



FEBRUARY 18, 2021

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## In Attendance on the 9:00 a.m. Teleconference

**Supervisors:** Charles Lipscomb, Chairman; Oscar Harris, Vice-Chairman; Don Stephens, Treasurer; Jeremy Grant; Jim Withrow, Secretary Absent: D. W. "Peachie" Arthur

Others: Dennis Brumfield, CPA; Aimee Figgatt, WVCA; Justin Knopp, SC; Russell Kidwell, CT; Sherry Pearson, AS

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## Call to Order:

Chairman Lipscomb called the meeting to order at 9:05 a.m.

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## Adopt Agenda / Approve Minutes

**Harris moved to adopt the agenda as presented, second by Stephens. Passed.**

**Chairman Lipscomb asked for any discussion or corrections on the minutes. On a Withrow/Harris motion minutes were approved. Passed.**

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## Financial Reports

**CDO Financial Reports and General Fund** for January 2021 were reviewed by supervisors as emailed. The report will be filed for audit. Dennis reviewed the report with supervisors and answered any questions.

**Financial Transactions Report for February:** Sherry went over the invoices and checks issued this month, noting visa charges and employee payroll. On a **Harris/Withrow motion to approve invoices for payment. Passed**

**Co-Administered Fund:** Supervisors were provided a copy of the funds cash balance report. Sherry went over the balances per fund. The board accepted the report which will be filed for audit.

**Treasurer's Report:** The report was emailed to supervisors for review. Don asked for any questions on the report. The payroll of \$869.55 was approved as submitted on an Withrow/Harris motion. Passed.

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## Partnership Reports

**Aimee Figgatt, Education Outreach, WVCA** – Aimee talked about a spring seed give away that she had been doing while traveling. With covid19 she has not been able to get out to those folks and would like to enlist the help of the district. She is asking the board to fund the postage for mailing 10 packs each per family along with educational materials. The price per package could be as much as \$2. She asked the AS's help in getting the envelopes out in the mail. All she requests is use of our logo for the graphics as all materials will have the districts logo. **On a Stephens/Harris motion to support the spring seed program by paying the postage on how many requests received for the seed packets. Passed.**

Jackie Byars, DC, NRCS – Justin Knopp reporting for Jackie.

She would like to board to set a date for a local workgroup meeting. The 2021 EQIP deadline is March. Chairman Lipscomb asked Justin to find out if she wants to hold the meeting in spring or early summer. Also, he asked about the progress of the latest grant reimbursement. Jackie replied to Justin that the date of April 8<sup>th</sup> at 10a.m. for a local workgroup meeting teleconference. **On a Withrow/Harris motion the board set the date of April 8<sup>th</sup> at 10 a.m. for the local workgroup meeting. Passed.**

Kim Fisher, Area Director, WVCA- See Written Report

## CORRESPONDENCE

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Sherry noted the following:

1. WV American Water grants available, application and information received by mail.
2. Covid Informational Sheets Guidance for Businesses and Employers and what to do if you are exposed. A copy of each was mailed in meeting packets.
3. WVACD Newsletter via email

## Programs

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O&M Watershed Dams- Written Report Submitted by Judith Lyons.

There will be a watershed meeting on February 24<sup>th</sup> at 10 a.m. with two supervisors from each district, attending from WCD will be Chuck and Oscar. This meeting is to discuss 7-1-3U Agreement and the Project Contracts Policy and Procedures. Chuck mentioned that after the meeting we will know more about the program with County Commissions.

Blakes Armour Rehabilitation: She noted that Jim Withrow is now on the calls and should be receiving all meeting notes directly from the consultant. Jim reports they are in the process of testing and core drilling, land acquisition and will need to drop the lake a foot or two to access the gate valve wheel. Judith forwarded a copy of the minutes from the meeting.

Mill Creek 9 - Oscar noted he is still trying to get someone to fix the parking lot that was left in bad shape by the logging trucks.

## AGRICULTURE ENHANCEMENT PROGRAM (AgEP)

Oscar and Russell will be attending the state AgEP meeting on March 3<sup>rd</sup> at 9 a.m. Any changes to our practices will be decided at the March board meeting. It was decided to set the month for the upcoming AgEP signup so folks when folks ask about the program, we can tell them when to sign up. **On a Stephens/Harris motion the board selected the month of June for 2021 signups for AgEP. Passed.**

### AgEP Payment Approvals:

The following is being submitted for payment approval under the AgEP program:

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|--------------------|------------|----------------|
| 1. Eleanor Hoffman | \$1,176.00 | Lime           |
| 2. Joe Hoffman     | \$2,100.00 | Lime           |
| 3. H&H Farms       | \$2,100.00 | Lime           |
| 4. H&H Cattle      | \$2,100.00 | Lime           |
| 5. Scott Smith     | \$1,260.00 | Lime           |
| 6. Jim Withrow     | \$1,275.00 | Division Fence |
| 7. Earl Sovine     | \$1,940.00 | Water System   |

**On a Stephens/Harris motion the payments were approved as listed, with Withrow abstaining from vote. Passed.**

**Cherry Fork** – Russell explained the weather has set back the progress on stream surveying.

1. **On a Harris/Grant motion LOR in the amount of \$30,000 for failing systems was approved. Passed.**
2. **On a Stephens/Harris motion approved a payment of \$16 to SGS North America for fecal sample. Passed.**

**Pasture Weed Management Pilot Program**

1. **A motion to participate in the program was made by Withrow, seconded by Harris. Passed.**
2. **A request for \$32,000 to fund the program will be submitted by LOR to WVCA on a Withrow/Harris motion. Passed.**

Chairman asked about the March application period, how it is to be advertised and if the WVCA will provide that information.

**OLD BUSINESS**

A. Lime Spreader 6 Ton

A copy of the lease agreement and inspection check sheet was reviewed. After a brief discussion and a few revisions, the board approved of the agreement and set the weekend rate at \$200.

**NEW BUSINESS**

A. Agreed Procedures Audit –

Sherry had spoken yesterday with Rod Lowe he had requested some additional information to complete the audit. The audit will be completed for the March meeting.

B. FY 22 District Operations Budget

**A draft FY22 Budget was reviewed and approved as presented on a Harris/Stephens motion. Passed.**

C. Article 21A Conservation District and AG’s Opinion Letter

Don attended the WVACD Legislative Committee meeting. He reports the legislature needs to clean up the rules for WVCA to deal with water quality. The bill is being worked on and is part of the WV Department of Agriculture’s farm bill. Don requested that supervisors contact their local legislator by a hand written note and include a copy of Article 21A in the correspondence. He assigned Chuck to contact Senator Lisa Grady, Oscar to contact Westfall, Jim and Peachie to talk with Higginbotham, he will speak to Pinson. As soon as the bill has been introduced and sponsored it will get a bill number. That is important to have when asking for support. Don stated this year’s budget includes \$3M for watershed dams and the current budget level is in the proposal.

D. WV Century Farm

The WCD received one application from Bill E. and Wilma Barnett of Given, Jackson County. Don and Oscar reviewed the information. Don personally knows the family. **The application was approved, The Barnett Family will be designated a WV Century Farm on a Stephens/Harris motion. Passed.**

**SUPERVISOR REPORTS**

WV Envirothon Committee

Don sets on that committee. He will let us know at the March meeting if we need to send our annual contribution, if any teams are attending from our area.

The date of the next tele meeting was set for March 18, 2021 at 9:00 a.m. With no further business Chairman Lipscomb adjourned the meeting at 11 a.m.

Minutes recorded by:

Sherry Pearson

Approved by: \_\_\_\_\_

James Withrow, Secretary