



September 17, 2020

In Attendance on the 9 a.m. Teleconference

Supervisors: Charles Lipscomb, Chairman; Oscar Harris, Vice-Chairman; Don Stephens, Treasurer; Jeremy Grant; **Absent:** D.W. "Peachie" Arthur

Others: Kim Fisher, Area Director; Dennis Brumfield, CPA; Jackie Byars, DC; Justin Knopp, SC; Russell Kidwell, CT; Sherry Pearson, DM

Call to Order:

Chairman Lipscomb called the meeting to order at 9:00 a.m.

Adopt Agenda / Approve Minutes

Harris moved to adopt the agenda, second by Withrow. Passed.

Harris moved to approve minutes, second by Withrow. Passed

Financial Reports

CDO Financial Reports for August were reviewed by district bookkeeper, Dennis Brumfield. He set aside the \$6,000 in the budget for office space. He noted the income of \$19,000 to the CDO, \$14,000 supervisor support and reimbursement from NRCS \$8,778.33.

Sherry reviewed the Financial Transactions for September. The OVB and Office Depot amounts are blank as invoices have not yet been received this month. The check for Absten & Sons was for overpayment on the lime spreader. Their check was for \$400 which should have been \$300. She asked the board for their decision on returning the \$100. The consensus was to return the \$100 overpayment. The purchase from Amazon was for the digital scales. There were two ACH debits to the WV Treasury to PEIA and two debits for payroll. WCD was contacted by DEP regarding Water Celebration Day, which is a line item in the budget for \$100 annually. They asked to roll over the unused funds until next year. Chairman Lipscomb gave approval for the funds to be rolled over. There was consensus with the board on his decision. Chuck cautioned that we remember this next year when sending our donation.

The board approved checks listed on the Financial Transactions (with OVB and Office Depot omitted) for September Withrow/Harris motion. Passed

Co-Administered Report – Sherry reviewed the balances and called attention to the OM&R and AgEP balances.

Treasurer's Report – A copy of the report was emailed out yesterday to supervisors. Don reported the figures for a total of \$1,250.58. **On a Withrow/Harris motion the payroll was approved. Passed.**

Partnership Reports

Jackie Byars, DC, NRCS

She referred to an email sent out this am with the amount of federal funds obligated per county per program.

Jackson	AMA	3	\$	40,043.00
	CSP	12	\$	291,620.00
	EQIP	27	\$	474,272.00
	Total:	42	\$	805,935.00
Mason	AMA	9	\$	238,751.00
	CSP	12	\$	303,539.00
	EQIP	17	\$	279,275.00
	Total:	38	\$	821,565.00
Putnam	AMA	5	\$	65,633.00
	CSP	6	\$	101,788.00
	EQIP	16	\$	251,405.00
	RCCP	1	\$	2,482.00
	Total:	28	\$	421,308.00

Grand Total: 108 \$2,048,808.00

There are one or two more contracts that may possibly be funded.

She said the CSP totals were for five years. However, NRCS has funded over \$2Million dollars of contracts in our district this year. Nikki Cox, SC in Ripley has accepted a position in Parkersburg. She began working there this past Monday to help them with contracts. Her position will be filled in Ripley but it is not known when that will be. Justin is working in the Ripley office now. Meanwhile, Aimee Cummings, SC in Ripley, will be overseeing the office. WV has a new State Soil Conservationist, Jon Bourdon from Marietta, Ohio. All AMA's were funded in the WCD she confirmed to Oscar. The next quarter for grant reimbursement will be in October. Chuck said he will need the last paystub for September that shows all totals. Jackie said the State Office was impressed with Chuck's reporting for the grant. Jackie thanked the board for hiring Justin to assist with the programs as they have met all required deadlines this year, possibly for the first time.

Kim Fisher, Area Director, WVCA- See Written Report

Kim said districts need to schedule audits. The WVACD quarterly agenda was sent out earlier this week. Brian has stated that WVCA staff will not be attending. The State Committee will be meeting October 14th.

Reminded the board of the October 1st deadline to submit any new practice suggestions or allocation formulas to Jennifer Skaggs.

CORRESPONDENCE

Letter from Commissioner Leonhardt

Chairman Lipscomb read the letter from the Commissioner. The letter stated that each district is receiving \$10,000 additional for their AgEP programs this year. Citing an unanticipated funding balance from WVCA due to Covid19.

Programs

O&M Watershed Dams- Written Report Submitted by Judith Lyons

Judith sent a quote from Southern CD for work at Mill Creek 8 dam. The cost is higher than the estimate from the spring, it is on the work order for \$3,450. The site was reviewed again last month with more work needed. The new quote or work estimate from Southern CD is \$6,850 to remove fence and debris from side channel. Realign channel, cut tree causing erosion, place geo fabric at area from tree to outlet channel, remove and reinstall washed out rip rap that is creating bar at outlet channel. Remove rocks from basin edge. Grade seed and mulch all disturbed areas by construction. **Don motioned to approve the revision to the current estimate to \$6850 on MC8 with Harris second. Motion was withdrawn after further clarification. On a Stephens/Harris motion the board approved the OM&R work estimate from SCD in the amount of \$6,850 for Mill Creek 8 dam. Passed.** Judith has set up two days for the annual inspection, October 22 & 23rd. The day will begin at Mill Creek 13 at 9 a.m. These dates were set by the board. The district will invite the City of Ripley and Jackson County Commission to attend.

Don has been in contact with JCC asking for the OM&R Agreement to be approved and signed for this year. He offered to attend the recent commission meeting if needed. Oscar has the agreements for the City of Ripley and plans to stop by and talk with them today.

AGRICULTURE ENHANCEMENT PROGRAM (AgEP)

Oscar asked Russell to give a recommendation on approvals due to the additional \$10,000 received from WVCA. Russell send out an email yesterday with the two practices that have unfunded agreements. They are exclusion and division fence. He went over the lists noting the rankings and dollar amounts to allocate the extra funding. Oscar asked for the dollar amounts we are looking at. Sherry reported the balance of AgEP is \$84,220.48 as of today, not including the \$10,000 or the potato funds of \$40,000 allotted to agreements. That is a total of \$134,220.48 for agreements with \$117,959.30 approved last month. This leaves a total of \$16,261.18 to allocate. Russell noted that we can pick up the last exclusion fence at a ranking of 42 (\$1,575) and six additional division fences to a ranking of 86.25 (\$14,425) for a total of \$16,000. It was asked how much additional to fund them all with Russell stating an additional \$10,350. **On a Stephens/Withrow motion the board agreed to approve and fund all exclusion fence (ranking of 42) and all division fence (ranking of 78). Motion Passed. The following were approved with that motion:**

Exclusion Fence

Lloyd Fridley	\$1,575
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Division Fence

Dennis Stranahan	\$3,000
Clifton Farms	\$1,900
William Zuspan	\$1,900
Roger Stone	\$ 900
Sarah Paxton	\$1,050
Max McCoy	\$3,220
Walter Roush	\$1,725
Miles Epling	\$1,490

Oscar asked Russell if all eligible applications have now been funded, he said yes.

OLD BUSINESS

A. Solid Waste Authority Appointments

Chairman Lipscomb stated he has not found a representative for Mason County.

B. WVCA Partnership Conference/Century Farms

After a discussion about the October 19th awards event at 1:30 with several awards to be handed out, it was decided not to send our century farm families to the event. **Oscar motioned to send a letter to the WVACD letting them know we will pick our signs up, to be presented later at the farm, second by Stephens. Passed.** Chuck mentioned the scholarship auction donations. If anyone would like to donate an item and needs him to take it, have it at the office by October 15th.

C. Lime Spreader Purchase Information

Jeremy emailed out a quote and information on a 6 ton Pequea spreader from Bridgeport Equipment for \$16,750. Jim Withrow had a quote from King & Sons for a 5 ton Stulfus spreader at \$17,900. Each supervisor gave the specs on each piece of equipment. After much discussion, the board decided they would need a spec sheet so that each quote is comparable equipment. As per the procurement policy, Oscar agreed to get the third quote for next month's meeting.

NEW BUSINESS

A. Approve LOR for \$10,000 AgEP

On a Harris/Stephens motion the board approve an LOR for \$10,000 to the agency for additional AGEF funds. Passed.

SUPERVISOR REPORTS

Leon Elementary High Tunnel Project

Jim reported that he had been told that the high tunnel is up at Leon Elementary. After the virus restrictions are lifted, they would like to have a grand opening and invite the district. He plans to go by sometime soon and check it out.

Chairman Lipscomb and Treasurer Stephens will sign checks at 1:30 today at the office.

The date of the next meeting was set for October 15, 2020 at 9:00 a.m. With no further business Chairman Lipscomb adjourned the teleconference meeting at 11:02 a.m.

Minutes recorded by:

Sherry Pearson

Approved by: _____

James Withrow, Secretary