

MINUTES

Western Conservation District Board Meeting

August 15, 2019

In Attendance

Supervisors: Charles Lipscomb, Chairman; Oscar Harris, Vice-Chairman; Jim Withrow, Secretary; Don Stephens, Treasurer; Jeremy Grant; D.W. "Peachie" Arthur

Others: Dennis Brumfield, CPA, District Bookkeeper; Judith Lyons, Watershed Manager; Kim Fisher, Area Director; Sherry Pearson, DM; Russell Kidwell, WVCA; Jackie Byars, DC, NRCS

Call to Order

Chairman Lipscomb called the meeting to order at 9:00 a.m. at the district office in Point Pleasant.

Approval of Agenda & Minutes

Agenda accepted on a Harris/Stephens motion. Passed.
Minutes approved on a Stephens/Harris motion. Passed.

Financial Reports

General & CDO Funds - District CPA, Dennis Brumfield reviewed the financial reports.

Co-Administered Funds - WCD Co-Administered Funds Report as prepared by WVCA.

On a Harris/Grant motion Financial Reports were accepted and will be filed for audit. Passed.

Financial Transactions for August were approved on a Harris/Grant motion. Passed.

UNB Release- United National Bank has requested that we release security maturing August 15, 2019 with the Federal Reserve Bank in joint custody in the amount of \$25,000 Account #E1LM. We have no deposits on account with UNB. **On a Stephens/Harris motion the board authorized the Chairman and Treasurer to sign the release. Passed.**

Treasurer's Report - Treasurer Stephens provided and reviewed the payroll spreadsheet. Stephens questioned the use of a full day per diem for telephone calls. A discussion began about the district policy. **Harris motioned to accept the report, approved the payroll of \$3,476.18 second by Stephens. Passed.**

Agency Reports

KIM FISHER, AREA DIRECTOR- Kim brought ID cards for all supervisors. Supervisors have a copy of the WVCA monthly report. She stated items for discussion are on the agenda. A question was asked by Chairman Lipscomb about the supervisor training expense of \$65. It was noted that is an association (WVACD) sponsored training with the funds due to the WVACD office and Bob Buchanan is asking to be notified of those attending.

JACKIE BYARS, DISTRICT CONSERVATIONIST – NRCS:

She gave an update on where the field office is with contracts for specific programs. The Focused Conservation Approach (FCA) Proposals were reviewed. The FCA's are:

1. Multi-Species Cover Crop
2. Forest Land Fire Protection

3. Alternative Livestock Water to Improve Water Quality and Quantity and Improve Stream Habitat for Wildlife

On a Stephens/Grant motion the board approved the FCA proposals. Passed.

On a Withrow/Stephens motion the board approved the existing practices of monarch butterfly habitat and animal waste on specific soil types. Passed

The district received word from the leadership team in WV they would be willing to work with the WCD to revise our application for a Certified Nutrient Management Planner. They suggested that they would be more open to a general planner position, which stated they would likely award such an agreement. Chairman Lipscomb talked with Suzy Daubert, Asst. State Conservationist and agreed to resubmit. The board agreed with the change.

Correspondence

Chairman Lipscomb reviewed the correspondence no action was needed.

- ✓ Letter from Army Corps received our permit application for work along Joes Run. The letter states a DA permit is not required from the Regulatory Office for the proposed work. CC's were to Judith Lyons, WVCA; Nancy Dickson, DEP; and Danny Bennett, WVDNR.

Programs

O&M

Oscar attended the O&M meeting held at Flatwoods. The normal maintenance of dams was discussed with mowing done too late and the need to mow twice a year but due to budgetary issues could not be done. It is the CD's decision to continue to mow our dams by using SCD or contract it out. Oscar recommends we stay with Southern CD. The \$3Million received from the WV Legislature will be used for repairs. There are lots of engineering work going on at this time. In WCD we need work on outlet channels at MC 8 and MC 4. The invasive species on site 4 will be sprayed in spring. Stream mitigation work to reduce flooding was discussed noting that County Commission's and Cities are the driving force behind stream work. Southern CD has completed the mowing of the dams and Judith has verified them complete. **On a Grant/Harris motion the board approved payment to SCD for \$19,021.40 for MC4, 5, 8, 9, 10 & 13. Motion passed.**

AGRICULTURE ENHANCEMENT PROGRAM (AgEP)

Districts were provided with the final report of AgEP FY19 Program.

Ranking lists were reviewed on cover crop, frost seeding, exclusion & division fence and watering systems applications for FY20 with a ranking up to and including the rankings listed below:

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|-------------------------|-------------|-------------|-------------------------------|
| ➤ Water System | Ranking 100 | \$41,172.50 | Stephens/Harris Motion Passed |
| ➤ Frost Seeding | Ranking 52 | 4,680.00 | Harris/Stephens Motion Passed |
| ➤ Exclusion Fence Water | Ranking 95 | 5,950.00 | Harris/Withrow Motion Passed |
| ➤ Exclusion Fence Wood | Ranking 83 | 8,000.00 | Harris/Withrow Motion Passed |
| ➤ Division Fence | Ranking 122 | 16,025.00 | Harris/Stephens Motion Passed |

Approved by the WVCA by Kim Fisher, Area Director was a supervisor's application for cover crop. Jim Withrow was the only application for cover crop received.

- Cover Crop Ranking 25 90.00

On a Harris/Stephens motion the board accepted the agency's approval of Supervisor Withrow's contract. Passed.

A total FY20AgEP contracts in the amount of \$124,991.20 were approved on a Stephens/Harris motion. Passed. This includes \$80,000 funding received by WVCA, \$2,169.50 carry over from FY19 and \$42,820.50 of Potato Funds.

Approved Contracts for FY20AgEP

WATER SYSTEMS

Meadows, Justin
Sayre, Brent
Vaughn, Ryan
Dillon, Chad
Boggess, Patrick
McClung, David
Cochran, Brian
Davis, Rebecca
Knopp Chris
Walnut Ridge Farm
Francis, Paul
Keefer, Kenneth
Meadows, Jason
Meadows, Shirley

FROST SEEDING

H&H Cattle
H&H Farms
Hopper, Gordan
Hussell, Donald
Stone, M. Dale
Stone, Roger Nathan

COVER CROP

Withrow, James (WCD Supervisor)

EXCLUSION FENCE

Water Exclusion

Boggess, Patrick
Harmon, Steve

Woodland Exclusion

Johnson, John
Conrad Sharolyn

DIVISION FENCE

Meadows, Butch
Dillon, Chad
Meadows, Jason
Elswick, James
Williamson, Victor
Stone, Roger

On a Withrow/Arthur motion the board approved one lime payment. Passed.

Donald Hussell	\$1,032.00	92 tons
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Old Business

◆ State Conservation Farm Tour

The tour is set for Wednesday, August 28th with the judging team due to arrive at the Hussell Farm at 11:00 p.m. The team will stop by the Ripley USDA Service Center to meet up with supervisors then travel to the farm. Oscar will have refreshments at their stop in Ripley. After touring the home farm, the group will go to the leased DNR property in McClintic Wildlife Area before arriving at the Farm Museum for

lunch. DM checked with the Coffee Grinder they were available to provide the lunch. A discussion was held about the menu with supervisors preferring a sandwich lunch

◆ Nominations for WVACD Awards

A list of previous awards was presented noting Gerald Sayre had already received this. No other past supervisor nominations were suggested.

New Business

◆ Review CDO Budget Expenditures Report

➤ **On a Harris/Stephens the board approved the budgeted \$6,000 for office space to be transferred to a restricted line item to be used for future office space. Passed**

➤ **Supervisor Travel balance of \$6,352.07 will be left in the travel budget on a Harris/Withrow motion. Passed**

➤ **On a Harris/Stephens WCD will be reimbursed \$2,000 from the Grants Projects/Programs line item for the Leon Grant of \$7,000 which the total was paid out of the district general funds. Passed.**

➤ **On a Withrow/Harris motion the FY19 CDO Expenditure Budget was accepted. Passed.**

◆ Awards Banquet Venue

On a Harris/Withrow motion the Farm Museum near Point Pleasant will be the venue for this year's awards banquet. Passed.

Report of Supervisors

Oscar attended the O&M meeting at Flatwoods see his report under O&M.

Don worked the State Fair Booth, he traveled down and back the same day.

Adjournment

The date of the next meeting was set for September 19, at 9:00 a.m. at the District office in Point Pleasant.

With no further business Chairman Lipscomb adjourned the meeting at 1:20 p.m.

Minutes recorded by:

Sherry Pearson,DM

Attachments

Approved by: _____

James Withrow, Secretary