



GREENBRIER VALLEY CONSERVATION DISTRICT

USDA Service Center
179 Northridge Drive
Lewisburg, West Virginia 24901
Phone (304) 645-6173

Serving Greenbrier, Monroe and Pocahontas Counties

Minutes of the GVCD Regular Board Meeting October 20, 2016

The Greenbrier Valley Conservation District Board of Supervisors met on Thursday, October 20, 2016, in the conference room of the Lewisburg USDA Service Center. Those attending were:

Supervisors:

Avery Atkins
Jerry Clifton
Carolyn Miller
Gary Sawyers
Gary Truex
Timothy VanReenen

Others:

Jack O'Connell, NRCS
Lynn Hutchison

Call to Order

Chairman Gary Sawyers called the meeting to order at 7:03 pm.

Guests

Dennis Burns addressed the Board to report on the EPA tour which took place on 10/19/16 and to thank the Supervisors for their support of that event. He reported that the tour had gone very well and that the EPA representatives were impressed with the 319 work being done in the District and with the team effort being made by the District and its partners to address environmental, economic, cultural, and wildlife concerns. Discussion ensued.

Matt Tuckwiller also addressed the Board with his periodic SWA report. He reported that the Greenbrier County Landfill has taken in 24,000 tons of debris since the June flood. The massive amounts of debris, which they were required to take under the State of Emergency, has reduced their capacity from a 7 year cell down to a 5 year cell according to their engineer's estimation. Now that the State of Emergency has been lifted, they are no longer obligated to take any and all debris. FEMA's account with them totaled approximately \$1.2 million, of which they have been paid approximately \$330,000.00. The remainder is outstanding. Mr. Tuckwiller also reported that their Ronceverte recycling facility was a total loss in the flood, having been under six feet of water. Discussion ensued.

Approval of Minutes

Motion was made by Timothy VanReenen and seconded by Gary Truex to approve the minutes of the September 15, 2016 Regular Board Meeting and the September 29, 2016 Special Board Meeting. Motion passed.

District Manager Report

Lynn Hutchison referred to her written report, a copy of which is attached.

Funding Requests

- LOR – CD Employee – July through September 2016 - \$11,012.88 **Gary Truex moved and Avery Atkins seconded the motion to send the letter of request. Motion passed.**

Cooperating Agency Reports

- *NRCS – Jack O’Connell*
Jack O’Connell reported that he has not yet heard if proposals were accepted but hopefully we will know soon. Mr. O’Connell was the only one in the state to submit a proposal for NWQI funds. If awarded this could be up to \$2 million. His written report with additional information is attached.
- *WV Division of Forestry* – not present
- *FSA* – not present
- *WVCA*
Gary Sawyers read from Jeremy Salyer’s written monthly report, a copy of which is attached. (Jeremy Salyer was not present as he was attending Mon CD’s banquet.)

Unfinished Business

- Update on flood recovery efforts and contract – L.D. Hanna has now been paid for all work on the GVCD 2016 06 28 EWP contract. GVCD 2016 09 22 EWP WSS and GVCD 2016 09 22 EWP Lewisburg contracts are underway. Another job showing for GVCD 2016 10 20 EWP Howards Creek happened this morning. The bid opening for that will be 10/26/16. Contract is posted on the agency website.
- *Garden Projects with Department of Agriculture (W. Greenbrier / Marlinton Middle)* – Timothy VanReenen reported that Jerry Ours is the point of contact for this and the money is available. Discussion ensued that we should double check with the schools to ensure they have a good plan in place and a responsible party for their respective projects. Gary Sawyers also noted that this needs to be cleared with the county Boards of Education. Dennis Burns has been talking to Western Greenbrier Middle and Timothy VanReenen with Marlinton Middle.

Committee Reports

Finance Committee:

- Financial Report:
- *General and CDO Funds Report* –**Timothy VanReenen moved to accept the General and CDO Funds Report and file for audit. Seconded by Jerry Clifton. Motion passed.**
- *WVCA Restricted Funds Report* – **Avery Atkins moved to accept the WVCA Restricted Funds Report and file for audit. Seconded by Timothy VanReenen. Motion passed.**
- *Payment of all General Funds bills*— **Jerry Clifton moved to pay all General Funds bills, per payables list, as presented. Seconded by Gary Truex. Motion passed.** List is attached.

Agricultural Enhancement Program Committee:

Timothy VanReenen reported on behalf of the committee.

- AEP Emergency Assistance applications are on hold, pending clarification from FSA as to whether assistance from this fund would render cooperators ineligible for assistance from FSA. If that is determined to be the case, it would not be prudent to have cooperators apply under this program as FSA offers a greater amount of assistance.
- FY17 notifications are going out and work is beginning.

Grassland Committee:

Gary Truex reported on behalf of the committee.

- He noted that there would be more outreach plans in the future. Dennis Burns and Barry Level are working on a proposal for an education program to review at the next committee meeting. Carolyn Miller said she had gotten the website information for VoAg curriculum/objectives and has a teacher interested in helping. She will pursue that.

Building/Equipment Committee:

Gary Truex reported on behalf of the committee.

- Storage buildings have been moved to make way for new construction. Contractor hopes to start the end of next week.
- The committee suggested that the pasture drag and aerator be offered to other CDs for sale. **Timothy VanReenen made a motion to offer the pasture drag and aerator for sale, "as is/where is," to the other 13 CDs in the state by soliciting sealed bids, with the right to reject any and all bids and for the sealed bids to be opened at the December 15, 2016 regular board meeting. Avery Atkins seconded the motion. Discussion ensued regarding taking pictures and writing description, as well as, viewing by appointment. Motion passed.**

Watershed Reports

- *WVCA O, M & R Report* – Judith Lyons' report was read by Gary Sawyers. A copy is attached.
- Bid Opening - **Jerry Clifton moved and Timothy VanReenen seconded the motion to appoint Gary Truex to conduct bid opening for GVCD 2016 10 20 EWP Howards Creek at 1:30pm on 10/26/16 and also to accept or reject the bid upon validation by the contract specialist. Motion passed.**

319 Committee:

Jerry Clifton reported on behalf of the committee.

A letter was received from Brian Farkas regarding a coding correction that requires the transfer of funds from 20505-GV to 20027-GV in the amount of \$11,546.25. **Jerry Clifton moved on behalf of the committee to approve the correction and transfer. Timothy VanReenen seconded. There were some questions asked in discussion but it**

was noted that the total amount did not change, it was merely coded incorrectly and needed to be put in the correct funds. Motion passed.

Jerry Clifton presented the following invoices for payment and new contracts for approval.

- **Invoices (M)**

Participant	Vendor	Account	Total
Calvin Gill	Charlie Parker	20032GV NPS 1570 Sewell Creek	\$ 121.90
Gary Gwinn	Charlie Parker	20032GV NPS 1570 Sewell Creek	\$ 120.00
Gary Gwinn	Treadway's	20032GV NPS 1570 Sewell Creek	\$2,782.50
Calvin Gill	Treadway's	20032GV NPS 1570 Sewell Creek	\$2,782.50
Roy Helmick	GVCD	Upper Meadow River Tributaries	\$ 60.00
		TOTAL INVOICES	\$5,866.90

The committee moved and Gary Truex seconded the motion to pay the invoices totaling \$5,866.90. Motion passed.

- **Contracts (M)**

Participant		Grant	Amount not to exceed
Doreen M. Ramsey	(pumping)	Sewell Creek	\$ 300.00
Doreen M. Ramsey	(repair)	Sewell Creek	\$ 5,000.00
		Total Maximum	\$ 5,300.00

The committee moved and Timothy VanReenen seconded the motion to approve the new contracts, not to exceed \$5,300.00. Motion passed.

Actions Between Board Meetings

- None noted.

Correspondence

- NACD Conservation Investment letter was tabled until more information could be obtained.

New Business (D/M)

Christmas dinner for staff and families was scheduled for December 8, 2016 at 5:30pm. Lynn Hutchison will email invitations to partners and start a sign-up sheet for covered dishes.

Conservation Agreements & Terminations

- Doreen Ramsey – Agreement

Timothy VanReenen moved to approve the above named conservation agreement. Gary Truex seconded. Motion passed.

Conservation Plans

- None

Other Business

- Timothy VanReenen reported on the WVACD quarterly meeting. He reiterated that this was a great year for the GVCD, having our representative win the State Conservation Farm award and Gary Sawyers the Carroll Greene award. He thanked Gary Sawyers for all of his hard work on behalf of the District and the WVACD. He also reported that dates were set for next year's meetings and they may be changing to a one day format. He noted that the Appalachian Grazing Conference has added tours of the WVU facilities on Thursday and that conference is free to students on Friday and this may be something to offer the high schools. The Focused Approach announcement should be coming around the first of November. The Legislative Breakfast is being planned for Ag Day, which is February 22, 2017 and each district is responsible for encouraging their reps to attend. It was suggested that shortly after the election our reps be contacted to congratulate them and invite them to the Breakfast and a follow-up contact made again when the date gets closer.
- A Special Board Meeting was scheduled for 10/26/16 at 1:00pm, to review an MOA with Cogar ROW Clearing LLC.

Adjournment

With no further business, the meeting adjourned by consensus at 8:57pm.

Respectfully submitted,



Gary Sawyers
Chairman



Carolyn Miller
Secretary/Treasurer

GS/CM/lh

Recorded by Lynn Hutchison, District Manager

GVCD District Manager Report

September 16 – October 20, 2016

Items Needing Action:

- Approval of minutes for the September 15, 2016 Regular Board Meeting and the September 29, 2016 Special Board Meeting
- Approval of Financial Reports, Accounts Payable – approval of bills – list provided
- LOR for CD Employee - \$11,012.88
- Approval of Committee actions, if any
- Approval of 319 contracts and payments
- Conservation agreement approved
- Contracts signed for GVCD 2016 09 22 EWP – Lewisburg and GVCD 2016 09 22 EWP – WSS
- Agreement signed for Cogar Right-of-Way Clearing
- 319 Funds transfer per letter from Brian Farkas
- Appoint Supervisor to conduct Bid Opening for GVCD 2016 10 20 EWP Howards Creek on 10/26/16 @ 1:30pm and to accept/reject bid upon validation
- Set date for Christmas dinner

Accomplishments:

- Draft Minutes for the September 15, 2016 Regular Board Meeting and September 29, 2016 Special Board Meeting have been distributed and are awaiting approval at tonight's meeting.
- Approved minutes for all prior meetings have been posted on the website.
- Committee Meeting minutes have been distributed.
- Auditor has been contacted to schedule AEP.
- Quarterly Report was submitted for the WVACD Fall meeting.
- Conservation Farm signs have been received.
- In cooperation with FSA, NRCS, and WVU Extension, the GVCD hosted a **Women-in-Agriculture Workshop** on September 20th at the State Fairgrounds Event Center. Carolyn Miller, GVCD Supervisor from Monroe County, welcomed participants and introduced the program. Presentations included Farm Financial Assistance by Jodi Richmond of WVUCES, Food Preservation by Kay Davis and Shirley Wilkins of WVUCES, Farmers Market & Farm-to-School by Tommye Raves, Greenbrier County cooperator and Greenbrier County Conservation Farm of the Year owner, Master Gardener Program by Donna Myles of Windy Knoll Nursery, Herd Management by Dr. Reagan Rodgers of Seneca Trail Animal Hospital, and a demonstration on Flower Selection and Arrangement by Jeanie Porterfield Wyatt, Superintendent of the WV State Fair Flower Show. Attendees enjoyed breakfast provided by Farm Credit of the Virginias and lunch provided by the GVCD. The agencies set up informational displays and provided handouts, as well as, answered questions about the services they offer. There were also a number of contributors who made donations of food, door prizes, and giveaways.
- The **GVCD Annual Legislative and Awards Banquet** was held on September 22, 2016. We were very pleased to have Agriculture Commissioner Walt Helmick with us, as well as Delegate George "Boogie" Ambler and Delegates Roy Cooper and Ray Canterbury, who are members of the Agriculture and Natural Resources Committee. Mike Browning attended on behalf of US Senator Joe Manchin, from whom he delivered a written greeting. Greenbrier County Commissioners Mike McClung and Woody Hanna were also in attendance. Several speakers addressed the crowd, including Gary Sawyers, GVCD Chairman, Timothy VanReenen, GVCD District Supervisor and President of the WVACD, Brian Farkas, WVCA Executive Director, Greg Stone, NRCS Assistant



United States Department of Agriculture
Natural Resources Conservation Service
LEWISBURG SERVICE CENTER
179 NORTHRIDGE DRIVE
LEWISBURG, WV 24901
(304) 645 - 6172 (Phone)

NRCS Report – Greenbrier Valley Conservation District October 20, 2016

Farm Bill Programs

EQIP-Focused Conservation Approach

Proposals have been reviewed by the Area Office, minor corrections made, and revised copies returned. Selections for funding for FY2017 are expected by the end of the month.

CSP

All staff attended a recent training on the Conservation Stewardship Program (CSP) for 2017. The program continues to provide financial rewards for operations that are at a high level of management and are willing to adopt additional enhancements to raise their level of management. Many more enhancements and bundles offered – more than 200 in the list that I was provided. As part of their program reinvention, NRCS is revising the formulas used to calculate CSP payments. Payments for new conservation activities will move to a “payment schedule” approach, which is similar to the system that is currently used by the Environmental Quality Incentives Program (EQIP) and easier for staff and producers to understand.

NWQI

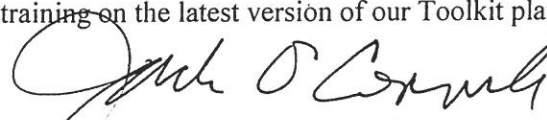
Late last month I was informed of a last-minute chance to submit a watershed for inclusion in the National Water Quality Initiative (NWQI). This is the same program as the one successfully used for stream restoration funding for Knapp’s Creek. Lee Godbey and I worked quickly with other district, Area, and State Office staff to produce a proposal for Indian Creek addressing water quality in just a couple of days. The proposal was submitted one day ahead of the closing deadline and was the only proposal submitted in WV. Funded proposals are to be announced later this month. If funded, there will be Continuous Technical Assistance (CTA) funds distributed in FY2017 and Financial Assistance (FA) funds in FY2018.

Personnel

Ric Wernicke began work in Buckeye last month as a DOF/NRCS shared employee. He has been provided with a list of backlogged stewardship plan requests throughout the district, and servicing producers on this list will be his highest priority. Ric will also assist staff throughout the district in implementing forestry practices and enhancements in existing plans.

Other News.

- The servicing of Citizen Contact Reports (CCR’s) for flood damage continued until early this month, but had stopped.
- Katy’s NRCS Flood Relief workday in Rainelle was a success. She continues to volunteer in this effort. Thanks Katy!!!
- Thanks to Susan Davis for bringing local talent “Mudhole Out of Control” to provide the music for the Legislative Banquet.
- All staff attended a 2-day training on the latest version of our Toolkit planning software.



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October 2016 WVCA Report

WVSCC Meeting:

The West Virginia State Conservation Committee meeting will be October 11th @ 10:30 a.m. by video conference.

WVACD Fall Quarterly Meeting

The Fall WVACD Quarterly Meeting was held October 3-4 at the Days Inn & Suites in Flatwoods, WV.

2016 WV Conservation Awards and Recognition Program

2016 WV Conservation Farm Winners are:

1st place, Canterbury Farm, representing the Greenbrier Valley Conservation District

2nd place, Yauger Farm, representing the Western Conservation District

3rd place – Mock's Greenhouse and Farm, representing the Eastern Panhandle Conservation District

The 2016 Carroll Greene award recipient is Gary Sawyers, Greenbrier Valley Conservation District and the 2016 WVACD Member at Large award recipient is Carl Mullins, from the Southern Conservation District.

WVACD Supervisor's Years of Service:

5 Years

Robert Dunham, EPCD
Bill Gellner, UOCD
John Sencindiver, TVCD
Dale Walker, PVCD

10 Years

John Hicks, PVCD
Gary Sawyers, GVCD
Roger Shaver, LKCD

15 Years

Edsel Ray Lafferty, SCD
Clark Molloyhan, ECD
Curtis Murphy, SCD
Gary Truex, GVCD

25 Years

Robert Luchetti, NPCD
James Michael, EPCD

Honorary Members:

Halleck Adkins, GCD

Robert Luchetti, NPCD

Jerry Killen, SCD

Carroll Cumberledge, UOCD

The Conservation Education District of the year for 2016 is the Northern Panhandle Conservation District.

The Conservation Teacher of the Year is Leigh Jenkins, representing the Eastern Panhandle Conservation District.

AgDay at the Capitol / Legislative Breakfast

AgDay will be held on February 22, 2017. There will be another Legislative breakfast planned for that morning.

WVCA Budget:

Brian Farkas attended the Governor's office to defend the WVCA budget on Friday September 23rd. A proposed budget of \$7.8 million was presented. Districts are encouraged to explore or research additional funding opportunities/partnerships.

Request to Conservation Districts

The WVCA is encouraging Conservation Districts to review and update your District Policy Manuals. In addition to your policy manual you are encouraged to review your CD Employee Manual (if you have one) and your CD Plan of Work. If you are already doing the reviews, please disregard this request. However, please let us know with a written response that you are already reviewing or will be reviewing the documents.

Agreed Procedures Engagement (Audit):

Conservation Districts are asked to begin the Agreed Procedures Engagement (APE) audit. Please check your current agreement to make sure it is valid for FY16.

WVCA Project Section:

EWP

- Debris removal contracts were completed in GVD, CCD, LKCD and ECD. The total for this work is \$1,026,673. To date, there have been 391 CCR's taken.
- Planned work:
 - Pending debris removal contracts in Greenbrier, Webster and Nicholas and Clay Counties.
 - Working with NRCS, we have identified 62 eligible bank stabilization sites.
 - Working with counties, we are identifying streams that have limited capacity due to sedimentation (Roane, Greenbrier, Webster and Kanawha).
 - We have riparian clean up (loose debris) work planned for sites in Greenbrier County.
- **A detailed report will be given to Districts that are involved in the EWP flood recovery.**

OM&R

- Project Section staff is performing monthly and quarterly inspections of watershed dams. There is still O&M work in progress. Work has been delayed in some areas due to EWP work. To date, there has been \$379,659 spent.
- Work continues with NRCS to develop engineering plans for watershed dams. The seep investigation work being conducted by CEC in South Fork is currently underway.
- The Harmon Creek (NPCD) contract is moving forward, a notice to proceed has been issued for the seep box installation.

Dam Rehab

- Gannet Fleming is continuing to work on planning studies for Brush Creek 9 & 15 and New Creek 1 & 17, and perform the construction oversight for UDC1.
- Upper Deckers 1
 - The contract and permit process is beginning for UDC1 with construction slated for 2017/2018.
 - WVCA is preparing the permit applications and mitigation plan as well as preparing the contract.
- A scoping meeting was held on September 20, 2016.
- NPCD, SCD, MCD and PVCD – Please track hours that District Supervisors attend any rehab meetings.
- Reminder: Rehab meetings are held the first Wednesday of each month. Any District that has rehab projects can participate in these meetings by phone.

Streams

- Work has started on the Bergdoll Bridge (PVCD) contract.
- The stream management plan agreement with the Corp (Stream Permit) has been signed. A training for WVCA staff will be held in the near future. Information will be presented to supervisors after the staff training.

Each area manager will be contacting area directors to provide details of activities in their respective areas. As always, feel free to contact Gene or Penny for further information.

10:37 AM

10/20/16

Greenbrier Valley Conservation District
A/P Aging Summary
As of October 20, 2016

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
ACF Environmental	850.00	0.00	0.00	0.00	0.00	850.00
City of Lewisburg	17.42	0.00	0.00	0.00	0.00	17.42
First Citizens Bank	332.20	0.00	0.00	0.00	0.00	332.20
Komax, LLC	286.89	0.00	0.00	0.00	0.00	286.89
Milligan Creek Farms	99.44	0.00	0.00	0.00	0.00	99.44
Morgan Orchard	93.00	0.00	0.00	0.00	0.00	93.00
Mountain Top Farm	90.00	0.00	0.00	0.00	0.00	90.00
Raymond Smailes	7,500.00	0.00	0.00	0.00	0.00	7,500.00
S W Resources	160.00	0.00	0.00	0.00	0.00	160.00
S. J. Neathawk Lumber, Inc.	0.00	0.00	-100.93	0.00	0.00	-100.93
Sherry W. Ferrell	375.00	0.00	0.00	0.00	0.00	375.00
Suddenlink	213.44	0.00	0.00	0.00	0.00	213.44
Sweet Springs Valley Water Co.	38.00	0.00	0.00	0.00	0.00	38.00
Swift Level Land and Cattle	667.92	0.00	0.00	0.00	0.00	667.92
T. L. Fruits and Vegetables LLC	277.50	0.00	0.00	0.00	0.00	277.50
Waters Agricultural Laboratories, Inc.	144.00	0.00	0.00	0.00	0.00	144.00
Watson Mfg.	585.32	0.00	0.00	0.00	0.00	585.32
West Farm	25.00	0.00	0.00	0.00	0.00	25.00
TOTAL	11,755.13	0.00	-100.93	0.00	0.00	11,654.20



West Virginia
Conservation Agency

October 17, 2016

Mr. Timothy VanReenen
Chairperson
Greenbrier Valley Conservation District
179 Northridge Drive
Lewisburg, WV 24901


Dear Mr. VanReenen:

Pam Russell, Conservation Services Assistant Division Director, has notified us that a correction needs to be made in Program 20505-GV 319 State NPS 1413 Milligan Creek/Davis Springs and Program 20027-GV NPS 1505 Milligan Creek II. One invoice for Tuckwiller Brothers Farm should have been paid out of 20027-GV and another invoice for Tuckwiller Brothers farm should have been split between 20505-GV and 20027-GV. The table below shows the amount that should be moved.

Coding	Name	Amount
1023-00	319 State Match	
20505-GV	NPS 1463 Second Creek Karnes 319 Federal	\$8,107.50
20505-GV	NPS 1463 Second Creek Karnes 319 Federal	\$3,438.75
	Total	\$11,546.25

Upon Board approval, \$11,546.25 of 20505-GV funds will be moved to 20027-GV. Please, notify District Fiscal when the transfer has been approved and feel free to contact me if you have any questions or need any additional information.


Sincerely,

Brian Farkas
Executive Director

cc: P. Russell, C. Casto, A. Tackett, J. Salyer, L. Hutchison

REVIEWED BY: 

Hutchison, Lynn

From: Lyons, Judith
Sent: Thursday, October 20, 2016 12:09 PM
To: Hutchison, Lynn; Salyer, Jeremy
Subject: Report

Jeremy, Lynn

Report of Watershed:

EWP contracts are actively working and both contractors Lynch and Faulkner are working well. Faulkner is starting the 4th site and Lynch is on the 3rd.

NRCS has completed the plans for the damaged sites. We have received some permits for the work. I don't have a start up date from them as yet.

LD Hanna has completed Howard's Ck/Tuckahoe dam and is finishing up brush cutting on Marlin Run.

The 1st phase of the South Fk of Cherry should be completed this week.

We had nine contractors at the job showing today for the floatable debris removal for Howard's Ck.

Thank you

Sent from my iPhone