



Potomac Valley Conservation District

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Minutes of Meeting Special Board Meeting by Teleconference June 11, 2020

The Potomac Valley Conservation District held a special Board meeting by teleconference on Thursday, June 11, 2020, beginning at 9:00 am.

SUPERVISORS: Charlotte Hoover, Ronald Miller, J.W. See, Kent Spencer, Brian Dayton, Frank Weese, George Leatherman

OTHERS: Ed Martin, Nadene Jewell, Jeremy Salyer

The meeting was called to order at 9:09 am

The purpose of the special meeting is to discuss watershed operation & maintenance issues.

Ed Martin addressed the Board regarding the following watershed issues:

SOUTH FORK O&M CONTRACT: Ed addressed the need to have trees removed on South Fork Site #33. He presented the work order for removal of the trees in the amount of \$500.00. A motion was made by J.W. See and seconded by Brian Dayton to approve the work order for the removal of the trees on South Fork Site #33 in the amount of \$500.00. Motion carried.

PATTERSON CREEK CONTRACT: Ed inquired if the PVCD crew would be completing the o&m work on all Patterson Creek dams or if a contract should be developed for the dams North of the Burlington area – as in past few years. Following some discussion, a motion was made by Ron Miller to delegate the authority to John Hicks to confirm how many Patterson Creek dams will be completed by PVCD crew. Motion seconded by J.W. See. Motion carried. Will discuss with John and let Ed know on Monday, 6/15/20.

LOST RIVER DAMS: Ed Martin also inquired about the o&m work on the Lost River dams – will PVCD crew complete the work or TVCD crew? Board also agreed to discuss and let Ed know on Monday, 6/15/20.

OUTLET CHANNEL WORK: Ed Martin reported that a contract is being developed for the outlet channel work – not complete yet.

BUFFER ZONE CONTRACT: Ed reported this is o&m work beyond the scope of the current work orders. Work could be completed in the fall – willing to develop contract. Board asked how many dams would be included – uncertain at this time – may be 10 dams. Will finalize at a later time – can discuss on Monday, 6/15/20.

PATTERSON CREEK SITE #48: Ed Martin discussed the riser being plugged and the pool being elevated on Patterson Creek Site #48. An attempt was made last year to unplug the riser – it was unsuccessful. The landowners are not able to access their property beyond flood pool for past 2 years. NRCS is currently assessing the needed work and cost estimate. Must draw down the water, will be pumped out. Will discuss in more detail at July meeting.

PATTERSON CREEK SITE #3: Discussion was held regarding the cattle guard replacement issue on Patterson Creek Site #3. The District Manager talked with the attorney and reported his comments. Several additional questions were asked by the Board. The question of liability was addressed. Frankie Weese agreed to contact attorney and address this concern. Ed Martin indicated they could visit the site on Monday, 6/15/20, while in the Patterson Creek area. All were in agreement.

JULY BOARD MEETING: Supervisors expressed the desire to hold an in-person meeting in July. Several options were discussed. All agreed an outdoor location would be best. Brighton Park in Moorefield is available – can reserve pavilion. The District Manager indicated WVCA staff would not be able to attend in person with the current restrictions and telework status. Jeremy Salyer also called in and indicated that was the case statewide. If cell service is available, District Manager may be able to participate by phone. Board was in agreement to hold the July meeting at Brighton Park on 7/1/20 at 6:30 pm. Need to confirm location with Hardy County Parks and Rec.

PATTERSON CREEK SITE #49: Discussion was held regarding the site visit to Patterson Creek Site #49 on Monday, 6/15/20. The group agreed to meet at 9:00 am at the Forman School – off of Patterson Creek Rd., then proceed to the dam. Dam is located on Pumpkin Center Rd. Ed Martin can lead group to the dam from the school.

O&M INVOICES: Discussion was held regarding delegation of authority to approve o&m invoices for TVCD in between meetings – this was previously given to John Hicks but needs to be addressed since he will be finished at the end of June. A motion was made by George Leatherman and seconded by Frank Weese to delegate authority to approve the TVCD o&m invoices to J.W. See and / or Ron Miller, pending WVCA verification. Motion carried.

There being no further business, the meeting adjourned at 9:43 am by motion of Kent Spencer. Seconded by Brian Dayton. Motion carried. The next regular meeting will be held on Wednesday, July 1, 2020 at 6:30 pm

Chairperson

Secretary

Date