

**EASTERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING MINUTES
June 17, 2020
MINUTES**

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 7 pm by Nancy Lutz, Chairperson at the USDA Service Center.

The following were in attendance of the meeting:

District Supervisors: Nancy Lutz and Robert Boarman in office. By teleconference Daniel Lutz, Floyd Kursey, Lin Dunham and James Michael.

District Associate Supervisors:

WVCA/EPCD: Sherry Duncan and Heather Duncan in office. Barbie Elliott, Amy Henry, Kristen Bisom and Jeremy Salyer attended via teleconference

NRCS:

Other:

Agenda Approval- Robert Boarman moved to add Poster/Photo Contest to the agenda. James Michael seconded. Motion carried. James Michael moved to accept the agenda as amended. Robert Boarman seconded. Motion carried.

Minutes- Robert Boarman moved to accept the minutes for the 05/27/2020 meeting. Lin Dunham seconded. Motion carried.

WVCA/EPCD:

Sherry Duncan- Reported that we made \$6000 on the tree sale.

Kristen Bisom- The Sleepy Creek Stream Restoration is moving along. Volunteers are going out each morning to look for wood turtles. The contractor was charged \$1900 for his bond extension. The Elko tree planting is finished. Kristen picked up the live stakes she had stored at Kitchens Orchard and distributed them in Morgan county. She thanked Robbie for his help with them.

*Barbie Elliott-*sent out emails announcing up coming programs, with the heads up that we will not be in the office. Application must be complete with maps and soil test results.

Heather Duncan- gave a report on equipment signage.

*Jeremy Salyer-*The Quarterly Meeting will be held in Flatwoods, July 20-21. At this point State Fair is still on.

New Business

Approve payment for Dodson Septic Services for septic's pumped for the Elks Run Septic Pumping Project-We have invoices for 19 systems. Robert Boarman moved to approve payment for the 19 systems pumped. Lin Dunham seconded. Motion carried.

Approve payment for an additional septic with the Elks Run Septic Pumping Project-After paying for 20

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systems, there is a balance of \$754.43 in the account. Nancy and Tanner would like the permission of the board to pump an additional system for Mr. Klinger. Daniel Lutz moved to approve pumping the additional system for Mr. Klinger. James Michael seconded. Motion carried. Instead of returning \$454.43, Nancy would like the board permission to do one more system for Mr. Mueller. Elks Run goes through his property. Floyd Kursey moved to approve the pumping for Mr. Mueller if Nancy gets Tanner on board. Lin Dunham seconded. Motion carried.

Pre-approve the last six payments for Elks Run Septic Pumping Project-Discussion. Died due to lack of motion.

Approve buying a drop box for office-Robert Boarman moved to approve up to \$600 to buy a drop box provided we cannot get a mail slot in the office door. Daniel Lutz seconded. Motion carried.

Approve Land Rights Permit for Stream Survey of Back Creek – Testa-Lin Dunham moved to approve the Land Rights Permit for Stream Survey of Back Creek. Robert Boarman seconded. Motion carried.

Renew Outreach Specialist contract-Lin Dunham moved to renew the Outreach Specialist Contract as written. James Michael seconded. Motion carried.

Approve buying rain barrel kits- Due to price increase in kits, Robert Boarman moved to look for another supplier and table decision for the next meeting. Daniel Lutz seconded. Motion carried. Nancy volunteered to look for a new supplier.

Discuss protective measures in the office-barriers, sneeze guard-District manager asked if this was a requirement of the agency. Jeremy Salyer replied it was personal preference. DM asked to strike request.

Photo/Poster Contest-Supervisors are going to review photos and email their choices to Heather.

Ag-Enhancement Program

Approve Lime Program Payments-James Michael moved to approve the following;

County	First	Last	Farm #	Tract #	Field #	acres	Tons	Cost Share	Check #
Jefferson		HyCrest Farms	75	79			101.39	\$ 1,470.16	10966

Lin Dunham seconded. Motion carried.

Chesapeake Bay Program

Approve Divisional Fence Payments-Approve HUAP payment - Approve Stream Exclusion Fencing payment-Daniel Lutz moved to approve the following payments:

Chesapeake Bay Program Divisional Fence									
	County	First	Last	Farm #	Tract #	Field #	feet	Cost Share	Check #
1	Morgan	Jared	Ashling	640	3582	5	1047 ft, 1 trou	\$4,551.40	10969
2	Berkeley	Scott	Boyd	780	4646	2,3,5	1478 ft, 1 trou	\$ 3,973.67	
3	Jefferson	Christina	Mann	755	772	1	1304	\$ 469.44	10963
							0	\$8,994.51	

Chesapeake Bay Program Heavy Use Area Protection									
	County	First	Last	Farm #	Tract #	Field #	sq. ft.	Cost Share	Check #
1	Morgan	Kenneth W	Michael	545	3475	1,2,3	3773.59	\$4,000.00	10974
2	Morgan	Jared	Ashling	640	3582	5	3773.59	\$ 4,000.00	10968
3	Morgan		Michael Farms LLC	518	3397	3	3773.59	\$ 4,000.00	10975
4	Berkeley	Scott	Boyd	780	4646	3,4	1243	\$1,317.58	10972
								\$ 13,317.58	

Chesapeake Bay Program Stream Exclusion									
	County	First	Last	Farm #	Tract #	Field #	Feet	Cost Share	Check #
1	Berkeley	Scott	Boyd	780	4646	3,4	1373	2540.05	10971

Lin Dunham seconded. James Michael abstained. Motion carried.

Approve Roof Run Off contract extension-Randy Brock-Daniel Lutz moved to approve the extension of Randy Brock's roof run off contract till July 31, 2020. James Michael seconded. Motion carried.

~~Approve Roof Run Off payment-Randy Brock~~

Jefferson County WQIP

Septic Pumping Payments-Bryan Calhoun, John Raley-Robert Boarman moved to approve the following payments:

Jefferson County WQIP Pumping Payment Approval				
	Last	First	Amount	Check #
1	Raley	John	\$ 150.00	10970
2	Calhoun	Bryan	\$ 150.00	10962
		TOTAL	\$ 300.00	

Floyd Kursey seconded. Motion carried

Septic Pumping Approval-Megan Santini, David Glenn-Daniel Lutz moved to approve Megan Santini and David Glenn for septic pumping. Lin Dunham seconded. Motion carried.

Sleepy Creek

Septic Pumping Approval – Susan Jones-Lin Dunham moved to approve Susan Jones for septic pumping. Daniel Lutz seconded. Motion carried.

Septic Pumping Payment Approval – Jim Michael-\$132.50-Daniel Lutz moved to approve the payment of \$132.50 to James Michael for septic pumping. Lin Dunham seconded. James Michael abstained. Motion carried.

Financial Reports

Approve financial reports/expenses-Floyd Kursey reviewed reports. Robert Boarman moved to approve the financial reports and expenses. Daniel Lutz seconded. Motion carried.

Return interest on account 25035-Back Creek Easements-Adjust amount from \$23.03 to \$26.47-James Michael moved to adjust the interest amount to \$26.47. Floyd Kursey seconded. Motion carried.

Supervisor Report

Nancy Lutz- requested a picture of the Himalayan blackberry from Jeremy. Discussion of how we might use the \$154.43 left in the Elks Run Septic account. Nancy congratulated Floyd on his award from WV Rivers for Drinking Water Protection.

*Robert Boarman-*hopes it is raining everywhere.

Lin Dunham- Jim and I listened in on the WVACD Executive Meeting-If we have a banquet in October, we can send down our Century Farmers or poster/photo winners to be recognized, but it would be the district footing the bill.

*Daniel Lutz-*Danny is hoping to clean up the language in the farm awards at the July quarterly meeting. Danny tried to straighten out an order that was mixed up but could not get the person to return his call. He went ahead and potted the trees. He would like to donate them to the Labor Council for a memory garden for workers killed on the job. Supervisors said to get details and make it an agenda item for the next meeting.

Floyd Kursey-Floyd had a lady call to check on the integrity of the people running for Berkeley County supervisors.

The meeting adjourned at 8:30 pm.

Nancy Lutz
Chairperson

Robert Boarman
Secretary