



Potomac Valley Conservation District

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MINUTES OF MEETING

July 3, 2019

The monthly meeting of the Potomac Valley Conservation District was held on Wednesday, July 3, 2019, at the USDA Service Center in Moorefield. The meeting was called to order at 7:40 p.m. by chairperson, Charlotte Hoover.

SUPERVISORS: Charlotte Hoover, Ron Miller, John Hicks, J.W. See, George Leatherman, Brian Dayton, Frank Weese, Dale Walker and Gerald Sites

OTHERS: Christi Hicks, NRCS; Andrea Mongold, Ben Heavner, Elizabeth Ours and Nadene Jewell, WVCA; Tony Walker, PVCD; Kelly Rumer, FSA; John Paul Hott, WV House of Delegates.

MINUTES: The minutes of the June 5, 2019 meeting were presented for review and approval. A motion was made by Ron Miller and seconded by George Leatherman to dispense with the reading of the minutes of the June 5, 2019 meeting and approve them as written and distributed. Motion carried.

FINANCIAL REPORTS: Treasurer, John Hicks reviewed the treasury reports for the month of June with the Board. Supervisors reviewed the reports for the General Fund and CDO Grant Accounts as prepared by William Lipps, CPA and the Co-Administered accounts as prepared by WVCA Fiscal Department. A motion was made by John Hicks to approve the Co-Administered reports and General Fund reports and invoices paid within the month of June. Motion seconded by J.W. See. Motion carried.

INVOICE: Board action was taken on payment in the amount of \$525.00 to William Lipps CPA for bookkeeping services in the month of June. A motion was made by John Hicks and seconded by J.W. See to approve payment to William Lipps CPA in the amount of \$525.00 for bookkeeping services in June. Motion carried.

CORRESPONDENCE: INVOICE - The Board reviewed an invoice in the amount of \$518.25 from WVCA for use of the Soil Tunnel Trailer at 4-H Camp in Hampshire County. A motion was made by John Hicks and seconded by Frank Weese to approve payment in the amount of \$518.25 to WVCA for the Soil Tunnel Trailer from Chesapeake Bay Outreach funds. Motion carried.

WORKERS COMPENSATION POLICY RENEWAL: discussion was held regarding the annual renewal of the PVCD Workers Compensation Policy. The annual policy amount of \$1,861.00. A motion was made by George Leatherman and seconded by Ron Miller to approve the renewal of the PVCD Workers Compensation Policy for FY2019-20. Motion carried.

INVOICE: The Board reviewed an invoice in the amount of \$80.00 for CPR training conducted for the PVCD work crew. A motion was made by Frank Weese and seconded by J.W. See to approve payment in the amount of \$80.00 for the CPR training. Motion carried.

LOR: Board action was taken by motion of Ron Miller to approve an LOR in the amount of \$2,106.50 for 4th quarter district support employee expenses and authorize the chair to sign and submit to WVCA. Motion seconded by J.W. See. Motion carried.

O&M AGREEMENT – The Board reviewed the FY20 O&M agreement received from the Mineral County Commission. The commission has increased the amount of support to \$20,000 for FY2019-20. A motion was made by Frankl Weese and seconded by John Hicks to approve the FY20 o&m agreement in the amount of \$20,000.00 with the Mineral County Commission and authorize the chair to sign the document. Motion carried.

EMERGENCY ACTION PLANS – Patterson Creek (Mineral County) - The Board reviewed the updated Emergency Action Plans for Patterson Creek in Mineral County. A motion was made by Frank Weese and seconded by Dale Walker to approve the Emergency Action Plans for Patterson Creek in Mineral County and authorize the chair to sign and submit to WV Dam Safety. Motion carried.

PATTERSON CREEK SITE #49: The Board reviewed a letter received from Patterson Creek Site #49 landowner, Mark Kopple requesting to fill the dry dam area and create a permanent pool on their property. They are requesting assistance with the process and understand it will take time to accomplish. Following some discussion, a motion was made by John Hicks and seconded by J.W. See to request assistance from WVCA watershed staff on the process to move forward with the request. Motion carried. A copy of the letter will be forwarded to WVCA Watershed staff.

WV HOUSE OF DELEGATES REPRESENTATIVE: Gerald Sites introduced John Paul Hott, member of the WV House of Delegates representing areas of Grant, Pendleton and Mineral counties. Mr. Hott addressed the group – working hard to represent local issues. Please contact him with any questions or concerns. The Board thanked Mr. Hott for attending.

CEC INVOICES: No update.

STATE FIELD DAY: Discussion was held regarding sponsorship of the state agriculture field day being held on 8/3/19 in Tygarts Valley. A motion was made by John Hicks and seconded by Frank Weese to approve \$250 in support for the state field day. Motion carried.

WATERSHED COMMITTEE: John Hicks reported the watershed committee met prior to the Board meeting to review the three proposals received for engineering services. Potesta & Associates, CTL, and Thrasher all submitted proposals. The committee recommended interviewing all firms – request

assistance from WVCA watershed staff with the interview process. Need input to make decision. Hicks to schedule date in July to hold the interviews – will notify committee members when confirmed.

PVCD DIRECTORS TO WVACD: John Hicks and Ronald Miller are the current PVCD directors to WVACD. The Association also requested each district to select a representative to serve on WVACD legislative committee. Gerald Sites volunteered to serve as PVCD representative. John and Ron are willing to continue to serve. A motion was made by J.W. See and seconded by Dale Walker to approve the current PVCD Directors, John Hicks and Ronald Miller continue to represent the District to the WVACD. And approve Gerald Sites to serve as the PVCD representative on the WVACD Legislative Committee. Motion carried.

LOCAL WORK GROUP: The Local Work Group will meet on Wednesday, July 10, 2019 at 9 am in Moorefield. Christi Hicks reviewed the FCA proposals including the new pollinator initiative to enhance the Rusty Patched Bumblebee - will cover all five counties.

- *Patterson/New Creek Stream Restoration FCA expires in 2019* - Discussion regarding the success of this program ensued, and LWG encouraged NRCS/TU staff to do conservation planning visits with landowners. If additional interest is found, consideration for resubmitting as a revised/new proposal for consideration for FY2021 was discussed.
- *IPM Orchard FCA expires in 2019* for the PVCD (Eastern Panhandle will likely continue for their counties).
- *Ruffed Grouse Initiative* will continue with *no edits* into Year 2020.
- *Mineral County Local Foods Initiative* will continue with *no edits* into Year 2020.
- *Hampshire/Mineral County Soil Health Grazing FCA* will continue with *minor edits* for Year 2020.
- *Dillons/Edwards Run FCA* will continue with *minor edits* for Year 2020.
- *Animal Waste CNMP Implementation* will continue with *minor edits* for Year 2020.
- *New – Pollinator Initiative* to Enhance habitat for the Rusty -Patched Bumble Bee

Following the discussion, a motion was made by J.W. See to support the FCA proposals, including the new pollinator initiative. Motion seconded by John Hicks. Motion carried.

PVCD FIELD DATE: Discussion was held regarding another PVCD field day – focus on equipment and services. Following some discussion, all were in agreement to postpone the field day until next year – will hold in 2020.

TIRES: The Board discussed a set of tires / rims that may fit the spreaders – good to have a spare set. Discussion was held regarding the size and cost. The group agreed to investigate more – Brian Dayton will obtain more information.

DISTRICT MANAGER REPORT: Nadene reported on the following:

- Conservation Farm Tour – Judges will visit the PVCD farm the week of 8/5 – farmer prefers Tuesday 8/6 or Wednesday 8/7. Will let Board know when date is confirmed
- District Banquet will be on 9/15/19 at South Branch Inn in Romney

- FY19 Audit – Contract with Suttle & Stalnaker up this year – need to request quotes for FY2018-19 audit. District Manager to prepare RFQ
- Reminder of WVACD Summer Quarterly Meeting on 7/15-7/16 at Triadelphia, WV

EQUIPMENT RENTAL: Discussion was held regarding a producer who did not clean the poultry litter spreader. He was told by office staff that it must be clean before pick-up. Tony indicated it took five hours to clean all of the caked-on litter from the spreader – 3-gallon bucket full of baler twine was also removed from the spinners. Much discussion on the issue – all supervisors in favor of not renting to this producer in the future. A motion was made by Frank Weese and seconded by Brian Dayton to double the cleaning fee for this usage and Do Not rent to this producer in the future. Motion carried. Board also requested that Tony take photos in the future of issues like this, in order to have documentation.

PVCD CREW: Tony reported on the following:

- Crew is working well – completed 7 dams to date – N/S Mill Creek and Lunice Creek
- New Steiner mower broke down the 1st week and broke down again this week. Krieders provided a loaner mower – while it is being repaired.
- Two new crew members hired in June – working very well.

O&M: Tygarts Valley CD Crew is completed o&m work on South Fork dams. They have two dams completed to date.

AG ENHANCEMENT: The following FY19 AgEP payments presented for approval:

LIME – Payments: *Cleo Hawk 13.27 tons \$ 263.28 CS*

INVASIVE SPECIES-Payments: *Isaiah Smith \$ 500.00 CS; Kenneth Harper \$ 500.00 CS*

HAY RESEEDING - Payments: *Jerry Warner \$ 3,572.50 CS*

FROST SEEDING – Payments: *Carl Hevener \$ 500.00 CS*

DIVISION FENCE-Payments: *Carl Hevener \$ 6,765.66 CS; Dale Rorhbaugh \$2,537.47*

HUAP – Gravel – Payments: *Adam Goldizen \$ 471.90 CS, Robert Williams \$644.16 CS; Micheline Williams \$1,000.00 CS*

LITTER TRANSFER – Payments: *Sandra Ours 164.6 tons \$1,646.00 CS, John Ruddle 247.12 tons \$ 2,471.20 CS, Michelle Ritchie 250 tons \$2,500.00 CS, Mark Mongold 250 tons \$ 2,500.00 CS, Benjamin Wolfe 58.80 tons \$ 588.00 CS*

A motion was made by Gerald Sites and seconded by Frank Weese to approve the AgEP payments as presented. Motion carried.

AG ENHANCEMENT: The following FY20 Lime applications were presented for approval:

LIME – Applications: *Chad Combs, Junior Alkire, Jimmy Wright, Eleanor Heishman, Bennett Roderick, Flying W Farms LLC, Homan LLC, Dawn White, Lawrence Whitacre*

A motion was made by Ron Miller and seconded by Frank Weese to approve the lime applications as presented. Motion carried.

CONSERVATION AGREEMENTS: The following conservation agreements were presented for approval:

Chad Combs, 160 ac; Junior Alkire, 32 ac; Eleanor Heishman 163.79 ac; Bennett Roderick 88 ac

A motion was made by John Hicks and seconded by Frank Weese to approve the conservation agreements totaling 443.79 acres. Motion carried.

WVCA: Ben Heavner reported on the following:

- Introduced the WVCA intern, Elizabeth Ours – in the Moorefield field office
- Ag Enhancement sign ups underway – deadline is 8/23/19

WVCA: Andrea Mongold announced that she has accepted a new job – last day with WVCA will be on 7/19. The Board thanked her for all the hard work, going to miss her.

NRCS: Christi Hicks reported on the following

- Trout Unlimited tour on August 21 – meeting at Moorefield office in the morning – touring one site in Mineral County and two sites in Hardy County

FSA: Kelly Rumer reported on the following:

- Crop reporting deadline 7/15
- Flood damage this past weekend – very localized areas – above Pendleton County
- Report weather related animal / livestock losses

FORESTRY: Bill Pownall was in attendance.

Reminder of the following dates:

- WVACD Quarterly Meeting July 15 – 16, 2019
- Conservation Farm Tour – week of August 5

There being no further business, the meeting adjourned by motion of J.W. See at 8:40 pm. Motion seconded by Brian Dayton. Motion carried. The next regular meeting will be on Wednesday, August 7, 2019 beginning at 7:30 pm at the USDA Service Center in Moorefield.

Chairperson

Secretary

Date