

The **Tygarts Valley Conservation District** Board of Supervisors held a Regular Board Meeting on April 29, 2019, commencing at 9:00 am at Tygarts Valley District Office in Philippi. The meeting was called to order by Chairman Sheldon Findley.

Supervisors Present: Donald Adams, Joe Gumm, James Dean, Jim Nester, Doug Bush, Donnie Tenney,

Associate Supervisors Present: Brianna Morgan, John Sencindiver

WVCA Present: Candice Stone, Jeremy Salyer

NRCS Present: Ben Collier, Suzy Funka-Petery

TVCD Present: Joyce Frey, Dan Elliott

WVDOF Present: Chris Evans, Rudy Williams

Mr. Sencindiver led the group in the Pledge of Allegiance.

**Reading/Approval of the Agenda/Minutes:**

*April 29, 2019 Agenda;* **Mr. Gumm moved to approve the agenda as presented; seconded by Mr. Nester; motion carried.**

*March 25, 2019 Regular Meeting Minutes:* **Mr. Nester moved to approve the minutes as presented; seconded by Mr. Tenney; motion carried.**

**Introduction and/or Recognition of Visitors:** Mr. Williams introduced Chris Evans to the group. Mr. Evans will be covering Marion and Taylor Counties for the Division of Forestry.

**Treasurer Report:** Ms. Frey reviewed her reports (copies attached). Mary Goldsborough at the request of the board will be sent a registered letter regarding her outstanding bill. **Mr. Gumm moved to accept the Treasurer Reports as presented and file for audit; seconded by Mr. Dean; motion carried.**

**Bookkeeper/Education Coordinator Report:** Ms. Frey reviewed her report (copy attached). She asked the board for permission to attend the excel class on May 7<sup>th</sup> at West Fork CD office. **Mr. Gumm moved for Ms. Frey to attend the Excel Class, seconded by Mr. Bush; motion carried.**

**District Conservation Technician & Work Crew Report:** Mr. Elliott reported the crew is still working for the City of Parsons. Mr. Elliott mentioned that he took Hunter and Donald with him to the O&M Safety Class last week. He also said that he is going to need to hire extra crew members and purchase equipment to complete the potential dam jobs. Mr. Elliott informed the board that he has submitted the estimates for the dams. Per a discussion at the O&M meeting last week he wanted to get the board's approval before submitting the final estimate due to the estimated being lower than what was originally submitted. There was a lot of discussion between the board, Mr. Salyer,

Mr. Saurborn, and Mr. Elliott regarding the differences in the prices given by Mr. Elliott, Mr. Martin and the 5-year estimates. Mr. Elliott will send final prices to Mr. Martin and Mr. Saurborn after the meeting today.

**District Manager Report:** Ms. Stone reviewed her written report (copy attached).

**Report of Officers and Agencies:**

**WVCA:** Mr. Salyer reviewed his written report (copy attached). He also informed the board of being able to order supervisor id cards and being able to submit information for his report. Ag Days is scheduled for January 31, 2020.

**WVU Extension:** None Present

**NRCS:** Mr. Collier reviewed his report (copy attached). Ms. Funka-Petery reminded us to reach out to local farmers to attend the Local Work Group Meeting here on May 15<sup>th</sup> @ 9am.

**FSA:** None Present

**WesMonTy RC&D:** Mr. Tenney reported interviews are complete for the Coordinator Position and the next RC&D meeting will be April 30<sup>th</sup> @ TVCD Office.

**DOF:** Mr. Williams reported there have been changes made to the Fire Exemption Law and Timber Theft bill on state land. He also mentioned that their budget did not change but they made have extra monies to hire an employee for Barbour and Tucker Counties.

**Correspondence Received:** Brickstreet, DEP Notice: Hawthorne Coal Revision # 6 & 10, ICG Tygart Valley Revision #20, Douglas Coal Renewal #2, FFA Certificate

---

**Old Business:**

**NRCS Grant Information:** Ms. Stone informed the board they received their first payment. She also reminded them they have a quarterly report due and would also need to submit their paperwork for the next reimbursement. Ms. Funka-Petery is going to let us know what needs to be in this report.

---

**Committee Reports:**

**Building/Finance/Budget Committee:**

- Committee met last Friday with Equipment Committee to decide what equipment is needed and how it will be paid for. This will need to be placed on the next agenda for action to be taken.

**Equipment/Safety Committee:** Mr. Nester had a safety meeting with the crew on snakes.

**Education/Publicity/Exhibit Committee:** Conservation Farm of the Year visits will be held in Randolph and Tucker Counties on May 14 and Barbour and Upshur Counties on May 17. Mr. Bush is going to contact all participants about the tours and dates.

**Grassland/AgEP Committee:**

- Emergency Revegetation Applications. **Mr. Dean moved to give the AgEP Committee to approve the applications; seconded by Mr. Tenney; motion carried.**

- Conservation Agreements
  - Barbour County – David Whitehair
  - Randolph County – Hugh Thompson, Donald Higgins
  - Taylor County – Michael Stottlemeyer
  - Tucker County – Georgette Plaughter, Jerry Helmick

**Mr. Dean moved to approve all Conservation Agreements as presented; seconded by Mr. Bush; motion carried.**

- Payment Approvals
  - Exclusion Fence/Pasture Division Fence
    - Wilda Lynch \$3,739.20
    - Matthew Poling \$536.00
    - Justin McAtee \$1,104.00 (pasture)
    - Justin McAtee \$2,177.60 (exclusion)
  - Nutrient Management
    - Larry Foy \$1,200.00
    - Stanford White \$1,186.00
    - Richard Boice \$1,200.00
    - Wilda Lynch \$1,182.00
    - Terry Johnson \$980.00
    - Brad Bennett \$1,200.00
  - Water System & Fence
    - Holly Barker \$3,741.44
    - Barbara Wolfe \$5,250.00
  - Invasive Species
    - Georgette Plaughter \$30.00
  - Lime
    - Thomas Short \$351.08
    - James Poling \$249.30

**Mr. Dean moved to approve all payments as presented; seconded by Mr. Nester; motion carried.**

**Water Resource Committee:** None

**WVACD Director Report:** Mr Tenney and Mr Gumm both attended the meeting. They reported that all of the districts need to have their items in for the Auction at the July Quarterly Meeting by June 1<sup>st</sup>.

**Personnel Committee:** Mr. Tenney requested the Personnel Committee, Supervisors and Associate Supervisors only meet in executive session at the end of the meeting.

---

**New Business:**

**Heating System Sealed Bids:**

Andy's Heating and Cooling \$13,100.00

David Davis \$6,600.00

Mr. Dean and the Building Committee are going to contact Mr. Davis regarding his bid.

**Mr. Gumm moved to give the Building Committee authority to accept the bid after contacting David Davis; seconded by Mr. Dean; motion carried.**

**New Holland Tractor Sealed Bids:**

Danny Stone \$5,000.00

Charles Gibson \$1,500.00

Stephen Winslow \$3,150.00

James C Nelson (Nelson Towing) \$5,650.00

**Mr. Tenney moved to accept James Nelson \$5,650.00 bid; seconded by Mr. Nester; motion carried.**

**Travelers Insurance \$6,861.00: Mr. Gumm moved pay \$6,861.00 workers compensation insurance; seconded by Mr. Nester; motion carried.**

**Travel & Per Diem Rates: Beginning July 1, 2019 Supervisor Per Diem will go from \$60.00 to \$80.00 per day due to the extra \$1,000.00 being allot for each supervisor. Mr. Nester moved to approve the Per Diem at \$80.00 per day; seconded by Mr. Bush; motion carried.**

Beginning May 1, 2019 mileage will go from \$0.545 per mile to \$0.58 per mile per the GSA rate increase beginning January 1, 2019. **Mr. Nester moved accept the \$0.58 per mile; seconded by Mr. Bush; motion carried.**

**Brianna Morgan Youth Associate Supervisor- Mr Tenney moved to accept Brianna Morgan as a youth associate supervisor paying her mileage only; seconded by Mr. Bush; motion carried.**

**Barbour County Supervisor Vacancy Mr Gumm moved to run an ad for a Barbour County Supervisor; seconded by Mr. Nester; motion carried.**

**Public Comment Period: None**

**Personnel Committee: Mr. Tenney moved to go into executive session per WV state code 6-9A-4a; Mr. Nester seconded; motion carried. Board went into executive session at 1:25 pm. and ended at 3:40 pm.**

Chairman Findley left the executive meeting at 2:00pm leaving Vice-Chairman Tenney in charge of the meeting.

Board requested a Special Board Meeting on Friday May 3, 2019 @ 9am.

There being no further business to attend to, Vice-Chairman Tenney declared the meeting adjourned at 3:41 PM.

Minutes recorded and prepared by Candice Stone – WVCA District Manager/ASA 3