



GREENBRIER VALLEY CONSERVATION DISTRICT

USDA Service Center
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Serving Greenbrier, Monroe and Pocahontas Counties

Minutes of the GVCD Special Board Meeting June 8, 2016

The Greenbrier Valley Conservation District Board of Supervisors met on Wednesday, June 8, 2016, in the conference room of the Lewisburg USDA Service Center. Those attending were:

Supervisors: Carolyn Miller, Gary Sawyers, Gary Truex, Timothy VanReenen, Jerry Clifton, and Avery Atkins

Others: Judith Lyons, by video
Katy McBride
Lynn Hutchison

Call to Order

Chairman Timothy VanReenen called the meeting to order at 10:37 a.m.

Unfinished Business

OMR Contracts

Bids for the GVCD 2016-05-24 OM&R Howards Ck. 12 and GVCD 2016-05-24 OM&R Marlin Run contracts came in significantly higher than estimates. Because of this, Gary Truex, who was appointed at the June 1, 2016 Special Board Meeting to accept or reject the bids, opted not to do so without input from the Board. Upon discussion with Judith Lyons, it was determined that there had been some misunderstandings on the part of the bidder at the job showings. Since there was only one bidder, L.D. Hanna, it was acceptable to re-negotiate the contracts, which Judith Lyons did. Upon clarification of the job requirements, the bidder submitted revised bids as follows:

Howards Ck. 12	Original Bid: \$6,018.00	Revised Bid: \$4,700.00
Marlin Run	Original Bid: \$6,074.75	Revised Bid: \$3,879.00

The revised bids were considered to be more in line with what had been estimated. Judith Lyons answered questions from the Supervisors regarding required equipment, prior job performance, etc. After some discussion motions were made as follows:

Carolyn Miller moved and Avery Atkins seconded the motion to accept the Howards Creek 12 bid at the revised rate of \$4,700.00. Motion Passed.

Gary Sawyers moved and Jerry Clifton seconded the motion to accept the Marlin Run bid at the revised rate of \$3,879.00. Motion passed.

Committee Reports

Agricultural Enhancement Committee:

It was noted that the error previously made on the lime payment made to Willard Boone was corrected and the additional payment of \$242.36 was made.

Grassland Building & Equipment Committee:

Hiring of Summer Intern: The committee recommended the hiring of Lyndsee Gay as a Summer Intern at the rate of \$9.00/hour. Jerry Clifton recused himself from the discussion, motion, and voting process due to the fact that she is his granddaughter. **Gary Truex moved to hire Ms. Gay for the summer at \$9/hour and Gary Sawyers seconded. Motion passed.** Barry Level will be her immediate supervisor.

Vacant Grass Tech Position: The committee recommended that the vacant Grass Tech position be filled as soon as practical.

Grass Tech Salary Adjustment: Gary Truex moved to go into executive session to discuss employee compensation, as allowed by Section 6-9A-4 of the Open Governmental Proceedings Act. (The intent to do so was posted on the agenda.) Avery Atkins seconded. Motion passed. Once the executive session was exited and the meeting re-convened, Avery Atkins moved to increase Grass Tech, Barry Level's salary. Gary Sawyers seconded the motion. Motion passed.

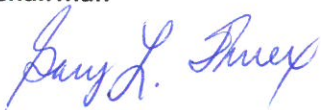
Adjournment

With no further business, the meeting adjourned by consensus at 11:18am.

Respectfully submitted,



Timothy VanReenen
Chairman



Gary L. Truex
Secretary/Treasurer

TWV/GLT/lh

Recorded by Lynn Hutchison, District Manager