

**EASTERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MEETING MINUTES
August 15, 2018
MINUTES**

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 7:00 pm by Nancy Lutz, Chairperson at the USDA Service Center.

Pledge of Allegiance/Prayer

Introductions

The following were in attendance of the meeting:

District Supervisors: Daniel Lutz, Nancy Lutz, James Michael, Robert Boarman, Todd Butler and Floyd Kursey

District Associate Supervisors: David Tabb, Mary Sell

WVCA/EPCD: Sherry Duncan, Heather Duncan and Jeremy Salyer by video.

NRCS: Tim Canfield

Other:

Agenda Approval- James Michael moved to accept the agenda as presented. Floyd Kursey seconded. Motion carried.

Minutes- Floyd Kursey moved to accept the minutes for the July 18 meeting. Robert Boarman seconded. Motion carried.

Agency Reports:

WVCA/EPCD:

Heather Duncan-Heather will be off next week.

Jeremy Salyer-Reviewed his report. WVCA, WVDA, WVU and Extension are hosting listening sessions. They will be held the last week of September. They need a meeting room to hold approximately 50 people.

Audit-EPCD scheduled for September 10

No new information about state tags.

Davin is starting the monthly communications call again. The first one is August 22 at 9 am.

NRCS

Tim Canfield-see report filed with minutes

New Business

Approve submitting bid for the April 2019 Quarterly meeting-Floyd Kursey moved to appoint James Michael and Daniel Lutz to work on the bid for the April 22, 23, 2019 Quarterly meeting to be presented at the next board meeting. Robert Boarman seconded. Motion carried.

Approve LOR for Warm Springs OM&R match-\$1000-James Michael moved to approve submitting LOR for Warm Springs OM&&R match of \$1000. Daniel Lutz seconded. Motion carried.

Approve CREP for Billy Bennett-CREP-\$365.39 CB CREP-\$324.00-Todd Butler moved to approve the CREP payments for Billy Bennett regular CREP \$365.39 immediately and the CB CREP of \$324 as soon as details are worked out. Robert Boarman seconded. Motion carried.

Approve paying WVACD dues-\$4000-Daniel Lutz moved to pay \$4000 WVACD dues as soon as we receive the first quarter CD Operating funds. James Michael seconded. Motion carried.

Approve paying Vincent’s Excavating for mowing WS Dams-\$14500-Due to lack of funds in the OM&R account, \$12000 is being moved from the Warm Springs Dam 7 Engineering account. James Michael moved to pay Vincent’s Excavating for the mowing of the Warm Spring Dams in the amount of \$14,500. Daniel Lutz seconded. Motion carried.

Shirts for supervisors-Nancy Lutz and Sherry Duncan are going to check around for the cost of embroidery for shirts.

Approve new display signs-trying to make all districts uniform-cost \$120-WVCA would like all districts to have uniform display signs for Ag-Day. The cost of each sign is \$120 for the sign and printing. WVCA will help with the design of two signs per district. Robert Boarman moved to purchase two displays at the cost of \$120 each. Floyd Kursey seconded. Motion carried.

Fall Banquet-set date/location-Daniel Lutz moved to have the banquet at the Berkeley County Youth Fairgrounds on October 3 or October 10th and to use the same cater as last year. Robert Boarman seconded. Motion carried.

Photo Contest Selections/Photo/Poster Contest Awards-

Competition	Name	Category	Place	Award
Poster				
	Raniero Sturba	2-3 Grade	1	\$25
	Claire Miles	2-3 Grade	2	\$20
	Matthew Simpson	4-6 Grade	1	\$25
	Ksusha Rose Lowry-Neufeld	7-9 Grade	1	\$25
Photo	Ian Fleming	Youth	1	\$100
	Allison Fogle	Youth	2	\$75
	Ian Fleming	Youth	3	\$25
	Steffanie Simpson	Adult	1	\$100
			TOTAL	\$395

Supervisors voted on photos. Robert Boarman moved to approve the above winners and award amounts and to use gift cards for the awards. Floyd Kursey seconded. Motion carried.

Rain Barrel Project with Berkeley County Schools Art Department-Floyd Kursey is working with Berkeley County Schools to get them to paint rain barrels and use them for the school or to raffle off the barrel as a fund-raising event. He is working with MVB to sponsor the barrels and the kits for the schools. Robert Boarman moved to support the rain barrel project. Todd Butler seconded. Motion carried.

Complete survey from Northeast-The Northeast NACD would like each district to fill out a survey about supervisor education. The survey was included in the packets. Robert Boarman moved for each supervisor to complete the survey and have it back to the district manager by August 24th. Todd Butler seconded. Motion carried.

Jefferson County Rockwool plant-Rockwool is an insulation manufacturing plant that is being built in Jefferson County. Many citizens are concerned about the pollution that this plant will generate. Discussion. Supervisors were reminded that EPCD is not a regulatory agency. You can take sides as an individual but not as a district supervisor or associate supervisor.

New Cooperators

Approve new cooperators-David Henry, R.Z. Bane-James Michael moved to approve David Henry and R.Z. Bane as cooperators. Robert Boarman seconded. Motion carried.

Chesapeake Bay Program

Approve Divisional Fencing Payment-Paul Miller

County	First Name	Last Name	Farm #	Tract #	Fd#	Practice	Feet	Amount	Check #
Jefferson	Paul	Miller	315	354	1	DF	500	\$745.00	10363

Todd Butler moved to approve Paul Miller for division fence payment of \$745. James Miller seconded. Motion carried.

Elks Run

Septic Repair Approvals – Christopher Williams-\$5740.00-James Michael moved to approve Christopher Williams for a septic repair in the amount up to \$5740. Floyd Kursey seconded. Motion carried.

Jefferson County WQIP

Septic Pumping Approvals-Bill Neufeld, Debra Corbett, Tony Rosenzweig, Heather Williams-Robert Boarman moved to approve Bill Neufeld, Debra Corbett, Tony Rosenzweig and Heather Williams for septic pumping. Todd Butler seconded. Motion carried.

Septic Pumping Payment Approval-Cynthia Boyle, Christian Samuelson, Kevin Murphy-James Michael moved to approve the following payments:

Jefferson County WQIP Pumping Payment Approval				
	Last	First	Amount	Check #
1	Samuelso	Christian	150.00	10358
2	Boyle	Cynthia	150.00	10359
3	Murphy	Kevin	150.00	10360
4				

Robert Boarman seconded. Motion carried.

Financial Reports

Approve financial reports/expenses-Floyd Kursey reviewed the financial reports. Todd Butler moved to approve the financial reports and the expenses. James Michael seconded. Motion carried.

Approve the FY18 CDO budget vs actual report-Robert Boarman moved to approve the FY18 CDO Budget vs Actual report. James Michael seconded. Motion carried.

Supervisor Report

Todd Butler-Berkeley and Jefferson County placed Grand and Reserve Champion Steer at the state fair.

James Michael-The watershed associations have been busy. Sleepy Creek Watershed Association is working with the Chesapeake Bay to help obtain funds for the Edminson Stream Restoration. This project will cost \$365,000. The Warm Springs Watershed and Town of Bath are meeting to address flooding issues in their area.

The meeting adjourned at 8:50 pm.

Nancy Lutz
Chairperson

Robert Boarman
Secretary