



GREENBRIER VALLEY

Conservation District

USDA Service Center ♦ 179 Northridge Drive ♦ Lewisburg, WV 24901
Phone: (304) 645-6173

Serving Greenbrier, Monroe, and Pocahontas Counties

Minutes of the GVCD Regular Board Meeting March 16, 2017

The Greenbrier Valley Conservation District Board of Supervisors met on Thursday, March 16, 2017, in the conference room of the Lewisburg USDA Service Center. Those attending were:

Supervisors:

Avery Atkins
Jerry Clifton
Carolyn Miller
Gary Sawyers

Supervisors absent:

Gary Truex
Timothy VanReenen

Others:

Jack O'Connell, NRCS
Lynn Hutchison

It should be noted that Timothy VanReenen and Jeremy Salyer attempted to join the meeting via Skype meeting, but could not connect due to technical difficulties.

Call to Order

Chairman Gary Sawyers called the meeting to order at 7:20 pm.

Approval of Minutes

Motion was made by Jerry Clifton and seconded by Avery Atkins to approve the minutes of the February 16, 2017 Regular Board meeting. Motion passed.

Guests

None

District Manager Report

Lynn Hutchison referred to her written report, a copy of which is attached.

Funding Requests

See Committee Reports

Cooperating Agency Reports

- NRCS – Jack O'Connell

Jack O'Connell provided a written report which is attached. He also noted that it was time for the periodic Civil Rights and Responsibilities Review. He went over the information and requested the Board sign an acknowledgement of the review.

- *WV Division of Forestry* – not present
- *FSA* – not present
- *WVCA*
Gary Sawyers read over Jeremy Salyer's written report. At Jeremy's request, Lynn pointed out the AgEP meeting scheduled for March 28th and the new call-in log system for the watershed division.

Unfinished Business

- **Land Judging** – Lynn Hutchison reported that she had contacted Becky Floyd from SCD to inquire about co-sponsorship of a competition. While Becky had not had opportunity to speak to the SCD Board, she surmised that they would be unable to participate due to other planned events and lack of staff to coordinate. Discussion ensued. Consensus was that it would be better to wait a year because students would not have time to practice enough in time for an event this spring. It was suggested that information be given to schools at the beginning of the school year for a spring event.
- **Junior Conservation Camp** – Lynn reported that information has been sent to middle schools and our partners for recommendations by March 31.

Committee Reports

Finance Committee:

Financial Report:

- ***General and CDO Funds Report*** – Jerry Clifton moved to accept the General and CDO Funds Reports and file for audit. **Seconded by Carolyn Miller. Motion passed.**
- ***WVCA Restricted Funds Report*** – Carolyn Miller moved to accept the WVCA Restricted Funds Reports and file for audit. **Seconded by Jerry Clifton. Motion passed.**
- ***Payment of all General Funds bills***— Jerry Clifton moved to pay all General Funds bills, per payables list, as presented. **Seconded by Carolyn Miller. Motion passed.** List is attached.
- ***CDO Budget for FY18*** – Lynn Hutchison presented the CDO budget for FY18, with the same budgeted amounts as FY17. **Avery Atkins moved to approve and submit the budget. Jerry Clifton seconded. Motion passed.**
- ***Agreed Upon Procedures for FY16*** – Jerry Clifton moved and Carolyn Miller seconded the motion to accept the **FY16 Agreed Upon Procedures** report from Hollifield & Associates as presented by Jeff Hollifield, CPA at the last board meeting. **Motion passed.**
- ***Invoice for Agreed Upon Procedures*** – Avery Atkins moved and Jerry Clifton seconded the motion to pay the invoice from Hollifield & Associates, in the amount of \$3,500.00. **Motion passed.**

- **LOR for Agreed Upon Procedures reimbursement – Avery Atkins moved and Carolyn Miller seconded the motion to send an LOR to WVCA for reimbursement of the aforementioned payment for Agreed Upon Procedures. Motion passed.**

Agricultural Enhancement Program Committee:

The following payments were presented for approval:

- **AEP Payments**

Lime

Amy Cole South	\$2,025.00
Lee Perkins	\$1,308.61

Total Payments:	\$3,333.61
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The committee moved and Jerry Clifton seconded the motion to approve the AgEP payments totaling \$3,333.61. Motion passed.

- There were no cancellations.

Grassland Committee:

- Conservation Farm
 - **Committee moved and Avery Atkins seconded the motion to set County Conservation Farm selection for April 19 and/or 20th. Motion passed.**
 - **Jerry Clifton moved and Carolyn Miller seconded the motion to set District Conservation Farm tour and selection for May 5th. Motion passed.**
 - **Avery Atkins moved and Carolyn Miller seconded the motion that Supervisors would be responsible for selecting the Conservation Farm to represent their respective counties. Motion passed.**
- Outstanding Grasslands Farms – Supervisors will review guidelines for the next committee meeting.

Building/Equipment Committee:

- Gary Sawyers reported that the Equipment Demonstration field day was cancelled due to the weather. It will be rescheduled, but no date has been set.
- Eugene Wickline has requested approval to remove a tree at the equipment lot. **The committee moved and Jerry Clifton seconded the motion to remove the tree. Motion passed.**
- The committee has reviewed options for the purchase of a welder and recommended one. **Avery Atkins moved and Jerry Clifton seconded the motion to approve \$1,596.00 to purchase the welder and a gas tank. Motion passed.**
- There was no new information on potential potato projects.
- Gary Sawyers reported that Gary Truex had spoken to Mr. Keeney who wanted to buy the storage building. He declined the \$490.00 offer and counter-offered a maximum of \$200.00. Discussion ensued. **Avery Atkins moved to sell the storage building “as is” to Brandon Keeney for \$200.00 with the condition that the buyer be responsible for moving it. Carolyn Miller seconded. Motion passed.**

- Lynn reported that payment was received and deposited for the pasture drag and aerator. The total for both pieces of equipment was \$3,511.10.

Other Committees

- *The Policy Committee met on 3/8/17 and recommend the following revisions:*

Article I, Section II, Supervisors, Election of Officers

Last sentence – change next election year to “2018”.

Article IV, Section II, Credit Procedures

c. Change Grassland Technician credit card limit to “\$1,000.00”.

Article IV, Section II, Major Purchases

Change last sentence to: “A special board meeting will be called if an emergency equipment repair mandates purchase of parts and/or labor exceeding \$1,500 for any one piece of equipment.”

Article V, Section II, Equipment

- Remove #8 “one pasture drag” and #9 “one pasture aerator”
- Add “one potato planter,” “one potato harvester,” “one potato sprayer,” and “two potato hillers,” and re-number list.

Avery Atkins moved and Carolyn Miller seconded the motion to make the aforementioned revisions to the District Policy. Motion passed.

- **Equipment Coordinator - Avery Atkins moved and Jerry Clifton seconded the motion to give a one-time bonus of \$1,000.00 to Eugene Wickline for his extra efforts on the building project. Motion passed.**
- It was decided that the Long-Range Plan will be reviewed on May 18 at 6pm, prior to the regular board meeting.
- It was decided that the Partnership Plan of Work will be reviewed on May 10 at 1pm. Lynn will send copies of the current plan to our partners and invite them to attend.

Watershed Reports

- **WVCA O, M & R Report** – Judith Lyons provided a written report, of which a copy is attached. Gary Sawyers went over the report. Annual dam inspections will be on May 9.

319 Committee:

- Lynn Hutchison reported that due to technical issues, the Kitchen Creek Monitoring Project will not be moving forward at this time. Discussion ensued. **Carolyn Miller moved and Jerry Clifton seconded the motion to rescind the award to WVU IWSS. Motion passed.**

- Invoices

Participant	Vendor	Account	Total
Rita Goff	CEC	NPS 1571 Snake Run	\$2,988.94
Monitoring	WV Daily News	State 1409 Kitchen Creek	\$ 30.18
Jim Bennett	McCoy Fencing	NPS 1587 Second Creek Karst	\$8,722.50
TOTAL INVOICES			\$11,741.62

Jerry Clifton moved on behalf of the committee and Avery Atkins seconded the motion to pay the invoices as listed, totaling \$11,741.62. Motion passed.

- New Contracts
 - Snake Run NPS 1571 – Rita Goff – Not to Exceed \$80,000.00
 - Snake Run NPS 1571 – Brad Sears – Not to Exceed \$20,000.00

Jerry Clifton moved on behalf of the committee and Avery Atkins seconded the motion to approve the new contracts as listed. Motion passed.

- LORs
 - Snake Run NPS 1571 - \$75,000.00

Jerry Clifton moved on behalf of the committee and Carolyn Miller seconded the motion to send the LOR as listed. Motion passed.

- Anthony Creek NPS 1602 - \$20,000.00
- Anthony Creek NPS 1523 - \$28,000.00

Jerry Clifton moved on behalf of the committee and Carolyn Miller seconded the motion to send the two LORs for Anthony Creek as listed. Motion passed.

- NPS 1614 Potts Creek Obj. 32.10 - \$35,000.00

Lynn Hutchison explained that this was the first request of funds from the \$100,000.00 C-Bay funding discussed in committee. **Jerry Clifton moved on behalf of the committee and Avery Atkins seconded the motion to send the LOR as listed. Motion passed.**

- There was discussion about a potential district crew for small contracting projects as proposed in committee. It was noted that this would need to be thoroughly researched and put into policy if pursued. It was suggested that Gary Truex, as Chairman of the committee, work with Dennis Burns and Eugene Wickline to provide more information at the next committee meeting.
- Lynn reported that Conservation Farm School has been advertised.

Actions Between Board Meetings

None

Correspondence

See CREP

New Business (D/M)

None

Conservation Agreements & Terminations

- Joshua Hardy – Pocahontas – agreement
- Kelsey Beverage – Pocahontas – agreement
- Darrell Pingley – Pocahontas – agreement

Jerry Clifton moved and Avery Atkins seconded the motion to approve the Conservation Agreements as listed. Motion passed. It was noted that we need to make sure these are being signed by everyone cooperating with the District.

Conservation Plans

- Charles Wilfong - HEL
- Ralph Wayne Beckwith – HEL

Jack O'Connell answered questions about HEL or "highly erodible land". **Avery Atkins moved and Jerry Clifton seconded the motion to approve the Conservation Plans as listed. Motion passed.**

CREP

- Brian Farkas, WVCA has requested that we transfer \$2,000.00 of CREP funds to WCD to address a shortfall in that district. **Jerry Clifton moved and Carolyn Miller seconded the motion to approve the transfer of funds as requested.**

Other Business

None

Adjournment

With no further business, the meeting adjourned by consensus at 9:55pm.

Respectfully submitted,



Gary Sawyers
Chairman



Carolyn Miller
Secretary/Treasurer

GS/CM/lh

Recorded by Lynn Hutchison, District Manager

GVCD District Manager Report

March 16, 2017

Items Needing Action:

- See Agenda

Accomplishments:

- Draft minutes for all board meetings have been distributed and are awaiting approval at this meeting.
- All approved minutes have been posted on the website.
- Committee meeting minutes have been distributed.
- AgEP approved/paid/cancelled applications have been entered into database and database is up to date.
- Century Farm program has been advertised in district newspapers and on website.
- Two WVACD Scholarship applications were received and forwarded to the WVACD office.
- Timothy VanReenen, Gary Sawyers, Avery Atkins, and Lynn Hutchison attended Ag Day at the Capitol.
- Junior Conservation Camp info was sent to all middle schools and to partners for recommendations with a deadline of March 31. Two have been received.
- Equipment Rental contract has been revised at the request of Equipment Coordinator.
- Equipment Demonstration Field Day was postponed due to weather. This was announced on the website, WRON, and WVNS, as well as an email blast and phone calls.
- Photo Contest has been advertised with a deadline of June 1.
- Pasture drag and aerator were sold. High bids were posted. Payment has been received and deposited.
- Barry Level and John Nelson attended the Appalachian Grazing Conference.

Things to be Thinking About / Items to Note:

- Long Term Goals – bring suggestions/concerns/revisions to April committee meeting
- Partnership Plan of Work – plan to meet with Partners in May or June
- Equipment Demo Day – reschedule
- Newsletter
- Conservation Farm School (tentatively starts May 9)
- Conservation Farm Nominees
- Century Farm (deadline April 1)
- Volunteer work camp opportunities requested by Delegate Baldwin

Upcoming Dates to Note:

April 12	Employee Evaluations (Board meets @ 8:30am; Employees at 9am)
	Committee Meetings 10am
April TBD	Equipment Demo Day - reschedule

April 19-20	County Conservation Farm Tours
April 20	Regular Board Meeting 7pm
April TBD	Dam Inspection(s)
April 20-21	Envirothon
May 2-4	WVCA All Staff Meeting at Camp Dawson (Lynn, Dennis, Matt, John, Ross)
May 5	District Farm Tour
May 9, 16, 23, 30	GVCD Conservation Farm School
May 29	Office Closed for Memorial Day
June 6	GVCD Conservation Farm School

Respectfully Submitted,

Lynn Hutchison
GVCD District Manger



United States Department of Agriculture
Natural Resources Conservation Service
LEWISBURG SERVICE CENTER
179 NORTHRIDGE DRIVE
LEWISBURG, WV 24901
(304) 645 - 6172 (Phone)

NRCS Report – Greenbrier Valley Conservation District March 16, 2017

Farm Bill Programs

EQIP/AMA – Eligible applications for the first-round of EQIP/AMA funding have been screened and ranked. Pre-Approved applications should be announced in the next few days, and applications these are to be obligated by April 14.

There are currently 171 eligible applications in the District with an estimated cost of over \$3 Million. Focused Conservation Approach applications total 4 in Pocahontas County and 16 in Greenbrier, with estimated costs of roughly \$300k each. Eligible Appalachian Environmental Restoration Initiative applications number 11 in Pocahontas, 35 in Greenbrier, and 37 in Monroe County, for an estimated cost of just under \$2 Million. Due to the overlap of practices available in different fund pools, some of these applications may be entered into more than one pool. High Tunnels remain very popular, with 45 eligible applications.

Should funds be available, the application cut-off date for the second and third rounds of funding are February 28, 2017 and May 31, 2017.

CSP - The 2017-1 signup ended on February 3, and applications are to be ranked by March 31, 2017. Sign-up was relatively light, with 15 total applications. A significant number have dropped out when they could not find suitable enhancements in this revamped program. 2013 renewal sign up ends on March 31, evaluations completed by September 30, 2017.

NWQI - Lee Godbey, Dennis Burns, myself and other staff have been participating in teleconferences regarding the National Water Quality Initiative Indian Creek (Burnside Branch) watershed project. Dennis has submitted his companion Indian Creek Watershed Based Plan draft to the EPA.

Annual Review of Civil Rights Responsibilities/Cooperative Working Agreement

See attachments – Civil Rights Responsibilities for Partners Checklist & Cooperative Working Agreement between NRCS, the State of WV, and the Greenbrier Valley Soil Conservation District.

Personnel/Other

- Susan Davis will be with us just for just a few more days, starting her new job on April 3.
- The starting date for Jose Santini Gonzalez has been put on hold due to the Federal hiring freeze.
- Barbara Greenleaf will become acting Area Resource Conservationist with the departure of Susan Davis.
- Greg stone is on a 4-month detail to Washington DC. Michael Whitt started work on 3/13/2017.
- Adam Merritt, Katy McBride, and Randy Rumer attended the Appalachian Grazing Conference.
- Lee Godbey, Josh Cook, and I attended MIDAS (FSA's Modernize and Innovate the Delivery of Agricultural Systems) awareness training.



Civil Rights Responsibilities for Partners Checklist

NRCS is required to deliver USDA Civil Rights and Equal Opportunity requirements and information with institutions that participate in or administer USDA federally conducted and/or federally assisted programs. In an effort to fully comply with Federal, Departmental, and Agency governing Civil Rights laws and regulations, this check-list serves as an internal guide to assist with the Civil Rights responsibilities and expectation discussion between NRCS and Partners.

Board Membership Responsibilities

- Annual review of the Memorandum of Understanding (MOU) between NRCS and Board.
- SWCD Board Demographic Information - NRCS Plan of Action for Representation on Boards, Councils, and Committees, requires States to annually review current Board membership data with state conservation agencies and discuss the opportunities and benefits of having minority and female representatives on local boards/councils who are impacted by the board's/council's decisions regarding conservation programs.
- Prohibition disclosure of certain information by the USDA and its Cooperators - Applicants, participants, location, and any and all privacy information is not to be disclosed without a FOIA request. Upon Board membership ending, former Board members have the responsibility to protect any information.
- New and existing partners are invited and should attend NRCS sponsored Civil Rights Training.

Federally Assisted and Federally Conducted Program Delivery Responsibilities

- 1964 Civil Rights Act - Title VI is a federal law that prohibits discrimination on the basis of race, color or national origin in programs and activities that receive federal financial assistance. Unlawful/prohibited discrimination is unfair or unequal treatment based on a prohibited bases.
- NRCS employees and partners who work with USDA programs are required to guarantee fairness and equal treatment to all customers eligible to receive USDA/NRCS programs and services regardless of any of the cited prohibited bases enforced by USDA:
 - race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, familial/parental status, income derived from a public assistance program, political beliefs, reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Program Outreach

- NRCS State and Field offices are required to establish and maintain outreach programs at the local level to ensure that all persons know about the availability of USDA/NRCS program services effectively and are encouraged to participate:
 - Board membership includes willingness to reach out to others, to reach out farther than others, to exceed normal communication expectation, or to go beyond existing limits to communicate with the under-served or under-resourced (women, minorities, persons with disabilities, historically underserved, limited resource, etc.)

Public Notification Responsibilities

- Governing documents relative to required equal opportunity public notification requirements that conservation partners must review:

Civil Rights Responsibilities for Partners Checklist

10. NRCS Limited English Proficiency (LEP) Policy Statement – reaffirms USDA’s commitment and provides support to the provisions of federally conducted and federally assisted prohibited discrimination based on national origin. LEP applies to individuals who do not speak English as their primary language, and who have a limited ability to read, speak, write, or understand English.

11. NRCS LEP Services poster – provides notice to customers that LEP oral interpreting and written translation services are available at no cost to customer relative to NRCS federally assisted and federally conducted programs.

Affirmation of Review:

Field Office/State _____

SWCD Board _____

Board Member(s)- Printed Name:

Signature and Date:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

NRCS Rep - Printed Name and Title:

Signature and Date:

1. _____

COOPERATIVE WORKING AGREEMENT
Between the
NATURAL RESOURCES CONSERVATION SERVICE
UNITED STATES DEPARTMENT OF AGRICULTURE
and
THE STATE OF WEST VIRGINIA
and
THE GREENBRIER VALLEY SOIL CONSERVATION DISTRICT

For their Cooperation in the
Conservation of Natural Resources

THIS AGREEMENT is between the Natural Resources Conservation Service (NRCS), an agency of the United States Department of Agriculture (USDA) and the State of West Virginia and the Greenbrier Valley Soil Conservation District, collectively referred to as the parties, to define clearly the roles and responsibilities of the parties.

AUTHORITIES, STATUTES, LAWS

NRCS is authorized to cooperate and furnish assistance to the parties in the conservation of natural resources as referenced in the Soil Conservation and Domestic Allotment Act, 16 U.S.C. 590; the Department of Agriculture Reorganization Act of 1994, Public Law No. 103-354; and Secretary's Memorandum No. 1010-1, Reorganization of the Department of Agriculture dated October 20, 1994.

The State of West Virginia and Soil District authority for participation is defined in the West Virginia Code, Chapter 19, Article 21 A & B and Amendments known as the "Soil Conservation Districts Law of West Virginia."

The purpose of this agreement is to supplement the Mutual Agreement between the United States Department of Agriculture and West Virginia and The Greenbrier Valley Soil Conservation District. This cooperative working agreement documents those areas of common interest of the state, federal and local partnership in natural resources conservation.

The members of the parties to this agreement are individual landowners/land users, Federal and state land management agencies, other individuals, groups, and

EMPLOYMENT

The parties will work together to coordinate individual partnership staffing plans to include necessary disciplines for program delivery. A tool to be used in staffing plan development can be the SWCD/SCA/NRCS annual plan of work.

Employee evaluations will be done independently by the employing organization, but others may provide input.

TECHNICAL AND ADMINISTRATIVE ASSISTANCE

The parties will work together to determine the amount of technical and administrative assistance needed and available for program delivery at each level. Such assistance may include conservation planning, conservation application, contracts, agreements, procurement, personnel, engineering, and/or other assistance provided by the parties.

PROGRAM DELIVERY

NATURAL RESOURCES PLANS

The parties can use the conservation partnership strategic plan as a guide to coordinate with public and private resource groups, other resource agencies, and interested parties to share information and resources in developing comprehensive natural resource plans.

RESOURCE INVENTORIES

The parties agree to identify, define, and coordinate the collection and use of resource inventory data.

The parties will cooperate in monitoring and validating the resource inventory data to assure that the data meets the needs of resource planning and evaluation processes.

INFORMATION/DATA SHARING

The parties will designate who has responsibility for collection and maintenance of particular resource information.

The parties will agree to work toward establishing and maintaining accessible data bases.

The parties will agree on the maintenance, update, and disposition of relevant records.

The parties agree to utilize the NRCS official records system in documenting client contacts.

FUNDING

The parties will work together to maximize available resources and actively seek funding to accomplish natural resource priorities and programs.

FEE FOR SERVICES

The parties recognize that nonfederal signatories may establish procedures to collect fees, where permissible, for delivery of such services which are not provided through federal financial or technical assistance.

TORT LIABILITY

The parties will each assume responsibility for the actions of their officials or employees acting within the scope of their employment to the extent provided by federal, tribal, and state laws.

ACCOUNTABILITY

The parties will design and implement an outcome based-evaluation system to determine if resource and customer needs are being met.

SCOPE OF AGREEMENT

Authority to carry out specific projects of activities, such as transfer of funds, acquisition of services and property, will be established under separate agreement.

CIVIL RIGHTS

The parties will be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended, the Civil Rights Restoration Act of 1987 (Public Law 100-259) and other nondiscrimination statutes, namely, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, Americans with Disabilities Act of 1990, and in accordance with regulations of the Secretary of Agriculture (7 CFR-15, Subparts A & B), which provide that no person in the United States shall, on grounds of race, color, national origin, age, sex, religion, marital status, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or



March 2017 WVCA Report

Request to Conservation Districts

The WVCA is encouraging Conservation Districts to review and update your District Policy Manuals. In addition to your policy manual you are encouraged to review your CD Employee Manual (if you have one) and your CD Plan of Work. If you are already doing these reviews, please disregard this request.

The district personnel plan is due to SCC in March
Plan of work due date June 15

Conservation District Operation (CDO) Grant Funds

Districts are asked to prepare your CDO budget report for FY18. The budget is to be submitted to Fiscal Services and your Area Director on or before March 30 so it can be presented to SCC in April.

AGEP:

- **Mid-March 2017** - CDs submit recommendations for FY 18 practices
- **March 28 2017** - State AgEP committee to meet and review proposed changes for FY 18 and establish allocation formula.
- **April 2017** - Presentation of FY 18 AgEP to SCC
- **June 15, 2017** – Deadline for CDs submit final practice list to WVCA (CDs can submit final list any time after SCC approval)
- **July 1, 2017** - Start of FY 18 program
- **July 31, 2017** - CDs submit annual progress report (per legislative rule)

Conservation Farm Tour

It is time for districts to be thinking about the farm families to be awarded. The awards council voted at its January 24 meeting to begin the process of reviewing the current format with potential recommendations for change. Tim VanReenen was elected as the awards council vice president and will work with Brian on gathering a committee to review the awards process.

Timelines:

- **May 31** - County and District judging.
- **July** - Area judging.
- **August** - Statewide judging.
- **October** – Presentation of Area and State awards at WV Conservation Partnership Annual Conference. County and District winners at local Conservation District annual banquets.

Engineering Expression of Interest

Review your current contract and if needed, prepare to advertise and go through interview/selection process if needed.

The WVCA is interested in working with the district to ensure they retain a firm that has strong civil engineering and is familiar with dams. Under our 50/50, 5-year agreement with NRCS this will be important because we hope to work with the district's engineering firm to perform engineering work on dams if necessary.

Because of questions raised about these agreements, it's important to make sure that the scope of work is clearly defined and an agreement between the district and engineering firm is signed.

Also, the district may want to consider whether it wants an engineering firm that also has the ability to perform environmental assessments.

Agricultural Day at the Capitol

5 Senators, 27 Delegates, 43 supervisors were present at the Legislative Breakfast

WVACD Quarterly Meeting Dates/Locations:

April 17, 2017	Twin Falls State Park
July 17 & 18, 2017	Cacapon State Park
October 16 & 17, 2017	Flatwoods Days Inn

West Virginia Legislature – 2017 Legislative Calendar

March 20, 2017 - Last day to introduce bills in the Senate
March 21, 2017 - Last day to introduce bills in the House
March 26, 2017 - Bills due out of committees
March 29, 2017 - Last day to consider bill on third reading in house of origin
April 8, 2017 - Last day of session

SCC Dates

April 11, 2017
July 11, 2017
October 10, 2017

WVCA Project Section:

Call Log/Procedure

- A call log procedure has been implemented to assure that calls are directed to the appropriate project section staff. Please call 304-872-4302 and your call will be directed as needed.

EWP

- Planned work:
 - Working with NRCS, we have identified 62 eligible bank stabilization sites. These projects include the installation of rip rap/gabions. NRCS is doing the contracting for

these projects. The first contracts are in the process of being awarded and work on some sites has been completed.

- Working with counties, we are identifying streams that have limited capacity due to sedimentation (Roane, Greenbrier, Webster and Kanawha). The Corp is currently reviewing permit applications for this work. These projects are contingent upon funding.
- Work is complete on Howard's Creek through the town of Caldwell.
- Work has started on the Howard's Creek flood control channel at White Sulphur Springs. This work is being contracted by NRCS.
- Surveying is complete on the Rainelle Flood Control Channel Project. Work on the design and permitting has started.

OM&R

- Project Section staff is performing monthly and quarterly inspections of watershed dams and preparing for annual inspections.
- Work continues with NRCS to develop engineering plans for watershed dams. The seep investigation work being conducted by CEC in South Fork is currently underway.
- The Harmon Creek (NPCD) contract is complete.

Dam Rehab

- Gannett Fleming is continuing to work on planning studies for Brush Creek 9 & 15 and New Creek 1 & 17, and perform the construction oversight for UDC1.
- Upper Deckers 1
 - The contract and permit process is beginning for UDC1 with construction slated for 2017/2018.
 - WVCA is preparing the permit applications and mitigation plan as well as preparing the contract.
- The scoping meeting for New Creek 1 was held February 16, 2017 at Potomac State College. NPCD, SCD, MCD and PVCD – Please track hours that District Supervisors attend any rehab meetings.
- Reminder: Rehab meetings are held the first Wednesday of each month. Any District that has rehab projects can participate in these meetings by phone.

Each area manager will be contacting area directors to provide details of activities in their respective areas. As always, feel free to contact Gene or Penny for further information.

CCRs:

- Site 8055-Donald Cherry-White Sulphur Springs-Greenbrier Co.-Ineligible
- Site 8078-Joyce Spence-Caldwell-Greenbrier Co.-Ineligible

Stream Permits:

- Site 8060-Joyce Spence-Caldwell-Greenbrier Co.-Closed Out-she wanted funding assistance.
- Site 8057-Randall Mullins-Trout-Greenbrier Co.-In Progress
- Site 4736-Jeff Morgan-Alderson-Greenbrier Co.-In Progress
- Site 5993 -Rittenhouse-Knapps Ck-Pocahontas Co-In Progress
- Site 5960 -Curry White Sulphur Springs-In Progress
- Site 7032 -Campbell -Dunmore -Pocahontas Co-In Progress

EWP:

Rainelle Project-progressing as planned. Working on the permit to submit to COE.

SPRP:

The 200,000 LOR for remainder of South Fk of Cherry has been received as of today and is in process of transferring to funding account.

O&M

- Howard Creek #12-EAP: Up To Date
- Marlin Run EAP: Up To Date

Annual inspection of Howards Creek and Marlin Run will be on May 9th. We will do them as in the past with Marlin Run in the morning and Howards Creek in the afternoon. However, if Supervisors want to change the order we inspect, just let me know. It is not a problem for us to change which one we inspect morning or afternoon.

City of White Sulphur Springs called with a landowner wanting to remove a tree on his property that is close to Howards Ck easement. He is rebuilding his home there and is afraid the tree will fall. The City is going to remove it for him. Lynn has the map I sent.

2:10 PM

03/16/17

Greenbrier Valley Conservation District
A/P Aging Summary
As of March 16, 2017

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
BJW Printing & Office Supplies	299.20	0.00	0.00	0.00	0.00	299.20
Boone Tractor & Implement, Inc.	427.34	0.00	0.00	0.00	0.00	427.34
Brickstreet Insurance	605.00	0.00	0.00	0.00	0.00	605.00
City of Lewisburg	17.42	0.00	0.00	0.00	0.00	17.42
First Citizens Bank	952.49	0.00	0.00	0.00	0.00	952.49
Greenbrier County Landfill	9.82	0.00	0.00	0.00	0.00	9.82
Greenbrier Valley CD Equip Repair Fund	550.00	0.00	0.00	0.00	0.00	550.00
Harry L. Vance Logging	148.95	0.00	0.00	0.00	0.00	148.95
Hollifield & Associates	3,500.00	0.00	0.00	0.00	0.00	3,500.00
Komax, LLC	181.97	0.00	0.00	0.00	0.00	181.97
Mon Power	27.29	0.00	0.00	0.00	0.00	27.29
PostNet WV 102	273.00	0.00	0.00	0.00	0.00	273.00
Sherry W. Ferrell	375.00	0.00	0.00	0.00	0.00	375.00
State Electric Supply Company	8.27	0.00	0.00	0.00	0.00	8.27
Suddenlink	213.27	0.00	0.00	0.00	0.00	213.27
The Pocahontas Times	28.75	0.00	0.00	0.00	0.00	28.75
Westfield Insurance	1,101.57	0.00	0.00	0.00	0.00	1,101.57
WV Daily News and Valley Ranger	66.31	0.00	0.00	0.00	0.00	66.31
TOTAL	<u>8,785.65</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,785.65</u>



West Virginia
Conservation Agency

March 10, 2017

Mr. Gary Sawyers
Chairperson
179 Northridge Drive
Lewisburg, WV 24901


Dear Mr. Sawyers:

Please arrange the transfer of \$2,000.00 co-administered state funds from the Greenbrier Valley Conservation District (GVCD) Conservation Reserve Enhancement Program (CREP) account to the Western Conservation District (WCD).

District	CREP Balance	Transfer Amount	New Balance
GVCD	\$5,722.11	2,000.00	\$3,722.11

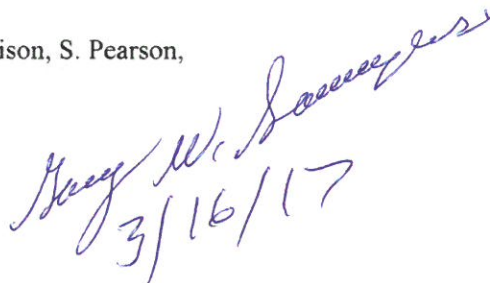
These funds will be utilized in the WCD for CREP needs in that area. This transfer will result in a balance of approximately \$3,722.11 co-administered state funds in the GVCD for CREP based on account balances as of February 28, 2017 (before interest).

Thank you for your assistance and please feel free to contact me if you have any questions or need any additional information.

Sincerely,


Brian Farkas
Executive Director

cc: A. Tackett, C. Casto, J. Salyer, L. Hutchison, S. Pearson,


3/16/17