

**Guyan Conservation District
Monthly Board Meeting Minutes
August 22, 2019 at 1:00 pm
2631 5th Street Road, Huntington, WV 25701**

The Guyan Conservation August 22, 2019 board meeting was called to order at 1:00 pm by Chairman Bill Stewart.

Supervisors Present:

Bill Stewart

Ken Brown

George Mathis

Ronnie Perdue

John Kovach

Helen Stanley

Mike Adkins

Grady Hayner (Associate)

Jason Ekers

Supervisors Absent:

Zackary Winters

David Webb

Adam Rutledge

Reggie Woodrum

Others Present:

Caitlin Black, WVCA

Kim Fisher, WVCA

Ben Marcum, NRCS

Approval of Agenda

Ronnie Perdue moved to approve the August 22, 2019 board meeting agenda. George Mathis seconded. The motion carried.

Approval of Board Meeting Minutes

Helen Stanley moved to approve the July 18, 2019 Guyan Conservation District (GCD) board meeting minutes. Ronnie Perdue seconded. The motion carried.

Agency Reports

NRCS – See Attached Report

WVCA-Judith Lyons-See Attached Report

Business Meeting

Treasures Report

Ronnie Perdue moved to approve the co-administered funds financial reports and Jason Ekers seconded. The motion carried.

Ronnie Perdue moved to approve the District General and CDO financial reports and Ken Brown seconded. The motion carried.

George Mathis moved to approve the following General and CDO accounts payable. Helen Stanley seconded. The motion carried.

<u>Name</u>	<u>Inv. #</u>	<u>Amount</u>
Bagby, Johnson & Assoc., Inc.		\$ 600.00
Bagby, Johnson & Assoc., Inc. 2018 & 2019 audit copies		\$ 375.00
LM&OC Properties		\$ 593.31
Xerox		\$ 166.45
Suddenlink		\$ 190.78
WV WVACD (annual dues)		\$4,000.00
WV Board of Risk & Insurance Management		\$ 646.00

Approval of supervisor's travel and per diem expenses

Ronnie Perdue moved to approve the supervisors July travel and per diem expenses. Helen Stanley seconded. The motion carried.

City National Bank credit card information – Community Card

Ken Brown discussed the new credit card and the fact we were able to retrieve the \$99.00 charge for credit card points, and forgiven for the \$39.00 late charge. It was understood they were changing the due date to accommodate our meetings.

Pay \$65.00 for John Kovach to attend the grant writing class in Parkersburg Sept. 26, 2019

Jason Ekers moved to accept paying the \$65.00 for John Kovach to attend the grant writing course. Ken Brown seconded. The motion carried.

Pay J&R Portable Toilet for Johnny Ball Field day	\$150.00
Corine Powell for ice	\$ 16.96
Johnny & Freeda Ball food	\$600.00

Ken Brown moved to pay the above expenses related to the Johnny Ball Field Day. Ronnie Perdue seconded. The motion carried.

Review travel and per diem policy

After discussion, supervisors were reminded not to claim Solid Waste on their travel or Per diem.

CDO Budget Expenditure Report – September 1st, 2019

Ronnie Perdue moved to accept the CDO Budget Expenditure Report. Mike Adkins seconded. The motion carried.

Return CD money at City National \$12,113.37 to Putnam Bank where it came from
Helen Stanley moved to send the \$12,113.37 at City National Bank, back to Putnam County Bank where it originally came from. John Kovach seconded. The motion carried.

Carroll Greene Nomination – form is due to Belinda Withrow by September 1
WVACD Honorary Member At Large – form due to Joe Gumm by September 1
WVACD Lifetime Honorary Member – form due to Joe Gumm by September 1

Helen Stanley was chosen for the Carroll Greene nomination.
Grady Hayner was chosen as Honorary Member at Large.
Dorothy Stewart was chosen as Lifetime Honorary Member.

Pay for office cooler – reimburse Corine Powell - \$30.85

Jason Ekers moved to pay \$30.85 for the cooler Corine Powell bought with the understanding that it would remain in the office for GCD. John Kovach seconded. The motion carried.

Purchase forage tester

The topic was tabled until Caitlin Black was in the office.

Purchase more GCD pens

Jason Ekers moved to buy 1000 more pens. Ken Brown seconded. The motion carried. It was understood that Caitlin would try to buy half the pens with 319 money if possible.

Purchase signs and plaques for farm winners (Paris Signs and WV Correctional Industries)

Mike Adkins moved to purchase signs from Paris Signs based on the estimate they provided. George Mathis seconded. The motion carried. It was understood also that the WV Correctional Ind. would continue to supply the plaques at \$50 or less per farm, as no estimate had been sent.

Annual banquet suggestions

After discussion, the Board decided to have their dinner at Golden Corral, Monday, November 4, 2019 at 1:00.

Discuss possible office closure September 2-6 as Jennifer will have knee surgery and may require 2 weeks off, and Caitlin is on vacation

John Kovach – September 3, 2019

Bill Stewart – September 4, 2019

Jason Ekers – September 5, 2019

Mike Adkins – September 6, 2019

George Mathis accepted the following new cooperators. Ronnie Perdue seconded. The motion carried.

New Cooperators

August 2019

- Ronald Cavins Wayne County
- Tony Clay Wayne County
- Joshua Adkins Cabell County

Ronnie Perdue accepted the following Nutrient Management applications. Ken Brown seconded. The motion carried.

AgEP Ranking Approvals

August 2019

Nutrient Management

• Ricky Coyner	Cabell County	117	5 acres	\$ 300.00
• Stephen Adkins	Lincoln County	105	4 acres	\$ 240.00
• Charles B. Simpson	Cabell County	89	19 acres	\$1,140.00
• Leslie Murray	Wayne County	86	8 acres	\$ 480.00
• Ronnie Hodge	Lincoln County	83	1.50 acres	\$ 90.00
• Oscar Willis				INELIGLE
<u>TOTAL</u>				<u>\$2,250.00</u>

Kim Fisher presented an approval letter for Ken Brown.

George Mathis moved to accept the approval letter. Ronnie Perdue seconded.

Nutrient Management (Supervisor)

• Ken Brown	Cabell County	109	30 acres	\$1,800.00
<u>TOTAL</u>				<u>\$1,800.00</u>

Ken Brown moved to accept the following Lime applications. Ronnie Perdue seconded. The motion carried.

Lime

• Ronald Cavins	Wayne County	90	4	12 tons	\$465.00
• Charles B. Simpson	Cabell County	79.2	6 acres	17.78 tons	\$675.64
• Stephen Adkins	Lincoln County	63.4	12.95 acres	21.63 tons	\$821.94
• Ronnie Hodge	Lincoln County	56	8.5 acres	15.4 tons	\$585.20
• Oscar Willis	Wayne County	49	13.5 acres	15.15	\$575.70
• Leslie Murray	Wayne County	46.8	16 acres	21.50 tons	\$817.00
<u>TOTAL</u>				<u>\$3,931.48</u>	

Ronnie Perdue moved to approve the following Cover Crop, Pollinator Habitat, and Heavy Use applications. Mike Adkins seconded. The motion carried.

Cover Crop

• Tabatha Ekers	Wayne County	50	9.80 acres	\$392.00
TOTAL				<u>\$392.00</u>

Pollinator Habitat (Delayed Mowing)

• Tony Clay	Wayne County	75	1 acre	\$210.00
• Tabatha Ekers	Wayne County	55	1.5 acres	\$315.00
• Oscar Willis	Wayne County	55	3 acres	\$630.00
TOTAL				<u>\$1,155.00</u>

Heavy Use Area

• Ricky Coyner	Cabell County	100	1000sqft	\$1000.00
• Melody Nichols	Cabell County	100	1000sqft	\$1000.00
TOTAL				<u>\$2,000.00</u>

New Business

Discuss and price GCD shirts for the supervisors.

Communications

Next Board Meeting Will Be Held On:
September 19, 2019 at 1:00 pm