

The **Tygarts Valley Conservation District** Board of Supervisors held a Regular Board Meeting on December 16, 2019, commencing at 10:00 am at Chapel Hill Church in Buckhannon. The meeting was called to order by Chairman Donnie Tenney.

**Supervisors Present:** James Dean, Jim Nester, Doug Bush, Donald Adams, Joe Shaffer, Joe Gumm

**Associate Supervisor Present:** Breanna Morgan, John Sencindiver

**WVCA Present:** Candice Stone, Jeremy Salyer, Sigrid Teets

**TVCD Present:** Dan Elliott, Terrie Hedrick, Donald Vannoy, Nicholas Forsyth, Paul Everson, Jason Johns, Dusty Marple, Lonnie Gibson, Hunter Everson, Zach Valentine, Chris Anglin, Tim Forbes

**NRCS Present:** Shayna Carter, Jared Nestor, Thomas Wilsoncroft, Brittany Fisher, Jessica Ball, Greg Tucker

Mr. Shaffer led the group in the Pledge of Allegiance.

**Reading/Approval of the Agenda/Minutes:**

*November 18, 2019 Minutes;* **Mr. Shaffer moved to approve the minutes as presented; seconded by Mr. Bush; motion carried.**

*December 6, 2019 Special Meeting Minutes;* **Mr. Nester moved to approve the minutes as presented; seconded by Mr. Gumm; motion carried.**

*December 16, 2019 Agenda;* **Mr. Gumm moved to approve the agenda as presented; seconded by Mr. Nester; motion carried.**

**Correspondence Received:** Brickstreet

**Treasurer Report:** Ms. Hedrick gave the board financial handouts. Mr. Dean went over the handouts and available funds. **Mr. Gumm moved to accept the Treasurer Report and file for audit; seconded by Mr. Shaffer; motion carried.**

**District Conservation Technician & Work Crew Report:** Mr. Elliott stated the crew has completed half the work at Wheeling Creek and the remainder of the work will not be completed until Spring 2020 due to Winter Shutdown. Mr. Elliott questioned if there is some way, we can be paid for the work that has been completed He also stated they have been working on an Emergency job at Elkwater and there is an issue with the billing. If the billing issues cannot be resolved a meeting may be scheduled.

**District Manager Report:** Ms. Stone reported that she has been working on the policy and procedure manual revisions. She also prepared and mailed the winter newsletter. Ms. Stone has also been preparing paperwork for AgEP Payments and updating the database.

**Report of Officers and Agencies:**

**WVCA:** Mr. Salyer reviewed his written report (copy attached). He reminded the board of Ag Days January 31<sup>st</sup> and informed the board of the Water Resources Committee Meeting to immediately follow the breakfast.

Ms. Teets stated there is funds remaining in the Poultry Litter account and we could have a Spring Sign Up. She also said there is money remaining from the 1<sup>st</sup> AgEP Deadline that needs to be spent. Ms. Teets requested an AgEP meeting in January.

**WesMonTy RC&D:** Mr. Tenney reported at a meeting 2 weeks ago that Mr. Sencindiver will fill in as the coordinator. They are having a meeting at the Philippi office tomorrow.

**NRCS:** Mr. Nestor said his staff has been very busy completing contract work. He said they have had quality reviews and wrapping up end of the year activities.

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## **Old Business:**

### **OM&R**

- **O&M Invoices – Mr. Nester moved to give approval authority for O&M invoices to Mr. Tenney; seconded by Mr. Gumm; motion carried.**
- **Employee Shirts – Ms. Morgan checked into the shirts and Seneca Designs is the cheapest. Seneca Designs is on break for the holidays and will get back with us after the first of the year on pricing.**

## **Committee Reports:**

### **Building/Finance/Budget Committee:**

- **Credit Card-**Discussed as to if we can have authorized users or individual names and business name on cards and how we go about getting a business card. Mr. Salyer suggest we should check with Eastern Panhandle and Potomac Valley to see how they have set up their cards.

### **Equipment/Safety Committee:**

- Mr. Nester is having a safety meeting on January 6<sup>th</sup> when the crew returns to work after the holidays.

### **Education/Publicity/Exhibit Committee:**

- **Signs for District Winner-** Check with Seneca Designs
- **Conservation Farm-** Ms. Stone asked that they be thinking about a farm from each county for next year
- **Century Farm-** Reminder that all applications be turned into the district by February 1, 2020. District decisions are due to Mr. Sencindiver by April 1, 2020.

### **Legislative Committee:**

Mr. Gumm mentioned Ag Days on January 31<sup>st</sup> and the importance of supervisors attending.

### **Grassland/AgEP Committee:**

- **AgEP Committee Meeting – January 2<sup>nd</sup> @ 9am**
  - **Conservation Agreements**
    - Ronald Channell – Barbour County
    - Liz Stout – Tucker County
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**Mr. Dean moved to approve Conservation Agreements as presented; seconded by Mr. Shaffer; motion carried.**

- **Poultry Litter Payments**
  - Evan Workman \$1,600.00

**Mr. Dean moved to approve the poultry litter payments as presented; seconded by Mr. Bush; motion carried.**

- **Lime Payments**
  - Stephen Ward \$1,102.95
  - Virginia Seibert \$754.65
  - Tim Cunningham \$1,785.45
  - Thomas Short \$369.75
  - Zachary Teter \$2,250.00
  - Leslie Rogers \$1,246.50
  - Steve Price \$289.20
  - Tim Mayle \$910.81
  - Kenneth Mayle \$515.96
  - Nathan Poling \$1,701.74

**Mr. Dean moved to approve the lime payments as presented; seconded by Mr. Bush; motion carried.**

- **Heavy Use Area Payments**
  - Holly Barker \$1,000.00
  - Stephen Ward \$1,000.00
  - Michael Cvechko \$1,000.00
  - Reta Jean Nestor \$1,000.00
  - Marvin Warner \$1,000.00
  - Charles Foley \$1,000.00
  - Dale Hays \$1,000.00
  - Travis Hays \$1,000.00
  - Jason Foy \$1,000.00

**Mr. Dean moved to approve the heavy use payments as presented; seconded by Mr. Bush; motion carried.**

- **Water Hauling Tank Payments**
  - Ronald Channell \$125.38

**Mr. Dean moved to approve the water hauling tank payment as presented; seconded by Mr. Nester; motion carried.**

**WVACD:** Next meeting January 21-22 in Flatwoods

**Personnel Committee:** None

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## **New Business:**

### **NRCS:**

**Mr. Gumm moved to sign the NRCS for the next 3 years; seconded by Mr. Bush; motion carried.**

**LOR# 10321 WesMonTy RC&D Grant \$17,575.00: Mr. Gumm moved to approve LOR#10321 WesMonTy RC&D Grant \$17,575.00; seconded by Mr. Nester; motion carried.**

**Barbour County Supervisor Vacancy (Tom Short): Mr. Bush moved to approve Tom Short to fill the Barbour County Supervisor Vacancy; seconded by Mr. Shaffer; motion carried.**

There being no further business to attend to, Chairman Tenney declared the meeting adjourned.

Minutes recorded and prepared by Candice Stone – WVCA District Manager/ASA 3