

**EASTERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING MINUTES
October 17, 2018
MINUTES**

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 7:00 pm by Nancy Lutz, Chairperson at the USDA Service Center.

Pledge of Allegiance/Prayer

Introductions

The following were in attendance of the meeting:

District Supervisors: Daniel Lutz, Nancy Lutz, James Michael, Lin Dunham, Robert Boarman, Todd Butler and Floyd Kursey

District Associate Supervisors: David Tabb

WVCA/EPCD: Sherry Duncan, Heather Duncan and Jeremy Salyer by video.

NRCS:

Other:

Agenda Approval- Daniel Lutz moved to accept the agenda as presented. Robert Boarman seconded. Motion carried.

Minutes- Todd Butler moved to accept the minutes for the September 19 and the September 25 meetings. Daniel Lutz seconded. Motion carried.

Agency Reports:

WVCA/EPCD:

Jeremy Salyer-Reviewed his report. HB4015 concerning DMV and district vehicles passed. Districts should have received information. EPCD has not. District manager will check with Potomac Valley. Districts will need to submit an LOR to get reimbursed for the expenses connected to the listening sessions. SSPR is for private landowners to help with erosion issues. The cap is \$5000.

Heather Duncan-Cacapon Institute has invited the EPCD to a dinner and fundraiser on November 17 in Washington DC.

Heather received a request for support for the Panhandle Growers meeting to be held December 7 & 8 at the Blue Ridge Community College. It will be added to the November agenda.

New Business

Support Warm Springs Watershed project application-Daniel Lutz moved to send a letter of support to NRCS and WVCA for the Warm Springs Run Watershed project. James Michael seconded. Motion carried.

Approve planning Legislative Forum-James Michael has checked with the legislators and December 6th seems to fit their calendar. James Michael moved to hold a Legislative Forum on December 6 from 4-6

pm. Daniel Lutz seconded. Motion carried. Daniel Lutz moved to spend up to \$200 for refreshments for the Legislative Forum. Todd Butler seconded. Motion carried.

Approve renewing Soil and Water Conservation Society membership-\$115-Daniel Lutz moved to renew Soil and Water Conservation Society membership for \$115. Lin Dunham seconded. Motion carried.

Approve Appalachian Grazing Conference request for \$1000 and farmer sponsorship-Heather reviewed budget and conference cost. Floyd Kursey moved to approve the request for \$1000 and to sponsor 2 farmers per county for \$150 registration cost and \$100 towards hotel cost. Daniel Lutz seconded. Motion carried.

Approve changing November board meeting date-Due to the meeting falling the day before Thanksgiving, James Michael moved to move the district meeting to Tuesday, November 20 at 7 pm. Robert Boarman seconded. Motion carried.

Approve buffer tree planting for Bill Dahl up to \$2500 from the CBay Sleepy Creek Implementation Grant-Daniel Lutz moved to approve the tree planting for Bill Dahl up to \$2500 from the CBay Sleepy Creek Implementation Grant. James Michael seconded. Motion carried.

Discuss buying used Haybuster 10 ft. drill \$10,000-Daniel Lutz moved to get a report from the Equipment Committee at the next meeting. Died due to lack of a second. Floyd Kursey moved to appoint Robert Boarman and Todd Butler to look at the drill and if it is a good value to give them the authority to make an offer up to \$10,000 and purchase the drill. Daniel Lutz seconded. Motion carried.

Approve Signing Warm Springs Dams 4, 6, 9 Emergency Action Plans-James Michael moved to approve signing the Warm Springs Dams 4, 6, and 9 Emergency Action Plans. Todd Butler seconded. Motion carried.

Approve raising per diem to \$80 per day-Discussion. Floyd Kursey moved to raise the per diem to \$70 per day \$35 for half a day effective today and to review at the end of the year and to update the Travel and Per Diem policy to reflect change. Todd Butler seconded. Motion carried.

Chesapeake Bay Program

Approve Cover Crop payments-Charles Burkhart, Butler Family Limited Partnership, Robert Cloud, Robert Gruber, Michael Duncan Jr., Tom LeFevre, Locust Grove Farm, Jason Magaha, Rawlings Farm, W.N. Snyder, Ryan West, Guy Cole, Greystone Farm, James Michael, James T. Blue and Sons, Lyle C. Tabb and Sons-James Michael left the room. Robert Boarman moved to approve the following payments:

	County	First Name	Last Name	Farm #	Tract #	Fd#	Acres	Amount	Check #	BMP
1	Berkeley	Charles T.	Burkhart	1336	5419	4	18	\$ 900.00	10405	Cover Crop
2	Berkeley	Butler Family Limited P		198	378	1	18	\$ 900.00	10376	Cover Crop
3	Berkeley	Butler Family Limited P		763	377	1	7	\$ 280.00	10391	Cover Crop
4	Berkeley	Robert A.	Cloud	254	499	2	5.63	\$ 281.50	10402	Cover Crop
5	Berkeley	Guy	Cole	383	2084	2,3	22.89	\$ 915.60	10393	Cover Crop
6	Berkeley	Guy	Cole	383	2084	5,6	40	\$ 1,600.00	10406	Cover Crop
7	Jefferson	Michael	Duncan JR.	484	554	1	12	\$ 600.00	10401	Cover Crop
8	Jefferson	Greystone Farm		456	520	7,3	35.00	\$ 1,400.00	10392	Cover Crop
9	Jefferson	Robert A.	Gruber	27	23	6	17.69	\$ 884.50	10385	Cover Crop
10	Jefferson	Robert A.	Gruber	552	5	4,5	73.32	\$ 3,666.00	10384	Cover Crop
11	Jefferson	James T. Blue and Sons,		1134	379/376	1,2	51.00	\$ 2,550.00	10394	Cover Crop
12	Jefferson	James T. Blue and Sons,		1134	360	3	40.00	\$ 1,600.00	10395	Cover Crop
13	Berkeley	Tom	LeFevre	1441	160	3,5	54.9	\$ 2,745.00	10387	Cover Crop
14	Berkeley	Tom	LeFevre	683	110	8	22.74	\$ 1,137.00	10388	Cover Crop
15	Jefferson	Locust Grove Farm		201/226	1001/966	6,12,1	51.57	\$ 2,578.50	10399	Cover Crop
16	Jefferson	Lyle Tabb and Sons Inc		640	56	1,3	27	\$ 1,350.00	10381	Cover Crop
17	Jefferson	Lyle Tabb and Sons Inc		120	134	1,2,3,5	73	\$ 3,650.00	10400	Cover Crop
18	Jefferson	Jason	Magaha	1092	1073	16	18.54	\$ 927.00	10378	Cover Crop
19	Morgan	James R.	Michael	518	3397	1	6.43	\$ 257.20	10396	Cover Crop
20	Morgan	James R.	Michael	264	300	1	9.00	\$ 360.00	10397	Cover Crop
21	Morgan	James R.	Michael	425	144	a	9.00	\$ 360.00	10398	Cover Crop
22	Jefferson	Rawlings Farm		552	615	3	24.35	\$ 1,217.50	10383	Cover Crop
23	Jefferson	W.N.	Snyder	80	881	1,4,2	79.77	\$3,988.50	10390	Cover Crop
24	Berkeley	Ryan	West	150		1	11.5	\$ 575.00	10403	Cover Crop
							728.33	\$ 34,723.30		

Todd Butler seconded. Motion carried.

Approve continual signup for Divisional Fencing, Stream Fencing, Heavy Use Area Protection-Floyd Kursey moved to approve continual signup for Divisional Fencing, Stream Fencing, Heavy Use Area Protection. Lin Dunham seconded. Motion carried. Todd Butler asked if any funds were available to fix fence that was installed by a program but damaged by flood water. DM will forward the question to Barbie.

Ag-Enhancement Program

Approve Pasture Reseeding payments-Luke Knott, William Gaestel--Approve Hay Establishment Payment-Christina Vena Mosby-Daniel Lutz moved to approve the following payments:

	County	First Name	Last Name	Farm #	Tract #	Fd#	Acres	Amount	Check #	BMP
1	Berkeley	Luke	Knott	372	1071	5,6	10.05	\$ 653.25	10380	Pasture Reseeding
2	Jefferson	William H	Gaestel	1228	1211	1,8	14.9	\$ 968.50	10389	Pasture Reseeding
3	Jefferson	Ana Cristi	Vena Mosby	327	369	2,5	29.85	\$ 3,731.25	10404	ESTABLISHMENT
							54.8	\$ 5,353.00		

Robert Boarman seconded. Motion carried.

Approve continual signup for the Lime Program-Floyd Kursey moved to approve continual signup for the Lime Program. Robert Boarman seconded. Motion carried.

Jefferson County WQIP

Septic Pumping Approvals-Warren Mickey-2 systems, William Ketner-2 systems-Robert Boarman moved to approve the septic pumping for Warren Mickey-2 systems and William Ketner-2 systems. Floyd Kursey seconded. Motion carried.

Septic Pumping Payment Approval-Linda Miller, Steve Floyd, Pam Gearhart-Todd Buter moved to approve the following septic pumping payments:

	Last	First	Amount	Check #
1	Miller	Linda	\$ 150.00	10379
2	Floyd	Steve	\$ 150.00	10386
3	Gearhart	Pamela	\$150.00	10382
			\$ 450.00	

Lin Dunham seconded. Motion carried.

Financial Reports

Approve financial reports/expenses-Floyd Kursey reviewed financial reports. Robert Boarman moved to approve the financial reports and expenses. James Michael seconded. Motion carried.

Approve treasurer’s recommendation for moving all 319/Chesapeake Bay money from our non-interest bearing checking account to our interest bearing checking account-Floyd Kursey moved to transfer the 319 and Chesapeake Bay money from the non-interest account to the interest bearing account with the exception of \$500 from the Jefferson County Water Quality Improvement Program. Robert Boarman seconded. Motion carried.

Supervisor Report

Lin Dunham-Lin reviewed the highlights from the Quarterly meeting and submitted a written report.

David Tabb-Working of EPA Region 3 issues. Submitted a FOIA for information on Class 5 injection wells in Jefferson County.

Floyd Kursey-wanted an update on the Back Creek Stream Stabilization Project-DM reported as far as she knew the project was on hold due to high water preventing a Mussel study. Jeremy said he would check with Pam Russell. He was also wonder how long before the Farmland Protection closes on easement of which \$63840 came from the Chesapeake Bay Program and is just sitting in the attorney’s account. Jeremy said he would also check with Pam Russell on that program.

James Michael-reviewed the report from the Water Resources Committee at the Quarterly Meeting. He feels that NRCS and WVCA is very interested in the Warm Springs Run project in Morgan County.

Daniel Lutz-attended the PVCD banquet on September 27. Feels that they are a very closed group. He is working on items for the Ag-Day breakfast on January 30. The auction at the Quarterly Meeting raised \$3300 for scholarships.

Nancy Lutz-went to the storage unit this week. Several of the boxes are collapsing. She brought back a lot of the old pictures that she wants to photograph and put up on the website as a throwback Thursday and maybe return some of the pictures to the proper district. For the November agenda she will ask for some money for totes and shelving for the records that are necessary to keep.

The meeting adjourned at 8:55 pm.

Nancy Lutz
Chairperson

Robert Boarman
Secretary