

The **Tygarts Valley Conservation District** Board of Supervisors held a Regular Board Meeting on August 26, 2019, commencing at 9:00 am at Tygarts Valley District Office in Philippi. The meeting was called to order by Vice-Chairman Donnie Tenney.

**Supervisors Present:** Joe Gumm, James Dean, Jim Nester, Doug Bush, Donald Adams, Joe Shaffer

**Associate Supervisors Present:** Breanna Morgan

**WVCA Present:** Candice Stone, Jeremy Salyer (via skype), Sigrid Teets

**NRCS Present:** Sarah Taylor-Goldizen

**TVCD Present:** Dan Elliott, Terrie Hedrick

Mr. Shaffer led the group in the Pledge of Allegiance.

**Reading/Approval of the Agenda/Minutes:**

*August 26, 2019 Agenda;* **Mr. Shaffer moved to approve the agenda as presented; seconded by Mr. Gumm; motion carried.**

*July 29, 2019 Minutes;* **Mr. Gumm moved to approve the minutes as presented; seconded by Mr. Shaffer; motion carried.**

**Correspondence Received:** Sheldon Findley Resignation Letter

**Treasurer Report:** Mr Dean stated that we had to pull \$20,000.00 out of the line of credit to cover the bills and payroll. We need to start repaying the line of credit. There are several jobs that have been billed out and we are just waiting on payment. They have requested for Ms. Hedrick to work on the paperwork for the Magistrate Court in Lewis County for Mary Goldsborough Bill.

**District Conservation Technician & Work Crew Report:** Mr. Elliott said that starting tomorrow the majority of the crew will be in Potomac working the rest of this week. They are working on vehicle and equipment maintenance today. The crew will also be working on a few cooperators jobs. He also stated that we need to get the bills for Weston job completed and sent out. Mr Elliott said that we are still waiting on several permits before we can begin some of the jobs. He also said that we still are waiting on a signed agreement for Wheeling Creek.

**District Manager Report:** Ms. Stone reported that she is working on the newsletter for this Fall to be sent out as well as a flyer for the Field Day. She also stated she completed the letter to the Ethics Commission. Ms. Stone also has been working on the AgEP Agreements to be sent out later this week.

**Report of Officers and Agencies:**

**WVCA:** Mr. Salyer reviewed his written report (copy attached). He reminded us that we need to get our yearly audit scheduled and the CDO Budget Expenditure Reports are due. Mr. Salyer reminded the board that the permits for working have to go to several agencies for approval and that we don't have control of the time frame that they are issued in.

Ms. Teets reported she had been working on Poultry Litter Nutrient Management Plans and also ranking for FY20 AgEP is completed. She attended an AgEP Committee Meeting and Education Committee Meeting. She is helping with the organization of the Fall Field Day. Ms. Teets reminded the board that October 31 is the deadline to submit proposals for allocation for FY21 AgEP.

**NRCS:** Ms. Goldizen mentioned she has talked to Becky Haddix about doing the flyers for the field day and is going to print them in color for the board. She also said they are interviewing for the new DC position in Philippi this week and the position will hopefully be filled by October.

**WesMonTy RC&D:** Mr. Tenney reported that they met in Elkins at the new 911 Center. He also said the 2<sup>nd</sup> video they are creating is on soil testing.

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## **Old Business:**

### **OM&R**

- September 19<sup>th</sup> 9:30am Shooks Run Inspection
- September 19<sup>th</sup> 12:30pm Pecks Run Inspection
- October 9<sup>th</sup> Elkwater Inspection

### **NRCS Grant Position:**

**Mr. Dean moved to begin accepting applications for the NRCS Grant Position; seconded by Mr. Shaffer; motion carried.**

## **Committee Reports:**

### **Building/Finance/Budget Committee:**

- Ms. Stone informed the board that there is interest in the Old Orders Construction Office to be rented.
- Mr. Tenney stated that he spoke with someone at the Magistrates office in Buckhannon and that we would have to file the past due bill for Mary Goldsborough with the Lewis County Magistrate.
- Freedom Bank- Mr. Dean stated that he was at the bank the other day and was unable to take care of getting new debit cards for the account because he was not on the account. The bank account has previous supervisors on the account Rex Reeder (deceased), Sigrid Teets (former supervisor), and John Sencindiver (associate supervisor). The previous supervisors will be replaced by James Dean, Terrie Hedrick, and Jim Nester. **Mr. Shaffer move to remove Rex Reeder, John Sencindiver, and Sigrid Teets from the bank account and replace with James Dean, Terrie Hedrick and Jim Nester; seconded by Mr. Bush; motion carried.**

### **Equipment/Safety Committee:**

- Mr. Nester had a safety meeting with the crew on the importance of safe lifting.
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- Equipment Needs- Mr. Elliott has been calling around pricing an excavator. He stated excavator may need to be purchased if we get some of these bigger jobs.

#### **Education/Publicity/Exhibit Committee:**

- Mr. Bush is scheduling an education meeting on August 12<sup>th</sup> to discuss the upcoming Fall Field Day on September 21<sup>st</sup>.

#### **Legislative Committee:**

- Legislative Dinner October 24<sup>th</sup> Mr. Gumm reminded everyone that they each have a part in the presentation.

#### **Grassland/AgEP Committee:**

- Mr. Dean requested to schedule a meeting for September 12<sup>th</sup> immediately following the Education meeting to discuss options to be presented for allocations for FY21.
- AgEP Applications for approval (please see attached list for approvals) **Mr. Bush moved to approve all the applications as presented for approval with the exception of Urban Agriculture; seconded by Mr. Nester; motion carried.**
- Urban Ag Applications for Approval, Mr. Tenney application will be sent to Mr. Salyer for approval. (please see attached list) **Mr. Bush move to approve the Urban Agriculture applications presented with the addition of 4 applications; seconded by Mr. Nester; motion carried.**
- Poultry Litter Applications (please see attached list) **Mr Shaffer moved to approve the poultry litter applications are presented; seconded by Mr. Bush; motion carried.**
- Poultry Litter Sign Ups **Mr Shaffer moved to approve the Poultry Litter Sign Ups with an application deadline of September 20<sup>th</sup>, seconded by Mr. Bush; motion carried.**

#### **Personnel Committee:**

- Mr. Tenney suggested that the supervisors meet at the end of the meeting in executive session.

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#### **New Business:**

**O&M Work (trash rack, toe drains, metal work painting):** The board discussed writing letters to each of the districts expressing interest in being able to complete the work for the other districts. **Mr. Shaffer moved to ask the ethics commission about the rental of the trailer; seconded by Mr. Nester; motion carried.**

**LOR # 10273 Pecks Run \$3,900.00:** Mr. Shaffer moved to approve payment for LOR#10273 for Pecks Run \$3,900.00; seconded by Mr. Nester; motion carried.

**Quarterly Meeting:** Checking to see is there are any venues that we could potentially hold a quarterly meeting in our district.

**Auction Item for Quarterly Meeting:** Some supervisors already have an item they are individually donating.

**NRCS Grant Position-** Mr. Collier stated there is about 2 ½ years left on the grant. The position would really help NRCS due to them being short staffed and their current workload. The board is concerned about what benefit the position has to them. **Mr. Nester moved to table this decision until August meeting; seconded by Mr. Adams; motion carried.**

**Personnel Committee:** **Mr. Tenney moved to go into executive session per WV state code 6-9A-4a; seconded by Mr. Nester; motion carried.** Board members only went into executive session at 12:10 PM and ended at 1:05 PM.

There being no further business to attend to, Vice-Chairman Tenney declared the meeting adjourned.

Minutes recorded and prepared by Candice Stone – WVCA District Manager/ASA 3

### **FY20 AgEP Applications Approved for Funding**

- **Heavy Use Protection Areas (\$1,000.00 each)**
  - Steve Hamner
  - Leslie Rogers
  - Travis Hays
  - Michael Stottlemyer
  - Circle W Farms
  - Martin Carpenter
  - Mike Cvechko
  - Holly Barker
  - Reta Jean Nestor
  - Dale Hays
  - Eric Thomason
  - Jason Foy
  - Stephen Ward
  - Stephen Winslow
  - Mary Wolfe
  - Marvin Warner
  - Charles Foley
- **Pollinator Habitats (\$200.00 each)**
  - William Poling
  - Michael Stottlemyer
  - Erica Flanigan
  - Matthew Poling

- **Water Exclusion Fence**
  - Travis Hays \$720.00
- **Urban Agriculture (\$200.00 each)**
  - **Donnie Tenney-Supervisor**
  - Holley Barker
  - Erica Flanigan
  - Jason Foy
  - Terri Jo Bennett
  - Kalyn Roberts
  - Samantha Atchison
  - Suzan Osburn
- **Pasture Division Fence**
  - Charles Foley \$1,680.00
  - Dale Hays \$1,280.00
  - Stephen Ward \$3,200.00
  - Jason Foy \$720.00
  - Stephen Winslow \$640.00
  - Portia Dean \$4,000.00
  - Michael Sottlemyer \$1,472.00
  - Martin Carpenter \$560.00
  - Bruce Loyd \$1,840.00
- **Invasive Species**
  - Stephen Ward \$1,669.50
  - Matthew Poling \$121.50
  - Portia Dean \$1,456.20
  - Thomas Short \$187.29
  - William Shomo \$648.00
  - Jason Foy \$222.30
  - Randall Elza \$451.80
  - Tom McLaughlin \$566.78
  - Leslie Rogers \$82.62
  - Mary Wolfe \$487.80
  - John Yoakum \$27.36
  - Gail Tacy \$1,717.74
  - Thomas Cooper \$41.85
  - Zachary Teter \$2,700.00
- **Nutrient Management**
  - William Poling \$421.20
  - William Shomo \$1,200.00
  - Edward Goss \$1,200.00
  - Stephen Winslow \$1,200.00
  - Eric Thomason \$1,100.00
  - Jonathan Wilkins \$1,200.00
  - Tim Mayle \$1,096.20

- Wilda Lynch \$1,200.00
- Jason Foy \$800.00
- Leslie Rogers \$248.00
- Michael Stottlemeyer \$227.60
- Jack Wilkins \$1,200.00
- Dereck Price \$1,200.00
- Tom McLaughlin \$440.00
- Steve Price \$889.80
- Glenn Kernes \$1,200.00
- Circle W Farms \$1,200.00
- Betty Roberts \$560.00
- **LIME**
  - Kevin Shaffer \$1,928.70
  - Glenn Kerns \$1,147.80
  - Circle W Farms \$678.30
  - Kenneth Mayle \$524.70
  - Gail Tacy \$2,250.00
  - Zachary Teter \$2,250.00
  - Steve Bennett \$560.06
  - Holly Barker \$754.20
  - Tom McLaughlin \$906.90
  - Eric Thomason \$1,203.45
  - Bruce Loyd \$1,793.40
  - Timothy Cunningham \$2,145.00
  - Jody Carpenter \$1,243.80
  - Betty Roberts \$1,146.00
  - Wilda Lynch \$1,620.00
  - Thomas Short \$431.40
  - Nathan Poling \$1,701.74
  - Virginia Seibert \$768.45
  - Edward Goss \$1,275.38
  - William Shomo \$456.00
  - Tim Mayle \$926.22
  - Paul Hamner \$1,050.00
  - Nathan Bennett \$449.70
  - Stephen Winslow \$960.00
  - Michael Stottlemeyer \$119.49
  - Leslie Rogers \$1,246.50
  - Steve Price \$289.20
  - Stephen Ward \$1,102.95
  - Frank White \$195.60

- **TOTALS - Grand Total** **\$90,103.70**
  - Water Exclusion Fence \$720.00
  - Heavy Use Protection Area \$17,000.00
  - Invasive Species \$7,680.74
  - Lime \$31,028.16
  - Nutrient Management \$16,682.80
  - Pasture Division Fence \$15,392.00
  - Pollinator Habitat \$800.00
  - Urban Agriculture \$800.00
  
- **Poultry Litter**
  - Thomas Short \$756.00
  - Portia Dean \$1,572.32
  - James Dean \$1,596.00
  - John Yoakum \$1,028.40
  - Michael Morris \$400.00
  - Evan Workman \$1,600.00
  - James Poling \$355.36
  - Stephen Ward \$1,600.00
  - Michael Stottlemyer \$422.00
  - Edward Rukavina \$1,283.84
  - Jody Carpenter \$1,266.32