

**Southern Conservation District  
Board Meeting Minutes  
July 11, 2013**

The Southern Conservation District July 11, 2013 board meeting was called to order at 9:45 a.m. by Bill Bollenbach, SCD Chairman. The meeting was held at the SCD office, 463 Ragland Road, Beckley, WV. Dvon Duncan led the board in the Pledge of Allegiance. Ray Lafferty opened the meeting with prayer.

**Supervisors Present**

Bill Bollenbach	Don Windon
Ken Scott	Sid Howard
Curtis Murphy	Virgel Caldwell
Dvon Duncan	Carl Mullins
John Brenemen	Jason Angell
Ray Lafferty	

**Supervisors Absent**

Randall Patton

**Others Present**

Becky Floyd, WVCA	Danny Carter, SCD
Christi Meador, SCD	Jennifer Skaggs, WVCA
Judith Lyons, WVCA	Greg Stone, NRCS
Jim Roy, WVCA	Nicki Taylor, WVDEP
Bill Harris, NRCS	

Becky Floyd reported Jeff Meador is at the hospital with kidney stones. Randall Patton is having stomach problems and was unable to attend today.

**Approval of Southern Conservation District Board Meeting Minutes**

**Virgel Caldwell moved to approve the June board meeting minutes as mailed. Ken Scott seconded. The motion carried.**

**Approval of SCD and CDO Financial Reports for Accounting Purposes**

**Sid Howard moved to approve the general checking account financial reports for June as prepared by Akers and Associates. Ray Lafferty seconded. The motion carried.**

**Ray Lafferty moved to approve the CDO checking account financial reports for June as prepared by Akers and Associates. Virgel Caldwell seconded. The motion carried.**

**WV Conservation Agency Administrative Officer Report**

Becky Floyd reported Larry Layman is on annual leave this week.

**Carl Mullins moved to approve the June 2013 co-administered funds financial report as prepared by the WV Conservation Agency. Ray Lafferty Seconded. The motion carried.**

**Ray Lafferty moved to approve the following co-administered invoices for payment:**

<b>SCD</b>	<b>Cranberry Creek O&amp;M work</b>	<b>\$1,350.00</b>
<b>SCD</b>	<b>Brush Creek O&amp;M work</b>	<b>\$1,205.00</b>
<b>Harold Wolfe</b>	<b>Brush Creek O&amp;M work</b>	<b>\$127.58</b>
<b>Mountaineer Contractors</b>	<b>LWS Project work</b>	<b>\$187,834.75</b>

**John Brenemen seconded the motion. The motion carried. Virgel Caldwell abstained from the vote.**

The Letter of Request (LOR) to the WV Conservation Agency for the first allotment of FY14 AgEP funds totaling \$47,000.00 was presented for board approval:

Jennifer Skaggs stated the second amount will vary some from this amount but should be close. The second allotments will be based upon the June totals in the AgEP database. Jennifer stated district should be notified by their August board meetings with the amount for the second request for funds. Sid Howard questioned can the district approve applications using the \$47,000.00 or should the district to wait until the funds are received. Jennifer suggested approving the applications pending funding.

**Dvon Duncan moved to approve the LOR to the WV Conservation Agency for the first allotment of FY14 AgEP funds totaling \$47,000.00. Virgel Caldwell seconded. The motion carried.**

The Letter of Request (LOR) to the WV Conservation Agency for FY13 reimbursement for accountant expense totaling \$1,350.00 was presented for approval.

**Ken Scott moved to approve the LOR to the WV Conservation Agency for FY13 reimbursement for accountant expenses totaling \$1,350.00. The motion carried.**

The Letter of Request (LOR) to the WV Conservation Agency for FY13 reimbursement for internet expenses totaling \$620.85 was presented for approval.

**Virgel Caldwell moved to approve the LOR to the WV Conservation Agency for FY13 reimbursement for internet expenses totaling \$620.85. Ken Scott seconded. The motion carried.**

Becky Floyd stated the LOR's for internet and accountant reimbursement completes requests for reimbursement for FY13.

Becky reminded the board nominations for Carroll Greene, WVACD Honorary Member and WVACD Member at Large are due by September 1. Bill Bollenbach appointed Dvon Duncan to serve as chair of the nominating committee for these and appointed John Brenemen to serve on the committee. The nominating committee will present nominations at the August board meeting.

Becky distributed copies of the Conflict of Interest forms for FY14 to each supervisor. Supervisors were asked to complete the forms and submit them to her by the August board meeting. The Conflict of Interest forms are due to Guthrie by August 15.

Becky reported the district received minutes from the Raleigh County Solid Waste Authority for February, March and May.

The WV Conservation Agency report was not provided by Guthrie for this month.

### **Southern Conservation District Program Coordinator Report**

The Boy Scout Jamboree credentials were distributed to Carl Mullins, Sid Howard and Ray Lafferty along with the visitor passes. T-shirts were provided to the supervisors and staff that are planning to attend the Jamboree. The group reviewed times the shuttle buses would run and dates supervisors plan to work. The district will purchase lunch food for the workers. Christi stated she expects to be working 12 hour days.

### **Southern Conservation District Crew Work Report**

Curtis Murphy discussed the need to increase the SCD lime delivery rate from \$40.00 to \$45.00 a ton. The equipment committee met on June 21 and reviewed rates.

**Curtis Murphy moved to increase the SCD lime delivery rate from \$40.00 a ton to \$45.00 a ton. Sid Howard seconded. The motion carried. Jason Angell abstained from the vote.**

Curtis reported estimates are being sent to the Greenbrier Valley CD, Capital CD and Western CD for possible work. The crew will start SPRP work next week. Rob Hebb resigned due to accepting a job with WVDOH.

### **Conservation Cooperator Agreements**

Danny Carter presented the following Conservation Cooperator Agreements:

Michael Durham	Raleigh County
Vicky Reed – Reed Farm	Mercer County
New River Hills Farm	Raleigh County
Keisha Shrewsbury	Wyoming County
Carl Larson	Raleigh County
Ronnie Wood	Fayette County
Jesse A. Kincaid	Fayette County
Joy Smith	Fayette County
Jamey Bleau Gwinn	Summers County

William Travis Redden	Raleigh County
Edward K Rotenberry	Mercer County
John P. Ward	Summers County
Ronald Hayworth	Mercer County
Dennis R Crawford	Fayette County
S.E. Gilkeson	Fayette County
James E. Gum	Mercer County
Billy E. Johnson	Summers County
Michael J. Hubinak Jr.	Mercer County
Marty Rae Walker	Fayette County
Kathryn Daniel	Raleigh County
Rondel L. Shrewbury	Mercer County

**Sid Howard moved to approve the conservation cooperator agreements as presented. Ray Lafferty seconded. The motion carried.**

Sid reported on spot checks for FY13.

Sid asked the board to select a starting number for the FY spot checks. **Ken Scott moved to start with number 4. Ray Lafferty seconded. The motion carried.**

Sid thanked the SCD staff for their work during the first week of sign-ups. The office was very busy with landowners and sign-ups. Sid commended Danny for having everything ready to present to the board today.

Jason Angell recused himself from the room prior to review of any AgEP applications.

Danny Carter reviewed the nutrient management applications for approval:

Vicky Reed – Reed Farm	1,184.38
New River Hills Farm	1,185.45
Billy E. Johnson	383.04
Keisha Shrewsbury	295.92
Carl Larson	1,158.68
Ronnie D. Wood – WW Farm	262.00
John Taylor	743.87
Phyllis D Walker	2,850.00
Harold Gunter	834.30
Christopher S. Skaggs	2,611.98
John P. Ward	607.62
Mary L Hopkins	648.09
Joy McKinney	3,052.66
Mark A. Deck	218.44
Ronald P. Hayworth	483.16
Desiree Daniels	1,977.60
Rondel L. Shrewsbury	444.57
Sandra G. Phillips	1,790.42

Edward Rotenberry	918.78
Michael Hubinek Jr.	1,044.72
James Pate	448.56
Eddie Walker	382.50

**Sid Howard made a motion to approve the FY14 nutrient management applications as presented pending FY14 funds being received from WVCA. Ray Lafferty seconded. The motion carried. Jason Angell was recused from the room prior to voting or discussion.**

Danny Carter reviewed the lime applications for approval:

Michael Durham	130.50
James E Gum	509.00
Billy E. Johnson	1,077.00
Vicky Reed – Reed Farm	1,188.50
New River Hills Farm	3,023.75
Keisha Shrewsbury	205.50
Carl Larson	819.50
Ronnie D. Wood – WW Farm	2,541.75
John Taylor	774.75
Jesse A. Kincaid	2,039.25
Joyce L. Crawford	1003.50
Dennis R. Crawford	668.25
Darrell W Cooper	972.75
S.E. Gilkeson	3,314.75
Richard Allen	1,599.75
Joy Smith	1,960.50
Phyllis D. Walker	3,312.50
Jamey Bleau Gwinn	573.00
Mary L. Hopkins	4,808.50
George C. Ford	1,232.25
Christopher S. Skaggs	2,467.50
William Travis Redden	1,346.50
Donald Wilson	1,139.50
John D. Pittman	643.50
Barry Whitt	3,750.00
Mark A. Deck	948.50
Kathryn Daniel	2,166.00
Desiree Daniels	2,611.25
Rondel L. Shrewsbury	1,409.25
Bill W. Keeney	746.75
Bill W. Keeney	1,229.50
Bill W. Keeney	1,037.00
Jim Tolliver	501.50
Michael J. Hubinak Jr.	725.50
Sandra G. Phillips	1,952.50

Edward K. Rotenberry	904.25
Dwight Bennett	3,750.00
James E. Pate	534.00
Eddie Walker	957.75

**Ray Lafferty moved to approve the FY14 lime applications as presented. Curtis Murphy seconded. The motion carried. Jason Angell was recused from the room prior to voting or discussion.**

Danny Carter reviewed the Invasive Species applications for approval:

Christopher S. Skaggs	385.17
Joy McKinney	415.00
Ronald P. Hayworth	406.49
Dennis R. Crawford	694.56
Joyce L. Crawford	632.52
Harold D. Gunter	297.20
Marty Rae Walker	484.29
Michael J. Hubinak Jr.	301.08
Vicky Reed – Reed Farm	178.32
Ronnie D. Wood	279.92

**Sid Howard moved to approve the Invasive Species applications as presented pending receipt of FY14 funds. John Brenemen seconded. The motion carried. Jason Angell was recused from the room prior to voting or discussion.**

Danny Carter reviewed the frost seeding applications for approval:

Vicky Reed – Reed Farm	202.94
William Travis Redden	177.10
Mary L Hopkins	175.17
Ronald P. Hayworth	129.61

**Sid Howard moved to approve the FY14 Frost Seeding applications as presented pending the FY14 funds. John Brenemen seconded. The motion carried. Jason Angell was recused from the room prior to voting or discussion.**

Danny reviewed the AgEP funds balance as of the end of June.

Jason Angell re-entered the meeting.

Sid Howard stated the next AgEP meeting will be July 23 at 10:00 a.m. at the SCD office.

Bill Bollenbach discussed concerns on getting the lime spread for cooperators.

The group discussed the safety of the current lime trucks and why the equipment committee is reviewing purchasing a new truck.

Curtis Murphy scheduled an Equipment Committee meeting for July 19 at 10:00 a.m. Curtis questioned can the board afford to purchase a new truck for the lime program? Estimates are coming in around \$100,000.00. The Equipment Committee was asked to provide estimates at the August board meeting.

The group discussed purchasing a second small pull behind buggy to help landowners get lime spread.

**Visiting Agency Reports/Comments:**

*WV Department of Environmental Protection (DEP)*

Nicki Taylor discussed 319 projects and her work with districts on this program.

*USDA Natural Resources Conservation Agency (NRCS)*

Greg Stone with NRCS gave an update on NRCS programs and staff changes.

Greg discussed the congressional request they received related to flooding concerns on Stafford Drive in Princeton.

Greg Stone reported Daniel Vineyards was selected as the area one farm to continue in the state judging. Greg stated all area one farms were very close in the competition. Greg stated the agriculture on the vineyard is very intense agriculture and they are doing a great job.

Greg stated NRCS has provided, as of today, a letter to the district on the geologic drilling request from Department of Highways (DOH) on Cranberry Creek Channel, The district will prepare a cover letter and send the NRCS letter to DOH asking them follow all NRCS guidelines and requests.

Greg stated NRCS has 18 staff assigned to the Jamboree – they will also help Christi with the SCD displays and exhibit. NRCS will be sharing a space and tent with the district. Greg commended Christi for her work with NRCS on the Jamboree site. Kevin Wickey and Rich Simms will be attending on VIP day. Christi and Sid will be attending the VIP luncheon.

Louis Aspey has accepted a new position with NRCS. He will be the Chief of Staff for the Regional Conservationists. He will be working in Washington, DC.

Bill Harris reviewed the written report for the Beckley Field Office and Princeton Field Office.

WV Conservation Agency

Jim Roy reported on flooding in Sophia last month. The channel is operating properly. The area of concern is below the post office. The town representatives have been advised of the contacts they need to make with DOH.

Jennifer Skaggs stated FY 13 AgEP program has been closed out. She commended districts for their work on the program for the first year.

Judith Lyons gave an update on CCR's for the SCD. One SPRP site at Bramwell has been approved in addition to the four sites the crew will be working on next week.

Agreement 1276-00 for the Winding Gulf DEP project was presented for approval. **Carl Mullins moved to accept and sign the agreement as presented. Sid Howard seconded. The motion carried.**

#### **WV Association of Conservation Districts update:**

Ray Lafferty reported the WVACD summer quarterly meeting was held July 7-8, 2013 at Blackwater Falls State Park. Ray stated Brian Farkas reported he is working with legislators on the need for dam rehabilitation funds. Districts were encouraged to use any leftover project dollars if possible. The WVACD selected a site near Flatwoods for their office space. The WVACD is still in the process of determining how funds will be obtained to cover the cost of the office space.

Carl Mullins encouraged the board to utilize project monies.

#### **Supervisor Reports**

Dvon Duncan reviewed the request from the Mullens Farm Day Committee which was discussed at the June board meeting. Dvon discussed concerns on the need for a large animal veterinarian for Wyoming County area. The committee has requested \$1,500.00 to be used towards having a vet on site for three days and the rest would be used towards marketing. **Dvon Duncan moved to approve a donation to the Mullens Farm Day Committee totaling \$1,500.00 from CDO funds that have been carried over from past fiscal years. Ray Lafferty seconded. A review of the FY14 budget was held. The motion carried.** Dvon thanked the board and stated they hope to have the veterinarian for at least one full day. The group discussed the FY14 CDO budget. Becky Floyd reminded the group the amount budgeted for FY14 for donations is \$2,000.00. Sid Howard suggested the \$2,000.00 be divided equally between the six counties. Supervisors were encouraged to remember this when making requests for their counties this fiscal year.

Ken Scott reviewed the request from the Raleigh County Commission concerning flooding within the confines of Big Whitestick Creek in Raleigh County. Don discussed the flooding in Mabscott. The group discussed meeting with the County Commission, WVCA and possibly the Town of Mabscott. **Ken Scott moved to reply to County Commission that district would like to schedule a meeting with them in September to review their concerns. Ray Lafferty seconded. The motion carried.**

Sid Howard gave an update on the meeting with the Fayette County Farmers Market concerning the \$1,000.00 donation that was approved by the board earlier this year. Sid has visited the site and a larger dozer will be required. **Sid Howard moved to use the \$1,000.00 donation to furnish a larger dozer than what was originally planned**

**including the cost to cover Jeff Meador's time as the operator. John Brenemen seconded.** This will also include any mobilization fees. John stated the work can hopefully be done in one day. **The motion carried.**

Dvon Duncan discussed several blockages in Wyoming County. The information has been forwarded to the WV Conservation Agency for their review. Dvon also discussed railroad ties in the creek and on the creek bank. The board recommended Dvon recommend the community to contact DEP about the railroad ties in the creek.

**Ken Scott moved for the meeting to be adjourned. Don Windon seconded. The meeting was adjourned.**

Respectfully submitted

Dvon Duncan  
SCD Secretary