



# GREENBRIER VALLEY

## Conservation District

USDA Service Center ♦ 179 Northridge Drive ♦ Lewisburg, WV 24901  
Phone: (304) 645-6173

*Serving Greenbrier, Monroe, and Pocahontas Counties*

### Minutes of the GVCD Special Board Meeting July 3, 2019

The Greenbrier Valley Conservation District Board of Supervisors held a special meeting at 9am on July 3, 2019 at the Lewisburg USDA Service Center.

**Supervisors present:** Gary Truex, Jerry Clifton

**Supervisors present by phone/skype:** Avery Atkins, Carolyn Miller, Timothy VanReenen

**Supervisors absent:** Gary Sawyers

**Others present:** Dennis Burns, Lynn Woods

**Others present by phone/skype:** Edward Cox, Heather Connolly, Pam Russell, Jennifer Skaggs

#### CALL TO ORDER

Vice Chairman Jerry Clifton called the meeting to order at 9:06am.

#### New Business

- Gary Truex moved and Timothy VanReenen seconded the motion to suspend the contract 2019-04-16 GVCD CS319 Wades Ck SS&R Phase until after bridge is in place. Motion passed.
- Gary Truex moved and Avery Atkins seconded the motion to move to WVCA Contracting for a new contract regarding bridge work, due to new work/significant changes on 2019-04-16 GVCD CS319 Wades Ck SS&R Phase 2. A brief discussion ensued. Motion passed.
- Timothy VanReenen moved and Avery Atkins seconded the motion to change the posting date from the normal 10 days to 8 days, which would allow a job showing for the bridge work to be conducted on July 10, 2019. Discussion ensued, with Heather Connolly explaining the need for the new contract and reasoning for the shortened posting time. She also noted that a posting of 10 days, while typical, is not required, and that a posting of eight days is adequate. Motion passed. Gary Truex volunteered to conduct a bid opening for the new contract at 9am on July 17, 2019.
- Dennis Burns pointed out that the GVCD will be responsible to pay the contractor for steel purchased under the original contract, plus some additional costs incurred for movement of the bridge. Lynn Woods asked if the contractor would be invoicing for those items prior to the completion of the contract. Heather Connolly explained that the current contract does not allow for progress payments, but could be modified to allow a progress payment for the steel, if the District Board elected to do so. She recommended waiting until the completion of the contract to pay for any other items. Upon payment for the steel, the District would take possession of it. Gary Truex moved and Carolyn Miller seconded the motion to modify 2019-04-16 GVCD

**CS319 Wades Ck SS&R Phase 2, to allow a progress payment for the steel which will be delivered to the District. Motion passed.** Dennis Burns will verify the receipt of the steel.

- Dennis Burns presented a 319 contract for approval. **Gary Truex moved and Timothy VanReenen seconded the motion to approve the C-Bay contract for Gary Taylor in the James River Watershed with a not-to-exceed amount of \$24,000.00. Motion passed.**

**Other Business**

- A question was asked and answered regarding the need for Board action to send a letter of support for a potential project. No action was taken.

**Adjournment**

With no further special business, the meeting adjourned.

**Respectfully submitted,**

  
**Jerry Clifton**  
Vice Chairman

  
**Carolyn Miller**  
Secretary/Treasurer

JC/CM/lw

Recorded by Lynn Woods, District Manager