

**ELK CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
Meeting Minutes of March 28, 2019**

Supervisors Present:

Donald Burroughs
Shirley Hyre
Clark Mollohan
John Pitsenbarger
Mike Smalley
Ken Stowers

Supervisors Absent:

Carly Triplett

Others Present: Suzie Steele, WVCA/ECD DM; Russell Young, WVCD/ECD Conservation Specialist; Kirk Burroughs, ECD Equipment/OM&R Manager; Andy Sentz, NRCS DC

CALL TO ORDER

Chairman Mollohan called the meeting to order at 10:02 a.m.

Pledge of Allegiance was led by **Ms. Hyre**.

AGENDA: **Mr. Pitsenbarger** moved to approve the agenda; **Mr. Smalley** seconded; motion passed.

February 28, 2019 Minutes: **Ms. Hyre** moved to approve the minutes; **Mr. Pitsenbarger** seconded; motion passed.

Treasurer's Report/February 2019 FINANCIAL STATEMENTS: **Ms. Hyre** reported that all accounts are in good order. **Ms. Hyre** moved to approve the financials and file for audit; second by **Mr. Burroughs**; motion passed.

PAYMENT OF BILLS: **Ms. Hyre** moved to approve the payment of bills (list provided at meeting and attached); **Mr. Pitsenbarger** seconded; motion passed.

REPORTS

DISTRICT EQUIPMENT/OM&R MANAGER'S REPORT: **Kirk Burroughs** reported on the lime spreaders and repairs. The spreader in Nicholas County is needing repairs that will cost \$2,000 - \$2,500. **Mr. Smalley** moved to approve the repairs and to bring the spreader back to be kept with all the other equipment; **Ms. Hyre** seconded; after discussion, **Mr. Smalley** moved to rescind his motion; **Ms. Hyre** rescinded her second. **Mr. Smalley** moved to make the necessary repairs; **Ms. Hyre** seconded; motion passed. After discussion, **Mr. Stowers** volunteered to have equipment stored at his farm and be responsible for facilitating the rental of such. **Ms. Hyre** moved to approve **Mr. Stowers** handling the lime spreader rental in Nicholas County; **Mr. Burroughs** seconded; motion passed. **Mr. Pitsenbarger** moved to pay **Mr. Stowers** \$60.00 monthly for the storage of the lime spreader; **Ms. Hyre** seconded; motion passed.

DISTRICT MANAGER'S REPORT: **Mrs. Steele** reviewed her written report. (copy attached)

DISTRICT ASSISTANT'S REPORT: None. **Mrs. Steele** reported on the birth of **Ms. James** baby.

WVCA CONSERVATION SPECIALIST REPORT: **Mr. Young** reported that he has been doing a lot of nutrient management calculations for cooperators. He attended a contractor's expo in Charleston. He also reported on a WV American Water Company grant that he and **Mrs. Steele** have been working on. **Ms. Hyre** moved to approve the submission of the grant; **Mr. Burroughs** seconded; motion passed. **Mr. Young** then reported on the state AgEP meeting. The district will need to have their AgEP committee meeting soon. He recommended having this in conjunction with the ECD executive committee meeting on April 9. This was agreed on by consensus.

AREA DIRECTOR'S REPORT: **Mrs. Steele** reviewed the Agency's report as **Mrs. Fisher** could not be in attendance today. (copy attached)

WVCA PERSONNEL: **Mrs. Steele** reviewed the watershed report from **Ms. Lyons**. (copy attached)

SWA Reports: **Ms. Hyre (Braxton)** reported they are working on more grant applications. She also reported that a recycling awards program has begun in 6 of the 8 Braxton County Schools. **Mr. Stowers (Nicholas)** reported that they are drafting an agreement for completion of the transfer station. Problems from the original construction need to be corrected by the contractor.

NRCS Personnel Report: **Mr. Sentz** reported that he will be holding local work group meeting on April 4 at the Gassaway Service Center from 6-8 pm and on April 8 at the Summersville Library from 4-6 pm. During the week of April 15, his office will be staffed limitedly. Rankings are complete on all programs. Had a total of approximately 40 applications for both sign up periods. The break in the weather has caused an influx of completions. He also reported on the veteran's orchard project in Nicholas County. They will be offering technical assistance.

FSA Personnel: None

WVU Extension: None

Forestry Division: None

CD SUPERVISORS: **Ms. Hyre** reported on attending the WVCEC meeting. She reminded everyone of the upcoming Envirothon. She attended the Appalachian Grazing Conference. She also assisted with the district's Envirothon training workshop held on March 16. She also reminded everyone of the WVACD Quarterly Meeting coming up at Pipe Stem. **Mr. Burroughs** reported that he also attended the Appalachian Grazing Conference. **Mr. Pitsenbarger** attended the Appalachian Grazing Conference as well. He felt it was a very good conference.

COMMITTEE ACTIONS:

AG ENHANCEMENT: **Mr. Young** and **Mr. Pitsenbarger** reported on the state AgEP committee meeting. The funding allocation was a very heated topic. Formula should remain the same and they are waiting on the new census data.

BUILDING: **Ms. Hyre** stated that a meeting needs to be set up with the renters of the building in Gassaway to inspect and make sure all is well and to maintain open communications.

COMMUNICATION: **Ms. Hyre** reported that there was a call-in meeting yesterday with 10 districts represented.

COMMITTEE ACTIONS (cont.):

EDUCATION: Ms. Hyre reported that the Envirothon committee will be meeting April 3 at Canaan Valley to make final plans for the competition on April 17-18. There are 23 teams registered with 5 from the Elk CD. Mr. Smalley reported that the Farm Bureau's educational trailer will be at Glade Elementary in Webster County the first week of April.

EQUIPMENT: Mr. Pitsenbarger stated that the district may need to look into the possibly replacing some pieces soon.

FINANCE: Ms. Hyre reported the committee met on March 12. The FY20 budgets are on the agenda for approval.

FORESTRY: None

GRASSLANDS: Mr. Burroughs reported that the next meeting will be in July.

LEGISLATIVE: Mr. Pitsenbarger reported on the possibility of a special session. Education, roads, vehicles, and budget are all items of great interest.

PROJECT: Ms. Hyre reported that the construction on the high tunnel at Birch River Elementary School is basically complete and planting should begin soon. Mr. Young reported on another possible project. He is working to complete a grant application through WVCA now. This is for a demo project on stormwater management and BMP's in Braxton County at an area that can be used for field days and workshops.

WATER QUALITY: None

OLD BUSINESS

- **SPRP Contract: ECD 2018-08-22 SPRP Buffalo Creek Widen Project** - Nothing more at present time
- **Appointment of Clay County Supervisor** - Mr. Pitsenbarger moved to approve the application from Rebecca Lilly and submit to the WVSCC for approval at their April meeting; Ms. Hyre seconded; motion passed.
- **Transfer of Big Ditch OM&R Funds to Camp Caesar Flood Repair Co-Admin Account** - A letter from the district to Mr. Farkas' request for more information was submitted. A response has not yet been received.
- **2019 Conservation Farms, Grasslands Farms, & Forestry Recognition** - Supervisors were reminded to submit their nominations as soon as possible. Need these before the April meeting.

NEW BUSINESS & CORRESPONDENCE

- **FY20 Budgets** - Mr. Burroughs moved to approve the General and CDO budgets as presented; Mr. Stowers seconded; motion passed. (copies attached)
- **LOR #6888 - \$1,975.00 - FY18 Audit - Agreement: 1071-05** - Mr. Pitsenbarger moved to submit the LOR; Mr. Burroughs seconded; motion passed.

AgEP Payments

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|-------------------------------|----------|-----------------|
| Jerry Salisbury - Clay County | \$486.05 | AgEP-Lime |
| Ronald Drake - Braxton County | \$540.00 | AgEP-Fertilizer |

Mr. Pitsenbarger moved to approve payments; Mr. Stowers seconded; motion passed.

DEP

Quinwood Coal Company LLC - Surface Mine Application 1, Permit O300518 - Wilderness District, Nicholas County
Brooks Run Mining Company, LLC - Renewal 3, Permit S201002 - Glade District, Webster County
Southeastern Land, LLC - Renewal 1, Permit S201012 - Henry District, Clay County
Southeastern Land, LLC - Renewal 4, Permit S200798 - Henry/Pleasant District, Clay County
Nicholas Contura, LLC - Renewal, Permit U300798 - Grant/Jefferson Districts, Nicholas County

NO COMMENTS

Being no further business to attend to, and on motion by Mr. Burroughs; seconded by Mr. Pitsenbarger; Chairman Mollohan declared the meeting adjourned at 12:18 pm.

_____, ECD Secretary/Treasurer

DATES TO REMEMBER: (OFFICE CLOSED/ECD MEETINGS)

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| Apr 3 | Envirothon Meeting - 10 AM @ Canaan Valley |
| Apr 4 | NRCS Informational Meeting, 6-8 PM @ Gassaway USDA Service Center |
| Apr 8 | NRCS Informational Meeting, 4-6 PM @ Summersville Public Library |
| Apr 9 | ECD Executive Committee Meeting - 9 AM |
| Apr 12-13 | WV Beef Expo @ Jackson's Mill, Weston, WV |
| Apr 17-18 | WV Envirothon Competition at Canaan Valley |
| Apr 22-23 | WVACD Quarterly Meeting @ Pipestem State Park |
| Apr 25 | ECD Board Meeting - 10 AM |
| May 1 | Envirothon Meeting - 10 AM |
| May 14 | ECD Executive Committee Meeting - 10 AM |
| May 23 | ECD Board Meeting - 10 AM |
| May 27 | ECD Office CLOSED - Memorial Day |
| Jun 11 | ECD Executive Committee Meeting - 10 AM |
| Jun 20 | ECD Office CLOSED - WV Day |
| Jun 27 | ECD Board Meeting - 10 AM |
| Jul 4 | ECD Office CLOSED - Independence Day |
| Jul 9 | ECD Executive Committee Meeting - 10 AM |
| Jul 12 | WV Grazing Lands Steering Committee Meeting - 10 AM |
| Jul 25 | ECD Board Meeting - 10 AM |
| Jul 15-16 | WVACD Quarterly Meeting @ Highlands Event Center, Triadelphia, WV |
| Oct 21-22 | WVACD Quarterly Meeting @ Flatwoods Days Hotel |