

The **Tygarts Valley Conservation District** Board of Supervisors held a Regular Board Meeting on October 28, 2019, commencing at 9:00 am at Tygarts Valley District Office in Philippi. The meeting was called to order by Chairman Donnie Tenney.

Supervisors Present: James Dean, Jim Nester, Doug Bush, Donald Adams, Joe Shaffer, Joe Gumm

Youth Associate Supervisor Present: Breanna Morgan

WVCA Present: Candice Stone, Jeremy Salyer (via skype), Sigrid Teets

NRCS Present: Jared Nestor

TVCD Present: Dan Elliott, Terrie Hedrick

WVDOF Present: Rudy Williams

Mr. Shaffer led the group in the Pledge of Allegiance.

Reading/Approval of the Agenda/Minutes:

October 28, 2019 Agenda; **Mr. Gumm moved to approve the agenda as presented; seconded by Mr. Nester; motion carried.**

September 30, 2019 Minutes; **Mr. Shaffer moved to approve the minutes as presented; seconded by Mr. Gumm; motion carried.**

October 3, 2019 Special Meeting Minutes; **Mr. Nester moved to approve the special minutes as presented; seconded by Mr. Gumm; motion carried.**

Visitors: Zachary Teter

Correspondence Received: Brickstreet, Envirothon Committee Letter

Treasurer Report: Ms. Hedrick gave the board financial handouts. Mr. Dean stated that with payment from Potomac Valley we would be able to pay \$35,000.00 to our line of credit and deposit \$21,850.00 in checking. **Mr. Nester moved to accept the Treasurer Report and file for audit; seconded by Mr. Gumm; motion carried.**

District Conservation Technician & Work Crew Report: Mr. Elliott said some of the crew will be working in Wheeling Creek for the next month. Paul and Buddy will stay here completing work for the cooperators and the rest of the crew will be finishing up work in Potomac Valley. Mr. Elliott apologized for missing the Legislative Banquet but really need to be with the crew. He is still trying to find a low boy trailer.

District Manager Report: Ms. Stone reported that she mailed Post Cards to all cooperators about the water tank hauling program. She stated she spent most of the month working on getting ready for the Legislative Banquet and Audit. Ms. Stone has also been preparing paperwork for AgEP Payments.

Report of Officers and Agencies:

WVCA: Mr. Salyer reviewed his written report (copy attached). He reminded the board of Ag Days January 31st and to review the Policy and Employee handbook.

Ms. Teets reminded us that the deadline for Poultry Litter Completion is this Friday. She stated she has been working on AgEP FY20 Fence job sheets and verifying completed practices. Ms. Teets informed the board there were only 8 applications for the water tank program. Also, she has been working on taking hay samples for the Innovative Hay Management Program.

NRCS: Mr. Nestor reported they are still taking applications for all programs. He also mentioned that Ms. Carter will be starting on November 12th as the Soil Conservationist for the Grant Position. Mr. Nestor said they are getting a new ACES employee in Elkins with a background in Forestry and Ms. Fisher will be moving to the area staff.

WesMonTy RC&D: Mr. Tenney reported he is sending the completion dates and hours to Ms. Withrow as soon as he receives all of them. He mentioned they may have found a new coordinator.

WVDOF: Mr. Williams reported they had trained 55 National Guard's in case of an outbreak of fires.

Old Business:

OM&R

- None

Committee Reports:

Building/Finance/Budget Committee:

Mr. Tenney said we should have our QuickBooks program by the end of this week for \$35.00/month.

Equipment/Safety Committee:

Mr. Nester was pleased to recognize the crew for stopping work to honor a former Firefighter's from Parson's funeral procession. He also mentioned that the trailer was too long and had an over deck on it that makes it to hard for us to use. He also said that the new grapple was purchased from Shrocks.

Education/Publicity/Exhibit Committee:

Mr. Bush said the reason he wanted to join the board was to create opportunity for youth in Upshur County. He was pleased to announce that they are in the process of starting a county fair.

Legislative Committee:

Mr. Gumm said the Banquet has a good turnout. The supervisors did a good job on their presentations. He also reminded us when local legislators are in your community make sure to let them know what is going on in our area. Its important to let people know what the supervisors do and how important conservation is.

Grassland/AgEP Committee:

- **Water Tank Hauling Applications Approvals-** Mr. Shaffer moved to delegate authority of application approvals to Mr. Dean; seconded by Mr. Bush; motion carried.
- **Allocation Formula-** Mr. Dean moved to approve the allocation formula presented by Ms. Teets at the last AgEP meeting; seconded by Mr. Bush; motion carried.
 - **Poultry Litter Payments**
 - Michael Morris \$378.56

Mr. Dean moved to approve the poultry litter payments as presented; seconded by Mr. Shaffer; motion carried.

- **Lime Payments**
 - Paul Hamner \$761.40
 - Wilda Lynch \$1,620.00
 - Betty Roberts \$611.55
 - Gail Tacy \$2,153.10
 - Circle W Farms \$678.30

Mr. Dean moved to approve the lime payments as presented; seconded by Mr. Nester; motion carried.

- **Heavy Use Payments**
 - Martin Carpenter \$1,000.00
 - Steve Hamner \$1,000.00
 - Circle W Farms \$1,000.00

Mr. Dean moved to approve the heavy use payments as presented; seconded by Mr. Shaffer; motion carried.

- **Invasive Species**
 - Thomas Short \$187.29

Mr. Dean moved to approve the invasive species payments as presented; seconded by Mr. Shaffer; motion carried.

Water Resources Committee: Mr. Shaffer said the Little Laurel Project is still on track just waiting on State Funding.

WVACD:

Mr. Tenney reported the meeting was good and lots of good information. The legislators said that breakfast is hard from them to attend as well as Monday and Friday's. He also said the Envirothon is still looking for Volunteers. Mr. Tenney said they also talked about having Ag Day for the Conservation District and Farm Bureau meal combined. Mr. Gumm reminded everyone that they October meeting is an annual meeting and that all supervisors are encouraged to attend. Mr. Nester said this was the best auction they had in the 7 years he had been here. He also reported he was appointed to the Natural Resources Committee as the Vice Chair. Mr. Nester said the Conservation Farm of the Year State Winner agreed to having a field day on his farm in May 2020.

Personnel Committee: Supervisors only will meet in executive session to discuss employee raises.

New Business:

Zachary Teter Bill: Mr. Teter had been inquiring with Mr. Elliott about watering troughs. He said that Mr. Elliott was supposed to meet with Mr. Arbogast to set up trough and fix what needed to be done with the spring head. Mr. Teter stated the work was not done as originally stated. There was another meeting with Mr. Elliott, Mr. Teter, Mr. Nester and Mr. Tenney. There was a quote to be sent and work to be completed while excavator was there. He was charged a 2nd time for mobilization when in his opinion he equipment should have never been moved. Mr. Teter said the hours were over top for the work that was to be completed. Mr. Teter said the work that is being completed now is good just unhappy with the way things have gone previously. Mr. Elliott stated they were out of water and could we do something. He said they took crew and equipment off other jobs to work on this job. The mobilization fee must have been a typo because we always charge the same amount. He said they were just trying to get water to the trough for the cattle to have water to drink. They had planned on going back to complete other jobs. Mr. Teter said because of a miss communication between Mr. Elliott and Mr. Arbogast that it got to the state of the dire need for the water problem. Mr. Elliott said there was a mix up about meeting with Mr. Arbogast that was totally his fault the first time the second time Mr. Elliott contacted Mr. Teter to let him know he was unable to meet with Mr; Arbogast because he could not find him. Mr. Teter said Mr. Arbogast told Mr. Elliott that there needed to be a new line put in which did not happen. Mr. Teter is fine with the 2nd bill except for the difference of mobilization charges. The 1st bill the line was cut into and they were told to put a new line in and that was not completed. He would like to have the labor reduced on the 1st bill and 1 of the mobilization charges taken off. Mr. Teter would like to see the 1st bill cut in half. **Mr. Gumm moved to reduce the 1st bill to \$410.00 and the 2nd bill will stay the same; seconded by Mr. Bush; motion carried.**

Taylor County Supervisor Vacancy Application:

Teresa Gerard Application, **Mr. Shaffer moved to approve Teresa Gerard's application for Taylor County Supervisor; seconded by Mr. Gumm; motion carried.**

2020 Envirothon Committee Requests Permission to use Tax ID #: Mr. Shaffer moved to approve the Universal Funding Agreement; seconded by Mr. Nester; motion carried.

Employee Shirts: Ms. Morgan and Ms. Hedrick were asked to look into a design and prices to present at the November meeting.

LOR-

- #10285 Annual Contribution for O&M in Upshur County \$2,000.00 – Discussion as to if we would receive the full \$3,900.00. Board decided to accept the \$2,000.00 with anticipation of receiving the full funding of \$3,900.00

Mr. Gumm moved to approve the LOR #10285 Annual Contribution O&M in Upshur County \$2,000.00; seconded by Mr. Bush; motion carried.

Personnel Committee: Mr. Shaffer moved to go into executive session per WV state code 6-9A-4a; seconded by Mr. Gumm; motion carried. Board went into executive session at 11:27 am.

Mr. Bush moved to end executive session; seconded by Mr. Nester; motion carried. Executive session ended at 12:01 pm.

Mr. Nester moved to accept the employee raises discussed in executive session; seconded by Mr. Adams; motion carried.

There being no further business to attend to, Chairman Tenney declared the meeting adjourned.

Minutes recorded and prepared by Candice Stone – WVCA District Manager/ASA 3