

The **Tygarts Valley Conservation District** Board of Supervisors held a Special Board Meeting on May 3, 2019, commencing at 9:00 am at Tygarts Valley District Office in Philippi. The meeting was called to order by Chairman Sheldon Findley.

Supervisors Present: Donald Adams, Joe Gumm, James Dean, Jim Nester, Doug Bush, Donnie Tenney, Joe Shaffer

WVCA Present: Candice Stone, Jeremy Salyer (via skype)

TVCD Present: Joyce Frey, Dan Elliott

Mr. Shaffer led the group in the Pledge of Allegiance.

### **New Business:**

#### **Policy Change Driver's License:**

Current Policy states all crew employees must have a driver's license. Discussed at length that if you don't need a license for your job that you don't have to possess a driver license to be hired. It is also brought up if you have a license and loose it that you must immediately notify your supervisor. **Mr. Dean moved to allow employees who are not driving vehicles to be hired without a license; seconded by Mr. Tenney; motion carried.**

#### **Loan Decision:**

Discussion about how much money needed to be borrowed and when we would need all the new equipment by for the starting of the work. Mr. Elliott is going to work on writing the specs for the bid packages to be sent out next week. **Mr. Tenney moved to borrow \$152,000.00 (tractor \$65,000.00/pontoon boat \$7,000.00/pick up truck \$35,000.00/Power Trac Mower \$45,000.00), give Mr. Dean approval to talk to the banks about borrowing the money and only use the building if the interest was more than 2% increase over the 7.5%; seconded by Mr. Nester; motion carried.**

**Rental of Dan's Equipment: Was not discussed due to it being ethics violation.**

#### **Delegation of Authority to AqEP Chairman for Revegetation Application**

**Approvals: Mr. Shaffer moved to allow Mr. Dean to approve Revegetation Applications based on allotted funding; seconded by Mr. Nester; motion carried.**

**Dan's Pay Increase- Mr Tenney moved to give Mr. Elliott a raise of \$6,000.00 bringing his annual salary to \$43,000.00; seconded by Mr. Nester; motion carried.**

**Public Comment Period: None**

There being no further business to attend to, Chairman Findley declared the meeting adjourned at 10:51 AM.

Minutes recorded and prepared by Candice Stone – WVCA District Manager/ASA 3