



# Potomac Valley Conservation District

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## **Minutes of Meeting Special Board Meeting Teleconference September 19, 2018**

The Potomac Valley Conservation District held a special Board meeting by teleconference on Wednesday, September 19, 2018, beginning at 9:04 am.

**SUPERVISORS:** Charlotte Hoover, Ronald Miller, John Hicks, J.W. See, Kent Spencer, Brian Dayton, Frank Weese

**OTHERS:** Nadene Jewell

Charlotte Hoover opened the meeting and called to order at 9:04 am.

The purpose of the meeting was to amend the minutes of the May 2, 2018 Board meeting to include the dollar amounts of the LORs approved for signature. The original motion was “approve and authorize the chairperson to sign the LORs for FY19 District Operation Allocation and Supervisor Support. Motion carried. The WV State Auditor’s office will not approve the LORs without the dollar amounts being listed in the minutes.

John Hicks presented the dollar amounts for the Supervisor Travel and made a motion to amend the 5/2/18 Board minutes to include the following:

### Supervisor Support (Travel)

1 <sup>st</sup>	\$19,969.00	7/1/2018
2 <sup>nd</sup>	\$14,264.00	10/1/2018
3 <sup>rd</sup>	\$14,264.00	1/1/2019
4 <sup>th</sup>	\$ 8,558.00	4/1/2019

Motion seconded by Kent Spencer. Motion carried.

John Hicks presented the dollar amounts for the CD Operation Allocations and made a motion to amend the 5/2/2018 minutes to include the following:

### CD Operation Allocations

1 <sup>st</sup>	\$19,000.00	7/1/2018
2 <sup>nd</sup>	\$ 6,634.00	10/1/2018
3 <sup>rd</sup>	\$ 6,633.00	1/1/2019
4 <sup>th</sup>	\$ 6,633.00	4/1/2019

Motion seconded by Ron Miller. Motion carried.

EMPLOYEE PAY RATE: Hicks reported that Elwood Kesner was concerned about the pay increase that was given to Adam Riggleman – feels he is deserving as well. Hicks talked with Elwood to let him know the Board agreed to give him an increase but was concerned about his maximum earning amount for the year. Elwood indicated he was within his range, able to work into the fall this year (up to \$15,000). A motion was made by John Hicks and seconded by Kent Spencer to approve increasing Elwood Kesner’s pay rate to \$15 per hour effective this payroll. Motion carried. Will inform Elwood of the pay increase.

The Board questioned the progress of the crew with o&m work. They have been working on Patterson Creek dams – had to skip a few dams due to high water in the access area. May also need to go back on several to mow areas that were under water when they were on site. WVCA technicians to inspect the work and let know if additional is necessary.

Discussion was held regarding the need to contract the o&m work on ten Patterson Creek dams in the northern part of Mineral County. The contract is necessary in order to finish work on all of the dams this season. Ed Martin indicated the number of dams included in the contract may be revised if the crew needs additional work. Hicks to contact WVCA watershed staff regarding the contract.

BANQUET: Reminder of RSVP for District Awards Banquet on 9/29 – need a head count by 9/21.

FIELD DAY: Reminder of Ag Field Day tomorrow. Ron, Frank and John moving equipment on Thursday afternoon. Office will let Sarah know to contact the farm. Have sponsorship over \$1,000 for the event – Southern States (Moorefield & Petersburg), Farm Credit, Mountain View Veterinarian, and Pendleton County Bank.

EQUIPMENT: An inquiry was made regarding the possible purchase of a crusher for poultry producers. It was reported that Pilgrims was going to require the litter be crushed, rather than cleaned out. Will need to investigate and discuss further. No action taken.

There being no further business, the meeting adjourned at 9:20 am by motion of Brian Dayton and seconded by Kent Spencer. Motion carried.

The next regular meeting will be held on Wednesday, October 3, 2018 beginning at 7:00 pm at the USDA Service Center in Moorefield.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date