



# GREENBRIER VALLEY CONSERVATION DISTRICT

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Serving Greenbrier, Monroe and Pocahontas Counties

## Minutes of the March Meeting

The Greenbrier Valley Conservation District Board of Supervisors held their regular monthly meeting on Thursday, March 21, 2013 in the conference room of the Lewisburg USDA Service Center. Those attending were:

Supervisors	Others
Jerry Clifton	Sherry Adams, USACE
Carolyn Miller	Dennis Burns, WVCA
Gary Sawyers	Anita Crance, GVCD
Gary Truex	Susan Davis, NRCS
Timothy VanReenen	Josh Dransfield, Monroe 4H
	Lee Godbey, NRCS
Absent: Barry Miller	Larry Layman, WVCA
Associates: None Present	Don Phillips, WVCA
	Jim Roy, WVCA
	Bill Shiflet, Monroe Solid Waste Authority
	Laine Shiflet, Monroe 4H
	Jennifer Skaggs, WVCA
	Matt Tuckwiller, Greenbrier Solid Waste
	Tom Vance, NRCS
	Brian Wickline, Monroe 4H
	Ty Wickline, Monroe 4H
	Lance Wilson, Monroe 4H

**Call to Order:** Chairman Gary Sawyers called the meeting to order at 7:08 p.m.

**Welcome and Introductions:** Chairman Gary Sawyers welcomed all in attendance and made some brief comments regarding Ag Day at the Capitol held on March 20.

**Approval of Agenda:** Timothy VanReenen moved to approve the agenda. Motion carried.

**Approval of the February Meeting Minutes:** Carolyn Miller moved to approve the February 2013 meeting minutes as mailed. Motion carried.

**Guests:**

Brian Wickline, Monroe 4H Leader – Brian brought four students with him that are part of the Monroe 4H Land Judging team. The students gave a very informative PowerPoint presentation on land judging competition. The team won the WV Land Judging Contest and will be participating in the National Land Judging Contest in Oklahoma next month. Brian is asking the board for financial support to enable the team to make their trip.

Sherry Adams from the USACE reported on the status of the Marlinton Flood Wall. The Report left the Huntington District to the Division Office, where they had some questions and requested a thorough real estate update from 2002. A team was sent out in December and January. Changes were found during the two month evaluation and appraisals. The process has now been completed and the cost estimate has been updated. Sherry reported that they do not have the revised figure yet. Once the information is received, Sherry will send it to Larry Layman. The review will be completed soon and will be forwarded to Washington, DC for a final review. It will take about 90 days for their review. By the end of the summer, we should have the approved report, but it is not likely to be funded by Congress with today's political climate. The Benefit/Cost Ratio is below 1. Only projects with benefit/cost ratios of 3 or above are currently being funded. Sherry added that the Town of Marlinton believes that if they sign the agreement, then the money will come. Larry asked about the sponsor's cost-share of design dollars. Sherry replied that if an agreement were signed, then the USACE would ask for approximately \$15 million back as reimbursement for incurred expenses for the project design. Our share would be 5% - approximately \$750,000.00 that would be invoiced to the Town right off the bat. Once the USACE would move into construction, then costs incurred have to be paid back. The town would sign an agreement with the Corps and the GVCD would be asked to sign a sub-agreement before the Corps would sign/accept. Sherry will verify our percentage due if the agreement is signed. Chairman Sawyers thanked her for coming. Questions may be directed to the Corps. Sherry will also work on the revised cost estimate.

Jim Roy reported on the water line situation with the City of White Sulphur Springs. Following the GVCD's letter to the City dated February 26, 2013, information was sent via e-mail on February 27, 2013. Upon review by the WVCA and NRCS, it has been determined that the information the mayor sent to us is not the proper information. The pictures do not qualify as cross sections that were requested by NRCS. The board needs to decide what to do next, as the mayor has not been very cooperative. We are not certain that City Council is aware of the situation. Jim feels we should attempt to discuss the issues with City Council at their next meeting. The O & M inspection is Thursday, April 4. Anyone interested in attending the O & M inspections should plan to meet at the GVCD office at 9:00 a.m. for Howard Creek and the Buckeye Field Office at 1:30 p.m. for Marlin Run. Jim requests to be on the agenda for the next City Council meeting. **Timothy VanReenen moved to request that Jim Roy of the WVCA be placed on the next White Sulphur Springs City Council meeting to discuss the water line installation/easement violations on the Howard Creek Channel. Motion carried.** Chairman Sawyers requests that NRCS staff accompany district and agency staff to the City Council meeting. Jim reported that visited the Site 12 Dam earlier in the day. He noted that DNR has posted a "No ATV or Motor Vehicle Traffic" sign in the emergency spillway.

Jennifer Skaggs gave the board an update on the State Agricultural Enhancement Program. The WV AgEP Committee met on Tuesday of this week and has made recommendations to conservation districts *as suggestions only*: 1) AgEP funds are recommended to be spent on practices rather than equipment. 2) Districts are advised to obtain and document how cost-share rates are established. 3) Field verifications should be done on all practices. All these recommendations will be brought before the WVACD at their April Quarterly Meeting. The main topic Jennifer wishes to discuss with the board tonight is future allocations to districts. The committee has determined that the best way to allocate future funds is to look at funds appropriated and funds paid out. The recommendation for next year is two times the amount of dollars paid, based on May 31, 2013 figures. In the future, the committee would look at other factors as well. At the end of June, districts will be asked to submit a Letter of Request for 50% of projected allocation, and then the June 30, 2013 figures will be looked at. At the end of July, districts would then receive the balance of their allocation. By splitting the allocation, AgEP

dollars can get to districts as early as possible. At this point, the GVCD would be the second highest payout for next year's allocation. She noted that the AgEP Committee decided to go with this formula without seeing any numbers from the districts. We are encouraged to get projects finished and get dollars paid out. If we do this, the GVCD will be in great shape. Jennifer also encouraged the district to ensure that district staff keeps the database current and accurate through May 31.

Bill Shiflet gave the board a status report of the activities of the Monroe County Solid Waste Authority. They are hoping to purchase a couple of acres to expand and recycle more materials, in addition to purchasing a skid steer. Their employee spends a lot of time taking the recycle trailers around to parts of the county. Bill reported a successful tire program last year.

Matt Tuckwiller gave the board a status report of the activities of the Greenbrier County Solid Waste Authority. They are currently in the process of constructing a new 5 acre cell. Trash is starting to pick up.

**Administrative Officer Report:** Anita Crance referred to her written report. She noted that Mike Worley would be resigning his position at the end of the month. Copies of the final draft of the Strategic Plan are in the board's folders for review and comment. The committee will meet again in a couple of months. Larry Layman noted that the bulk of the information within the draft plan came from meetings with supervisors and employees last fall. Timothy VanReenen and Dennis Burns served on this committee. Dennis commented that it will be up to us to go through and see how to address issues noted. Timothy added that everyone needs to review the draft plan and detail it to their conservation district. Districts are encouraged to use the document, which will be reviewed periodically. Supervisors should send their comments to Brian Farkas. Staff will send their comments to their appropriate division directors. It is suggested that the board have a special meeting to review the draft plan in detail and determine ways to address the bullets. It enforces that we are a good district. Chairman Sawyers commented that we all need to come up with comments. He requests that we put on the April agenda to hold a special meeting to review the final draft of the Strategic Plan. Comments are due by May 15.

**Financial Report:** Anita Crance reviewed the financial reports with the board.

**General and CDO Funds Report – Timothy VanReenen moved to accept the General and CDO Funds Report as presented and file for audit. Motion carried.**

**General and CDO Payments – Gary Truex moved to approve all payments as presented on the attached list. Motion carried.**

**WVCA Restricted Funds Report – Timothy VanReenen moved to accept the Co-Administered Funds Report as presented and file for audit. Motion carried.**

**Co-Administered Funds Payments – Timothy VanReenen moved to approve all payments read aloud as follows:**

Larry Pack – AgEP Cost-share	\$1,138.50*
Lynch Construction – Pond Project – 319	\$ 965.25*
Elmer C. Hedrick, Jr. – Pump Septic Tank – 319	125.00*

**\*Delegation of payment authority by Grassland Technician for Pack and delegation of payment authority by 319 Conservation specialists for Lynch and Hedrick. Motion carried.**

**FY13 state GVCD support budget report – Larry Layman explained that the WVCA went through and made corrections to the budget reports. Some things have now changed on the GVCD report, and we are in good shape. As a result of lengthy discussions, this report should be**

viewed as a management tool, not a budget. Larry apologized to the board for any misinformation previously given. District supervisors will be paid for their travel and per diem. There has been discussion about changing Legislative Rules to pay district supervisors a set amount and eliminate all travel and per diem. Supervisor Jim Moore is attending board meetings around the state to discuss the idea. This proposal may go to the WVACD for consideration through the District Operations Committee.

**FY2014 WVSCC/WVCA/CD Budget** – Larry Layman reviewed the budget proposal with the board and explained that the FY14 budget must show a 9% reduction. The Governor added \$136,000.00 of additional cuts to the Agency’s budget. He accepted the suggestion to eliminate the funding line item for the Marlinton Flood Wall Project. Brian Farkas is asking all supervisors to support the WVCA budget with their local legislators.

**Bank Signature Cards** – Anita Crance reported that she had followed up with each bank in the area to see what the status is of correct signature cards for our accounts. She provided a list of the status for each supervisor. She did not hear back from B B & T, but will notify the supervisors once they return a phone call. First National Bank requires a motion from the board to remove all former supervisors and approve current supervisors. **Timothy VanReenen moved to remove Jack Dunbar, Elizabeth McLay Irons, Nora Workman and any other former district supervisors that may be listed on bank signature cards and to approve Jarrell Clifton, Barry Miller, Carolyn Miller, Gary Sawyers, Gary Truex, and Timothy VanReenen as authorized signatories for any and all accounts held in the name of the Greenbrier Valley Conservation District. Motion carried.**

**Approve Payment for Contract GVCD SPRP 02-05-2013:** Anita Crance reported that the invoice has not yet been received from the contractor. Larry Layman reported that Brian Fry is checking the paperwork. We cannot do anything else until that is complete and the invoice and Release of Claims are received.

**Funding Requests:**

**Monroe 4H Trip to Oklahoma National Land Judging Contest - Gary Truex moved to donate \$1,000.00 to the Monroe 4H Leaders Association to assist the team with expenses to attend the National Land Judging Competition in Oklahoma next month. Motion carried.** The board requests that the team return to a board meeting following the national competition and tell the board what they learned and how they finished.

**FY2012 Letter of Request for Agreed Upon Procedures Engagement** – Anita Crance presented a Letter of Request to the WVCA for reimbursement of \$3,361.00 for the FY12 Agreed-Upon Procedures Engagement. **Timothy VanReenen moved to approve a Letter of Request to the WVCA for reimbursement of \$3,361.00 paid to Hollifield and Associates for the FY12 Agreed-Upon Procedures Engagement. Motion carried.**

**FY2014 Letter of Request for O & M State Cost-Share Funds for Marlin Run** – Anita Crance presented a Letter of Request to the WVCA for their cost-share per agreement for the Town of Marlinton for FY14 in the amount of \$1,750.00. **Gary Truex moved to approve a Letter of Request to the WVCA for \$1,750.00 for their cost-share on FY14 Marlin Run Site 1 and Channel. Motion carried.**

**319 Letters of Request for State Matching Funds** – Anita Crance presented the following Letters of Request for funds for 319-related projects:

<b>319 State Match NPS 1409/1408 Kitchen Creek Phase 1 and 2</b>	<b>\$ 36,586.00</b>
<b>319 State Match Knapps Creek</b>	<b>107,334.00</b>
<b>319 State Match Second Creek Karst</b>	<b>37,000.00</b>
<b>319 State Match Second Creek Karnes</b>	<b>45,500.00</b>
<b>319 State Match NPS 1413 Milligan Creek/Davis Springs</b>	<b>82,040.00</b>
<b>319 State Match Milligan Creek Wetlands</b>	<b>22,000.00</b>
<b>319 State Match 1383 Muddy Creek</b>	<b>144,140.00</b>
<b>319 State Match Indian Creek</b>	<b>329,179.00</b>
<b>319 State Match NPS 1293 Kitchen Creek of Second Creek</b>	<b>15,653.35</b>
<b>319 State Match NPS Education Classroom</b>	<b>20,000.00</b>
<b>319 State Match NPS 1411 S Fork of Potts Creek/Sweet Springs Creek</b>	<b>84,816.00</b>

Dennis Burns advised the board that the funds are available. **Jerry Clifton moved to approve all Letters of Request as stated above. Motion carried.** Discussion followed.

**Letter of Request for Reimbursement for 2012 Conservation Farmer Expenses to Annual Conference** – Anita Crance presented a letter of request to the WVCAC for reimbursement in the amount of \$514.76 for Arlene Rexrode and John Tomlinson. **Timothy VanReenen moved to approve the reimbursement request to the WVCAC in the amount of \$514.76. Motion carried.**

**Capitol Conservation District request for AgEP Funds** – Anita Crance read a letter received from Brian Farkas of the WVCA stating that the Capitol CD has depleted their AgEP funds and are in need of funds from other districts if possible. While the board is very grateful for the Multiflora Rose dollars sent to the GVCD from CCD, we do not have any available extra funds at this time to comply with their request. **Gary Truex moved to send a letter to the Capitol CD that we are sorry that no funds are available for them at this time. Motion carried.**

**CREP Funds Transfers** – Anita Crance noted that the Monongahela Conservation District, Tygarts Valley Conservation District and the West Fork Conservation Districts have all graciously shared unobligated CREP dollars with the GVCD. **Gary Truex moved to send a thank you letter to each of these districts for sharing their CREP dollars with the GVCD. Motion carried.**

**Cooperating Agency Reports:**

- **NRCS, FSA** Tom Vance referred to his written report. There is a lot of interest in the CREP program; however FSA is not currently accepting applications. Susan Davis also referred to her written report. Activity is pretty much the same in all field offices. Susan reported that design work continues on Knapps Creek Projects. Construction cannot begin until after July 1 due to spawning season. Lee Godbey also provided a written report. He attended an AFO/CAFO meeting in Monroe County last week, as well as the Appalachian Grazing Conference in Morgantown. Staff is working on applications and making farm visits.
- **WVCA Report** – Larry Layman thanked the supervisors who were able to attend Ag Day. The next WVACD Quarterly Meeting is April 8-9 at Pipestem. The State Committee meets on April 16. If the board wishes to make changes to their Ag Enhancement Program, they must bring any changes back to an official board meeting to

be voted upon prior to July 1. Be thinking about conservation farmer nominees. The \$5,000.00 CDO Grant Expenditure Report is due the WVCA by June 30. Discussion ensued due to the circumstances of a possible expenditure. Larry advised to send a letter to the WVCA explaining that due to the circumstances, to please advise the board as to how best to prepare the report. The Legislative Rules proposal has been submitted. The Senate Ag. Committee, in reviewing the Legislative Rule, determined that the State Conservation Committee should not have the authority to remove Conservation District Supervisors and changed the Legislative Rule to reflect that. They also introduced a bill that would change Article 19-21-A to take away State Committee (SCC) authority in removing District Supervisors. The Legislative Rule and bill is proceeding through the Senate and started on the House side. If approved, the change would eliminate the State Committee's authority to remove Conservation District Supervisors from office. Supervisors would go through the same process as other elected officials. Supervisor ID cards are still in the process of being prepared. The WV Envirothon is April 18-19 at the Wood County 4H Camp.

**Unfinished Business:**

**Office Space/Lease and Reimbursable agreements with FSA** – Anita Crance reported no new developments in a new lease agreement with FSA. Tom Vance reported that this issue is still in the state office's hands.

**Howard Creek Channel/Water Line Crossing/Weir Removal** – See previous discussion in Jim Roy's report.

**Lime applications/approval for Joyce Pauley** - Timothy VanReenen reported that on Joyce Pauley, when her lime was verified, it was discovered that corn had been planted on the fields. She applied under the WV Lime Incentive Program (prior to July 1, 2012). At the time, there was no language in the application that states point blank that you cannot do so. However, in the WV Lime Incentive Program Guidelines, it does state that there would be no row/annual crops for the previous 5 years and must remain in pasture/hay for three years after spreading of cost-shared lime. Discussion ensued. **Gary Truex moved to abide by the WV Lime Incentive Program Guidelines and do not pay Joyce Pauley for her spread lime. Motion carried.** The new Ag Enhancement Program application does say in bold that no row crops are allowed. Discussion ensued. There were no lime applications ready for the board's approval at this time.

**Native Pollinator Program** – Last fall, the Capitol Conservation District sent out packets of information on the Native Pollinator Program and encouraged all districts to participate. The board asked that it be deferred to the March 2013 meeting for discussion. **Carolyn Miller moved to table the issue until the next meeting. Motion died for lack of a second.** It was suggested to allow a committee to explore the possibilities of participating in this program. NRCS has been emphasizing pollinators in their programs during the past two years. Tom Vance and Lee Godbey stated that there are 12 different pollinators. **Timothy VanReenen moved not to adopt the Native Pollinator Program in the GVCD. Motion carried.**

**Surety Bonding Update** – Anita Crance reported that we received a phone call from Lynn Payne from Westfield Insurance. She has submitted the applications to the underwriter and advised us that for each \$100.00 premium for surety bonding, supervisors can obtain \$30,000.00 in coverage instead of \$10,000.00 as first quoted. The bonds should be issued soon.

### Committee Reports:

**Agriculture Enhancement Program** – Timothy VanReenen reported that there is not a lot we can do since our funds are almost depleted. It is now a matter of completing practices and getting people paid. On the Invasive Species component, approved applicants were sent a letter stating that they would have until May 13, 2013 to get their spraying completed. The reason for the early date is to get producers approved, verify spraying, submit invoices and pay producers before June 30th. This has created a lot of concern by producers. After careful consideration, the AgEP Committee recommends to the board to change the date until July 1, 2013. **Timothy VanReenen moved to change the Invasive Species deadline for completing practices from May 13, 2013 to July 1, 2013 as recommended by the AgEP Committee. Motion carried.** Timothy added that the Grassland Technicians have been strongly advised to get an update on the old grant applications. This information is to be provided to the board by the next meeting.

**Building and Equipment** – Gary Truex referred to Sam Master's written report, in which a small amount of income was listed, as there has not been much activity due to the weather.

#### **Finance –**

##### **FY14 CDO Budget Proposal -**

Jerry Clifton reported that the Finance Committee met and developed a draft CDO Budget for FY14. The proposal was reviewed by the board. **Gary Truex moved to approve the FY14 CDO Budget Proposal as submitted by the Finance Committee. Motion carried.**

**Grassland** – Gary Truex reported that Dennis Burns and Devin Johnston are in the process of submitting funding requests to each of the three County Commissions for financial assistance for the Grassland Technician positions. They have attended two meetings and have one more to go. So far, the response is favorable, but they will have to take care of mandates first. Gary thanked Dennis for his assistance. **Timothy VanReenen moved to accept any and all funds granted to the Greenbrier Valley Conservation District from County Commissions for Grassland Technician salaries if provided. Motion carried.** Timothy VanReenen reported that the Grassland Committee met for a short meeting prior to board meeting. The "farmette" program is still in progress. Purchase of a drill was also discussed. **Timothy VanReenen moved to purchase a hay sampling drill up to \$525.00. Motion carried.**

### Watershed Project Reports:

**319** – Dennis Burns gave a status report on 319 projects within the district. He noted that Cook Brothers (Jeff and John) have agreed to be the Monroe County Conservation Farmer nominee for 2013.

Dennis presented 319 contracts for the board's consideration:

- 1) Doug and Tracy Dransfield for \$14,900.00. **Timothy VanReenen moved to approve. Motion carried.**
- 2) Kenneth Kelley for \$8,180.00. **Gary Truex moved to approve. Motion carried.**
- 3) Steve Dransfield for \$14,900.00. **Carolyn Miller moved to approve. Motion carried.**
- 4) WVDOH-Kitchen Creek and Girlonza Scott-Milligan Creek are not ready.

Dennis added that Mike McMunigal is working on Muddy Creek projects by completing nutrient management work with the precision equipment. Field work will be forthcoming. Dennis announced that this year, between \$1.3 and \$1.5 million dollars would be received in 319 projects in the GVCD.

**Correspondence:** See Administrative Officer's Report.

**New Business:**

**Delegation of Approval for Invoices between board meetings** – See financial report.

**WVCA Audit Policy and Procedures Comment Period** – The board was reminded that comments would be received until March 31<sup>st</sup>.

**2013 Conservation Farmer Nominees/Set District Tour** – The board will tour the three district nominees for GVCD Conservation Farmer on a date before the end of May. The board selected Monday, May 13, 2013 for the District Tour. Greenbrier and Pocahontas Counties are requested to have a nominee for the April board meeting.

**Post-Legislative Session Breakfast and Tour** – Discussion ensued on a possible legislative breakfast/PowerPoint presentation and optional tour following the Legislative and Interim Sessions. **Jerry Clifton moved to have a Legislative Breakfast and PowerPoint presentation and possibly a tour following the Legislative Sessions this spring/summer. Motion carried.** This was deferred to the Legislative Committee consisting of Timothy VanReenen, Gary Sawyers, Barry Miller and Pete Piercy. They are requested to get together before the April board meeting.

**Approve update of Long Range Goals** – Anita Crance reported that the update has not been completed. This will be on the April meeting agenda for the board's consideration.

**Membership Dues to the WV Forage & Grassland Council for \$25.00** – No action taken.

**Membership Dues to the National Watershed Coalition for \$75.00** – No action taken.

**Wage adjustment for Equipment Coordinator and Office Assistant** – Jerry Clifton reported that the Finance Committee had done the ground work to provide a wage increase to these two individuals – Dottie Cyfers and Sam Masters, but no official action was taken by the board. Discussion ensued. **Jerry Clifton moved to increase Dottie Cyfers to \$9.00/hour and Sam Masters to \$10.75/hour effective April 1, 2013. Motion carried.**

**Aviagen Turkeys Lease** – Anita Crance noted that in reviewing the current lease, it actually expired on March 31, 2011. Aviagen seems happy with the current arrangements and continue to pay their lease promptly at the first of each month. Gary Truex noted that any changes made would not be effective for one year. No action was taken.

**Conservation Agreements/Terminations, CREP and 319 Contracts, HEL Plans, Actions between Board Meetings:**

Conservation Agreements were presented on the following: Angelo Jiordano, PO-1186 for 80 acres; Mary Francis Barlow, PO-1194 for 12 acres; Lory Mae Dale, PO-1192 for 41 Acres; John D. McCollum, PO-1191 for 29 acres; Joshua Bennett, PO-1187 for 36.008 acres; Pocahontas Fish & Game, LLC, PO-1188 for 12 acres; Delsie L. Swearingen, PO-1189 for 50 acres; Edmond "Eddie" Friel, PO-1190 for 410 acres; Simon Lollis, PO-1179 for 4.01 acres; Burl G. Burns, PO-1182 for 225 acres; Thomas A. Shipley, PO-1193 for 357.5 acres; Michael F. Teubert, GRL-401; Allison Echols, MOL-400 for 273.1 acres; and Roger S. Brown, MOL-402.

Terminations of Agreements were presented on the following: Ivan N. Barlow, 1918-P; Si Sharp, 4002-P; Dell Shinaberry, 2513-P; Arden Killingsworth, 2380-P; and Burl G. Burns, PO-1167.

**Gary Truex moved to accept all Conservation Agreements/Terminations as presented. Motion carried.**

319 Contracts Septic System Pumping/Repairs – None presented.

Delegation of Authorization for 319 Septic Contracts – None presented.

Delegation of Authorization for Kitchen Creek Contracts – None presented.

Delegation of CREP Contracts – None presented.

**Other Business:**

**Ag Day at the Capitol** – Timothy VanReenen reported that Gary Sawyers, Gary Truex, Jerry Clifton and himself attended and it was a good day overall. A meeting was held with Commissioner Helmick and Senators Laird and Miller that day. As far as the Marlinton Flood Wall Funds are concerned, there is no news. Commissioner Helmick was to meet with the Senators to discuss this further today. If the Town of Marlinton would sign the project agreement, Gary Truex suggests that Commissioner Helmick needs to be made aware of the percentage owed the USACE from the Flood Wall Funds as reimbursement. Gary went on to say that districts have been receiving the CDO grant funds at \$20,000.00 and then \$19,000.00 for a number of years. Our costs have gone up, but the CDO grant is staying the same. The board wishes for this issue to be taken to the WVACD District Operations Committee in July.

Timothy asked the board that any other concerns they may have for the WVACD Spring Quarterly Meeting to please let him or Gary Sawyers know.

**Adjournment:** Meeting adjourned by consensus at 10:30 p.m.

The April meeting will be held on Thursday, April 18, 2013 at 7:00 p.m.

**Respectfully submitted,**



**Gary W. Sawyers  
Chairman**



**Gary L. Truex  
Secretary/Treasurer**

GLT/ac

**Recorded by Anita J. Crance, Administrative Officer**