



## **GREENBRIER VALLEY CONSERVATION DISTRICT**

USDA Service Center  
179 Northridge Drive  
Lewisburg, West Virginia 24901  
Phone (304) 645-6173

Serving Greenbrier, Monroe and Pocahontas Counties

### **Minutes of the GVCD Regular Board Meeting December 15, 2016**

#### **Supervisors Present:**

Jerry Clifton, Carolyn Miller, Gary Sawyers, Timothy VanReenen, Gary Truex

#### **Supervisors Absent:**

Avery Atkins

#### **Others Present:**

Jack O'Connell, Eugene Wickline, Barry Level, Dennis Burns, Jeremy Salyer (by video.)

#### **Call to Order**

Gary Sawyers called the meeting called to order at 9:15am.

#### **Guests**

None

#### **Approval of Minutes**

Jerry Clifton made the motion to approve the November 17, 2016 Regular Board Meeting Minutes. Seconded by Timothy VanReenen. Motion carried.

#### **District Manager Report**

Lynn Hutchison was not present. Jeremy and Dennis explained absence.

#### **Funding Requests**

Gary Truex made the motion to submit LORs for the rent for the 12 months of CY17. Seconded by Jerry Clifton. Motion carried.

#### **Cooperating Agency Reports**

- NRCS - Jack O'Connell provided a written report, a copy of which is attached.
- FSA - None
- Forestry - None

- WVCA - Written report provided by Jeremy Salyer (copy attached.) He deferred report until end of meeting as most things would be covered by agenda and other discussion.
- Other - None

### Unfinished Business

- *Garden projects with Department of Ag* - Timothy reported that he received a phone call that the greenhouses were approved. GVCD needs to contact Ag and let them know where to deliver.
- *Legislative Meeting Budget* - **Gary Truex made the motion to approve up to \$200.00 for expenses. Carolyn Miller seconded. Motion carried.**

### Committee Reports

#### *Finance Committee:*

#### Financial report:

- *General and CDO Funds Report* - Timothy VanReenen made the motion to approve the General and CDO report. Seconded by Jerry Clifton. Discussion by Gary Truex wishing for clarification on line item in report. Motion failed. Gary Truex made the motion to defer approval of the reports until the next meeting once clarification is received. Seconded by Jerry Clifton. Motion carried.
- *WV Restricted Funds Report* - Carolyn Miller made the motion to defer approval of the WVCA Restricted funds report until the next meeting. Seconded by Jerry Clifton. Motion carried.
- *Payment of all General Funds bills:*  
Timothy VanReenen made the motion to delegate the authority to Carolyn Miller to pay the bills between meetings. Seconded by Gary Truex. Motion carried.

#### Aged Receivables:

- Carolyn Miller made the motion to write off immaterial interest amounts of \$5 or less from aged receivables report per committee recommendation. Seconded by Jerry Clifton. Motion carried. (Aged receivables report as of 12/15/16 attached.)

#### *Agricultural Enhancement Program Committee:*

- Timothy reviewed the information received from the State AgEP committee meeting. The was discussion related to NRCS focused conservation approach and tying GVCD AgEP program with that. GVCD feels that the programs need to remain separated.

- **AgEP Payments (M)**  
Lime

James R. Ridgeway	\$1,200.00
Isaiah Smith	\$2,623.50
Michael Graybeal	\$ 727.59
Tim Hancock	\$2,970.00

**WS**

Ben Frazier               \$ 863.00

**Cover Crop**

Jack Wilkins             \$2,000.00

Don Dransfield         \$ 550.00

**Total                   \$10,934.09**

**Timothy VanReenen made the motion to pay all payments listed. Seconded by Gary Truex. Motion carried.**

- **Cancellations – No cancellations**
- **Policy - Gary Truex made the motion to amend AgEP policy to roll any residual funding to lime program first and then once all lime apps are funded roll any residual funding to pasture division fence program. Seconded by Timothy VanReenen. Motion carried.**

*Grassland Committee:*

- **GVCD comprehensive education plan: Dennis and Barry will work next week to outline program.**

*Building/Equipment Committee:*

- **Estimate for supplies: Eugene reported that he had contacted electrical supplier for estimate. He also reported that existing electric line can be utilized. Gas company has been contacted and work can be accomplished but no estimate at this time. Jerry Clifton made the motion to approve up to \$3,800.00 for expenses related to electrical work needed, including additional gravel. Seconded by Timothy VanReenen. Motion carried.**
- **No bids were received for equipment from other CDs. GVCD will decide at the next meeting on how to proceed.**

*Other:*

No other committee reports.

**Watershed Reports**

*WVCA O, M & R Report* - Written report provided by Judith Lyons (copy attached.)

- **Motion made by Timothy VanReenen to sign GVCD 2016-10-20 EWP Howards Creek contract modification and burning permit. Seconded by Jerry Clifton. Motion carried.**

- **Payments (M)**

GVCD 2016-08-06 SPRP S. Fork Cherry River – L. D. Hanna	\$22,163.50
GVCD 2016-05-24 OMR Marlin Run – L. D. Hanna	\$3,879.00
GVCD 2016-05-24 OMR Howards Creek – L. D. Hanna	\$4,700.00

**Motion made by Jerry Clifton to make payments listed. Seconded by Timothy VanReenen. Motion carried.**

**319 Program:**

- **Invoices (M)**

Participant	Vendor	Account	Total
Bill Canterbury	Parker Mtn Fencing	20517 GV NPS Second Creek	\$11,893.00
Justin Wagner	JD Contractors	GV NPS Knapps Creek	\$ 2,000.00
Aaron Walker	Treadways	NPS Sewell Creek	\$ 4,875.00
Monitoring	Waters Lab	State Kitchen Creek	425.00
<b>TOTAL INVOICES</b>			<b>\$19,193.00</b>

**Motion made by Jerry Clifton to pay invoices. Seconded by Carolyn Miller. Motion carried.**

- **Contracts (M)**

Participant		Grant	Amount not to exceed
Wesley Reed		Second Creek	\$50,789.00
<b>Total Maximum</b>			<b>\$50,789.00</b>

**Motion made by Jerry Clifton to sign contract listed. Seconded by Timothy VanReenen. Motion carried.**

- **LOR (M)**

NPS1587 Second Creek Karst II	\$100,000.00
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**Motion made by Jerry Clifton to sign and submit LOR. Seconded by Gary Truex. Motion carried.**

**Actions Between Board Meetings - None**

**Correspondence - None**

**New Business**

- It was reported that the audit (Agreed Upon Procedures) is in progress.

**Conservation Agreements & Terminations** - None

**Conservation Plans** - None

**Adjournment**

With no further business, Gary Sawyers adjourned the meeting at 11:01am.

Respectfully submitted,



Gary Sawyers  
Chairman



Carolyn Miller  
Secretary/Treasurer

GS/CM/lh

Recorded by Jeremy Salyer, WVCA Area Director



United States Department of Agriculture  
Natural Resources Conservation Service  
LEWISBURG SERVICE CENTER  
179 NORTHRIDGE DRIVE  
LEWISBURG, WV 24901  
(304) 645 - 6172 (Phone)

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## NRCS Report – Greenbrier Valley Conservation District December 15, 2016

### Farm Bill Programs

#### *EQIP-Focused Conservation Approach*

Applications will be accepted for first-round funding of the following projects until December 30:

*Ground Water Quality Impacts from Livestock in Stamping Creek Watershed (Pocahontas)*

*Meadow River Watershed Livestock Water (Greenbrier)*

Should funds remain, application cut-offs for 2<sup>nd</sup> and 3<sup>rd</sup> round funding are February 28, 2017 and May 31, 2017.

### CSP

All staff are working on Conservation Stewardship Program renewal contracts. These are to be obligated by today. There are eighteen contracts up for renewal, eight in Pocahontas County, six in Monroe, and four in Greenbrier. The five-year value of these is over \$250,000.

### NWQI

Lee Godbey, Dennis Burns, myself and other staff have been participating in teleconferences regarding the National Water Quality Initiative Indian Creek (Burnside Branch) watershed project.

### Personnel

NRCS accepted applications from recent graduates in Puerto Rico through the Pathway program, a means to introduce students to a possible career with NRCS. An offer has been made. The starting date is currently unknown.

### Other News.

- Lee Godbey continues to recuperate from his eye surgery. He is expected to be out for about two more weeks.
- All field office staff, with the exception of Lee, attended the Area Staff Meeting in Beckley
- Katy is working with the Bob Martin and the Greenbrier County FRPP Board (have submitted 4 applications to the NRCS State Office and currently working on 2 more applications); attended an Envirothon meeting; has started to participate in the Nationwide Women in Agriculture – Employee Group (hoping to get more information to share statewide).
- There was an EWP Job Showing in Greenbrier County on Friday, December 9th. The job showing last Friday was for one site located in Quinwood along Meadow Creek. Seven contractors showed up. We hope to have the contractor working by the end of this week and construction should only take 1-3 days.

There are three more job showings for contracts next week. Two of them are the sediment removal along Howards creek and the other contract is for streambank protecting next to two residences. One located in White Sulphur Springs and the other one next to Monroe Draft.

- There are still issues with FMFI. We are unable to process payments for some landowners due to an update in their banking information, address, or other changes.



## **December 2016 WVCA Report**

### **Agreed Procedures Engagement (Audit):**

Conservation Districts are asked to begin the Agreed Procedures Engagement (APE) audit. Please check your current agreement to make sure it is current.

### **Request to Conservation Districts**

The WVCA is encouraging Conservation Districts to review and update your District Policy Manuals. In addition to your policy manual you are encouraged to review your CD Employee Manual (if you have one) and your CD Plan of Work. If you are already doing these reviews, please disregard this request.

### **AGEP:**

- **December 2016** – State AgEP meeting December 14<sup>th</sup> 10am
- **January 31, 2017** - Deadline for CDs to submit program comments
- **February 2017** - Comments reviewed and forms revised
- **Late February 2017** - Revisions sent to CDs/staff for review
- **Mid-March 2017** - CDs submit recommendations for FY 18 practices
- **Late March 2017** - State AgEP committee to meet and review proposed changes for FY 18 and establish allocation formula
- **April 2017** - Presentation of FY 18 AgEP to SCC
- **June 15, 2017** – Deadline for CDs submit final practice list to WVCA (CDs can submit final list any time after SCC approval)
- **July 1, 2017** - Start of FY 18 program
- **July 31, 2017** - CDs submit annual progress report (per legislative rule)

The AgEP funding allocation formula will be looked at soon by the state AgEP committee. If you have comments on what factors you would like to see utilized in the formula, please contact your district state AgEP committee member or Jennifer Skaggs.

### **WVCA Budget**

11-16-16 WVCA was informed of a 2% budget cut. This means a \$156,000 reduction in the agency budget. There will be no impacts to conservation districts at this time.

Now is the time for districts to explore additional funding opportunities/partnerships to maintain local programming. It's also time to talk to their local representatives about the work of their districts, and why it's important to maintain funding.



### **West Virginia Legislature – 2017 Legislative Calendar**

February 8, 2017 - First day of session

February 27, 2017 - Legislative Rule-Making Review bills due

March 20, 2017 - Last day to introduce bills in the Senate

March 21, 2017 - Last day to introduce bills in the House

March 26, 2017 - Bills due out of committees

March 29, 2017 - Last day to consider bill on third reading in house of origin

April 8, 2017 - Last day of session

### **Agricultural Day at the Capitol**

Agricultural Conservation Day will be February 22, 2017. Please make appointments to see your House and Senate representatives before going to Agricultural Conservation Day. There will also be a Legislative breakfast this morning. Please contact your representatives to invite them to the breakfast.

### **Awards Banquet**

Brian would like input on proposals to change the annual awards luncheon. There have been some VERY PRELIMINARY discussions about changing the awards luncheon from October to the annual AG Day at the Legislature. This would delay the farm tour until late September, early October.

The discussion has been around trying to get greater legislative attention. If we have the banquet at the Capitol during the session, we would have greater turnout from supervisors, who in turn can invite their local legislators to the luncheon. Lawmakers need to see the progress and the about of work the farmers put into their farms.

WVCA is interested in your comments in how to improve the luncheon with the goal of having more of an impact. The luncheon would take the place of the breakfast.

Supervisors would still be responsible for meeting with their legislators that day.

### **WVACD Quarterly Meeting Dates/Locations:**

January 17 & 18, 2017	Flatwoods Days Inn
April 17 & 18, 2017	Twin Falls State Park
July 17 & 18, 2017	Cacapon State Park
October 16 & 17, 2017	Flatwoods Days Inn

### **SCC Dates**

January 10, 2017  
April 11, 2017  
July 11, 2017  
October 10, 2017



## **WVCA Strategic Plan**

The WVCA Strategic Plan was developed in 2013 and it is time to review our conservation delivery system. Further updates will be provided by March, 2017.

## **WVCA Project Section:**

### **EWP**

- Planned work:
  - Debris contracts are complete in Greenbrier, Webster and Nicholas and Clay Counties.
  - Working with NRCS, we have identified 62 eligible bank stabilization sites. These projects include the installation of rip rap/gabions. NRCS is doing the contracting for these projects. The first batch includes 19 sites and is getting ready to go to contracting in Kanawha, Clay, Greenbrier, Nicholas and Summers Counties.
  - Working with counties, we are identifying streams that have limited capacity due to sedimentation (Roane, Greenbrier, Webster and Kanawha). The Corp is currently reviewing permit applications for this work.
  - Work has started on the riparian clean up on Howard's Creek through White Sulphur Springs and Caldwell to the confluence of the Greenbrier River.
- **A detailed report will be given to Districts that are involved in the EWP flood recovery.**

### **OM&R**

- Project Section staff is performing monthly and quarterly inspections of watershed dams. There is still O&M work in progress. Work has been delayed in some areas due to EWP work. To date, there has been \$609,872 spent. Yearly summaries will be provided to each district.
- Work continues with NRCS to develop engineering plans for watershed dams. The seep investigation work being conducted by CEC in South Fork is currently underway.
- The Harmon Creek (NPCD) contract is moving forward, work on the seep box on site 13 is underway.

### **Dam Rehab**

- Gannet Fleming is continuing to work on planning studies for Brush Creek 9 & 15 and New Creek 1 & 17, and perform the construction oversight for UDC1.
- Upper Deckers 1
  - The contract and permit process is beginning for UDC1 with construction slated for 2017/2018.
  - WVCA is preparing the permit applications and mitigation plan as well as preparing the contract.
- There is a scoping meeting scheduled for New Creek 17 on December 5, 2016 in Keyser.
- NPCD, SCD, MCD and PVCD – Please track hours that District Supervisors attend any rehab meetings.
- Reminder: Rehab meetings are held the first Wednesday of each month. Any District that has rehab projects can participate in these meetings by phone.

### **Streams**

- Work is complete on the Bergdoll Bridge (PVCD) contract.

- The stream management plan agreement with the Corp (Stream Permit) has been signed. A training for WVCA staff will be held in the near future. Information will be presented to supervisors after the staff training. Stream management training will be provided to staff over the winter months so that they can start working with landowners on stream management plans

Each area manager will be contacting area directors to provide details of activities in their respective areas. As always, feel free to contact Gene or Penny for further information.



1900 Kanawha Blvd., East  
Charleston, WV  
25305-0193

*West Virginia*  
**Conservation Agency**

Phone: (304) 558-2204  
Fax: (304) 558-1635  
[www.wvca.us](http://www.wvca.us)

To: Greenbrier Valley Conservation District  
From: West Virginia Conservation Agency-Summersville Field Office  
RE: Monthly Update  
Date: November 18, 2016-December 15, 2016

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**Site Visits Conducted:**

**CCRs:**

- Site 856- Clinton Kirk-Greenbrier Co.-Kitchen Creek-Ineligible
- Site 6026-Todd Clutter-Greenbrier Co.-Unknown Stream-Ineligible

**EWP CCRs:**

- N/A

**Eligible SPRP Sites Pending Contract:**

- N/A

**Stream Permits:**

- N/A

**Dams:**

- Howard Creek #12-EAP: Up To Date
- Marlin Run #1-EAP: Up To Date

**Projects:**

- Howards Ck- running total as of Monday evening-\$42,573.46.

1:47 PM

12/14/16

**Greenbrier Valley Conservation District**  
**A/P Aging Summary**  
**As of December 14, 2016**

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	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Boone Tractor & Implement, Inc.	59.69	0.00	0.00	0.00	0.00	59.69
Brickstreet Insurance	603.00	0.00	0.00	0.00	0.00	603.00
City of Lewisburg	17.42	0.00	0.00	0.00	0.00	17.42
First Citizens Bank	224.51	0.00	0.00	0.00	0.00	224.51
Komax, LLC	181.97	0.00	0.00	0.00	0.00	181.97
S. J. Neathawk Lumber, Inc.	886.15	0.00	0.00	0.00	0.00	886.15
Sherry W. Ferrell	375.00	0.00	0.00	0.00	0.00	375.00
Waters Agricultural Laboratories, Inc.	72.00	0.00	0.00	0.00	0.00	72.00
<b>TOTAL</b>	<u><b>2,419.74</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>2,419.74</b></u>

12:03 PM

12/20/16

**Greenbrier Valley Conservation District**  
**A/R Aging Summary**  
 As of December 15, 2016

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Adkins, Charles	0.00	0.00	0.00	0.00	-0.60	-0.60
Angell, Jason	2.17	0.00	0.00	0.00	0.00	2.17
Bennett, James	0.00	0.00	0.00	0.00	-0.50	-0.50
Brown, Lee	0.00	82.00	0.00	0.00	0.00	82.00
Buckland, John	0.00	0.00	0.00	0.00	57.52	57.52
Cole, Justin	1.11	1.10	1.08	72.00	0.00	75.29
Cook, Andrew	0.00	0.00	0.00	0.00	1.08	1.08
Crews, Lola	4.71	4.64	4.57	4.50	300.00	318.42
Daniels, William	0.00	0.00	0.00	0.00	-72.00	-72.00
Dilley, Bryan G.	82.00	0.00	0.00	0.00	0.00	82.00
Dilley, David W.	0.00	0.00	0.88	0.00	0.00	0.88
Dilley, W. G	164.00	0.00	0.00	0.00	0.00	164.00
Dixon, Ben	0.00	0.00	0.00	0.00	-54.00	-54.00
Dodrill, Danny-High Hill Farm	0.00	0.00	0.00	0.00	1.08	1.08
Elmore, Calvin	150.00	0.00	0.00	0.00	0.00	150.00
Ervine, Michael	5.43	5.35	5.27	0.00	351.35	367.40
Fitzgerald, Josh	0.00	0.00	0.00	0.00	107.61	107.61
Garten, Jeremy	0.90	60.00	0.00	0.00	0.00	60.90
Hawver, Allen	2.40	2.36	2.33	2.29	152.84	162.22
Hinkle, Mark	0.00	0.00	0.00	0.00	96.96	96.96
Hoover, Mike	0.00	-22.18	0.00	0.00	-44.36	-66.54
Hudson, Sheila	82.00	0.00	0.00	0.00	0.00	82.00
Hunter, James	1.05	0.00	70.00	0.00	0.00	71.05
Johnson, W. Kelly	3.88	3.82	3.76	3.71	247.25	262.42
Kennedy, David	0.00	0.00	0.00	0.00	-10.82	-10.82
Lewis, Justin	1.23	0.00	82.00	0.00	0.00	83.23
Lilly, Willy	1.23	82.00	0.00	0.00	0.00	83.23
Lusk, Joe	0.00	0.00	0.00	0.00	0.54	0.54
McDowell, William E.	0.75	50.00	0.00	0.00	0.00	50.75
McLaughlin, James David	0.00	-1.13	0.00	0.00	-1.10	-2.23
Must, Andrew	3.49	3.44	3.39	0.00	225.87	236.19
Okes, Kevin	0.00	0.00	0.00	0.00	188.04	188.04
Planker, John	2.28	2.25	0.00	150.00	0.00	154.53
Quantz, Matthew A	314.00	0.00	0.00	0.00	0.00	314.00
Ridgeway, Charles	82.00	0.00	0.00	0.00	0.00	82.00
Rose, Eric	0.00	0.00	0.00	0.00	2.41	2.41
Rose, Evan E.	71.50	0.00	0.00	0.00	0.00	71.50
Rowan, Charles L.	100.50	0.00	0.00	0.00	0.00	100.50
Sharp, Larry	0.66	0.65	0.64	0.63	42.00	44.58
Shipley, Alan	0.00	82.00	0.00	0.00	0.00	82.00
Snyder, Stephen	70.00	0.00	0.00	0.00	0.00	70.00
Tomlinson, Dr. John	7.82	0.00	0.00	0.00	0.00	7.82
Truex, Gary	107.00	0.00	0.00	0.00	0.00	107.00
Webb, Doshia	0.00	20.00	0.00	0.00	0.00	20.00
Wooling, Autumn	40.00	0.00	0.00	0.00	0.00	40.00
Workman, David L.	4.18	278.50	0.00	0.00	0.00	282.68
Workman, Matthew	0.00	180.00	0.00	0.00	0.00	180.00
Yates, Donnie	1.16	1.15	1.13	0.00	75.29	78.73
<b>TOTAL</b>	<b>1,307.45</b>	<b>835.95</b>	<b>175.05</b>	<b>233.13</b>	<b>1,666.46</b>	<b>4,218.04</b>