

The **Tygarts Valley Conservation District** Board of Supervisors held a Regular Board Meeting on September 30, 2019, commencing at 9:00 am at Tygarts Valley District Office in Philippi. The meeting was called to order by Vice-Chairman Donnie Tenney.

Supervisors Present: James Dean (via skype), Jim Nester, Doug Bush, Donald Adams, Joe Shaffer

WVCA Present: Candice Stone, Jeremy Salyer (via skype), Sigrid Teets

NRCS Present: Sarah Taylor-Goldizen, Jared Nestor

TVCD Present: Dan Elliott, Terrie Hedrick

Mr. Shaffer led the group in the Pledge of Allegiance.

Reading/Approval of the Agenda/Minutes:

September 30, 2019 Agenda; **Mr. Shaffer moved to approve the agenda as presented; seconded by Mr. Bush; motion carried.**

August 26, 2019 Minutes; **Mr. Shaffer moved to approve the minutes as presented; seconded by Mr. Bush; motion carried.**

Visitors: Doug and Sandy Owens

Correspondence Received: Brickstreet, DEP Notice North Central Resources O-2003-13

Treasurer Report: Ms. Hedrick gave the board financial handouts and reported that the Goldsborough past due bill had been filed with the Lewis County Magistrate Office. Mr. Dean reminded the board that we still need to pay back our line of credit with some of the funds that will be coming in from a few of the bigger jobs. **Mr. Nester moved to accept the Treasurer Report and file for audit; seconded by Mr. Bush; motion carried.**

District Conservation Technician & Work Crew Report: Mr. Elliott said the crew will be working in Wheeling Creek, Little Kanawha Dam, and work for cooperators. He also stated that we are going to need a 2nd skid steer and 3rd excavator to get all these jobs completed in a timely manner. There is an auction this week at Sunrise and Mr. Elliott and Mr. Nester would like attend to potentially purchase equipment. A Special Board Meeting will be held on October 3rd to grant permission and spending limit.

District Manager Report: Ms. Stone reported that she completed and mailed all the FY20 AgEP agreements and has been working on the information for the Legislative Banquet. She also has been working on updating Facebook, database and website as necessary. She attended the AgEP Committee Meeting and Communications Call. Ms. Stone has scheduled the audit for October 16th.

Report of Officers and Agencies:

WVCA: Mr. Salyer reviewed his written report (copy attached). He said that we don't need to send our funding back from the reseeded to keep it for the watering tank

program. He also reminded the board that this must go through State Committee next week for approval before we can begin the program.

Ms. Teets reported she had been working on Poultry Litter Nutrient Management Plans. She attended an AgEP Committee Meeting, Education Committee Meeting, Fall Field Day and Barbour County Education Day. Ms. Teets reminded the board that October 31 is the deadline to submit proposals for allocation for FY21 AgEP. She has been working on a new allocation formula to present for next years funding and has reached out to other districts about having a new option.

NRCS: Ms. Goldizen thanked us for allowing NRCS to be a part of our field day. She also informed us that today would be her last meeting and the Jared Nestor would be our new District Conservationist beginning October 13th.

Mr. Nestor said he enjoyed the field day and heard a lot of good comments about it and ready to take his new role as District Conservationist.

WesMonTy RC&D: Mr. Tenney reported they met in Doddridge County for their last meeting and they are looking for a new coordinator. He also said that the 2020 applications have not been approved due to 2019 reports not being received yet. Mr. Tenney said with the help of Ms. Teets they were able to find all documents and mailed to Ms. Withrow and Mr. Farkas. Ms. Stone informed Mr. Tenney that TVCD is still waiting on their final payments for FY19.

Old Business:

OM&R

- October 9th Elkwater Inspection

NRCS Grant Position:

- Mr. Nestor reported they received several applications and would like to interview 2 of them. He asked Ms. Stone to contact the potential candidates and set up interviews. Ms. Stone will schedule interviews for October 10th beginning at 9am.

Committee Reports:

Building/Finance/Budget Committee:

- The past due account for Mr. Turner has not been paid due to the seed that was spread did not grow. Mr. Nester suggest we go ahead and reseed that area so we can get paid and then worry about getting a refund for the seed that did not grow.
- Recording for mileage and fuel cost. Mr. Nestor said that he would get us the log that they use for NRCS.
- Mr. Nester said that he had received a debit card and pin number for Freedom Bank. Mr. Dean said he would let us know when he receives his.

Equipment/Safety Committee:

- Mr. Nester said the crew was headed out this morning and they will have a safety meeting on Friday October 4th.

Education/Publicity/Exhibit Committee:

- Mr. Bush thanked everyone for helping with the Fall Field Day.
- **Mr. Bush moved to pay the registration fee for the Women in Ag Conference for a display to be set up; seconded by Mr. Nester; motion carried.**

Legislative Committee:

- Legislative Dinner October 24th
 - Ms. Stone is working on the program and slide show and needs all information for both no later than Friday October 18th.
- **Grassland/AgEP Committee:**
 - **Poultry Litter Payments**
 - Michael Cvechko \$1,041.84
 - Frank White \$1,466.63

Mr. Dean moved to approve the poultry litter payments are presented; seconded by Mr. Shaffer; motion carried.

- **Poultry Litter Applications**
 - James Dean \$951.60
 - Kenneth Mayle \$728.00

Mr. Bush moved to approve the poultry litter applications as presented; seconded by Mr. Nester; motion carried.

New Business:

Doug & Sandy Owens Bill: The Owen's came in to discuss their bill. They said they were being charged for 16 hours of the excavator running and it only ran for 9.5 hours. They had signed the Request for Service for \$3,300.00 and did not understand that is what they would be bill. Ms. Owens thought that was just an estimate. Mr. Tenney explained how the Request for Service works. Mr. Owens said that in the future it would be nice to have an itemized bill and agreed to pay \$2,878.41. They asked if we would send them a new bill or pay it today. **Mr. Adams moved to allow them to pay \$2,878.41; seconded by Mr. Bush; motion carried.**

Randolph County Commission Agreement: Mr. Shaffer moved to sign the agreement concerning stream restoration, bank stabilization and blockage removal services; seconded by Mr. Adams; motion carried.

Universal Funding Agreement: Mr. Shaffer moved to approve the Universal Funding Agreement; seconded by Mr. Nester; motion carried.

John Sencindiver Appointment to the Upshur County Farmland Protection Board:
Mr. Nester moved to appoint Mr. Sencindiver to the Upshur County Farmland Protection Board for the next 4 years; seconded by Mr. Bush; motion carried.

LOR-

- #10284 Annual Contribution for O&M in Randolph County \$10,000.00
- #10285 Annual Contribution for O&M in Barbour County \$2,000.00
- #10288 CD Employee July-September \$5,881.36

Mr. Shaffer moved to approve the LOR #10284 Annual Contribution for O&M in Randolph County \$10,000.00 & #10285 Annual Contribution O&M in Barbour County \$2,000.00; seconded by Mr. Bush; motion carried.

Mr. Nester moved to approve the LOR # 10288 CD Employee July – September \$5,881.36; seconded by Mr. Bush; motion carried.

Sheldon Findley Resignation- Mr. Nester moved to accept the Resignation of Mr. Findley; seconded by Mr. Adams; motion carried.

- WVACD Director -**Mr. Adams moved to appoint Mr. Nester as the WVACD Director; seconded by Mr. Shaffer; motion carried.**
- Chairman – **Mr. Nester moved to appointment Mr. Tenney as Chairman; seconded by Mr. Bush; motion carried.**
- Building/Budget/Finance & Water Resources Committees: **Mr. Bush moved to appoint Mr. Adams to Building/Budget/Finance & Water Resources Committee; seconded by Mr. Shaffer; motion carried.**
- Taylor County Supervisor Vacancy- run ad in Taylor County newspaper until October 18th. Accept applications until October 25th.
- State AgEP District Representative- **Mr. Bush moved to appoint Mr. Dean as the State AgEP District Representative; seconded by Mr. Shaffer; motion carried.**

Pens: Mr. Shaffer moved to purchase 500 pens; seconded by Mr. Nester; motion carried.

Pocket Calendars: Mr. Nester moved to purchase 300 calendars; seconded by Mr. Bush; motion carried.

Dry Weather – Potential Water Tank Program: Mr. Nester moved to approve the Water Tank Exigency Program pending State Committee Approval and give authority to AgEP Committee for decisions on the program; seconded by Mr. Nester; motion carried.

EOI Firm: Mr. Shaffer moved to advertise for an EOI Firm; seconded by Mr. Adams; motion carried.

There being no further business to attend to, Chairman Tenney declared the meeting adjourned.

Minutes recorded and prepared by Candice Stone – WVCA District Manager/ASA 3