

**EASTERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING MINUTES
December 19, 2018
MINUTES**

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 7:00 pm by Nancy Lutz, Chairperson at the USDA Service Center.

Pledge of Allegiance/Prayer

Introductions

The following were in attendance of the meeting:

District Supervisors: Daniel Lutz, Nancy Lutz, Robert Boarman, Todd Butler, James Michael, Lin Dunham, and Floyd Kursey

District Associate Supervisors: David Tabb, Kory Harmison via phone Mary Sell

WVCA/EPCD: Sherry Duncan, Heather Duncan, Barbie Elliott. Jeremy Salyer and Jennifer Skaggs by teleconference.

NRCS: Tim Canfield

Other: Katelyn Walters, Mile Sullivan, Potomac Valley Audubon Society

Agenda Approval- James Michael moved to accept the agenda as presented. Todd Butler seconded. Motion carried.

Minutes- Floyd Kursey moved to accept the minutes for the November 20 meeting. Robert Boarman seconded. Motion carried.

Public Comment:

Jennifer Skaggs-presented a PowerPoint Program on Ag-Enhancement. It reviewed the program and asked supervisors to start thinking about the FY20 program.

Mike Sullivan and Katelyn Walters, Potomac Audubon Society presented an update on the Bullskin Run. They are working with DOH to have culverts installed. Danny and Nancy do not think this is the way to go. They think this will change the original flow of the stream. They are going to meet to discuss.

Agency Reports:

WVCA/EPCD:

*Heather Duncan-*Heather reminded supervisors that the office will be closed December 24, 25, 31 and January 1.

*Jeremy Salyer-*Reviewed his report. They are looking at the funding aspect for SSRP at the suggestion of EPCD.

New Business

Request that Jackson and Kelly return money for the Musselman/Kreback easement \$63840-Floyd and Kristen attended the dry closing for the Musselman/Kreback easement. The lawyer is waiting on one paper to issue the check.

Approve Emergency Action Plans for Warm Springs Dams Site 2 and 3-James Michael moved to approve the Emergency Action Plans for Warm Springs Dams Site 2 and 3. Lin Dunham seconded. Motion carried.

Approve CBIP CREP payment for Daniel Sampson \$792.00-Floyd Kursey moved to approve the CBIP CREP payment for Daniel Sampson \$792.00. Robert Boarman seconded. Motion carried.

Approve payment to Cacapon Institute \$3565 for water monitoring-CB Sleepy Creek grant-James Michael moved to approve the payment to Cacapon Institute \$3565 for water monitoring. Lin Dunham seconded. Motion carried.

Approve new application forms for stormwater management projects funded by Chesapeake Bay-Todd Butler moved to approve the new applications forms for the stormwater management projects funded by Chesapeake Bay. James Michael seconded. Motion carried.

Discuss possibility of moving the January-April meetings to day time meetings-Discussion. Died due to lack of motion.

Approve reimbursing Carla Kitchen for roll of filter fabric-\$371.00-Todd Butler moved to reimburse Carla Kitchen for a roll of filter fabric \$371. James Michael seconded. Motion carried.

Approve a rain barrel sale for March 23-Robert Boarman moved to approve a rain barrel sale on March 23 in our parking lot. Lin Dunham seconded. Motion carried.

Approve \$1200 for Third Grade Tree Program-Lin Dunham moved to approve \$1200 for the third-grade tree program. Todd Butler seconded. Motion carried.

Approve letter of support to NRCS for Warm Springs Run Watershed project application-Lin Dunham moved to approve another letter of support be sent to NRCS for Warm Springs Run Watershed project application. James Michael seconded. Motion carried.

Cooperator Approval

Cooperator Approvals: Bridget Brown, Leslie Condon, John Quinn-Robert Boarman moved to approve Bridget Brown, Leslie Condon and John Quinn as new cooperators. Daniel Lutz seconded. Motion carried.

Chesapeake Bay Program

Approve Heavy Use Payments-Michael Gloyd, Robert Gruber, Rawlings Farm, Christine Mann. Robert Boarman moved to approve the following payments:

County	First Name	Last Name	Farm #	Tract #	Fd#	sq. ft	Amount	Check #
Morgan	Michael W.	Gloyd	204	52	barn	1515	\$ 2,000.00	10484
Jefferson	Robert A	Gruber	27	23	20	1515	\$ 2,000.00	10486
Jefferson	William	Rawlings	1187	1165	14	1515	\$ 2,000.00	10485
Jefferson	Christine	Mann	755	772	trough	1045	\$ 1,379.40	10489

Todd Butler seconded. Motion carried.

Approve Heavy Use Program Approvals-Michael Gloyd, Robert Gruber, Rawlings Farm-Daniel Lutz moved to approve Michael Gloyd, Robert Gruber and Rawlings Farm for the Heavy Use Program. Lin Dunham seconded. Motion carried.

Approve Divisional Fence Program-Jared Ashling, Leslie Condon, Bridget Brown-Daniel Lutz moved to approve Jared Ashling, Leslie Condon and Bridget Brown for the Divisional Fence Program. Lin Dunham seconded. Motion carried.

Approve Stream Exclusion Fence Program: Jared Ashling-Daniel Lutz moved to approve Jared Ashling for the Stream Exclusion Fence Program. Lin Dunham seconded. Motion carried.

Approve Cover Crop payments-G. Larry Omps, Phil Cogar, Michael Duncan Jr., Perry Jenkins, Charles Ware, Timothy Smith, Jeremy Perkins-Robert Boarman moved to approve the following payments:

County	First Name	Last Name	Farm #	Tract #	Fd#	Acres	Amount	Check #
Berkeley	Phil	Cogar	843	4731	1,4	20.00	\$ 600.00	10482
Jefferson	Michael	Duncan Jr	484	551	1	12.00	\$ 360.00	10480
Berkeley	Perry J.	Jenkins Jr	366	2046	2,3,5	22.21	\$ 666.30	10481
Morgan	G. Larry	Omps	158	78	1	30	\$ 900.00	10477
Berkeley	Jerme	Perkins	1007	483	1	21.44	\$ 857.60	10478
Berkeley	Jerme	Perkins	618	7932	5	8.70	\$ 261.00	10479
Jefferson	Timothy W	Smith	502	574	2,5	27	\$ 810.00	10483
Jefferson	Charles A	Ware	295	330	1,4	27	\$ 810.00	10476
						168.35	\$5,264.90	

Lin Dunham seconded. Motion carried.

Ag-Enhancement Program

Ag-Enhancement Presentation-Jennifer Skaggs-under Public Comments

Approve for Lime Program- Robert Cloud, Terry G. Dunn, Michael Gloyd, Thomas W. Kershner, Mary Ellen Largent, Keith McClung, Jimmy Miller, Rockford Mills, Andy Omps, Jeremy Perkins, John Quinn, Donald Reid, Spruce Pine LLC., Sean C. Weigle-Todd Butler moved to approve Robert Cloud, Terry G. Dunn, Michael Gloyd, Thomas W. Kershner, Mary Ellen Largent, Keith McClung, Jimmy Miller, Rockford Mills, Andy Omps, Jeremy Perkins, John Quinn, Donald Reid, Spruce Pine LLC.and Sean C. Weigle for the lime program. Robert Boarman seconded. Motion carried.

Approve Lime Program Payment: Mary Ellen Largent-Daniel Lutz moved to approve the following payment:

County	First Name	Last Name	Farm #	Tract #	Fd#	Acres	Tons	Amount	Check #
Morgan	Mary Ellen	Largent	268	179	6	15.56	27.48	\$ 384.72	10488

Lin Dunham seconded. Motion carried.

Jefferson County WQIP

Septic Pumping Approvals-Jeremy de la Rocha-Daniel Lutz moved to approve Jeremy de la Rocha for septic pumping. Robert Boarman seconded. Motion carried.

Septic Pumping Payment Approval-William Ketner-2 systems, Tony Rosenzweig, G. Warren Mickey-2 systems, Donald Evans-Daniel Lutz move to approve the following payments:

	Last	First	Amount	Check #
1	Evans	Donald	\$ 150.00	10470
2	Mickey	G. Warren	\$ 150.00	10471
3	Mickey	G. Warren	\$ 150.00	10472
4	Rosenzweig	Tony Allen	\$ 150.00	10473
5	Ketner	William H.	\$ 150.00	10474
6	Ketner	William H.	\$ 150.00	10475
			\$ 900.00	

Todd Butler seconded. Motion carried.

Financial Reports

Approve financial reports/expenses-Floyd Kursey reviewed financial reports. He reported that the money had been transferred from the non-interest account to the interest-bearing account. Robert Boarman moved to approve the financial reports and expenses. Daniel Lutz seconded. Motion carried.

Approve renewing 3 CD's -General, Tree and JCWQIP matures 01/10/19-Floyd Kursey moved to renew the 3 CD's that the highest interest rate available locally. Daniel Lutz seconded. Motion carried.

Supervisor Report

Floyd Kursey-went to the DMV and switched the tag on the district truck from a state tag to a regular tag.

James Michael- continue to educate people about flooding.

Daniel Lutz-Thanks for a productive year. Merry Christmas and Happy New Year.

Kory Harmison-here to learn.

The meeting adjourned at 8:30 pm.

Nancy Lutz
Chairperson

Robert Boarman
Secretary