd motion, motion passed

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- b. Michael Fry---Urban Ag---\$300.00
Valerie Thaxton 1st made motion & Richard Sams 2nd motion, motion passed
 - c. Calvin Bailey---Nutrient Management--\$ 618.52
Valerie Thaxton 1st made motion & Richard Sams 2nd motion, motion passed
 - d. Calvin Bailey---Lime---\$270.00
Valerie Thaxton 1st made motion & Richard Sams 2nd motion, motion passed
6. (M) **McVay's Innovative Septic Systems \$5,625.00** (Replace Septic for Daniel Arbaugh)
Valerie Thaxton 1st made motion to pay the McVays & Sally Shepherd 2nd motion, motion passed
7. (M) **LOR for \$1200.00 AgEP Emergency Assistance**
Clyde Bailey 1st made motion & Valerie Thaxton 2nd motion, motion passed
8. (M) **LOR CCD FY18 Procedure Audit payment \$ 1,050.00**
Richard Sams 1st made motion & Sally Shepherd 2nd motion, motion passed to pay for Audit
9. (M) **CCD FY20 Operating Grant/Supervisor Travel & Per Diem**
- a. LOR ID # 8146-----\$30,734.00—Travel/Per Diem & Operating
Clyde Bailey 1st made motion & Valerie Thaxton 2nd motion, motion passed
 - b. LOR ID # 8147----- \$15,016.00---Travel/ Per Diem & Operating
Valerie Thaxton 1st made motion & Richard Sams 2nd motion, motion passed
 - c. LOR ID # 8148----- \$15,015.00---Travel/Per Diem & Operating
Clyde Bailey 1st made motion & Richard Sams 2nd motion, motion passed
 - d. LOR ID # 8149 ----- \$11,662.00---Travel/Per Diem & Operating
Richard Sams 1st made motion & Valerie Thaxton 2nd motion, motion passed
 - e. LOR ID # 8229----- \$15,000.00—Urban Conservation Practice Project
Clyde Bailey 1st made motion & Valerie Thaxton 2nd motion, motion passed
10. (M) **CD FY20 Agreed Procedure Audit LOR ID # 8150---\$1,050.00**
Clyde Bailey 1st made motion & Sally Shepherd 2nd motion, motion passed
11. (M) **Funding for Community Garden Project---Julie/Russell**
Clyde Bailey 1st made motion & Sally Shepherd 2nd motion, motion passed
12. (M) **CCD Shirts Sizes—CCD Board to purchase apparel (like t-shirts/ button up shirts) for Supervisor Outings/Conference—**
Clyde Bailey 1st made motion & Valerie Thaxton 2nd motion to spend up to \$250.00 per person for shirts

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UNFINISHED BUSINESS--None

Meeting adjourned @ 10:59 am

Next meeting June 19, 2019 @ 8:30am



Terry W. Hudson
Chairman

Clyde Bailey
Supervisor



Valerie Thaxton
Supervisor

Sally Shepherd
Supervisor

Richard Sams
Supervisor