



Potomac Valley Conservation District

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Minutes of Meeting Special Board Meeting Teleconference July 25, 2017

The Potomac Valley Conservation District held a special Board meeting by teleconference on Tuesday, July 25, 2017, beginning at 9:00 am.

SUPERVISORS: Charlotte Hoover, Ron Miller, John Hicks, Kent Spencer, Brian Dayton, J.W. See, Frank Weese, Gerald Sites

OTHERS: Jeremy Salyer, Ed Martin, Nadene Jewell, WVCA; Mark Vincent, Contractor, J.R. Lucas Contractor, Jason Sites, Attorney representing J.R. Landscaping; Denver Davis, Associate of J.R. Landscaping

Charlotte Hoover opened the meeting and called to order at 9:02 am.

The purpose of the meeting is to discuss the South Fork Moorefield O&M Contract. Action was taken at July 5, 2017 Board meeting to cancel contract: #2017-05-25 PVCD OMR South Fork – Moorefield and post new contract for bid. Three dams were not accessible during the job showing held in May for the above listed contract. These three dams – South Fork Sites # 1, # 2 and # 5 will be included in the new South Fork o&m contract – eleven dams total. A motion was made by Ron Miller and seconded by Kent Spencer to approve putting the South Fork Moorefield O&M Contract out for bid. Motion carried – passed unanimously – See, Hicks, Miller, Weese, Sites, Dayton, Spencer.

It was noted that J.R. Lucas – J and R Landscaping was given additional time to present information on the use of a skid steer to mow the dams – safe to operate on steep slopes – no information was presented.

The South Fork Moorefield O&M Contract will be put on the agenda of the August 2, 2017 meeting for delegation of authority for the contract bid opening.

Jeremy Salyer indicated the information for the South Fork Moorefield O&M Contract will be posted on the WVCA web site – as normal procedure. He said contractors should monitor the web site for information on the contract, including the job showing and bid deadline.

Ed Martin indicated he is working with the District and the WVCA Contracting section to finalize the dates for the new South Fork Moorefield O&M Contract. Will be posted on WVCA web site.

John Hicks reported the regular PVCD monthly Board meeting is held the first Wednesday of each month. Meeting notices are published in local newspapers and posted on District web page. District will not provide special notification for future meetings. The meetings are public and any one is welcome to attend.

Supervisors were reminded of the Conservation Farm Area Judging to be held tomorrow, 7/26. The group is scheduled to visit the PVCD Farm in Pendleton County in the afternoon – approximately 2:30 – 3:00 pm. All supervisors encouraged to attend.

There being no further business, the meeting adjourned at 9:13 am by motion of John Hicks. Seconded by J.W. See. Motion carried.

The next regular meeting will be held on Wednesday, August 2, 2017 beginning at 7:30 pm at the USDA Service Center in Moorefield.

Chairperson

Secretary

Date