

DISTRICT OF THE YEAR

WEST VIRGINIA CONSERVATION EDUCATION AWARDS

Nominations open for outstanding district education programs

Participants—Please remember to:

- Be concise and write as you would speak.
- Type double-spaced and only on one side of the paper.
- Place materials in a three-ring binder no larger than one inch.
- Identify item by number in upper right-hand corner of each page.
- Include supporting materials after each response.
- Include a copy of your annual report.

Purpose and Eligibility

The purpose of the District of the Year contest is to recognize the outstanding conservation education efforts of conservation districts.

Requirements

To enter the contest, you must:

- Fill out the entry form on the adjacent page and have it signed by the district board chairperson.
- Submit a typewritten narrative which addresses the ten items under "Content of Narrative."
- Include the entry form, narrative and all supporting materials in a standard, one-inch three-ring binder. The binder does not need to be completely filled. Videos and CD-ROMs should not be included.

Content of Narrative

Narratives must be typewritten and double-spaced on one side only of 8 1/2" x 11" paper. Type must not be smaller than 12 point. Narratives must address the ten items listed below. The response for each item must not exceed two pages and should be treated as a separate section. On every page, identify by number, in the upper right-hand corner, the item to which the response applies. Supporting materials should be located after each response.

1. What do you consider the district's most important educational activity during the year? What were the benefits and effects?
2. Describe your conservation education assistance to schools, colleges and universities. Describe materials, technical help and other assistance provided; list projects completed or underway; list scholarships provided to students.
3. List any workshops, training sessions, conservation tours, scholarships or other activities provided for teachers, and note district involvement in each.

4. State the district's involvement with youth groups and organizations. Name them and outline the most significant educational programs or projects. Explain your adult soil and water conservation education program. Identify materials, instructors, technical help, tours or other services the district provided.
5. Explain your adult soil and water conservation education program. Identify materials, instructors, technical help, tours or other services the district provided.
6. Name any local conservation organizations receiving district educational assistance. Describe the type of help, programs or projects provided by the district.
7. Describe district involvement with local, state or federal agencies in conservation education programs.
8. Describe the district's public information program. Include outstanding programs done with newspapers, radio and television and the effect on district programs and on the community.
9. Provide information about your newsletter and include a copy of your annual report. List circulation, frequency and how it is used for educational purposes.
10. Describe other educational activities or programs which may not have been covered by the above items. Identify the district's involvement in the planning or implementation, the number of people affected and other details which indicate its value and scope.

Judging Criteria

Judging is based on data provided in response to items under "Content of Narrative" and on supporting materials. Decisions of the judges are final.

Important considerations in selecting program winners include:

- Comprehensiveness, scope and quality of conservation education program.
- Attention to a broad spectrum of conservation needs and issues.
- Assistance generated by the district from organizations, agencies and individuals for accomplishing educational objectives.
- Extent of district input into the educational programs of other organizations, including providing motivation, advice, technical assistance and organizational leadership.
- Types and effectiveness of activities informing teachers, youth and other community members about conservation issues.
- Extent of youth and educator involvement with the district's educational program.
- Involvement in and quality of adult education programs.

Deadlines

Conservation district nominations must be submitted at the July Quarterly meeting to the WVACD Education Committee Chairperson prior to the standing committee meeting.

DISTRICT OF THE YEAR

WV CONSERVATION EDUCATION AWARDS APPLICATION

Please type all information and use this page as the cover sheet for your entry.

Name of district _____

Chairperson's name _____

Street address _____

City _____ State _____ Zip code _____

County _____ e-mail address _____

District website: _____

District telephone (_____) _____

Number of schools in your district _____

Number of students in your district _____

Our district is primarily: _____ Rural _____ Suburban _____ Urban

May _____ use all or part of your program in its educational and informational activities? _____ Yes _____ No

District chairperson's signature _____

(Must have chairman's signature to be judged)

Date signed _____

District Education Committee Members

List the names and occupations of the district education committee members and indicate whether or not they are district officials.

Member Name	Occupation	District Official Y or N
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

9.		
10.		