

**Guyan Conservation District
Monthly Board Meeting Minutes
June 16, 2016 at 1:00 p.m.
2631 5th Street Road, Huntington, WV 25701**

The Guyan Conservation District June 16, 2016 board meeting was called to order at 1:00 p.m. by Boyd Meadows, Chairman.

Supervisors Present:

Boyd Meadows
John Oblinger
George Mathis
Rocky Adkins

Bill Stewart
Helen Stanley
John Bill Perry
Ronnie Perdue

Supervisors Absent:

Steven Billups
Grady Hayner

Others Present:

Kim Fisher, WVCA
Dylan Kaib, WVCA
Jennifer Gilbert, WVCA
Corine Powell, NRCS

Approval of Agenda

Bill Stewart moved to approve the June 16, 2016 board meeting agenda. George Mathis seconded. The motion carried.

Approval of Board Meeting Minutes

Bill Stewart moved to approve the May 19, 2016 Guyan Conservation District (GCD) board meeting minutes. Ronnie Perdue seconded. The motion carried.

Agency Reports

WVCA-Kim Fisher – See Attached Report
WVCA –Judith Lyons – See Attached Report
WVCA-Dylan Kaib – See Attached Report
WVCA-Mark Buchanan-See Attached Report

Business Meeting

Treasures Report

Bill Stewart moved to allow John Oblinger, Treasurer, to approve the final co-administered funds financial reports, district general and CDO financial reports for May as soon as the bookkeeper's reports are ready. John Bill Perry seconded. The motion carried.

Bill Stewart moved to approve the following District General and CDO accounts payable. John Bill Perry seconded. The motion carried.

<u>Name</u>	<u>Inv. #</u>	<u>Amount</u>
Bagby, Johnson & Assoc., Inc.		\$ 200.00
Bagby, Johnson & Assoc., Inc.		\$ 275.00
Suddenlink		\$ 169.81
LM&OC Properties		\$ 568.32
Xerox		\$ 144.50
J&R Portable Toilets (Field Day June 12)		\$ 212.00
John Oblinger (postage for soil samples)		\$ 6.80
Bill Stewart (postage of soil samples)		\$ 6.80
Bill Stewart (postage for business calendar cards)		\$ 8.16
Bill Stewart (stamps)		\$ 47.00
Board of Risk and Insurance Management		\$ 649.00
Halfway Market (Field Day Lunch June 12)		<u>\$ 968.91</u>
		<u>\$ 3,256.30</u>

Boyd Meadows, Chairman, suggested that we possibly have Field Day next year where they offer restroom facilities, instead of paying for them.

John Oblinger moved to approve the following Co-Administered Funds Project invoices. George Mathis seconded. The motion carried.

<u>Name</u>	<u>Invoice #</u>	<u>Amount</u>
ACF Environmental (Ronald Clark II Project)		\$2,630.21
Bill Stewart reimbursement for potato planter Decals bought at Vicky's in Milton		\$ 16.26
Bill Stewart reimbursement for replacement Potato sprayer planter for GCD		<u>\$ 139.98</u>
		<u>\$2,786.45</u>

New Business

Approval of Board Members May travel and per diem expenses

John Oblinger moved to approve the Board Members May travel and per diem expenses. George Mathis seconded. The motion carried.

GCD Directors

The Board decided to continue using the same directors, which consists of Bill Stewart and Rocky Adkins, and forward list to Jim Foster by July 1. It was suggested that Alan Boone of Lincoln County serve as a backup to attend meetings that Rocky Adkins was unable to.

FY15 Audit Invoice

Bill Stewart moved to accept the audit and approve paying Lowe & Associates their invoice of \$1,440.00 for the FY15 audit. Ronnie Perdue seconded. The motion carried.

Letters of Request (LOR)

Rocky Adkins moved to approve the following LORs for audit report and video conferencing hardware. Helen Stanley seconded. The motion carried.

Letters of Request (LOR)	
FY15 Audit Report	\$ 1,440.00
District Support for Video Conferencing	\$ 900.00
½ of total of \$1,800.00 video hardware portion	

Bill Stewart moved to approve the following LORs for FY17 Operating Grant. John Bill Perry seconded. The motion carried.

CD FY17 Operating Grant (July 1, 2016)	\$19,000.00
CD FY17 Operating Grant (Oct. 1, 2016)	\$ 6,634.00
CD FY17 Operating Grant (Jan 1, 2017)	\$ 6,333.00
CD FY17 Operating Grant (April 1, 2017)	\$ 6,633.00

Bill Stewart moved to approve the following LORs for Supervisor Travel and Per Diem. George Mathis seconded. The motion carried.

CD Supervisor Travel and Per Diem (July 1, 2016)	\$23,963.00
CD Supervisor Travel and Per Diem (Oct. 1, 2016)	\$17,116.00
CD Supervisor Travel and Per Diem (Jan. 1, 2017)	\$17,116.00
CD Supervisor Travel and Per Diem (April 1, 2017)	\$10,270.00

Remove Lincoln County Supervisor Steve Billups

Bill Stewart moved to attempt to remove Steve Billups as Lincoln County Supervisor, via certified mail, for failure to attend any meetings in one year. Rocky Adkins asked permission to first make a private phone call to Mr. Billups directly, before letter was sent. The board agreed and decided letter would be sent out after Tuesday, June 21, 2016. Rocky Adkins seconded. The motion carried.

WVACD Quarterly Meeting and Supervisor Training July 13 & 14

Bill Stewart moved to approve allowing any GCD supervisor to attend the meetings held July 13 & 14, at Glade Springs. George Mathis seconded. The motion carried.

State Fair August 12 -21 Lewisburg, WV

State Fair deadline for reserving rooms in Lewisburg is July 13, 2016. Susan McCormack is the General Manager of Fairfield Inn, Lewisburg, and her number is 304-645-7999.

AgEP Program

AgEP Payment Approval

Bill Stewart moved to approve the following AgEP payments pending all required signed documents are in file. John Oblinger seconded. The motion carried.

Tony Perry	Heavy Use Area	\$ 870.00
Keith Clagg	Heavy Use Area	\$ 870.00
Keith Clagg	Roof Runoff	\$2,000.00
Bernard Adkins	Nutrient Management	<u>\$ 256.35</u>
		<u>\$3,996.35</u>

Bill Stewart moved to approve the following Potato Project payments pending all required signed documents in file. George Mathis seconded. The motion carried.

Jeff Eldridge	Potato Project	<u>\$ 213.50</u>
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GCD Potato Update

Bill Stewart advised the Board that there would be a grand opening of the potato processing center at 800 Virginia Avenue, Huntington, WV at 11:00 am on June 28, 2016.

Communications

- DEP Mining Notices
- Forestry report from Charles R. Copeland
- GCD Business/Calendar Cards are in
- Pollinator Brochures completed
- JP Morgan Chase Bank Pledge Report
- SunTrust Bank Pledge Statement
- First Sentry Bank bond released
- State FY17 Budget has passed

Adjournment

Next Monthly Board Meeting Will Be Held On:
July 21, 2016 at 1:00

A NRCS/GCD workshop proposal meeting will be held prior to regular monthly board meeting at 10:30 am, on July 21, 2016, at GCD. An in house lunch catered by GCD will take place after workshop meeting and prior to 1:00 pm board meeting. The board has requested a 10 day notice for 10:30 am workgroup proposal meeting.

