



## GREENBRIER VALLEY CONSERVATION DISTRICT

USDA Service Center  
179 Northridge Drive  
Lewisburg, West Virginia 24901  
Phone (304) 645-6173

Serving Greenbrier, Monroe and Pocahontas Counties

### Minutes of the GVCD Regular Board Meeting July 21, 2016

The Greenbrier Valley Conservation District Board of Supervisors met on Thursday, July 21, 2016, in the conference room of the Lewisburg USDA Service Center. Those attending were:

#### Supervisors:

Avery Atkins  
Jerry Clifton  
Carolyn Miller  
Gary Sawyers  
Gary Truex  
Timothy VanReenen

#### Others:

Jack O'Connell, NRCS  
Lynn Hutchison

#### Participating By Video Conference:

Jeremy Salyer, WVCA

#### Call to Order

Chairman Gary Sawyers called the meeting to order at 7:00 pm.

#### Approval of Minutes

**Motion was made by Timothy VanReenen and seconded by Jerry Clifton to approve the minutes of the June 2016 Regular Board Meeting. Motion passed.** Lynn Hutchison noted that the draft minutes for the June 30, 2016 Special Meeting were distributed, but approval of them was not posted on the agenda, so that will be put on the August agenda.

#### Guests – none

#### District Manager Report

Lynn Hutchison referred to her written report. She noted that most items would be addressed as part of the agenda, but pointed out that nominations for Carroll Greene, Member At Large, and Lifetime Honorary Member will need to be addressed at the August meeting. Also, Outstanding Grassland Farmers will need to be nominated. A copy of the DM report is attached.

#### Funding Requests

- Lewisburg Elementary requested a donation of 72 Feet of filter fabric (retail value of \$144.00) to use in their high tunnel project; however, Lynn Hutchison stated they did not call back when they said they would, so she wasn't sure that they still wanted it. **Jerry Clifton moved to approve the donation if they call back and agreed to mention us as a project contributor. Timothy VanReenen seconded. Motion passed.**

- LOR – Additional EWP Funds -- \$40,000.00. **Gary Truex moved to send the letter of request. Jerry Clifton seconded. Motion passed.**
- LOR – CD Employee Reimbursement (April 16 – June 16) -- \$15,593.02 **Timothy VanReenen moved to send the letter of request. Avery Atkins seconded. Motion passed.**

### Cooperating Agency Reports

- *NRCS – Jack O’Connell*

Jack O’Connell reported that representatives of the District and WVCA met with NRCS staff from all three counties on July 13. Per the agenda, Jack O’Connell asked for a motion to accept and support the four Focused Conservation Approach proposals that were discussed at that meeting. The proposals were High Tunnels for Food Security and Plant Quality, Ground Water Quality Impacts from Livestock (Pocahontas,) Meadow River Livestock Water (Greenbrier,) and Indian Creek Livestock Water (Monroe.) **Gary Truex moved to accept and support the four proposals. Avery Atkins seconded. Motion passed.**

Jack O’Connell also reported that his staff has been very busy assisting the state agency with CCRs, having done over 60 of them. A copy of his written report with details and additional information is attached.

- *WV Division of Forestry – not present*
- *FSA – not present*
- *WVCA – Jeremy Salyer*  
Jeremy Salyer referred to his written monthly report and asked to speak at the end of the meeting, as much of his report would be addressed by the agenda items.
- *WVACD Quarterly Meeting Report – Timothy VanReenen and Gary Sawyers*  
Timothy VanReenen and Gary Sawyers attended the WVACD quarterly meeting at Glade Springs on July 13 and 14. They noted that those elected were: Timothy VanReenen, Bill Stewart, John Sencindiver, Shirley Hyre, and Jim Foster. New committees were also assigned. Gary Sawyers will serve on the Operations and Legislative committees and Timothy VanReenen on the Natural Resources committee. Posters and photos were judged by the auxiliary. GVCD did not have any state winners. There was a presentation on the Veterinary Feed Directive by the Department of Agriculture. The next quarterly meeting and Partnership Conference will be October 3 and 4, 2016 in Flatwoods. Gary Sawyers will be working on the Legislative breakfast for Ag Day. There will be an Envirothon meeting on August 3 at 10am in Sutton. (Gary asked Jack O’Connell to share that information with Katy McBride.) Seven Century Farms were named, two of which were in our district. Timothy VanReenen urged the group let their voices be heard by the WVACD whenever they have questions or concerns going forward. Gary Sawyers noted that Timothy will need the District’s support as he takes the helm as President of the WVACD. A copy of the GVCD Quarterly report that was submitted is attached.

### Unfinished Business

- Update on flood recovery efforts and contract – Jeremy Salyer reviewed information received from Penny Hott that reported the total spent to date in Greenbrier County has been \$129,217.34 for four excavators, one skid steer, one dozer, four trucks, and up to seven laborers. 7,888 cubic yards of material has been moved inside the stream and 475 loads (9,500 cubic yards) of material has been moved to the dumpsite. He noted that the Governor has extended the disaster declaration until August 22 which will allow in-stream work to be done without permits. The OM&R contract with L.D. Hanna is being reviewed and will either be rescinded or amended since the contractor was pulled from that job to do flood related work. Jeremy does not know if Gene Saurborn has located an alternative dump site. He said that Gene is on vacation and that Ed Cox, Judith Lyons,

and Justin Tinchler are taking care of things in his absence. Gary Truex reported that NPCD had sent a truckload of household supplies for flood victims to the area. **Timothy VanReenen moved to send a thank you to them for their thoughtfulness and assistance to the residents of our district. Carolyn Miller seconded. Motion passed.** Gary Truex also reported that he had been contacted by a Mr. Leaberry, who said that one of his clients has a tractor trailer mounted tub grinder that could be useful in the flood cleanup as it is capable of turning massive amounts of woody debris into chips in a brief time and could be set up anywhere. He was not certain of the cost. Jeremy Salyer said he would pass that contact information on to Gene Saurborn or other staff as an option to consider.

- *Women in Agriculture Day* – no updates at this time.
- *Conservation Farm* – Area judging has been set for August 2, 2016. Avery Atkins called Bill Canterbury to confirm. Kim Fisher will be handling the area judging for the GVCD.
- *State Fair Sign-ups* – Gary Sawyers reminded Supervisors to see Lynn Hutchison to sign-up for the fair booth. Lynn noted that Carolyn Miller and Timothy VanReenen have signed up.
- *Garden Projects with Department of Agriculture (W. Greenbrier / Marlinton Middle)* – no updates since the floods. Timothy VanReenen will follow up on these.

### **Committee Reports**

#### *Agricultural Enhancement Program Committee:*

- No cancellations, approvals, or payments as this is the transition period between fiscal years. Sign-up period ended on July 8 and applications are in the process of being reviewed.
- The committee recommended that the FY17 AgEP funds be allocated among practices in the same manner as FY16, (35% for lime, 16.66% each for exclusion fence, pasture division fence, and watering systems, and 7.5% each for cover crop and invasive species management.) **Timothy VanReenen moved to allocate the FY17 AgEP funds in the same manner as last year. Avery Atkins seconded.** In discussion, Lynn Hutchison reported that we received notification to prepare and submit an LOR for \$121,000.00 for FY17 AgEP funds, but that it was received after the agenda was posted and therefore could not be voted on at this meeting. It was decided that the LOR could wait until the regular August meeting due to the fact that it is unlikely that any practices could be completed and verified prior to then. **Motion passed.**
- The committee reported that the SCC approved the proposed Emergency AgEP for assistance to cooperators who suffered flood damage and the Board now needs to vote on the plan as well. **Timothy VanReenen moved to approve the Emergency AgEP, as approved by the SCC. Avery Atkins seconded.** In discussion, it was noted that the procedure for Supervisors would be the same as the regular AgEP program. **Motion passed.**

#### *Finance Committee:*

- Financial Report:
- *General and CDO Funds Report* – **Timothy VanReenen moved to accept the General and CDO Funds Report and file for audit. Seconded by Gary Truex. Motion passed.**
- *WVCA Restricted Funds Report* – **Gary Truex moved to accept the WVCA Restricted Funds Report and file for audit. Seconded by Timothy VanReenen. Motion passed.**

- **Payment of all General Funds bills— Gary Truex moved to pay all General Funds bills, per payables list, as presented. Seconded by Timothy VanReenen. Motion passed.** List is attached.
- Lynn Hutchison reported that Sherry Ferrell, the outside bookkeeper, asked about writing off some small amounts of finance charges that have become quite aged on A/R accounts where the principal amount was paid in full. She provided a list which was presented for review. The list is attached. **Gary Truex moved to write off the small amounts of A/P finance charges, at Sherry's discretion. Avery Atkins seconded. Motion passed.**
- A pledge release and substitution notice was received from Tammy Ballard at Premier Bank to release CUSIP: 3133EA6G0 and substitute CUSIP: 3136G0DU2. **Gary Truex moved to accept the release and substitution. Avery Atkins seconded. Motion passed.**

#### *Grassland Committee:*

- **Gary Truex moved on behalf of the committee to extend Lyndsee Gay's internship to include school breaks such as Thanksgiving, winter break, and spring break, if her services were needed. Barry Level would determine whether assistance was needed during any particular time period. (Jerry Clifton recused himself from this process as he is related to Lyndsee.) Motion passed.**

#### *Building/Equipment Committee:*

- Avery Atkins reported several minor changes to the building plans, which brought the total estimate to \$81,027.00. While "approximately \$80,000.00" was already approved at the last Board meeting, it was put before the Board for a vote to approve the changes. It was noted that even with the additions, Sinks Grove Construction still had the lowest estimate for the project by a considerable amount and offered a five year workmanship warranty. To begin the project, SGC will require a payment of 50% down (\$40,513.50) and the remaining balance will be due upon completion. Estimated start date would be early to mid-September with an approximate 30 day timeline to complete. **Avery Atkins moved to enter the contract with Sinks Grove Construction, as the low bidder, for \$81,027.00 and to make the down payment of \$40,513.50 so the project can begin. Jerry Clifton seconded.** In discussion, it was asked if we have the funds on hand to make the down payment. Lynn Hutchison reported that there is currently \$54,688.35 on hand, ear-marked for the building project. It was also asked if the 5 year workmanship warranty is specified in the contract and whether the contractor will secure the building permit. Lynn Hutchison will call David Allgyer and ask that he write the warranty into the contract and about the permit. **Motion passed.**
- No action has been taken on a tractor purchase.
- Gary Truex reported that Eugene Wickline has prepared the pasture drag and aerator for sale. He and Avery Atkins will go look at it. Lynn Hutchison reported that the Morgan auction had been postponed due to flood damage at the property it was to be held. She called Billy Morgan and left a message to get a new date, but he had not returned call prior to the meeting.

*Policy Committee – no actions to report*

#### **Watershed Reports**

*WVCA O, M & R Report* – Judith Lyons did not provide a report. Jeremy Salyer noted that she, as well as all watershed staff have been incredibly busy with flood recovery efforts. Jeremy will check on the status of the OM&R contract.

*319 Committee*

- The committee recommended that \$150,000.00 be temporarily reallocated, until 12/31/16, from the Milligan Creek Animal Relocation Facilities fund to a Flooded Septic System Rehabilitation fund to address septic issues caused by the June flooding. Participation would be allowed provided that the repair was completed after this reallocation. After 12/31/16, the funds would revert back to the original fund. **Gary Truex moved to reallocate the MCARF funds to a Flooded Septic System Rehab fund until 12/31/16 as recommended. Timothy VanReenen seconded. Motion passed. Gary Truex moved to allow participation provided that the repair was completed after the reallocation. Timothy VanReenen seconded. Motion passed.**

- Contracts**

Randolph C. McPaters	Knapps Creek Septic	\$300	
Ruby Nelson	Sewell Creek Septic	\$300	
Kenneth Workman #1	Knapps Creek Septic	\$5,000	
Kenneth Workman #2	Knapps Creek Septic	\$5,000	
Wayne Tysarczyk	Knapps Creek Septic	\$5,000	
Wayne Tysarczyk	Knapps Creek Septic	\$300	
		<b>Total Maximum</b>	<b>\$15,900.00</b>

**Jerry Clifton moved "with reluctance" on behalf of the committee to approve the contracts. Carolyn Miller seconded.** In discussion, it was questioned why Mr. Clifton was reluctant. He stated that in committee he had asked why there were two \$5,000.00 replacement contracts for one person and it was because the individual had two houses. However, it was explained in committee that it is the Health Department who makes the determination whether or not a system needs to be replaced. **Motion passed with one opposing vote from Timothy VanReenen.**

- Invoices**

Participant	Vendor	Account	Total
Steve Baily	Varner Auto Parts	20502 Knapps Creek	\$175.00
Marshall Deputy	Varner Auto Parts	20502 Knapps Creek	\$175.00
Sam McPaters	Varner Auto Parts	20502 Knapps Creek	\$175.00
Randy McPaters	Varner Auto Parts	20502 Knapps Creek	\$175.00
Tim Hoke	Waters lab	20028 Second Creek	\$2,46.50
Outreach	Gillespies	20503 State Second Creek	\$850.00
Supplies	Ben Meadows	20502 State Knapps Creek	\$74.98
Bill Canterbury	Waters Lab	20028 Second Creek	\$114.00
Floyd Davis	Aldermans Excavating	20502 State Knapps Creek	\$2,700.00
Floyd Davis	Pocahontas County Health Department	20502 State Knapps Creek	\$108.75
Floyd Davis	The Outhouse	20502 State Knapps Creek	\$243.56
Monitoring	Analabs	20025 State Knapps Creek	\$35.00
Ruby Nelson	Charley Parker	20032 Sewell creek	\$115.00
Bill Canterbury	Waters Lab	20028 Second Creek	\$80.33
Tim Hoke	Waters Lab	20028 Second Creek	\$43.51
Scott Kiddle	Neathawk, Callison, Etc.	20505 State Milligan Creek	\$6,301.15
Scott Kiddle	SCD	20505 State Milligan Creek	\$3,050.40
Doug Goodwin	Tuckwiller, Acacio, etc.	20057 Milligan Creek	\$25,154.21
Outreach	Apex Advertising	20503 State Second Creek	\$345.98
		<b>Total maximum</b>	<b>\$40,163.37</b>



**Jerry Clifton moved on behalf of the committee to approve payment of the invoices, totaling \$40,163.37. Avery Atkins seconded.** In discussion, it was asked if Varner Auto Parts was in the septic business. Lynn Hutchison reported that Dennis Burns said he had checked to see that they are licensed to do that and they are. **Motion passed.**

#### **Actions Between Board Meetings**

The following actions between board meetings were reported:

- CREP contracts signed by Gary Sawyers:
  - Kent L. Anderson (F981 T1369) 2.9 acres enrolled in CREP
  - Doug Goodwin (F940 T896) 1.4 acres enrolled in CREP
  - Lawrence J. Griffith (F2541 T10842) 8.7 acres enrolled in CREP

#### **Correspondence**

There was no correspondence that required action.

#### **New Business**

- Banquet Planning – Discussion ensued about the location and date for the annual Legislative Banquet. It was decided that first choice of dates would be October 13 and second choice September 29. First choice of location would be the WVU Building at the Fairgrounds and second choice the Poultry Building. Lynn Hutchison will call to book the venue. Lynn noted that she and Dennis Burns had been discussing possible plans and that he had the idea to do a local farm-to-table type meal. Consensus was that this was a good idea but the suggestion was made to get someone to prepare the food once we determine a menu and local sources for foods. It was decided that Lynn would forward with planning of the banquet and additional information will be provided as plans are made.
- Facebook page – Lynn Hutchison and Barry Level have expressed in interest in starting a Facebook page for the GVCD. Not all of the Supervisors use Facebook; however, Timothy VanReenen noted that Facebook is a good marketing and communication tool and is also a good way to be relevant and engage with a new generation of cooperators. Avery Atkins also said that it is a good way of putting out information. It was noted that posting should always be professional and the page should be monitored. **Avery Atkins moved that a Facebook page for the GVCD be established with Lynn Hutchison and Barry Level as administrators. Timothy VanReenen seconded. Motion passed.**
- Newspapers – Barry Level has expressed an interest in the GVCD subscribing to newspaper publications in the district. Lynn Hutchison also noted that this would be a good way to ensure our press releases were being published. Discussion ensued about which publications would be most beneficial for our purposes. **Timothy VanReenen moved that the GVCD subscribe to the Pocahontas Times, the Greenbrier Valley Ranger, and the Monroe Watchman, to cover the district. Avery Atkins seconded. Motion passed.**

#### **Conservation Agreements & Terminations**

- Kenneth Varner (Agreement) – **Gary Truex moved to approve the conservation agreement with Kenneth Varner. Avery Atkins seconded. Motion passed.**

#### **Conservation Plans**

- Gail A. Bartlett (submitted by Jack O'Connell)

- James E. Rose (submitted by Susan Davis)
- Little Levels Stk Farm (submitted by Susan Davis)

**Gary Truex moved to approve all three of the above named Conservation Plans. Jerry Clifton seconded. Motion passed.**

#### **Other Business**

- The floor was given back to Jeremy Salyer, to complete his report and/or add anything that had not been covered. He discussed Senate Bill 1017 and noted that there will be more info to come on the SPRP program being moved into a cost-share program, but that plans are on hold due to the flood.
- Jerry Clifton reported that he had received a call from Pam Burns, the former Grass Tech. She had inquired as to whether the Grass Tech position had been filled and said that she would like to be considered if/when it was. She said that she has her personal schedule worked out now so that it would not interfere with her work. Jerry Clifton told her that there were plans for the position at this time, but that he would relay her interest to the Board. Her interest was so noted.
- Timothy VanReenen shared the sad news that Carla Hardy, who worked for WVCA, passed away July 13th. He noted that she had done a lot for the agency during her 20 year tenure and asked that we remember her family in our thoughts and prayers.
- Lynn Hutchison reminded Supervisors to submit their travel and per diem documents for Sherry Ferrell.

#### **Adjournment**

With no further business, the meeting adjourned by consensus at 9:14pm.

**Respectfully submitted,**

**Gary Sawyers  
Chairman**



**Carolyn Miller  
Secretary/Treasurer**



**GS/CM/lh**

**Recorded by Lynn Hutchison, District Manager**

## **GVCD District Manager Report**

*June 17 – July 21, 2016*

### **Items Needing Action:**

- Approval of minutes for the June 16, 2016 Regular Board Meeting and the June 30, 2016 Special Board Meetings
- Approval of Financial Reports, Accounts Payable – approval of bills – list provided
- LOR for CD State EWP Quick Response - \$40,000.00
- LOR for CD Employees -- Reimbursement for April – June 2016 - \$15,593.02
- Approval of Committee actions, if any
- Approval of 319 contracts and payments
- Approval of Focused Conservation Approach proposals presented by NRCS
- Decide how to allocate FY17 AgEP funds among practices – GVCD allocation for FY17 is \$121,000.00
- Approve AgEP Emergency Assistance program
- Temporary reallocation of Milligan Creek Animal Relocation Facilities funds for flooded septic system rehabilitation
- Summer Internship extension to include school breaks
- Conservation Farmer Area Judging – end of July/first of August
- State Fair Sign-ups (Carolyn Miller and Timothy VanReenen have signed up)
- Invoices for Supervisor Per Diem and Travel need to be completed and submitted to Sherry Ferrell
- Set date and choose location for annual banquet
- Building plans
- Tractor purchase

### **Accomplishments:**

- Draft Minutes for the June 16, 2016 Regular Board Meeting and the June 30, 2016 meetings have been distributed and are awaiting approval at tonight's meeting.
- Approved minutes for the May 19, 2016 Regular Meeting and June 1, 2016 and June 8, 2016 Special Meetings have been posted on the website.
- Minutes of all July 13, 2016 Committee meetings have been distributed.
- Quarterly report was submitted to Guthrie and WVACD quarterly meeting.
- Poster contest winners were submitted to WVACD contest.
- Photo contest winner was submitted to WVACD contest.
- AgEP sign-ups were held June 21 – July 8, 2016.
- Farm Field Day was held on June 30, 2016 at the Bill Canterbury Farm with guest speakers Dr. Ed Rayburn and Dr. Darin Matlick from WVU Extension.
- Contacted Hollifield & Associates to set a date for audit. Audit date is pending completion of all financial reports.
- Eight contractors have been added to the EWP call list. Additional inquiries are pending receipt of current documents. (Interest has been high since the June flooding.)
- Numerous CCR Call-in reports were taken as a result of June flooding and submitted to Kimberly Neal.
- Attended meeting with NRCS to review proposals.
- Conservation Farm Bio was submitted to Jeremy Salyer for Area Judging.
- Final updates were made to FY16 AgEP database and submitted to Jennifer Skaggs.
- Equipment Rental contracts are in the process of being revised.

### **Things to be Thinking About / Items to Note:**

- Appalachian Grazing Conference – March 2017—committee representation, donation, landowner participation expenses



- Carroll Greene Supervisor of the Year Nominee (needs to be on the August agenda)
- WVACD Member-At-Large and Lifetime Nominees (needs to be on the August agenda)
- Outstanding Grassland Farmers
- Long Term Goals 2016-2019
- Education activities
- Newsletter
- Annual Banquet in October
- Facebook page
- Newspaper subscriptions

## Upcoming Dates to Note:

### AgEP Timeline

**July 31** CDs submit annual progress report (per legislative rule)

### Other

<b>August 10</b>	Committee Meetings 9am
<b>July/Aug</b>	Area Judging for Conservation Farm
<b>August</b>	State Judging for Conservation Farm
<b>August 18</b>	Board Meeting 7pm
<b>August 12-21</b>	State Fair
<b>Sept 20</b>	Women in Agriculture Day

Respectfully Submitted,



Lynn Hutchison  
GVCD District Manger



United States Department of Agriculture  
Natural Resources Conservation Service  
LEWISBURG SERVICE CENTER  
179 NORTHRIDGE DRIVE  
LEWISBURG, WV 24901  
(304) 645 - 6172 (Phone)

## NRCS Report – Greenbrier Valley Conservation District July 21, 2016

### Farm Bill Programs

#### *EQIP-Focused Conservation Approach*

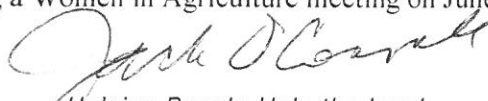
Representatives of the District and WV Conservation Agency met with NRCS staff from all three counties on July 13. The purpose was to present draft FCA proposals and discuss local ranking questions. The meeting was very productive, and questions were developed for all four proposals (High Tunnels for Food Security and Plant Quality, Ground Water Quality Impacts from Livestock(P), Meadow River Livestock Water(G), Indian Creek Livestock Water(M))

#### *EQIP/AMA/CSP Contracting*

- Preapprovals for contracts continue to trickle in due to cancellations and underruns in other counties. Five EQIP applications were pre-approved just today. As it stands, the total EQIP/AMA/CSP obligation for FY2016 is about \$1.4M.
- CSP New Obligations: Pocahontas County had one, Greenbrier had six, and Monroe had seven, for a total of 14. The five-year contract value is about \$135k.
- CSP Contract Renewals: Twenty-eight expiring CSP contracts were renewed this year, with twenty in Pocahontas County, one in Greenbrier, and seven in Monroe County. The five-year contract value is about \$260k.
- EQIP/AMA: For fiscal year 2016, Pocahontas County had sixteen new contracts, Greenbrier County had sixteen, and Monroe County had nine. Contract values are \$668k in Pocahontas County, \$239k in Greenbrier, and \$123k in Monroe, for a total of about \$1,030k.

### Other News.

- Andy Sentz is acting as the South Area Assistant State Conservationist for Field Operations as Greg Stone acts as State Resource Conservationist. The new SRC will be starting work on 7/26/2016. Julie Stutler continues acting as Area Resource Conservationist.
- In an effort to provide relief to the WV Conservation Agency, NRCS is servicing Citizen Contact Reports (CCR's) of flood damage. Randy Rumer, Katy McBride, Adam Merritt, and Wanda Smith have devoted time to the project. Fifty-eight reports have been serviced to date, with many more expected. Susan Davis and Katy McBride have also been assisting the Area Office with Damage Survey Reports (DSR's) for potential Emergency Watershed Protection (EWP) program funding.
- Louis Jett conducted a High Tunnel workshop on Friday July 15 at Tommye Rafes's farm. The weather was good and the event was well attended, with more than 30 participants.
- A Field Office Quality Review was performed by Andy Sentz and Debbie Dorsey at Lewisburg on June 22.
- Susan Davis is representing NRCS at the Raleigh County 4H Horse Camp this week.
- All staff will attend a Civil Rights training in Beckley on July 28.
- Silas Sattler and Adam Merritt attended a Fluvial Geomorphology training from June 20-24.
- Katy & Susan attending a Women in Agriculture meeting on June 21.

  
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## July 2016 WVCA Report

### WVCA Budget/Legislative Rule-

Our FY17 budget will be about \$7.8 million. That is \$460,183 less than what we are currently operating under, which is 4 percent less (or \$313,452) then what we started the fiscal year with on July 1, 2015.

We should be fine this year since we had counted on an even greater budget cut. But, there is not a lot of room for maneuvering. As an agency we will need to watch spending going into the fiscal year.

The passage of SB1017 means the WVCA cost-share rule has been approved. One thing about the rules bill is the creation of the cost-share stream program. We will be working to finalize that and present to districts in the near future.

**WVACD Quarterly Meeting** – The WVACD Quarterly meeting will be held on July 13<sup>th</sup>, 14<sup>th</sup> at Glade Springs Resort.

July 13<sup>th</sup> – WVACD Annual Business Meeting 11am

July 14<sup>th</sup> – Supervisor Training 1pm

- **The Supervisor Training is mandatory for newly elected supervisors.**

- All supervisors are eligible and invited to attend the WVACD business meeting.

Conservation Districts are asked to please notify the WVACD Secretary and WVCA (Guthrie) as soon as our board selects your WVACD directors.

### **Conservation Farm Tour**

Dates for area tour will be the last week of July/first week of August.

#### **Timelines:**

- **July** - Area judging.
- **August** - Statewide judging.
- **October** – Presentation of Area and State awards at WV Conservation Partnership Annual Conference. County and District winners at local Conservation District annual banquets.

### **State Fair**

The state fair schedule sign in sheet is up and running on the admin site. Rooms are available at The Fairfield Inn in Lewisburg under the name of Clyde Bailey at a rate of \$135.00 per night plus tax.

Due to the late reservation of the rooms, when reserving a room Supervisors **MUST** contact Susan McCormack, General Manager at the Fairfield Inn in order to make that reservation. She can be reached **Monday through Friday 8 am to 5 pm** at 1-304-645-7999. Her email is [susan.mccormack@marriott.com](mailto:susan.mccormack@marriott.com)

These rooms cannot be booked online.

**Deadline to reserve your room is July 13<sup>th</sup> 2016.** Space is limited, the sooner reserved the better.

### **Agreed Procedures Engagement (Audit)**

Please verify your engagement is current. If it needs to be extended or rebid, please begin the process.

### **Items to be thinking about and placed on your agendas in the coming month:**

Carroll Greene Nomination – form is due to Belinda Withrow by September 12<sup>th</sup>

WVACD Honorary Member At Large – form due to Joe Gumm by September 1<sup>st</sup>

WVACD Lifetime Honorary Member – form due to Joe Gumm by September 1<sup>st</sup>

### **AgEP Timeline**

The State AgEP committee met on 6-13-16. Four allocation formulas were discussed:

1. Based on 1 year average payments (FY13-FY16)
2. Based on FY16 payments
3. Based on 1 year average payments and reserve funding
4. Based one 1 year average payments, \$10k minimum allocation, and reserve funding

Option 3 was selected by the committee. LOR's should be ready to process in late July or August. Area Directors or Jennifer Skaggs will notify CDs on when to submit. The final allocation for Districts will be different than what the option #3 handout presented shows. This will be different because the handout is only through May and the final allocation will be based on payments made through June.

July 1 - Start of FY 17 program

July 31 - CDs submit annual progress report (per legislative rule)

Due to the election, if the state AgEP committee rep is no longer a supervisor please have the board appoint a new rep. Please let Jennifer know who the new rep is.

### **Flooding**

Flooding hit the state on June 24<sup>th</sup>. WVCA staff is currently assessing damages and working with contractors to remove blockages in affected areas.

Hay donation: Hillary Woofter, DM for TVCD, has been designated to as point of contact for WVCA regarding hay donations for affected areas. You should start by providing information to your local FSA office, but you can also share the information with Hillary which will pass the information onto FSA for their program.

### **Watershed O & M**

#### **OM&R**

- Project Section staff is performing high water, monthly and quarterly inspections of watershed dams.
- Work continues with NRCS to develop engineering plans for watershed dams. We are reviewing proposals from the PVCD engineer for South Fork Watershed engineering work.
- Watershed section staff is working with Districts to develop plans of work for 2016. Staff will be contacting each District's OM&R representative to begin discussions. If Districts have questions, please contact Judy (South) at 304-807-7437, Ed (North) at 304-590-1969 or Gene at 304-541-9813.

#### Dam Rehab

- Gannet Fleming is continuing to work on planning studies for Brush Creek 9 & 15 and New Creek 1 & 17, and perform the construction oversight for UDC1.
- Upper Deckers 1
  - The contract and permit process is beginning for UDC1 with construction slated for 2017.
  - WVCA is preparing the permit applications and mitigation plan as well as preparing the contract.
- NPCD, SCD, MCD and PVCD – Please track hours that District Supervisors attend any rehab meetings.
- Reminder: Rehab meetings are held the first Wednesday of each month. Any District that has rehab projects can participate in these meetings by phone.

#### Streams

- The stream management plan agreement with the Corp (Stream Permit) has been signed. A training for WVCA staff to be held on June 29 was cancelled due to flooding. Information will be presented to supervisors after the staff training.

Each area manager will be contacting area directors to provide details of activities in their respective areas. As always, feel free to contact Gene or Penny for further information



# *Greenbrier Valley Conservation District*

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## Quarterly Report Summer 2016

### Agricultural Enhancement / Grassland Program

- **Lime** payments for the quarter totaled \$20,631.78.
- **Watering System** payments for the quarter totaled \$7,246.83.
- **Pasture Division Fencing** payments for the quarter totaled \$18,723.00.
- **Invasive Species** payments for the quarter totaled \$2,250.24
- **Exclusion Fence** payments for the quarter totaled \$16,760.00.
- **AgEP signups for FY17** began on June 21, 2016.
- Grass Tech, **Pam Burns**, resigned her position in May. That position is currently vacant.
- **Lyndsee Gay** has joined the GVCD team for the summer as an intern. She is assisting with the Ag Enhancement Program and will spend most of her time in the Pocahontas County area.

### Education / Outreach

- A **Spring Outreach** was held on May 5, 2016 at the Ballard Volunteer Fire Department. The program was designed and delivered by Grass Tech, Barry Level, to address concerns and share ideas of beginner, novice, hobby, and professional farmers alike. It covered such topics as USDA and GVCD resources and programs, fundamentals of grazing operations, and planning and fiscal accountability.
- A ribbon cutting ceremony for the **Rainelle Agricultural Learning Center** was held on May 3, 2016. This project was funded by the **NRCS/WVACD Community Gardens** grant GVCD awarded and additional funds from the Department of Agriculture. Supervisor Gary Sawyers, who played a key role in this project, spoke on behalf of the District and introduced Commissioner Walt Helmick to the crowd of students, teachers, medical personnel, and community members. This was truly a collaborative effort and exemplified the meaning of "community gardens."



- The GVCD's District Farm Tour was held on May 5, 2016, to select a Conservation Farm Winner. The tour began in Pocahontas County at the farm of **David McLaughlin**, of Dunmore. He took



*David McLaughlin prepares for the hayride tour of his farm.*

the group on a hayride tour of the cattle farm. While the rain made the ride a little soggy, it did not dampen the hospitality. After drying out and enjoying a nice brunch at Mr. McLaughlin's home, the group traveled to Sinks Grove in Monroe County, where they loaded up in pickup trucks and toured the **Bill Canterbury Farm**.

Mr. Canterbury described his grazing operations and the conservation practices he has implemented. He and his wife welcomed the group into their home where they were treated



*Tommye Rafes discusses the use of raised beds in one of her high tunnels.*

to delectable desserts. Finally, the tour moved to Greenbrier County to view the high tunnel and gardening operations of **Tommye Rafes**. Mrs. Rafes shared a wealth of information about her growing and marketing operations. While all three were exemplary operations, the Bill Canterbury farm was selected as the GVCD Conservation Farm winner for 2016 and will participate in the area judging in late July.



*Bill Canterbury directs Supervisors' attention to a pasture division.*

- Hundreds of students participated in the GVCD **Conservation Poster contest**. The NACD theme was "We All Need Trees." Winners were selected in four age groups and submitted for the state contest. We hope to expand this program next year to include a classroom educational presentation in the schools.
- Bonnie Dorazio submitted the winning photo for the GVCD **Conservation Photo Contest**. It was titled "Little Old Red Tractor."
- GVCD approved two **Century Farm** applications.
- Plans are underway for a **Women in Agriculture Day**. It is scheduled for September 20, 2016 at the WV State Fairgrounds. This is a cooperative effort with NRCS and FSA.
- A Farm Field Day was held June 30, 2016 at the Bill Canterbury Farm. Dr. Ed Rayburn and Dr. Darin Matlick from WVU Extension spoke regarding the forage system and new Veterinary Feed Directive. Visitors were able to tour the farm and see the various practices that have been implemented by Mr. Canterbury, with assistance from the WVCA Agricultural Enhancement and Clean Water Act 319 programs. Dinner was provided as well. The field day, organized by Dennis Burns and Barry Level, was well attended and received.



*Dr. Rayburn discussing forage.*



### Watershed Projects / Programs:



**Annual Inspections** were held April 14 for Howards Creek Creek and Marlin Run. *Left: Gary Truex, Brian Fry, Judith Lyons, Gary Sawyers at the Howard Creek Channel for Annual Inspection in April, prior to the devastating floods. Right: L.D. Hanna's crew pulls a car out of the channel during cleanup.*

Sadly, parts of Greenbrier County were devastated by severe flash flooding and subsequent areal **flooding in June**. Other areas of the district also suffered damage. The

contract for cleanup and restoration was awarded to L.D. Hanna and Son Excavating. The WVCA staff has been out in full force on flood duty, assessing damage and providing technical assistance and District Supervisors have spent hours dealing with the massive recovery effort. Once the cleanup phase is completed, the Howards Creek Channel (shown in the pictures) will be restored to "as built" conditions. The project is anticipated to take approximately 200 days. Thankfully, the Howards Creek Dam functioned as designed and prevented additional devastation.



### 319 Water Quality Program

- Payments for the quarter totaled \$21,888.34.



- **Jacob Lavender** joined us as a 319 Intern. Jacob has been a great asset and a pleasure to work with.

### Other News / Administrative

- The GVCD has been actively participating in **Local Work Group** planning and has met with NRCS a number of times regarding long range plans for the **Focused Conservation Approach**.
- A **District Plan of Work** meeting was held on June 8, 2016. The Plan of Work has been revised and submitted.
- The GVCD **Equipment Rental** program is in full swing with the onset of spring weather. Litter spreaders, post drivers, and lime spreaders are in demand. Eugene Wickline has been coordinating rentals and updating policies and procedures to facilitate a smooth rental process, as well as, to improve the security of the equipment.
- **Officers** were elected for FY17. Effective July 1, 2016, Gary Sawyers will step into the Chairman position. Jerry Clifton will serve as Vice Chair and Carolyn Miller will become Secretary/Treasurer.

- Timothy VanReenen and Gary Sawyers will continue as CD Directors in FY17.
- Committees have been appointed for FY17.

Respectfully submitted,

*Lynn Hutchison*

District Manager

Greenbrier Valley Conservation District

179 Northridge Drive

Lewisburg, WV 24901

304-645-6173



12:56 PM

07/20/16

**Greenbrier Valley Conservation District**  
**A/P Aging Summary**  
 As of July 20, 2016

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Apex Advertising	400.00	0.00	0.00	0.00	0.00	400.00
BJW Printing & Office Supplies	40.00	0.00	0.00	0.00	0.00	40.00
City of Lewisburg	17.42	0.00	0.00	0.00	0.00	17.42
First Citizens Bank	253.70	0.00	0.00	0.00	0.00	253.70
Greenbrier County Landfill	12.62	0.00	0.00	0.00	0.00	12.62
Greenbrier Printing, Inc.	318.38	0.00	0.00	0.00	0.00	318.38
Jims Drive In	280.00	0.00	0.00	0.00	0.00	280.00
Komax, LLC	181.97	0.00	0.00	0.00	0.00	181.97
Sherry W. Ferrell	375.00	0.00	0.00	0.00	0.00	375.00
Suddenlink	213.48	0.00	0.00	0.00	0.00	213.48
Waters Agricultural Laboratories, Inc.	128.00	0.00	0.00	0.00	0.00	128.00
<b>TOTAL</b>	<b><u>2,220.57</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>2,220.57</u></b>



11:21 AM

07/13/16

## Greenbrier Valley Conservation District

## A/R Aging Summary

As of July 12, 2016

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Adkins, Charles	0.00	0.00	0.00	0.00	-0.60	-0.60
Bennett, James	0.00	0.00	0.00	0.00	-0.50	-0.50
Beverage, Keith	129.50	0.00	0.00	0.00	0.00	129.50
Buckland, John	0.84	0.83	0.00	55.00	0.00	56.67
Burns, Burl	63.50	0.00	0.00	0.00	0.00	63.50
Carter, Ed	0.00	0.00	0.00	0.00	0.50	0.50
Clover Lane Farm	0.00	0.00	0.00	0.00	1.50	1.50
Cook, Andrew	72.00	0.00	0.00	0.00	0.00	72.00
Daniels, William	0.00	0.00	0.00	-72.00	0.00	-72.00
Dixon, Ben	0.00	0.00	0.00	0.00	-54.00	-54.00
Doddrill, Danny-High Hill Farm	1.08	72.00	0.00	0.00	0.00	73.08
Doolittle, Phillip	30.00	0.00	0.00	0.00	0.00	30.00
Dransfield, Steve	0.91	0.90	60.00	0.00	0.00	61.81
Ervine, Michael	5.12	5.04	336.00	0.00	0.00	346.16
Ferguson, Fred D.	32.00	0.00	0.00	0.00	0.00	32.00
Ferrell, David S.	39.00	0.00	0.00	0.00	0.00	39.00
Fitzgerald, Josh	0.00	0.00	0.00	0.00	107.61	107.61
Godby, Carl	300.00	0.00	0.00	0.00	0.00	300.00
Hawver, Allen	2.23	2.19	2.16	144.00	0.00	150.58
Henderson, Steve	51.00	0.00	0.00	0.00	0.00	51.00
Hinkle, Mark	0.00	0.00	0.00	0.00	96.96	96.96
Hoover, Mike	0.00	-22.18	0.00	0.00	-22.18	-44.36
Johnson, Jim	5.40	360.00	0.00	0.00	0.00	365.40
Johnson, W. Kelly	3.60	0.00	240.00	0.00	0.00	243.60
Johnston, John	1.85	123.00	0.00	0.00	0.00	124.85
Jones, Curt	0.00	0.00	0.00	0.00	1.46	1.46
Kennedy, David	0.00	0.00	0.00	0.00	-10.82	-10.82
Legg, Rebecca	0.50	21.00	0.00	0.00	0.00	21.50
Lusk, Joe	0.54	36.00	0.00	0.00	0.00	36.54
McComb, Morgan	2.16	144.00	0.00	0.00	0.00	146.16
McLaughlin, James David	1.08	72.00	0.00	0.00	0.00	73.08
Morris, Bane	87.00	0.00	0.00	0.00	0.00	87.00
Must, Andrew	3.29	3.24	216.00	0.00	0.00	222.53
Okes, Kevin	0.00	0.00	0.00	0.00	188.04	188.04
Randolph, Robert Lynn	60.00	0.00	0.00	0.00	0.00	60.00
Rose, Eric	2.41	2.37	158.00	0.00	0.00	162.78
Schleiff, Florian	0.00	0.00	0.00	0.00	0.75	0.75
Schleiff, Margaret	1.08	72.00	0.00	0.00	0.00	73.08
Sharp, Larry	42.00	0.00	0.00	0.00	0.00	42.00
Tuckwiller, Ross	72.00	0.00	0.00	0.00	0.00	72.00
Wilfong, Ben	0.00	0.00	0.00	0.00	3.24	3.24
Yates, Donnie	1.10	1.08	72.00	0.00	0.00	74.18
<b>TOTAL</b>	<b>1,011.19</b>	<b>893.47</b>	<b>1,084.16</b>	<b>127.00</b>	<b>311.96</b>	<b>3,427.78</b>

8/1/15  
11/4/15 12/2/15 1/1/16

9/4/15 10/5/15

10/5/15

9/4/15

Lynn,

Do you want me to write off this interest?