

Capitol Conservation District

Wednesday September 19, 2017 9:30 am

Cross Lanes USDA Service Center - 418 Goff Mountain Rd.
Cross Lanes, WV 25313 - Phone 304.759.0736 email: ccd@wvca.us

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Attendance:

Terry Hudson-Chairman
Sue Brand- District Manager
Clyde Bailey-Supervisor
Frank Naab-Supervisor
Valerie Thaxton-Secretary
Karen Figgatt-Treasurer
Tony Leadbeter-Associate

Kim Fisher- WVCA Area District
Suzie Steele-Elk District Manager-WVCA
Russell Young-Capitol/Elk Conservation
Specialist-WVCA
Judith Lyons-WVCA South Watershed
Program Manager

CALL BOARD MEETING TO ORDER---Terry Hudson called the meeting to order @ 9:01 am

APPROVAL OF AUGUST BOARD MEETING MINUTES – Clyde Bailey made the motion, Frank Naab 2nd the motion. Motion passed

FINANCIAL REPORTS/INVOICES

** financial reports and supervisor per diem and travel forwarded via email to the financial committee.*

Co-Administered Funds Report, District August Financial Report-**Karen Figgatt request to take into consideration a different time for the finance meeting (different time not before the board meeting)**

Motion for bills to be paid as funds permit and coordinated by office staff and filed for audit -

Motion to approve financials and file for audit- Clyde Bailey made motion & Valerie Thaxton 2nd Motion passed.

REPORTS

1. September WVCA Report – **Kim Fisher-presented and discussed the 2018 WVCA Quarterly Meeting Report, with written report & reviewed, discussed State Conservation Committee Meeting dates October 9, 2018, Watershed OM&R-copy attached**

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2. NRCS--Julie Stutler—nothing
3. Watershed Report – Judith Lyons: Annual Inspections of Dams-**See Attachment**
4. CCD AgEp -Russell Young--Trend/Analysis—**Presented AgEp Trend/Cost Share and Total Share-see attachment. Tony Ledbetter-Associate Supervisor Inline user- says program hard to understand and is very difficult.**
5. Solid Waste—**See Attachment**
6. Supervisor and Committee Reports—**See attachment**
7. DM Report –Old Per Diem, Travel Form and New Balance Spreadsheet for Supervisors-**Expenditure Spreadsheet will be send to each supervisor for keeping of expenses**
8. Conservation Sign Problems- **Frank Naab-Coordinate for signs are not correct about 20 miles off.**

NEW BUSINESS

1. **(M)** Urban AgEp Approval
 - a. Sarah Elizabeth Hicks Urban Agriculture \$ 47.56—
Bailey made the motion to accept as cooperator & to make pay the cost share and Karen Figgatt 2nd. Motion passed
2. **(M)** Rodney Loftis & Son Contracting (removed collapsed culverts and drain pipes under the entrance. Contractor Work \$ 3250.00-
K. Figgatt made the motion & V. Thaxton 2nd -motion passed
3. **(M)** Women in Agriculture Conference – **Karen & Valerie will be attending the conference and a scholar will be attending as well. Frank Naab made motion and Karen 2nd, motion passed**

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4. **(M)** Appalachian Grazing Conference Funding—Clyde Bailey & Terry Hudson let board know that we have given the Grazing Conference \$3000.00 for the next three years. (for the speaker) No additional action
5. **(M)** Listening Session Discussion Report- To Be Held at Camp Virgil Tate @ 6pm to 9pm on October 1, 2018.
6. **(M)** Closing/changing the non-interest-bearing account into the interest-bearing account- Approved—F Naab made motion & K. Figgatt 2nd motion, Motion passed to transfer funds from the non-interest-bearing account to an interest bearing account

UNFINISHED BUSINESS

1. No responses back on New Accountants- letters were sent out August 10, 2018-Resend consensus letters out to area Accountant for quotes on doing bookkeeping with a response date back by October 12, 2018
2. Banner update—V. Thaxton will design and present to board for approval
3. Lime Spreader Shelter purchase update—Board approved to raise the price for the shelter from a \$1000.00 up to \$1195.00 to secure safe keeping for lime spreader V. Thaxton made motion and F. Naab 2nd motion- Motion passed
4. Winter Awards Banquet. January 26, 2019- Sue Brand will get quotes from locations for banquet & present to board (tentatively setting a date)

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CORRESPONDENCE

1. Banquet Invitations--
2. NACD Thank you card—shown to board members
3. Greylock Energy Midstream-shown to board members

Meeting Adjourns @ 11:30 am

Finance Meeting to be held @ 8:30am
Next board meeting is October 17, 2018 @ 9:00 am

Karen Figgatt will get lock smith to look at safe.

Board approved for Tony Ledbetter to attend the WV Conservation Awards & Recognition Luncheon to be held on October 16, 2018. C. Bailey made motion and V. Thaxton 2nd motion, motion passed.

District will pay registration and mileage.

Notice:

Please don't forget about the Listening Discussion Session to be held on October 1, 2018
6:00 pm to 9:00 pm @ Camp Virgil Tate