

Southern Conservation District  
September 12, 2019  
Minutes of Board Meeting

The Southern Conservation District September 12, 2019 board meeting was held at their office, 463 Ragland Road, Beckley, WV. John Farrell led the board in the Pledge of Allegiance. Ray Lafferty opened the meeting in prayer. Virgel Caldwell called the meeting to order at 9:45 a.m.

**Supervisors Present**

Virgel Caldwell	Curtis Murphy
Oscar Vecellio	Randall Patton
Ray Lafferty	John Farrell
Randy Prince	Dennis Bailey

**Supervisors Absent**

Bill Harris  
John Breneman

**Others Present**

Becky Floyd, WVCA	Dave Parkulo, SCD
Marty Walker, WVCA	Jeremy Salyer, WVCA

**Randall Patton moved to approve the August 15, 2019 board meeting minutes as mailed. Ray Lafferty seconded. Motion carried.**

**Southern Conservation District Financial Reports**

**Randall Patton moved to approve the SCD August financial reports as prepared by Akers and Associates. Curtis Murphy seconded. Motion carried.**

**Oscar Vecellio moved to approve the SCD August accounts receivable report as prepared by Akers and Associates. Ray Lafferty seconded. Motion carried.**

**Southern Conservation District Crew Technician/Supervisor Report**

Dave Parkulo reported on work completed during the last month, including farm work and OM&R work and helping coordinate the new flooring being installed in the district building.

**WV Conservation Agency District Manager Report**

**Ray Lafferty moved to approve the August co-administered financial reports as prepared by WV Conservation Agency fiscal staff. Dennis Bailey seconded. Motion carried.**

Becky Floyd presented the Letter of Request (LOR) to the WV Conservation Agency for FY20 OM&R matching funds for the Mercer County O&M Flood Control Structures totaling \$20,000.00.

**Randall Patton moved to approve the LOR to the WV Conservation Agency for FY20 OM&R funds for Mercer County Flood Control Structures totaling \$20,000.00. Curtis Murphy seconded. Motion carried.**

Becky presented the following invoices for payment approval based upon WVCA approval:

SCD Invoice 4858	OM&R work	\$800.00
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SCD Invoice 4860	OM&R work	\$800.00
SCD Invoice 4861	OM&R work	\$800.00
SCD Invoice 4862	OM&R work	\$800.00

**Randall Patton moved to approve SCD Invoices 4858-4862 for payment approval upon WVCA approval. Ray Lafferty seconded. Motion carried.**

Becky reported plans are underway for the FY19 Agreed Upon Procedures to be performed later this month by Lowe & Associates. Becky discussed her retirement plans with October 25 being her last working day for the WVCA and stated she hopes to have the Agreed Upon Procedures completed before that date.

Becky reported the SCD annual awards banquet will be October 18 at Tamarack Conference Center. The banquet will begin at 6:00 p.m. in Ballroom A. She will mail invitations later this month.

Becky presented the WVCA/SCD emergency action plans prepared by Kimberly Neal for Brush Creek Sites 5 & 6 and Dave's Fork – Christian Fork Site 1. **Randall Patton moved to approve the plans as presented. Ray Lafferty seconded. Motion carried.**

Becky presented copies of the two applications received for the vacant Wyoming County Supervisor position to each board member. Applications were received from Fred Halsey and Jeffrey Mitchem. **Ray Lafferty moved to recommend Jeffrey Mitchem to fill the vacant Wyoming County supervisor position on the board.** Dennis Bailey questioned if Ray knows both people and what qualifies one above the other? Ray stated he feels Mr. Mitchem would be an active supervisor. **Dennis Bailey seconded. Motion carried.** Both applications will be sent to the WV State Committee for their review and final decision.

Becky reviewed the October 21-23 WV Association of Conservation Districts annual meeting. All supervisors are invited to attend. Copies of the invitation letter, agenda and registration form were provided to each board member. The deadline to register is September 27. Hotel reservations need to be made by October 9<sup>th</sup>.

#### **WV Conservation Agency Specialist Report**

Marty Walker presented the following FY20 AgEP applications for board approval:

##### Lime Applications

James Bennett	\$1,480.00
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##### Pond Cleanout Applications

Kenneth Stepp	\$750.00
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Water System Applications

Paul Fox	\$700.00
Pam Bailey	\$500.00
Sandra Kelley	\$700.00
Steven Mollish	\$1,500.00

Heavy Use Protection Area

Shannon Daniel	\$1,000.00
Jerry Bennett	\$1,000.00
Gary Sears	\$1,000.00
James Gill	\$1,000.00
Harry Hylton	\$1,000.00
Douglas Jarrell	\$1,000.00
Ronald Testerman	\$1,000.00

**Ray Lafferty moved to approve the FY20 AgEP applications as presented. Dennis Bailey seconded. Motion carried.**

Marty provided an update on the AgEP program and applications. Marty reported she is working to finish ranking on the exclusion and pasture division fence applications. She discussed the deadline for these be moved to spring, with the other practices still having the December deadline.

**319 Program**

Marty discussed an outreach day in the Pipestem area to highlight the 319 program and give an update on the demo farm 319 project as a community awareness event. Dennis suggested the end of October or early November for an evening meeting. Randall and Dennis will work with Marty to schedule and plan the event. **Randall Patton moved to allocate up to \$250.00 to cover the cost of the event. Dennis Bailey seconded. Motion carried.** Becky questioned if the \$250.00 will be CDO funds or 319 Project dollars. Marty will check with Jennifer Skaggs.

**WV Association of Conservation Districts.**

John and Ray encouraged supervisors to attend the October meeting and to participate in the auction or donate items for the auction.

**Visiting Agency Reports**

**WV Conservation Agency**

Jeremy Salyer reviewed the WV Conservation Agency report. Jeremy discussed the October 23 listening session scheduled with NACD. Opportunity for training and input.

Jeremy asked the board to place the Universal funding agreement on the agenda for their October meeting. He will provide a copy as soon as he has received the revised agreement.

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Jeremy reminded the board October 31, 2019 is the deadline for districts to submit allocation formula proposals and new practices for FY21 program. Dennis stated he feels the district should revisit this and submit their allocation formula proposal. Jeremy stated it needs to be submitted to Jennifer Skaggs before October 31.

Jeremy asked Becky to let Andrew Riffe know the amount of residual emergency reseeding dollars so they can be returned WVCA. This will need to be on the October agenda.

Copies of the WVCA watershed section report was provided.

### **Supervisor reports**

Virgel reported the SCD chainsaw safety workshop will be October 2 at Camp Creek State Park beginning at 9:00 a.m. Leo Lester and Brandon Hibbs will be assisting with the workshop. John Farrell will assist staff with the advertising for the workshop.

Randy Prince reported a SCD Safety Meeting will be held September 27, 2019 at 9:00 a.m.

Randall Patton reported a SCD Equipment Committee Meeting will be held September 27, 2019 at 10:00 a.m.

Virgel reported on a teleconference held September 4<sup>th</sup> to discuss concerns on Site 3 with Timken and Oakvale PSD. He is trying to get a report from the teleconference.

The meeting adjourned at 10:50 a.m.

Respectfully submitted

Virgel Caldwell  
Chairman

Bill Harris  
Secretary