

**Guyan Conservation District  
Monthly Board Meeting Minutes  
April 21, 2016 at 1:00 p.m.  
2631 5<sup>th</sup> Street Road, Huntington, WV 25701**

The Guyan Conservation District April 21, 2016 board meeting was called to order at 1:00 p.m. by Boyd Meadows, Chairman.

Supervisors Present

Boyd Meadows  
John Oblinger  
George Mathis  
Grady Hayner

Ronnie Perdue  
Helen Stanley

Supervisors Absent:

Bill Stewart  
John Bill Perry  
Steven Billups  
Rocky Adkins

Others Present:

Kim Fisher, WVCA  
Jennifer Gilbert, WVCA  
Dylan Kaib, WVCA  
Ben Marcum, WVCA/NRCS

**Approval of Agenda**

**Grady Hayner moved to approve the April 21, 2016 board meeting agenda. George Mathis seconded. The motion carried.**

**Approval of Board Meeting Minutes**

**Grady Hayner moved to approve the March 17, 2016 Guyan Conservation District (GCD) board meeting minutes. Helen Stanley seconded. The motion carried.**

**Agency Reports**

WVCA-Kim Fisher – See Attached Report  
WVCA –Judith Lyons – See Attached Report  
WVCA-Mark Buchanan-See Attached Report  
NRCS-Ben Marcum – See Attached Report

**Business Meeting**

### Treasures Report

**Grady Hayner moved to approve the co-administrated funds financial reports for March. George Mathis seconded. The motion carried.**

**Grady Hayner moved to approve the District General and CDO financial reports for March. Helen Stanley seconded. The motion carried.**

**Helen Stanley moved to approve the following District General and CDO accounts payable. John Oblinger seconded. The motion carried.** The Board asked that these invoices now be totaled.

<u>Name</u>	<u>Inv. #</u>	<u>Amount</u>
Superior Office Service (office supplies, classification folders)		\$ 718.08
Bagby, Johnson & Assoc., Inc.		\$ 200.00
Bagby, Johnson & Assoc., Inc.		\$ 275.00
Suddenlink		\$ 169.81
LM&OC Properties		\$ 568.32
Bill Stewart (postage for mailing soil samples)		\$ 52.60
Bill Stewart (supplies for pollinator program)		\$ 30.88
Ernst Seeds (pollinator program)		\$ 478.60

**Grady Hayner moved to approve the following Co-Administered Funds Project Invoices, as well as returning Four Pole Creek Watershed Association's remaining grant money of \$786.40, to close out their account. John Oblinger seconded. The motion carried.**

<u>Name</u>	<u>Invoice #</u>	<u>Amount</u>
Research & Testing Laboratory Four Pole Creek Watershed Assn.		\$ 2,787.50
U.S. Small Farm Equipment Belt for Potato Planter		\$ 311.48

**John Oblinger agreed to pay the following potato invoices for Elk Conservation District once the funding is available. George Mathis seconded. The motion carried.**

Nu Seed Corporation Potato Seeds		\$11,000.00
Bill Stewart Reimbursement for Northern Tool & Equip. 2 Potato Sprayers		\$ 348.47

### New Business

#### Video Conferencing

**Grady Hayner moved to approve the purchase of video conferencing, not to exceed \$2,500.00, with a 60 inch tv screen. Ronnie Perdue seconded. The motion carried.**

**Approval of Board March travel and per diem expenses**

**Grady Hayner moved to approve the Board Members March travel and per diem expenses. George Mathis seconded. The motion carried.**

**Rental Equipment & Float Valves**

Rental equipment for the month was \$150.00 for rental of lime spreader by Charles Simpson.

**WVACD Scholarship Winner**

The Board decided that GCD's scholarship winner, Jenna Floyd, would be presented her scholarship and certificate at Cabell Midland's award ceremony, in the auditorium, May 9, 2016, at 6:00. Mark Buchanan offered to present the award on behalf of GCD.

**Conservation Farm of the Year**

The nominees for the Conservation Farm of the Year are:

- Ken Brown – Cabell County**
- Lee Reeves – Wayne County**
- Pat Davis – Lincoln County**
- Paul & Arlene Starr – Mingo County**

The Conservation Farm Tours will be held May 9<sup>th</sup> at 9:00 am with everyone meeting at GCD.

**School Community Garden Approval of Funds Transferred**

**George Mathis moved to approve paying Tolsia High School the Community Garden Grant money, in the amount of \$5,000.00, up front. John Oblinger seconded. The motion carried.** Tolsia High School would need to send a price quote before the payment can be made.

**Letters of Request (LOR)**

**John Oblinger moved to approve the following LORs. George Mathis seconded. The motion carried.**

<b>FY16 Operating Grant</b>	<b>\$ 6,633.00</b>
<b>FY16 CD Supervisor Grant</b>	<b>\$10,270.00</b>

**2016 GCD Budget**

Kim Fisher notified the Board that usually the bookkeepers, or accounting firm, is in charge of providing us the information to prepare our budget. The board asked Kim Fisher to provide some examples of worksheets other districts use to prepare their budgets at the next board meeting.

**GCD Calendar Cards Laminated**

**John Oblinger moved to approve the motion to purchase 1000 GCD pocket sized calendar cards. Helen Stanley seconded. The motion carried.**

### **AgEP Potato Program**

**John Oblinger moved to approve adding the Elk Conservation District to our potato project and paying their invoices once the funding is available. George Mathis seconded. The motion carried.**

### **Approval of New AgEP Practices**

The Board received a list of the FY17 AgEP practices to review and consider for the May meeting.

### **AgEP Payment Approval**

**Grady Hayner moved to approve the following Potato Project payment. John Oblinger seconded. The motion carried.**

Jeff Eldridge	Potato Project	\$ 473.24
Jack Black	Nutrient Management	\$1,980.00
Douglas Cremeans	Nutrient Management	\$ 274.77

### **John Bill Perry Wayne County Solid Waste Authority**

The Board asked that a written letter be sent to the Wayne County Solid Waste Authority appointing John Bill Perry to the Wayne County Solid Waste Authority effective until 6/30/2020. The Board also suggested checking on the status of George Mathis as a director on the Board of Logan County Solid Waste Authority and sending appropriate letter.

### **Lincoln County Farm Field Day**

Lincoln County Farm Field Day will be held on May 14, 2016 at Wood Farm in Hamlin, WV at 9:00 am. Guyan Conservation District has already agreed to pay \$600.00 to sponsor the lunch.

### **Tomato Grafting Workshop**

The Tomato Grafting Workshop will be held May 20, 2016 at Bill & Dorothy Stewart's Farm in Fort Gay, WV. There will be 2 sessions 3:00-5:00, and 6:00-8:00 and it is recommended that no more than 25 people attend each session. The remaining money left over from the March 12, 2016 High Tunnel Workshop luncheon will be used for refreshments for this event.

### **Communications**

- DEP Mining Notices
- Forestry report from Charles R. Copeland, Div. of Forestry
- WV Education Council Meeting (April 28, 2016-Camp Mahonegan)
- Women in Agriculture (May 17, 2016 at Moundsville Center)
- John Bill Perry reappointed to Wayne County Solid Waste Authority Board of Directors (term expiring 6/30/2020)
- 2016 Government Units Survey completed
- WVACD Financial Reports as of 3-31-16
- Quarterly Meeting Update Report

**Adjournment**

Next Board Meeting Will Be Held On:  
**June 16, 2016 at 1:00 PM**