

**Guyan Conservation District
Monthly Board Meeting Minutes
August 30, 2017 at 10:00 am
2631 5th Street Road, Huntington, WV 25701**

The Guyan Conservation August 30, 2017 board meeting was called to order at 10:00 am by Chairman Bill Stewart.

Supervisors Present:

Bill Stewart
John Oblinger
Ronnie Perdue

Helen Stanley
George Mathis
Ken Brown

Supervisors Absent:

John Bill Perry
Reggie Woodrum
Alan Boone
Steve Billups
Rocky Adkins

Others Present:

Kim Fisher, WVCA (skype)
Jennifer Skaggs, WVCA
Caitlin Black, WVCA
Ben Marcum, NRCS

Approval of Agenda

George Mathis moved to approve the August 30, 2017 board meeting agenda. Ronnie Perdue seconded. The motion carried.

Approval of Board Meeting Minutes

Ronnie Perdue moved to approve the July 20, 2017 Guyan Conservation District (GCD) board meeting minutes. John Oblinger seconded. The motion carried.

Agency Reports

WVCA-Kim Fisher – See Attached Report
NRCS-Ben Marcum-See Attached Report

Business Meeting

Treasures Report

Ronnie Perdue moved to approve the co-administered funds financial reports. Helen Stanley seconded. The motion carried.

Ronnie Perdue moved to approve the District General and CDO financial reports Ken Brown seconded. The motion carried.

George Mathis moved to approve the following General and CDO accounts payable. Ronnie Perdue seconded. The motion carried.

<u>Name</u>	<u>Inv. #</u>	<u>Amount</u>
Bagby, Johnson & Assoc., Inc.		\$ 200.00
Bagby, Johnson & Assoc., Inc.		\$ 275.00
LM&OC Properties		\$ 568.32
Xerox		\$ 119.92
Suddenlink		\$ 169.53
John Oblinger (reimbursement for soil samples postage)		\$ 7.15
John Oblinger (reimbursement for soil samples postage)		\$ 13.60
Bill Stewart (reimbursement for soil sample postage)		\$ 13.60
Superior Office Service (paper)		\$ 92.00
Superior Office Service (supplies, printer cartridge)		\$ 173.69
Western Conservation District (float valves)		\$ 91.20
SW Resources (K. Brown & R. Adkins badges)		\$ 35.03
GCD Interest Bearing Acct. 1269 (checks & env.)		\$ 313.87
WV Board of Risk and Ins. Management		\$ 647.00
WV Association of Conservation Districts (2017/2018 Annual Membership Dues)		<u>\$4,000.00</u>
		<u>\$6,719.91</u>

John Oblinger moved to approve the following co administered funds accounts payable. Ronnie Perdue seconded. The motion carried. It was noted that Jeff Eldridge's AgEP potato check would not be released until all signed forms are returned.

Review/Approve Co Administered accounts payable		
<u>Name</u>	<u>Inv. #</u>	<u>Amount</u>
Jeff Eldridge (potato project payment)		\$ 52.84
Western Conservation District (1 ton of Kennebec seed potatoes plus freight)		<u>\$ 550.00</u>
		<u>\$ 602.84</u>

Approval of supervisor's travel and per diem expenses

Ronnie Perdue moved to approve the supervisors July travel and per diem expenses. Ken Brown seconded. The motion carried.

2016 Draft Audit Report and Representation Letter

George Mathis moved to approve the 2016 Draft audit report and send in representation letter. Ronnie Perdue seconded. The motion carried.

GCD New Office Space in Larger Office Space in Back of Building

Helen Stanley moved to approve GCD taking the new office space in back of current building under certain provisions. Current lease is located and verified, NRCS office remains at current location for the 3 year term, and Brian Farkas has no issue with the

\$25.00 a month rent increase. Rent will go from \$568.32 to \$593.32 and we will have an additional 200 square feet. John Oblinger seconded. The motion carried. Bill Stewart and John Oblinger were going to work on getting lease information, and Corine could provide NRCS information once back from vacation next week.

Supervisors Term Information for Belinda at Guthrie Office

John Oblinger, Helen Stanley, Ronnie Perdue, Steve Billups, Rocky Adkins, John Bill Perry
7/1/14 – 6/30/18

Ken Brown (completing Boyd Meadows term)
- 6/30/18

Bill Stewart, Alan Boone, Reggie Woodrum, George Mathis
7/1/16 – 6/30/20

AgEP Committee Recommendations

Carroll Greene Nomination – form is due to Belinda Withrow by September 1st – Shirley Hyre

WVACD Honorary Member At Large – form due to Joe Gumm by September 1st – Zeke Wood

WVACD Lifetime Hon. Member – form due to Joe Gumm by September 1st – Bill Stewart

John Oblinger moved to approve the AgEP Committee recommendations for the above referenced awards. Helen Stanley seconded. The motion carried.

Leopold Conservation Award

The board decided to table this discussion till a later date.

Listening Session with Brian Farkas & Tim VanReenen September & October

Helen Stanley moved to approve using the already scheduled board meeting date of October 19, 2017 as the listening session date, and \$100.00 to go towards a working lunch, if needed. John Oblinger seconded. The motion carried. It was decided the listening meeting could be held at a time convenient for Brian & Tim, and board meeting time could be adjusted.

Supervisors Attendance of Board Meetings/Skype

Bill Stewart told the board that he would make phone calls and touch base with those supervisors who do not regularly attend board meetings stressing how important their attendance is. A follow up letter may be sent at a later date.

Order Car Magnet Signs and Supervisor Badges

Authorize board to automatically order for new supervisors

Helen Stanley moved to approve ordering each new supervisor 2 new badges and 2 new GCD car magnet signs, without the word supervisor on it. Ronnie Perdue seconded. The motion carried.

Rain Barrels

The board agreed to purchase 25 rain barrels. Jennifer Skaggs offered her

assistance with locating them.

NRCS FY 2018 EQIP Project Proposals

Helen Stanley moved to approve the 2018 EQUIP Project Proposals. John Oblinger seconded. The motion carried.

AgEP Program Approvals (See attached list)

George Mathis moved to approve the attached 2018 AgEP list. Ronnie Perdue seconded. The motion carried.

Jeff Eldridge Urban Agriculture Program (2017)

\$173.99

Paid out of CDO funds as year closed out

John Oblinger moved to approve the 2017 Urban Ag payment to Jeff Eldridge in the amount of \$173.99 out of the CDO fund. Helen Stanley seconded. The motion carried.

Communications

- DEP Mining Notices
- Forestry report from Charles R. Copeland
- SunTrust Pledge Report
- Women in Agriculture Conference – Oct 20, 21, 2017 – Camp Dawson
- FEMA – Lower Guyandotte and Twelvepole Watersheds
- \$100.00 check received for farm winner from WVACD

Next Board Meetings Will Be Held On:

September 21, 2017 @ 1:00 pm

October 19, 2017 @ 1:00 pm

