



GREENBRIER VALLEY CONSERVATION DISTRICT

USDA Service Center
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Serving Greenbrier, Monroe and Pocahontas Counties

Minutes of the GVCD Special Board Meeting October 26, 2016

The Greenbrier Valley Conservation District Board of Supervisors met on Wednesday, October 26, 2016, in the conference room of the Lewisburg USDA Service Center.

Supervisors present: Gary Sawyers, Timothy VanReenen, and Gary Truex

Supervisors participating by conference call: Carolyn Miller, Avery Atkins, Jerry Clifton

Others present: Lynn Hutchison

Call to Order

Chairman Gary Sawyers called the meeting to order at 1:03pm.

Special items were addressed in the order of the agenda, as follows.

319 New Contract

Jerry Clifton presented, on behalf of the 319 committee, the following new contract for approval. He noted that it includes PDF, 5 troughs, and 2,435 feet of pipeline.

- Bill Canterbury Second Creek 319 Not to exceed \$21,315.00

Timothy VanReenen moved and Jerry Clifton seconded the motion to approve the contract, not to exceed \$21,315.00. Motion passed.

319 Invoices

- | | | |
|---------------------------|------------|--------------------------------------|
| • Appalachian Sports Inc. | \$133.14 | Kitchen Creek State Funds – Outreach |
| • Skip Heater | \$141.00 | Kitchen Creek State Funds - Outreach |
| • Doreen Ramsey | \$3,975.00 | 319 Meadow River Sewell Creek |

Jerry Clifton explained that the first two invoices were for van rentals for the EPA tour and the 3rd was a septic repair on a recently approved contract.

Jerry Clifton moved on behalf of the 319 committee and Gary Truex seconded the motion to pay the two invoices for van rental. Motion passed. Gary Truex moved and Timothy VanReenen seconded the motion to pay the invoice for Doreen Ramsey. Motion passed.

Other Business

- Acceptance of MOA between GVCD and Cogar ROW Clearing LLC – Gary Sawyers explained the MOA between GVCD and Cogar ROW Clearing LLC. **Gary Truex moved and Jerry Clifton seconded the motion to accept and sign the MOA. Motion passed.**
- Payment of Invoice – Cogar ROW Clearing LLC — \$7,960.00 – Discussion ensued about the services performed. **Jerry Clifton moved and Timothy VanReenen seconded the motion to pay the invoice. Motion passed.**
- LOR for Additional EWP Funds – Gene Saurborn had notified the District that additional funds would need to be requested. However, until the low bid for GVCD 2016-10-20 EWP Howards Creek is known, he does not know exactly how much we will need to request. He requested that we appoint a supervisor to sign the LOR upon determination of the amount which will include the low bid, as well as, some additional funds for future projects. Once we let him know what the bid is, he will consult with Brian Farkas and determine the amount to request on the LOR. **Gary Truex moved and Timothy VanReenen seconded the motion, to complete and send the LOR upon determination of the amount by Gene Saurborn after the bid opening for GVCD 2016-10-20- EWP Howards Creek. Motion passed. Timothy VanReenen moved and Jerry Clifton seconded the motion to appoint Gary Truex to sign the aforementioned LOR. Motion passed.**
- Gary Sawyers read an email request from Jeremy Salyer to send a letter to Louis Aspey of NRCS to provide documentation of current easements held by GVCD. This will be prepared and sent after the meeting.

Adjournment

With no further special business, the meeting adjourned by consensus at 1:27pm.

Respectfully submitted,



Gary Sawyers
Chairman



Carolyn Miller
Secretary/Treasurer

GS/CM/lh

Recorded by Lynn Hutchison, District Manager