MINUTES

**Western Conservation District Board Meeting**

**October 12, 2017**

In Attendance

Supervisors: Charles Lipscomb, Chairman; Oscar Harris, Vice-Chairman; Donald Stephens, Jim Withrow, Secretary; Jeremy Grant; Bob Siebel, Treasurer

Others: Jackie Byars, District Conservationist, NRCS; Kim Fisher, Area Director, WVCA; Russell Kidwell, Conservation Technician WVCA; Sherry Pearson, District Manager, WVCA

Call to Order

The regular meeting of the Western Conservation District Board was called to order at 9 a.m. on October 12, 2017 at the district Office in Point Pleasant by Chairman Lipscomb.

Approval of Agenda & Minutes

**On a Siebel/Grant motion the agenda was adopted. Motion carried.**

**On a Harris/Grant motion the minutes of the September meeting were approved. Motion carried.**

Financial Reports

District CPA, Dennis Brumfield reviewed the financial reports for the General account and Grant funds. District Manager, presented the WCD Restricted funds report as prepared by WVCA. Financial transactions for the current month were reviewed by the DM. **Financial Transactions for October were approved as presented on a Siebel/Harris motion, motion carried.**

Suddenlink $ 136.27 Inet/Phone

Xerox $ 123.65 Copier

Coffee Grinder $ 21.20 Meeting Refreshments

Ohio Valley Bank VISA $ 33.30 Name Badges

Hartley, Hartley & Hartley $ 180.00 Storage Building Quarterly Rent

Skyview Lab, Inc $ 36.00 Kirk Hay Sampling

United States Treasury $ 409.78 Payroll taxes quarterly

WV State Tax Dept $ 34.00 Payroll taxes quarterly

Treasurer’s Report - Treasurer Siebel presented copies of his report to the full board. Expenses were noted for each individual supervisor $120.38 mileage, $330 per diem and $29.25 meals for a monthly total of $479.63. **On a Harris/Withrow the report and payroll were approved as presented. Motion carried.**

Oscar Harris $83.11 $49.45

Charles Lipscomb $55.41 $10.70

Robert Siebel $105.82 $66.54

Donald Stephens $55.41 $147.94

A discussion followed between Brumfield and Supervisors on questions regarding the three-year comparison reports provided by Dennis. They would like to have the chart of accounts matched up with the budget expenses and income items to better reflect the budgets. Chairman Lipscomb will review the Chart of Accounts and work with Dennis and Sherry to make changes that will assist the board in understanding the reports.

Report of Supervisors

Bob Siebel reported on the Great Kanawha RC&D September and October meetings. A written report was emailed to all supervisors as well.

Programs

Potato Pilot Program

Bags have been picked up by Payne, Thaxton and Casto. There were boxes supplied but we only received the lids not the bottoms. Oscar said that growers at Lakin and Danny Foglesong have sold all their potatoes to Bill Gross, 52 tons of potatoes. The Department of Agriculture is getting out of the potato business and will be selling the crates and processing equipment.

AgEP Approvals

Chairman Lipscomb turned the meeting over to Vice-Chairman Harris. Chairman Lipscomb has an AgEP contract payment up for approval so he left the room. **The following lime payments was approved on a Grant/Stephens motion. Motion carried.**

**Lime**

H&H Farms LLC $2,100.00

Timothy Hunt $ 210.00

Don Barr $1,050.00

Roy McClure $2,016.00

Mike Stone $2,100.00

Allan Staats $ 819.00

Greg Taylor $2,100.00

Everette Randolph $1,806.00

**Cover Crop**

Charles Lipscomb -Supervisor $ 750.00

After the vote Chairman Lipscomb returned to the room to chair the meeting.

Correspondence

* Chairman Lipscomb read a letter from Louis Aspey regarding the Focused Conservation Approach in the WCD. The approved group projects were Animal Waste on Specific Soils, Cover Crop Initiative (District-Wide) and Inefficient Grazing- headwaters of Thirteen Mile Creek.

Old Business

* Listening Session has been scheduled for Monday, October 30th at 10 a.m. in Ripley at the NRCS office.
* The Partnership Conference will be attended by District Directors Harris and Withrow. Don Stephens plans to also attend.
* WCD Awards Banquet is set for Thursday, November 2, 6:30 at the Farm Museum. The board approved the purchase of decorations for the event on a Harris/Siebel motion. Motion carried.

The program and mailing list were reviewed.

New Business

* SPRP Program Document – Kim reported that the review and comments of this document has been extended until December.

Agency Reports

West Virginia Conservation Agency – Kim Fisher, Area Director - Written Report Submitted

Districts need to be reviewing their polices and Plan of Work.

USDA Natural Resources Conservation Service – Jackie Byars reporting

She will be meeting with Greg tomorrow on the Focused Conservation programs. The headwaters of Thirteen Mile Creek may expand to the outlet. She explained the programs that were approved as per Aspey’s letter.

Jackie talked on CSP being a five-year program and some additional enhancements to be added at rollover. Sixteen people have applied to renew.

Adjournment

The date of the next meeting of the board **was re-scheduled for 9:00 a.m. on Thursday, November 16, 2017** at Point Pleasant.

With no further business, Chairman Lipscomb adjourned the meeting at 11:38 p.m.

Minutes submitted by: Sherry Pearson Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 James Withrow, Secretary