

# MINUTES

## Western Conservation District Board Meeting

NOVEMBER 21, 2019

### In Attendance

**Supervisors:** Charles Lipscomb, Chairman; Oscar Harris, Vice-Chairman; Jim Withrow, Secretary; Don Stephens, Treasurer; D.W. "Peachie" Arthur

**Absent:** Jeremy Grant

**Others:** Dennis Brumfield, CPA, District Bookkeeper; Kim Fisher, Area Director; Sherry Pearson, DM; Russell Kidwell, WVCA; Brock McClung, Conservation Technician, NRCS

### Call to Order

Chairman Lipscomb called the meeting to order at 9:00 a.m. at the district office in Point Pleasant.

### Adopt Agenda / Approve Minutes

On a Harris/Arthur motion the agenda was adopted. Passed.

On an Arthur/Withrow motion the October 2019 minutes were approved. Passed

### Financial Reports

General & CDO Funds - District CPA, Dennis Brumfield reviewed the financial reports

Co-Administered Funds - WCD Co-Administered Funds Report as prepared by WVCA was reviewed.

**On a Harris/Withrow motion Financial Reports were accepted and will be filed for audit. Passed.**

**Financial Transactions for November were approved on a Harris/Withrow motion. Passed.**

Treasurer's Report - Treasurer Stephens provided and reviewed the payroll spreadsheet. **The total payroll report for \$3,751.26 was approved on a Harris/Arthur motion. Passed.**

### Agency Reports

KIM FISHER, AREA DIRECTOR, WVCA- Provided dates of the next State Conservation Committee meeting. Went over the 2020 quarterly meeting venues and dates. December 10<sup>th</sup> is the next AgEP State meeting to look at how to allocate funds for next year. January 31<sup>st</sup> Ag-Conservation Day is still on. The budget update is a proposed \$551,000 cut. Brian has said it will be absorbed by the agency.

BROCK MCCLUNG, CONSERVATION TECHNICIAN – NRCS: Jackie and Jordan are both at training in Morgantown this week. Brock reporting for Jackie. A letter was sent out to all CSP folks asking which year 2019 or 2020 they want their payment. Lisa Crump, new ACES employee will be working 2-3 days a week between Ripley and Pt Pleasant.

### Correspondence – No action required.

Letter from Jared Beard, Acting State Conservationist Re: Locally Led Conservation Animal Waste on specific soils was approved for this next FY funded at or near requested levels.

Brock was asked questions about the new CMNP required to be written by a TSP. A discussion followed.

## Programs

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### O&M

Judith Lyons, Manager Watershed South – Sent a written report. O&M was very active the past month with annual inspection reports being worked up and will be sent to the WCD and to the sponsors as soon as they are completed. WVDEP inspection reports have been received and Judith will send them a copy of the annual inspection. A copy of a WVDEP violation issued to the Jackson County Commission was provided for review. This stems from the debris that was recently removed from Mill Creek 13. Judith provided the JCC a copy of her report to submit to WVDEP for the JCC's reply. Mill Creek 9 was cleared of sediment & debris, pictures of the work completed by Southern CD work crew were shown. Additional work has been done by the SCD that will be paid for by the agency. The WCD has received three invoices for additional work needed at Sites 13, 9 and 4 for a total of \$14,810. After a brief discussion, it was decided to request these additional funds to pay SCD in a timely manner.

**On a Harris/Withrow motion the board will send a LOR to WVCA for \$14,810 to cover these Passed.**

The new O&M agreement sent to Jackson County Commission has not been signed and returned to the district and agency. Don has asked a few times with response being their lawyers has the agreement.

### AGRICULTURE ENHANCEMENT PROGRAM (AgEP)

Supervisor Withrow recused himself and left the room. **On a Harris/Stephens motion the following contract payments were approved. Passed.**

#### LIME

Thomas Kirk	\$1,764.00	98 tons
Greg Moore	\$ 588.00	28 tons
Tim Witt	\$ 479.00	24 tons
Raymond Gandee	\$1,008.00	48 tons
David Bryant	\$ 189.00	9 tons
Jodie Roush	\$ 357.00	17 tons
Dustin Burkhammer	\$2,037.00	97 tons
Paul Roach	\$1,890.00	90 tons
<u>COVER CROP</u>		
*James Withrow	\$ 90.00	*Supervisor

**On a Harris/Withrow motion the payment was approved. Passed.**

#### EXIGENCY

Larry Parsons	\$ 56.76	Water Tank
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### CHERRY FORK 319

**Invoice for \$30 to Analabs was approved on a Harris/Stephens motion. Passed.**

## Unfinished Business

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- ◆ Awards Banquet - Chairman Lipscomb asked for any comments on the recent annual awards banquet. He felt it lasted too long. The century farm presentations were too long. Brock suggested the century farm applicants send in a short I-Phone presentation of them talking about their farm.

## New Business

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- ◆ Watershed Committee Appointments – Chuck reported that Brian has asked that each CD appoint a representative to the Watershed Committee. The committee will be reviewing requests for funding. Jim Michael, Chairman of Water Resources WVACD Committee suggests that he should be on this committee and Chuck being the Secretary of the committee questions that he should also be on that

statewide Watershed Committee. Currently, Oscar Harris will be our representative to the meetings with the first being December 18<sup>th</sup>.

- ◆ USDA Grant Position – Chairman Lipscomb reported the committee received five applications, conducted five interviewed with a panel of five. Three applications scored very close to the same with no consensus, each panel member voted with the successful candidate being Justin Knopp.
- ◆ On a Stephens/Harris motion the board will offer the position to Justin Knopp. Passed.

## Report of Supervisors

Great Kanawha RC&D – Peachie stated they had a new board of officers that are working on getting the grants submitted to the agency for funding.

Leon Elementary High Tunnel – Jim reported on the progress at Leon Elementary. The hoops have been installed on the high tunnel a photo of this was shown. Also, he stated the hold up has been the school getting electric to the site and now water.

WVACD Legislative Committee/WVACD Quarterly

Don Stephens gave a report on attending the legislative meeting and other committee meetings during the WVACD meeting at Flatwoods.

Chuck Lipscomb – Reported on the Water Resources Committee meeting, he is secretary of the committee.

NACD Listening Session at Flatwoods

Don attended the session and was impressed.

## Adjournment

The date of the next meeting was set for December 19, at 9:00 a.m. at the District office in Point Pleasant. With no further business Chairman Lipscomb adjourned the meeting at 11:40 p.m.

Minutes recorded by:

Sherry Pearson,DM

Attachments

Approved by: \_\_\_\_\_

James Withrow, Secretary