



GREENBRIER VALLEY CONSERVATION DISTRICT

USDA Service Center
179 Northridge Drive
Lewisburg, West Virginia 24901
Phone (304) 645-6173

Serving Greenbrier, Monroe and Pocahontas Counties

Minutes of the GVCD Special Board Meeting September 29, 2016

The Greenbrier Valley Conservation District Board of Supervisors met on Thursday, September 29, 2016, in the conference room of the Lewisburg USDA Service Center. Those attending were:

Supervisors:

Avery Atkins
Jerry Clifton
Gary Truex
Timothy VanReenen

Others:

Dennis Burns
Lynn Hutchison

Carolyn Miller and Gary Sawyers were absent.

Call to Order

Vice Chairman Jerry Clifton called the meeting to order at 9:15 a.m.

Special items were addressed in the order of the agenda, as follows.

319 Invoices to be paid:

GRANT	BILLED FROM	PARTICIPANT	AMOUNT NOT TO EXCEED
20028 GV NPS 1455 Second Creek	Coughman Well Drilling	Avery Atkins	\$12,325.00
20027 GV NPS 1505 Milligan	Southern Conservation	Ronnie Lemons	\$25,099.00
20027 GV NPS 1505 Milligan	GVCD	Ronnie Lemons	\$511.00
Sewell Creek	Charlie Parker	Vernon Helmick	\$110.00
Cove Creek	Lynch Construction	Gary Taylor	\$10,000.00
Upper Meadow	Southern States, etc.	Roy Helmick	\$5,087.06
1505 Milligan	Waters	Doug Goodwin	\$67.61
1455 Second Creek	Waters	Wayne Morgan	\$11.53
TOTAL AMOUNT NOT TO EXCEED			\$53,211.20

Dennis Burns explained that the actual amount for Avery Atkins turned out to be less than was on the agenda, at only \$8,468.00, bringing the total of the invoices to be approved for payment to \$49,354.20. He also noted that funds for six of these invoices expire 9/30/16 (thus the need for the Special meeting.) **Gary Truex moved and Timothy VanReenen seconded the motion, to pay all of the invoices, with the exception of the one for Avery Atkins, who is a Supervisor. Motion passed. Avery Atkins then recused himself for discussion and motion on his invoice. Timothy VanReenen moved and Gary Truex seconded the motion to pay the invoice for Avery Atkins. Motion passed. Afterward, Avery Atkins re-joined the meeting.**

319 New Contracts to be approved:

Sewell Creek	Gary Gwinn	Not to exceed	\$5,000.00
Sewell Creek	Gary Gwinn	Not to exceed	<u>\$300.00</u>
TOTAL AMOUNT NOT TO EXCEED			\$5,300.00

Discussion ensued regarding limitations on contracts. Dennis Burns explained that the maximum on a septic repair is \$5,000.00. Pumping has a separate maximum of \$300.00. He noted that there is no 319 policy requiring separate maximums and that it could be combined into one maximum of \$5,000.00 if the Board desired.

Gary Truex moved and Timothy VanReenen seconded the motion to approve the new contracts totaling \$5,300.00. Motion passed.

Ag Enhancement Allocations (See attachments.)

- GVCD Board approved FY17 AEP Funds Allocation -**Timothy VanReenen moved on behalf of the committee and Gary Truex seconded the motion to approve the allocations as recommended and noted in Encl.1 prepared by Grass Tech, Barry Level. Motion passed.**
- Greenbrier Valley Conservation District Fiscal Year 2017 Agricultural Enhancement Program Funding – Timothy VanReenen explained the attached list of ranked applications and the recommendations for funding. (Applications listed in red were NOT funded at this time.) **Timothy VanReenen moved on behalf of the committee and Avery Atkins seconded the motion to approve all applications, as recommended for funding, in Encl. 2 prepared by Grass Tech, Barry Level, with the exception of Jerry Clifton, who is a Supervisor. Jerry Clifton then recused himself for discussion about his own application. Gary Truex moved and Avery Atkins seconded the motion to approve the application for Jerry Clifton. Motion passed. Jerry Clifton then re-joined the meeting.**
- Approval of recommended procedures for any remaining funds in each practice – Encl. 2, page 7. – Timothy VanReenen explained the recommended procedures for re-allocation of remaining funds in each practice, as detailed on Encl. 2, page 7. **Timothy VanReenen moved on behalf of the committee to approve the aforementioned procedures. Gary Truex seconded the motion. Motion passed.**

Other Business

- Approval of final CDO budget report for FY16 – Lynn Hutchison presented the report for approval, which showed actual expenditures in comparison to budgeted amounts for the year. **Gary Truex moved to approve the report and Jerry Clifton seconded. Motion passed.**
- CREP plan for which Susan Davis had requested approval was not ready as of meeting date.
- Conservation Plans for Jack Wilkins and W. G. Dilley submitted by Susan Davis – **Gary Truex moved and Timothy VanReenen seconded the motion to approve the plans. Motion passed.**
- Appoint Supervisor to approve EWP bid upon validation for Contract GVCD 2016 0922 EWP WSS and Contract GVCD 2016 0922 EWP Lewisburg - **Gary Truex was appointed to accept the bid, upon validation, for Contracts GVCD 2016 0922 EWP WSS and GVCD 2016 0922 EWP Lewisburg.**

- Registration Fee for Awards Lunch – Check payable to WVCAC for \$30.00 – Lynn Hutchison explained that this was for Bill Canterbury's sister to attend the State awards luncheon with him. **Timothy VanReenen moved and Avery Atkins seconded the motion to approve the payment. Motion passed.**
- Payment of invoice – L.D. Hanna & Son Excavating – \$8,897.00 for contract flood work which has been verified by technicians. Release of claims has been received and paperwork is in order. **Gary Truex moved and Avery Atkins seconded the motion to pay the invoice. Motion passed.**
- Lynn Hutchison provided Supervisors with new Travel & Per Diem forms for FY17. The first quarter ends 9/30/16.
- There was discussion about the success the State Conservation Farm tour and the Legislative and Awards Banquet.

Adjournment

With no further special business, the meeting adjourned by consensus at 10:15am.

Respectfully submitted,


Jerry Clifton
Vice Chairman


Carolyn Miller
Secretary/Treasurer

JC/CM/lh

Recorded by Lynn Hutchison, District Manager

Greenbrier Valley Conservation District

FY16 Initial Sign-up Allocations

GVCD Board approved FY17 AEP Funds Allocation

WVCA AEP Allocations to GVCD FY 17	\$121,000.00
Residual AEP Funds as of 31 August 2016	21,723.13
Total Available Funding FY 17	\$142,723.13

Sign-up 21JUN-08JUL 2016

Practice Completion Date: 01 June 2017

Allocations:

	Lime Practice	35%	\$49,953.09
Group #1			
	Exclusion Fence	\$23,787.19	
		Water	\$11,893.60
		Woods	\$11,893.60
(16.66% Each)	Pasture Division Fence	\$23,787.19	50%
	Watering System	\$23,787.18	
			\$71,361.57
Group #2			
(7.5% Each)	Cover Crop	\$10,704.24	15%
	Invasive Species Management	\$10,704.24	
			\$21,408.47
			\$142,723.13

Grenbrier Valley Conservations District
Fiscal Year 2017 - Agricultural Enhancement Program Funding

Name	Practice	Cost Share	Running Total	County	Rank Score	LIME	
						Tons	Acres
LIME (49,953.09)							
Samuel McPaters	LIME	\$816.75	\$816.75	POC	91.4	54.45	20.4
Amy South	LIME	\$2,025.00	\$2,841.75	MON	90	135	45
June Taylor	LIME	\$1,935.00	\$4,776.75	POC	90	129	43
Jarrell Clifton	LIME	\$1,188.00	\$5,964.75	POC	88	79.2	26.4
Shannon Hanley	LIME	\$1,350.00	\$7,314.75	POC	88	90	30
David Rapp	LIME	\$4,486.50	\$11,801.25	GBR	85	299.1	99.7
Charles Wilfong SR	LIME	\$2,650.50	\$14,451.75	POC	85	176.7	58.9
Jack Wilkins	LIME	\$4,500.00	\$18,951.75	POC	85	300	100
Larry Griffith	LIME	\$1,485.00	\$20,436.75	GBR	85	99	39.6
Dilley's Farm (Justin Dilley)	LIME	\$1,402.50	\$21,839.25	POC	80.6	93.5	37
Kevin Tuckwiller	LIME	\$1,335.00	\$23,174.25	GBR	80.6	89	39
Fred Longanacre	LIME	\$573.00	\$23,747.25	GBR	77.2	38.2	16.2
Lee Perkins	LIME	\$1,578.75	\$25,326.00	POC	75	105.25	42.1
Tom Mitchell	LIME	\$3,000.00	\$28,326.00	MON	75	200	100
Tim Hancock	LIME	\$2,970.00	\$31,296.00	MON	75	198	99
Mary McMeekin	LIME	\$480.00	\$31,776.00	MON	75	32	16
Florian Schleiff	LIME	\$2,874.75	\$34,650.75	GBR	74.4	191.65	70.55
Doshia Webb	LIME	\$834.00	\$35,484.75	POC	71.6	55.6	25.5
Crystal Dean	LIME	\$420.00	\$35,904.75	POC	71	28	12
Lloyd Arbogast	LIME	\$547.50	\$36,452.25	POC	70	36.5	18.25
Steve (Fred) Morton	LIME	\$900.00	\$37,352.25	POC	70	20	10
Basil (Ed) McLaughlin	LIME	\$240.00	\$37,592.25	POC	70	16	8
James Fedszak	LIME	\$210.00	\$37,802.25	GBR	70	14	7
Michael Graybeal	LIME	\$888.75	\$38,691.00	GBR	70	59.25	23.7
Fenslar LLC	LIME	\$2,877.00	\$41,568.00	MON	70	191.8	95.9
Isaiah Smith	LIME	\$2,623.50	\$44,191.50	POC	68.8	174.9	71.6
Don Dransfield	LIME	\$1,226.15	\$45,417.65	MON	67	84.41	58.1
Rick Nichols	LIME	\$3,000.00	\$48,417.65	MON	65	200	100
Velvet Henderson	LIME	\$1,059.00	\$49,476.65	GBR	63.4	70.6	42.3
Norman Normandin	LIME	\$369.00	\$49,845.65	MON	63.4	24.6	14.7
William Bane Morris	LIME	\$2,350.50	\$52,196.15	MON	63	156.7	94.7
Harvey Harrison	LIME	\$1,329.00	\$53,525.15	GBR	60	88.6	44.3
						Remaining \$107.44	
						Tons and Acres Approved	
						-\$2,243.06 For next in line	

**Grrenbrier Valley Conservations District
Fiscal Year 2017 - Agricultural Enhancement Program Funding**

Larry Sharp	LIME	\$368.70	\$53,893.85	POC	56	24.57	18.9	Tons and Acres Unfunded 504.07 321.4
Charles Gwinn	LIME	\$582.00	\$54,475.85	GBR	56	38.8	30	
Silas Sattler	LIME	\$375.00	\$54,850.85	POC	55	25	20	
Cindy Dixon	LIME	\$501.00	\$55,351.85	GBR	54.4	33.4	34.5	
James Ridgeway	LIME	\$1,200.00	\$56,551.85	MON	50	80	40	
Carl Boggs	LIME	\$315.00	\$56,866.85	MON	40	21	21	
Timothy Bradley	LIME	\$540.00	\$57,406.85	MON	40	36	18	
Cripple Holler Farms	LIME	\$0.00	\$855.00	POC	0	Expired Soil Tests		
		Total Tons & Acres			3789.78	1691.3		
		\$57,406.85						

Grenbrier Valley Conservations District
Fiscal Year 2017 - Agricultural Enhancement Program Funding

GROUP #1

EXCLUSION FENCING

Water Exclusion Fence (\$11,893.60)					<u>Feet</u>	
Wayne Morgan	Water EF	\$1,001.45	\$1,001.45	GBR	128	801
Gail Bartlett	Water EF	\$635.00	\$1,636.45	GBR	128	500
Stephen L. Cook	Water EF	\$756.26	\$2,392.71	MON	125	661
Robert Wilson	Water EF	\$600.00	\$2,992.71	GBR	120	480
Leta McCormick	Water EF	\$2,362.50	\$5,355.21	MON	120	1,890
Crystal Dean	Water EF	\$250.00	\$5,605.21	POC	95	200
						4,532
			\$5,605.21			
Woodland Exclusion Fence (\$11,893.60)						
Doshia Webb	Woody EF	\$5,000.00	\$5,000.00	GBR	98	4,000
Charles Wilfong	Wood EF	\$4,875.00	\$9,875.00	POC	98	3,900
					<u>Feet</u>	<u>Feet</u>
					Approved	Approved
					7,900	
Cripple Holler Farms	Wood EF	\$5,000.00	\$14,875.00	POC	98	1,594
William Bane Morris	Wood EF	\$5,000.00	\$19,875.00	MON	95	4,000
Michael Taylor	Wood EF	\$1,987.50	\$25,075.00	MON	95	306
Jonathan Blakeslee	Wood EF	\$5,000.00	\$26,862.50	MON	93	4,000
Andrew Paul Alderman	Wood EF	\$5,000.00	\$31,862.50	POC	91	4,000
Norman Normandin	Woody EF	\$2,477.50	\$34,340.00	MON	88	1,982
David Kennedy	Woody EF	\$5,000.00	\$39,340.00	MON	88	4,000
Robert Wilson	Wood EF	\$1,573.50	\$40,913.50	GBR	88	1,230
Stuart Dameron	Woody EF	\$3,041.25	\$43,954.75	GBR	85	2,433
Barbara Boggs	Wood EF	\$2,291.25	\$46,246.00	POC	63	1,833
						33,278
			\$46,246.00			

**All funded:
Remaining
\$6,288.39**

**-\$2,981.40
For next in line**

**Remaining
\$2,018.60**

Greenbrier Valley Conservations District
Fiscal Year 2017 - Agricultural Enhancement Program Funding

Pasture Division Fence			<u>Rank</u>	<u>Feet</u>		
Stephen L. Cook	PDF	\$5,000.00	MON	145	4,000	
Jack Schumaker	PDF	\$2,105.00	MON	143.5	1,420	
Charles Wilfong II	PDF	\$3,013.75	POC	143.5	2,411	
Robert Wilson	PDF	\$1,756.25	GBR	135.5	1,405	
Norman Normandin	PDF	\$2,046.25	MON	135.5	1,637	Feet
Brandon McCormick	PDF	\$3,725.00	MON	135.5	2,980	Approved
Doshia Webb	PDF	\$3,022.50	GBR	128	2,418	16,271
Rick Nichols	PDF	\$3,565.00	MON	127.5	2,852	-\$446.56
Florian Schleiff	PDF	\$3,937.50	GBR	123.5	3,150	
Stuart Dameron	PDF	\$4,406.25	GBR	122	3,525	
Cripple Holler Farms	PDF	\$1,108.75	POC	120.5	887	
Crystal Dean	PDF	\$875.00	POC	119	633	
Michael Taylor	PDF	\$1,462.50	MON	118.5	1,170	
Janet Deem	PDF	\$3,386.25	MON	117	2,709	
Jack Wilkins	PDF	\$5,000.00	POC	115	4,000	
Kevin Johnson	PDF	\$1,412.50	MON	114	1,130	
James Ridgeway	PDF	\$1,101.25	MON	108.5	881	
John Bennett	PDF	\$718.75	POC	102	575	
William Bane Morris	PDF	\$766.00	MON	97	608	
Charles Wilfong	PDF	\$3,000.00	POC	96	2,400	Feet
Dr. David Wallace	PDF	\$2,072.00	MON	95.5	1,870	Unfunded
Ben Frazier	PDF	\$593.75	MON	84.5	475	26,865
Arlene Rexrode (Send Letter)	PDF	\$0.00	POC			
			0 Needs repaired, not replaced			
		\$54,074.25	Total		43,136	

Greenbrier Valley Conservations District
Fiscal Year 2017 - Agricultural Enhancement Program Funding

Group #1 (Cont)

Alternative Water System				Rank	Feet	Troughs	
Samuel McPaters	AWS	\$923.50	\$923.50	POC	148	350	1
Janet Deem	AWS	\$1,033.61	\$1,957.11	MON	135	441	1
Meivin Hill	AWS	\$560.50	\$2,517.61	POC	135	50	1
Nancy Ryder	AWS	\$500.00	\$3,017.61	GBR	130	0	1
Charles Wilfong II	AWS	\$2,968.00	\$5,985.61	POC	130	800	4
James Arnold Lucas	AWS	\$766.20	\$6,751.81	MON	130	220	1
Ben Frazier	AWS	\$1,075.96	\$7,827.77	MON	130	476	1
Randall Rumer	AWS	\$4,026.75	\$11,854.52	POC	128	1,675	4
Keith Beverage II	AWS	\$1,952.00	\$13,806.52	POC	125	1,200	1
Stephen L. Cook	AWS	\$3,133.50	\$16,940.02	MON	125	1,350	3
WM Shawn Gilmore	AWS	\$1,363.00	\$18,303.02	POC	120	184	2
Richard C. Johnson	AWS	\$621.00	\$18,924.02	POC	120	100	1
Robert Wilson	AWS	\$1,044.50	\$19,968.52	GBR	120	450	1
Brandon McCormick	AWS	\$935.60	\$20,904.12	MON	120	360	1
Leta McCormick	AWS	\$500.00	\$21,404.12	MON	120	0	1
Larry Woods	AWS	\$1,349.15	\$22,753.27	MON	120	1,115	0
Michael Taylor	AWS	\$4,195.48	\$26,948.75	MON	120	988	6
Rick Nichols	AWS	\$3,061.84	\$30,010.59	MON	115	1,704	3
David Kennedy	AWS	\$1,908.71	\$31,919.30	MON	115	751	2
Jack Wilkins	AWS	\$3,302.50	\$35,221.80	POC	115	250	6
W.G. Dilley	AWS	\$1,407.50	\$36,629.30	POC	113	769	1
Bonnie Gee	AWS	\$1,850.00	\$38,479.30	GBR	110	280	3
Jack Schumaker	AWS	\$669.40	\$39,148.70	MON	110	140	1
Norman Normandin	AWS	\$2,393.75	\$41,542.45	MON	105	1,115	2
Dr. David Wallace	AWS	\$2,186.64	\$43,729.09	MON	105	1,394	1
Blix McNeill	AWS	\$681.50	\$44,410.59	POC	105	99	1
William Bane Morris	AWS	\$2,707.31	\$47,117.90	MON	105	1,411	2
Crystal Dean	AWS	\$572.60	\$47,690.50	POC	105	60	1
Florian Schleiff	AWS	\$2,512.50	\$50,203.00	GBR	95	1,250	2
		\$50,203.00		Totals	17,732	53	Troughs and Feet Unfunded 10,211

-53,161.56
For next in line

Remaining
\$1,033.92

Trough and
Ft. Approvals

Group #2

Don Dransfield	CC	\$550.00
Keith Beverage II	CC	\$1,200.00
Andrew Paul Alderman	CC	\$2,000.00
Jack Wilkins	CC	\$2,000.00
Mike McMunigal	CC	\$160.00
Jeff Cook - Cook's Farm	CC	\$1,138.00

\$7,048.00

Jonathan Blakeslee	WIS	\$810.00
Crystal Dean	WIS	\$1,824.00
Keith Beverage II	WIS	\$1,842.00
Larry Griffith	WIS	\$2,440.00
Ed Lemons	WIS	\$3,000.00
Wesley Price	WIS	\$3,000.00
Cripple Holler Farms	WIS	\$3,000.00

\$10,704.24

Andrew Paul Alderman	WIS	\$3,000.00
David Kennedy	WIS	\$600.00
Jack Wilkins	WIS	\$3,000.00
Jeff Cook (Cook's Farm)	WIS	\$680.00
Steve (Fred) Morton	WIS	\$3,000.00
Tom Mitchell	WIS	\$1,000.00
Doshia Webb	WIS	\$3,000.00
Charles Wilfong	WIS	\$3,000.00
Gary Galford	WIS	\$3,000.00
Fensalir LLC (Roland Oelchlager)	WIS	\$3,000.00
Clyde Wickline	WIS	\$1,106.00
Larry Sharp	WIS	\$1,420.00
John J. Walkup	WIS	\$3,000.00

\$44,722.00

	Acres
MON	105
POC	100
GBR	95
Total Acres	208.58

**Grenbrier Valley Conservations District
Fiscal Year 2017 - Agricultural Enhancement Program Funding**

WVCA AEP Allocations to GVCD FY 17	\$121,000.00	Total Allocations via this Spreadsheet:	Total Remaining Funds
Residual AEP Funds as of 31 August 2016	21,723.13		*2
Total Available Funding FY 17	\$142,723.13		\$16,223.01

*1 - All Woody Invasive Species ranking scores for top seven are identical. Recommend dividing the funding between all seven as depicted. The first cooperator requires below the average, so remainder is re-averaged to reach final numbers. This is explained further below:

*2 - "Total Remaining Funds" are the sum of funds left over from each practice after the previous cooperator is funded and funds are inadequate to fund the next in line. Recommendations:

Please Circle One:

Approve or Disapprove

a. Do not re-allocate remainder of Lime Practice funds (\$107.44), as all cancellations go back into this practice.

Approve or Disapprove

b. Utilize the "Remaining Funds" for the Water Exclusion Fence allocation to fund the Woods Exclusion Fencing applications. Once funding is depleted, new remainder is re-allocated to Group #1 practices, starting with pasture Division Fencing. If remainder exists for any reason from Groups #1 or #2, these funds are re-allocated through the lime program. Therefore, Cripple Holler Farm is approved for \$5,000 and the remainder, \$3206.99, is returned to the lime program and allows funding for William Bane Morris's lime at \$2350.50. This leaves \$963.38. Future cancellations will allow for funding of Harvey Harrison when funding grows to \$1,329.00.

Approve or Disapprove

c. This same process applies to Group #2 and the reallocation of Cover Crop funds to the Invasive Species practice. Given the fact that all seven are ranked the same, an allocation cannot exceed the average of itself and those below it. If this happens, the remainder will simply be avergaed. If applied as recommended, Woody Invasive Species Funding is allocated as such:

	Remainder of Cover Crop Allocation	\$3,656.24			
	Woody Invasive Allocation	\$10,704.24			
		\$14,360.48			
Jonathan Blakeslee	WIS	\$810.00	MON	135	4.05
Crystal Dean	WIS	\$1,824.00	POC	135	9.12
Keith Beverage II	WIS	\$1,842.00	POC	135	9.21
Larry Griffith	WIS	\$2,440.00	GBR	135	12.2
Ed Lemons	WIS	\$3,000.00	GBR	135	15
Wesley Price	WIS	\$3,000.00	POC	135	15
Cripple Holler Farms	WIS	\$3,000.00	POC	135	15
					Acres
					Treated
					79.58
					\$14,360.48