



TYGARTS VALLEY CONSERVATION DISTRICT

16346 Barbour County HWY
Philippi, West Virginia 26416
Telephone: (304) 457-3026
Email: tvcd@wvca.us



To whom it may concern:

The Tygarts Valley Conservation District is having AgEP Cost Share Sign Ups from April 20, 2020 through May 8, 2020. Enclosed is an application, producer data sheet, and W-9. You will need to return all these forms completed along with soil testing results and FSA Map.

All soil sample results must be current. Any soil test results dated prior to June 1, 2017 will not be accepted. Soil samples are required for Lime and Nutrient Management Practices.

All applications must include a farm map. Farm maps can be obtained from your local Farm Service Agency Office. Each practice on the application has a space for the Farm, Tract & Field Number. Please complete these on your application.

When filling out the application please pay close attention to the completion dates. There will be no extension granted past these completion dates. Any incomplete applications will be ineligible. **No applications will be accepted before April 20, 2020 or after May 8, 2020.** Approvals for funding should be completed by September 30, 2020.

There are a few changes to this year program:

- You may only apply for one practice per cooperator.
- Cooperators with a past due (more than 30 days) accounts with the Tygarts Valley Conservation District will not be eligible to participate in the Ag Enhancement Program until each past due bill is paid in full.
- Any cooperator participating in the Ag Enhancement Program must register his/her farm with the Farm Service Agency prior to applying for the program.

Due to the current COVID-19 situation we are only accepting applications via mail or dropped off in the drop box outside the front door. If you should have any questions, please contact Candice at cstone@wvca.us or 681-781-8377 or Sigrid at steets@wvca.us or 304-941-2326. Thank you for your continued interest in the Tygarts Valley Conservation District, and we encourage you to apply for future assistance programs.

With regards,

Candice Stone

WVCA- District Manager



Agricultural Enhancement Program

FY21 Application

Applications will only be accepted from Monday April 20, 2020 through Friday May 8, 2020

APPLICANT INFORMATION	OFFICE USE ONLY	
Name:	Date Received:	
Mailing Address:	Time Received:	
Telephone:	Farm Map:	
Email Address:	Soil Samples:	Date Taken:
Application Date:	Contract Expiration Date:	
Tygart's Valley Conservation District:	Ranking Score:	
County:	Verification #	Application #

Please be sure to include the following with your application:

- An aerial map of the farm(s) and field(s) that are associated with your application.
- Recent soil test results (within 3 years) for lime and nutrient management applications. **Soils tests dated before June 1, 2017 will not be accepted.**
- If you are operating land you do not own, you must include a copy of your lease agreement, FSA acreage report, or a completed "Producer Information" form. This must be done each year.
- **The deadline to submit your completed application and all supported materials (listed above) to the Tygart's Valley Conservation District Office is Friday May 8, 2020.**
- **You may only apply for one practice per cooperator.**

Cooperator/ Applicant Questions

- Are you a Conservation District Cooperator? Yes No Pending/Unsure
- Will the property associated with your application be part of a farming operation? (production of food, feed, or fiber) Yes No If yes, does the farming operation have the potential to generate \$1,000.00 gross income annually? Yes No
- Are you the landowner and or operator of the farm? Owners/Operators: List others with control of the property/operation (ex. Spouse, relative or business partner)
- Does a current conservation plan completed by a certified planner or trained technician exist for the land/practice being requested? Yes No
- Does a current nutrient management plan completed by a certified planner or trained technician exist for the land/practice being requested? (within 3 years) Yes No
- Does a forest stewardship plan exist for the land/practice being requested? (within last 10 years) Yes No If yes, was the plan completed by a registered forester? Yes No
- Is the land enrolled in the USDA Farm and Ranch Land Protection Program? Yes No
- Is there a comprehensive nutrient management plan completed by a certified planner? Yes No
- Have you attended any conservation related events in the past 12 months? (Eat & Reap, Small Farms Conference, TVCD Workshops/ Field Days) _____
- Are you a District Supervisor or relative (spouse, parent, child, sibling, grandparent, grandchild, mother in law, father in law, sister in law, brother in law, son in law or brother in law)? Yes No If yes, please list.

- Are you a West Virginia Conservation Agency employee or relative (spouse, parent, child, sibling, grandparent, grandchild, mother in law, father in law, sister in law, brother in law, son in law or brother in law)? Yes No
If yes, please list. _____
- Are you a District Employee or relative (spouse, parent, child, sibling, grandparent, grandchild, mother in law, father in law, sister in law, brother in law, son in law or brother in law)? Yes No
If yes, please list. _____

Best Management Practices

Please complete the following information for the **ONE** Best Management Practice you would like to apply for.

BMP	Limits	Cost-Share Rate	Farm Information
Division & Exclusion Fence	Not to exceed 2,500 feet. Boundary & Roadway Fence are NOT Eligible Total Fence Approval NOT to exceed \$4,000.00 per applicant.	Flat rate of \$1.60/foot. Maximum footage of 2,500 feet _____ Pasture Division Fence _____ Water Exclusion Fence	Farm # _____ Tract# _____ Field# _____

Definition:

- Fence shall be a constructed barrier for animals

Purpose:

- Water Exclusion Fence will reduce erosion and improve water quality by controlling livestock which currently have access to streams, springs, wetlands, and/or ponds.
- Pasture Division Fence will divide pasture fields for better grazing management.

Completion Date & Payment:

- **April 30, 2021** practice must be completed, and invoices must be submitted.
- The maximum cost share for this practice shall be \$1.60 per foot.
- Maximum of 2,500 feet per applicant.
- **NO EXTENSIONS WILL BE GIVEN**

Heavy Use Area Protection	Use of gravel and geotextile fabric. Maximum of \$1,000.00 or 1,000 square feet	\$1.00 per Square Foot Not to exceed 1,000 square feet	Farm # _____ Tract# _____ Field# _____
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Definition:

- The stabilization of area frequently and intensively used by animals and/or vehicles by surfacing with suitable materials. The base shall be either gravel, crushed stone, or geotextile to provide the site with a need for increased load bearing strength, drainage, separation of material, or soil reinforcement.

Purpose:

- Reduce soil erosion
- Improve water quantity and quality, aesthetics and/or livestock health.
- Can be used for the following: Livestock watering areas, livestock trails and walkways, loading and unloading areas and/or post harvesting areas.

Completion Date & Payment:

- **December 4, 2020** practice must be completed, and invoices must be submitted.
- Cost share will pay \$1.00 per square foot up to 1,000 square feet.
- Maximum of \$1,000.00 per applicant.

- **NO EXTENSIONS WILL BE GIVEN**

Invasive Species Management	Cost-share on the cost of chemicals only.	\$90.00 per brush acre Maximum reimbursement of \$2,700.00	Farm # _____ Tract# _____ Field# _____
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Definition:

- Management of invasive species on pasture, hay land and woodland.

Purpose:

- Provide incentive for the control of invasive species on pasture, hay land and woodland.

Completion Date & Payment:

- **May 28, 2021** practice must be completed, and invoices must be submitted.
- The maximum cost share for this practice shall be a flat rate of \$90.00 per brush acre, up to 30 acres or \$2,700.00.
- **NO EXTENSIONS WILL BE GIVEN**

Lime	Not to exceed 50 acres. Cover payments only for Registered State Ag Lime. Lime certification must accompany receipt.	Flat rate of \$15.00 per ton for Registered Ag Lime and Trucking ONLY not spreading Minimum 1 Ton / Maximum 3 Tons Maximum reimbursement of \$2,250.00	Farm # _____ Tract# _____ Field# _____
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Definition:

- To improve soil structure, soil tilth, reduce erosion, and increase the production of grassland.

Purpose:

- Provide incentive for the maintenance of pasture and/or hay land.
- Provide soil and watershed protection by increasing plant vigor and vitality therefore aiding in the reduction of erosion on grassland.

Completion Date & Payment:

- **December 4, 2020** practice must be completed, and invoices must be submitted.
- The maximum cost share for this practice shall be a flat rate of \$15.00 per ton, up to 150 tons.
- Maximum of 50 acres per applicant.
- **NO EXTENSIONS WILL BE GIVEN**

Nutrient Management	Not to exceed 20 acres. Will be based on needs from soil test. Minimum pH of 5.6	\$40.00/acre -18-46-0 (DAP) \$20.00/acre – 0-0-60 Maximum reimbursement of \$1,200.00 per applicant.	Farm # _____ Tract# _____ Field# _____
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Definition:

- To improve soil structure, soil tilth, reduce erosion, and improve plant productivity on permanent pastureland.

Purpose:

- Provide incentive for the maintenance of permanent pasture.
- Provide soil and watershed protection by increasing plant vigor and vitality therefore aiding in the reduction of erosion on grassland.
- To budget and supply nutrients for plant production.

Completion Date & Payment:

- **May 28, 2021** practice must be completed, and invoices must be submitted.
- The cost share for this practice shall not exceed \$60.00 per acre for each applicant.
- Rates are based on 200 pounds of 18-46-0 (\$40/acre) and 100 pounds of 0-0-60 (\$20/acre).
- Maximum of 20 acres per applicant.
- **NO EXTENSIONS WILL BE GIVEN**

Pollinator Habitat	Not to exceed 10,890 Square Feet (1/4 acre)	100% Cost Share on the purchase of seed. Not to exceed \$200.00	Farm # _____ Tract# _____ Field# _____
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Definition:

- The area will be seeded and maintained in permanent vegetative cover to enhance wildlife habitat and pollinator habitat.

Purpose:

- Increase habitat for native and managed pollinators.

Completion Date & Payment:

- **April 30, 2020** practice must be completed, and invoices must be submitted.
- 100% cost share will be provided to purchase the seed for a pollinator planting.
- Maximum of \$200.00 per applicant.
- **NO EXTENSIONS WILL BE GIVEN**

Urban Agriculture	\$200.00 annually per cooperator for Rain Barrels, Raised Beds, Low Tunnels and Composters	70% Cost Share Not to exceed \$200.00	Farm # _____ Tract# _____ Field# _____
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Definition:

- All Best Management Practices (BMP) must be purchased as a manufactured kit and built to manufactured instructions. BMPs are intended to address soil erosion and other related programs.

Purpose:

- Aid urban landowners that are interested in agricultural practices.
- Rural landowners will not be excluded, providing soil and watershed protection by storm water management and soil erosion reduction, and encourage locally grown foods.

Completion Date & Payment:

- **May 28, 2021** practice must be completed, and invoices must be submitted.
- Maximum of \$200.00 per household per year.
- Maximum of \$1,600.00 or 8 applicants will be funded each fiscal year.
- **NO EXTENSIONS WILL BE GIVEN**

Watering System	Covers payments for spring development, well, well development, or pipeline and trough	Covers 70% of costs on Water Developments up to \$3,000.00	Farm # _____ Tract# _____ Field# _____
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Definition:

- To provide adequate amount and quality of drinking water for livestock.

Purpose:

- Maintain or improve the quantity and quality of livestock water.
- Minimize liability and human health concerns.

Completion Date & Payment:

- **May 28, 2021** practice must be completed, and invoices must be submitted.

- Maximum of \$3,000.00 per applicant.
- Reimbursement will be 70% of expenses submitted for up to 2 (two) watering systems.
- **NO EXTENSIONS WILL BE GIVEN**

Policies for Practices:

1. Applicant must be a district cooperator.
2. A W-9 tax form is required with application for District tax purposes.
3. Cost share is available to owner or lessee.
4. Applicant must provide map identifying tract and field along with proposed acreage.
5. NRCS standards and specs must be followed.
6. Approvals should be completed by **September 30, 2020.**
7. Application approvals will be made based upon availability of funds and based on the ranking forms.
8. After approval applicant must follow job sheets provided at the time of signing the contract.
9. I agree to all screening and ranking tools used by the district.
10. Application will be declined, if applicant's intentions of completed activities are inconsistent with respect to the definition and/or purpose of the practice(s) that are being applied for.
11. When an applicant cancels a project(s) two years in a row without approval from the TVCD board of supervisors, that applicant and/or property will be not permitted to participate in the Agricultural Enhancement Program for the upcoming two fiscal years.
12. Individuals who lease government owned land (federal, state, county, or city) may only apply for cost share assistance for best management practices (BMP) whose lifespans are equal to or less than the number of years on the lease agreement. These practices are limited to Lime, Nutrient Management and Invasive Species Management.
13. A cooperator will be forgiven for not completing an AgEP practice after two years. At this point, the cooperator will be eligible to earn points for completion related questions on ranking/screening forms.
14. **A District Cooperator may only apply for ONE AgEP Cost-share practice per fiscal year.**
15. Cooperators with past due (more than 30 days) accounts with the Tygarts Valley Conservation District will not be eligible to participate in the Ag Enhancement program until each past due bill is paid in full.
16. Any cooperator participating in the Ag Enhancement Program must register his/her farm with the Farm Service Agency prior to applying for the program.

Payment Rates and Limits:

1. The payment will be made after paid invoices are received, cooperator completes a W-9 form and the Conservation Specialist has made a site visit.
2. No duplication of federal or state cost-share shall be allowed.
3. Practice must be completed, and receipts must be sent to the District Office by the project deadline.
4. **NO EXTENSIONS WILL BE GIVEN.**
5. Total reimbursement will not exceed the total cost based on receipts submitted.

Practice Specifications

1. Please refer to job sheets provided at the time of approval and signing of contract.
2. Water Exclusion Fence must either completely exclude livestock from stream/ponds when the project is finished; even if the entire length is not cost shared through Ag Enhancement. The length under contract must follow NRCS Specifications.

3. Pasture Division Fence must connect to another fence or boundary to make a completely fenced in paddock when project is finished; even if the entire length is not cost shared through Ag Enhancement. The length under contract must follow NRCS specifications.
4. Heavy Use Area Protection only covers the use of gravel/stone and geotextile.
5. Invasive Species Management will only be paid on areas that are infested with Invasive Species (brush acres), based on the technician's observation during site visits.
6. Lime payments will only be on **Registered Agricultural Lime only**.
7. Lime receipts must have a certification stamp.
8. Nutrient Management will pay only on 18-46-0 (DAP) and 0-0-60 fertilizers.
9. Urban Agriculture will pay 70% reimbursement for composters, rain barrels, raised beds, and low tunnels ONLY.
10. Urban Agriculture MUST serve an agriculture need. Rain Barrels will not be reimbursed if it does not provide for a garden, or other agricultural area.
11. Watering systems include: spring development, well development, well drilling, pipeline, watering trough, cistern and hydrants.
12. Watering system must serve an agricultural resource concern (i.e. livestock, crops).
13. Watering system well sites must be approved by the NRCS state geologist.
14. Watering system a Local Health Department Permit is required for a well.
15. West Virginia Water well completion report.

By signing this I have read, understand, and agree to the terms and conditions stated in this document.

Farm Name (if applicable): _____

Applicant Signature: _____

Date: _____

Return By: May 8, 2020

Tygarts Valley Conservation District
 16346 Barbour County Highway
 Philippi, WV 26416



West Virginia
Conservation Agency

Producer Information

Producer Name and Address:

Farm Name: _____

First and Last Name: _____

Address: _____

Telephone: _____

Land is located in the:

Tygarts Valley Conservation District

Please specify if another district applies:

County Name	Farm #	Tract #	Owner or Operator	Name of Owner &/or Operator	Total Farm Acres	Crop Acres	Hay Acres	Pasture Acres	Woodland Acres

I hereby certify that the information listed above is accurate as of date below.

Operator Signature

Date

Owner Signature

Date