

**EASTERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MEETING MINUTES
November 20, 2018
MINUTES**

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 7:00 pm by Nancy Lutz, Chairperson at the USDA Service Center.

Pledge of Allegiance/Prayer

Introductions

The following were in attendance of the meeting:

District Supervisors: Daniel Lutz, Nancy Lutz, James Michael, Lin Dunham, and Floyd Kursey

District Associate Supervisors: David Tabb

WVCA/EPCD: Sherry Duncan, Heather Duncan, Kristen Bisom, Barbie Elliott and Jeremy Salyer.

NRCS: Fayeann Iobst

Other: Katelyn Walters, Stephen Paradis, Potomac Valley Audubon Society

Agenda Approval- James Michael moved to accept the agenda as presented. Daniel Lutz seconded. Motion carried.

Minutes- Lin Dunham moved to accept the minutes for the October 17 and the November 14 meetings. Daniel Lutz seconded. Motion carried.

Public Comment:

Katelyn Walters and Stephen Paradis from the Potomac Valley Audubon Society and owners of Cool Spring spoke about Bullskin Run and how it is changing course due to stream bank erosion. This change in course is contributing to the flooding of Lloyd Rd. Local residents are looking for a solution that will protect the Cool Spring Marlow Marsh that houses several rare species. They are hoping that the SSRP program will be able to help whenever it is available.

Agency Reports:

WVCA/EPCD:

*Heather Duncan-*Heather gave a breakdown of the farms that will be toured during the Small Farm Conference.

*Barbie Elliott-*Thank you for extending the cover crop date. Not sure that it helped due to weather.

*Jeremy Salyer-*Reviewed his report. January 8th is the state committee meeting. January 30th is Ag-Day at the Capitol. At this time Jeremy believes that SSRP will pull back all funds in the SPRP program and re-distribute to districts on a per county basis. Supervisors think that money should be distributed based on need, not how many counties you have in your district. One point made by supervisors is that once this money is gone there is no plan to replace it. Discussion on Berkeley Springs High School ensued. It will not qualify for SSRP because it is state property. Daniel Lutz moved to write a letter expressing the concerns of each county about how SSRP could be used and how funds are allocated. Floyd Kursey seconded. Motion carried. Jeremy encouraged the supervisors to get the letter in very quickly.

James Michael asked about the OM&R sponsor meetings that were to be set up by WVCA. Jeremy has not heard of any dates.

Tim VanReenen, president WVACD is looking for input on changes for the legislature.

New Business

Approve new SSRP program-tabled to December meeting

Stream bank restoration for Bullsken Run-Danny-covered under Public Comment

Approve LOR for outreach specialist-\$8952.79-James Michael moved to send a LOR for outreach specialist-\$8952.79. Lin Dunham seconded. Motion carried.

Approve LOR for reimbursement for listening session-\$283.90-Daniel Lutz moved to send a LOR for reimbursement for listening session-\$283.90. Lin Dunham seconded. Motion carried.

Approve LOR for Chesapeake Bay Education \$1500-James Michael moved to send a LOR for Chesapeake Bay Education \$1500. Lin Dunham seconded. Motion carried.

Approve LOR for NPS1687 Back Creek Protection-\$50,000-Daniel Lutz moved to send a LOR for NPS1687 Back Creek Protection-\$50,000. James Michael seconded. Motion carried.

Approve amended contract for Sleepy Creek Monitoring Part II-Daniel Lutz moved to approve the changes to the contract for Sleepy Creek Monitoring Part II. James Michael seconded. Motion carried.

Order pocket calendars-James Michael moved to approve ordering 50 pocket calendars up to \$200.00. Daniel Lutz seconded. Motion carried.

Request for support of 2019 Agricultural Education meeting-Floyd Kursey moved to support one of the 2019 WVU Extension Ag Education meetings up to \$500.00 Lin Dunham seconded. Motion carried.

Order new Highway Boundary Signs (You are entering...)-We have 8 signs in storage. Daniel Lutz moved not to order any signs. Floyd Kursey seconded. Motion carried. Lin Dunham moved to notify Jim Foster that each district region office of DOH needs to be contacted to see if signs can be put up. Daniel Lutz seconded. Motion carried.

Approve adjusting budget for the Dahl tree planting from \$2500 to \$2900-Daniel Lutz moved to adjust budget for Dahl tree planting to \$2900. James Michael seconded. Motion carried.

Request for up to \$300 for shelving and totes to maximize space in the rental unit-Daniel Lutz moved to approve up to \$300 for shelving and totes to maximize space in rental unit. Floyd Kursey seconded. Motion carried.

Berkeley Springs Board of Education \$1000 for help with flooding issue-Lin-Discussion-Warm Springs Run cutting out bank under sidewalk near Berkeley Springs High School endangering school kids, NRCS and WVCA did a design to fix problem at a cost of \$18,000, Senator Trump is trying to get money from

State Board of Education. Lin and Jim feel that EPCD should help with this issue. Daniel Lutz moved to send \$1000 to Berkeley Springs Board of Education for use in restoring stream bank. James Michael seconded. This money will come from the \$3000 sent to us from the Morgan County Commission. Motion carried.

Discussion of Class V injection wells in Jefferson County-Nancy-Did you know that there are 42 permits for Class V injection wells in Jefferson County of which 14 are active. David Tabb is going to request information for Berkeley and Morgan Counties.

Discussion of letter to county commissions asking for EPCD to be included in any discussion regarding natural disasters, naturally occurring hazards IE: sink holes, brown fields and other environmental issues-Nancy-She wants EPCD be a resource for environmental concerns. Realizes that we are not regulatory. Daniel Lutz moved to make a request that at the legislative forum to have the legislators introduce this kind of legislation that the conservation district be included in deliberation as applicable to our mission. Died due to lack of second. Jeremy suggested taking this to Tim VanReenen for state wide presentation.

Lin Dunham moved to write a letter to the county commissions to clarify our mission and providing resources, information, research and assistance in item included in our mission. James Michael seconded. Floyd Kursey feels that we are getting away from our mission to help farmers and thinks that Robert Boarman and Todd Butler also feel that way. Nancy feels that this is the evolution of the panhandle. Daniel Lutz feels that we are becoming more urbanized. Vote 3-yes 1-no motion carried. Jeremy suggested taking this to Tim VanReenen for state wide presentation.

Chesapeake Bay Program

Approve Heavy Use Application-Jared Ashling-Daniel Lutz moved to approve Jared Ashling for the heavy use program. Lin Dunham seconded. Motion carried.

Approve Cover Crop payments-Alta-Vista Farm, Christina Barnard, Burns Farm, James W. Butler, J. Todd Butler, Guy Cole, Michael Duncan Jr., High Horizon Farm, Harmony Hill Farm, Adam Link, R. Michael Magaha, Jason Magaha, MF Ankers and Sons, James Michael, Ralph Moler, RZ Bane, Timothy Smith, Phil Cogar, J. Perry Jenkins, Charles T. Burkhart, Locust Grove Farm, Paul Miller, Ronald Brown, David Michaels, Brian DeHaven, Carla Kitchen-Lin Dunham moved to approve the following payments:

County	First Name	Last Name	Farm #	Tract #	Fd#	Acres	Amount	Check #	BMP
Jefferson		Alta Vista	437	498	1,2,6,4,5,6	60	\$ 1,800.00	10415	Cover Crop
Jefferson	Christina	Barnard	698/588	698/613	1,2,3,4,5,6,7	100.00	\$ 5,000.00	10419	Cover Crop
Jefferson	Ronald	Brown				14.00	\$ 420.00	10438	Cover Crop
Berkeley	Charles T.	Burkhart				52.08	\$ 1,562.40	10418	Cover Crop
Jefferson		Burns Farm	1093	190	3,9	100	\$ 4,000.00	10417	Cover Crop
Berkeley	James W.	Butler	1310	235	2	41	\$ 2,050.00	10426	Cover Crop
Berkeley	J. Todd	Butler	81	239	2,3,5	26.04	\$ 781.20	10430	Cover Crop
Berkeley	Phil	Cogar	885	4784	1,3	80.00	\$ 3,200.00	10436	Cover Crop
Berkeley	Guy	Cole	385	1088	1	6.00	\$ 240.00	10421	Cover Crop
Berkeley	Guy	Cole				20.84	\$ 833.60	10422	Cover Crop
Berkeley	Brian	DeHaven	690/23	694/30	1,2,3,4	48.38	\$ 1,451.40	10445	Cover Crop
Berkeley	Brian	DeHaven	864	4745	1	9.87	\$ 296.10	10444	Cover Crop
Berkeley	Brian	DeHaven	906	4806	3,4	41.75	\$ 1,252.50	10416	Cover Crop
Jefferson	Michael	Duncan JR	1242	487		11.00	\$ 330.00	10433	Cover Crop
Jefferson		High Horizon Farm	794/157	792/161	3,4,6,7,	12.20	\$ 366.00	10424	Cover Crop
Jefferson		Harmony Hill Farm	426	480	5	3.00	\$ 90.00	10423	Cover Crop
Jefferson		High Horizon Farm	794/157	792/161	3,4,6,7,	87.80	\$ 3,512.00	10425	Cover Crop
Berkeley	Joesph Perry	Jenkins	497	437	8,22	12.52	\$ 500.80	10435	Cover Crop
Berkeley	Joesph Perry	Jenkins	366	2046	1,4	37.96	\$ 1,138.80	10448	Cover Crop
Jefferson	Adam	Link	766	481	4	90.00	\$ 2,700.00	10414	Cover Crop
Jefferson		Locust Grove Farm	1001/966	201/226	1,22	33.80	\$ 1,014.00	10431	Cover Crop
Jefferson	Roy Michael	Magaha	1169	1148	1,2,6	100.00	\$ 3,000.00	10439	Cover Crop
Jefferson	Jason W.	Magaha	229	255	6,7	52	\$ 1,560.00	10429	Cover Crop
Berkeley		MF Ankers and Son	391	1034	6	14.00	\$ 420.00	10432	Cover Crop
Morgan	James R.	Michael	223	292		9.00	\$ 270.00	10427	Cover Crop
Morgan	James R.	Michael	159	170	1d	6.00	\$ 180.00	10428	Cover Crop
Berkeley	David	Michaels	865	4746	3	12.74	\$ 382.20	10420	Cover Crop
Jefferson	Paul	Miller	380	345	6,7,8	68.00	\$ 2,040.00	10434	Cover Crop
Jefferson	Ralph B.	Moler	1220	104	1,2,3,4,5,6	100.00	\$ 3,000.00	10437	Cover Crop
Jefferson		RZ Bane	11	8	3	100.00	\$ 4,000.00	10440	Cover Crop
Jefferson	Timothy W	Smith	435	496	5	15.00	\$ 450.00	10441	Cover Crop
Jefferson	Timothy W	Smith	502	574	1,2,4,5,6	27.00	\$ 1,080.00	10442	Cover Crop
Jefferson	Timothy W	Smith	909	880	1	29.00	\$ 870.00	10443	Cover Crop
Berkeley	Carla J.	Kitchen	304	2101	4	12.6	\$ 378.00	10446	Cover Crop
						1433.58	\$ 50,169.00		

Daniel Lutz seconded. Motion carried.

Ag-Enhancement Program

Ag-Enhancement Presentation-Jennifer Skaggs-postponed to December meeting

Approve Hay Establishment Payment-O’Sullivan Farm-Daniel Lutz moved to approve the payment of \$1860 for O’Sullivan Farm for hay establishment. Lin Dunham seconded. Motion carried.

Approve Lime Application-Burns Farm-Daniel Lutz moved to approve Burns Farm for the lime program. Lin Dunham seconded. Motion carried.

Approve 2nd half AEP sign up-James Michael moved to approve the sign-up period for Frost Seeding (must be done by March 15), Pasture and Hay Reseeding and Hay Establishment (planting dates March

15-May 1) to be December 1-February 1. Daniel Lutz seconded. Motion carried. Barbie handed each supervisor a folder with AEP and CB applications so that if they see a farmer somewhere that wants to apply they can take the application.

Jefferson County WQIP

Septic Pumping Approvals-Gregory Thomas-James Michael moved to approve Gregory Thomas for the JCWQIP septic program. Daniel Lutz seconded. Motion carried.

Septic Pumping Payment Approval-Jamie Shingleton, Debra Corbett-James Michael moved to approve the following payments:

Last	First	Amount
Corbett	Debra	\$ 150.00
Shingleton	jamie	\$ 150.00

Daniel Lutz seconded. Motion carried.

Elks Run Septic Program

Approve payment for Tim Smith septic repair-Lin Dunham moved to approve payment of \$5430 to Kidwell’s Plumbing for septic repair for Tim Smith. Floyd Kursey seconded. Motion carried.

Financial Reports

Approve financial reports/expenses-Floyd Kursey reviewed financial reports. James Michael moved to approve the financial reports and expenses. Daniel Lutz seconded. Motion carried.

Approve Agreed Upon Procedures for FY18-DM reviewed results. Lin Dunham moved to approve the Agreed Upon Procedures report for FY18. James Michael seconded. Motion carried.

Supervisor Report

Floyd Kursey-Floyd ask to add to the December 19 meeting agenda a request to call back the money from Jackson and Kelly for the Kreback/Muselman easement which has not closed.

James Michael-attended numerous Warm Springs Run meetings.

Daniel Lutz-Happy Thanksgiving! Busy winter coming up. He is sorry that Robbie and Todd feel like they do. Floyd doesn’t want to put words in their mouth, but that is the feeling Floyd gets.

Nancy Lutz- we can only put on the agenda what is brought to us.

The meeting adjourned at 9:15 pm.

Nancy Lutz
Chairperson

Robert Boarman
Secretary